

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Everett Headquarters Building, 2320 California Street  
Zoom Online Platform Option Available**

**January 24, 2023**

**CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room**

**Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link  
<https://us06web.zoom.us/j/87093396314?pwd=d1FqY29jSEZBT3BwM3dOeTR2THZhUT09>
- Dial in: (253) 215-8782
- Meeting ID: 870 9339 6314
- Passcode: 195336

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

- A. Updates
  - 1. [Legislative](#)
  - 2. Other
- B. [Connect Up Program Commission Update](#)
- C. [2023 Integrated Resource Planning \(IRP\) Kickoff](#)
- D. [Draft 2023-2027 Strategic Plan](#)

**EXECUTIVE SESSION** – Recess into Executive Session to Discuss the Performance of a Public Employee – Training Center Room 1

**RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation**

**2. COMMENTS FROM THE PUBLIC**

Virtual Participation Information:

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**3. CONSENT AGENDA**

- A. [Approval of Minutes for the Regular Meeting of January 10, 2023](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

**Continued →**

**4. PUBLIC HEARING AND ACTION**

- A. [First Quarter 2023 Surplus Disposition - Supplemental](#)
- B. [Consideration of a Resolution Amending the District's Water Service Rates and Charges for Single Family, Multiple Family, and Commercial/Industrial Customers for Water Utility Service](#)

**5. CEO/GENERAL MANAGER REPORT**

**6. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)
- C. [Consideration of a Resolution Amending the Terms and Conditions of John A. Haarlow's Employment as CEO/General Manager of the District](#)
- D. Discussion - Board Retreat

**7. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**EXECUTIVE SESSION** – Recess into Executive Session to Discuss Physical Security – Training Center Room 1

**ADJOURNMENT**

February 1 - 3, 2023

Public Power Council (PPC)/Pacific Northwest Utilities Conference Committee (PNUCC) Meetings – Portland, OR

The next scheduled regular meeting is February 7, 2023

**Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). For additional information contact the Commission Office at 425.783.8611.**



# BUSINESS OF THE COMMISSION

Meeting Date: January 24, 2023

Agenda Item: 1

**TITLE:**

CEO/General Manager’s Briefing and Study Session

**SUBMITTED FOR: Briefing and Study Session**

CEO/General Manager	<u>John Haarlow</u>	<u>8473</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>N/A</u>	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- |                                                          |                                     |                                            |
|----------------------------------------------------------|-------------------------------------|--------------------------------------------|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |                                            |
| <input type="checkbox"/> Policy Decision                 |                                     |                                            |
| <input type="checkbox"/> Statutory                       |                                     |                                            |

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.*

List Attachments:  
CEO/General Manager’s Briefing and Study Session attachments

## State Government Relations Activity Report

### STATE OVERVIEW

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- In April 2022, the Washington State Legislature directed the Office of the Insurance Commissioner (OIC) to study the availability and affordability of liability insurance for electric utilities that serve Washington state residents. On Jan. 1, OIC released the results of their [“Liability Insurance Market Conditions” study](#). The report “highlights policy options for the Washington state legislature to consider to positively affect the liability insurance market condition for its utility companies, including but not limited to, shaping the environment under which a damage claim is generated, providing government funding assistance of mitigation efforts, modifying negligence standards that affect utility companies and developing educational programs to help insurance underwriters better understand Washington state specific risks.”
- On Jan. 1, several new laws went into effect in Washington State including:
  - **Cap-and-invest program:** establishes a market-based program to reduce carbon pollution and achieve the greenhouse gas limits set in state law.
  - **Clean fuels program:** decreases the carbon intensity of Washington’s transportation fuels by 20% over the next 15 years.
  - **Salary information:** businesses with 15 or more employees must include a salary/wage range on job postings.

### KEY HEARINGS/PRESS CONFERENCES/MEETINGS

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- Jan. 4 | The Washington Dept. of Ecology and Washington Dept. of Commerce were joined by Gov. Jay Inslee for a [virtual press conference to discuss the Climate Commitment Act and Clean Fuel Standard](#).
- Jan. 10 | House Environment & Energy Committee – [Implementation Update on the Clean Buildings Program](#)
- Jan. 10 | [Governor Inslee State of the State Address](#)
- Jan. 11 | Senate Environment, Energy, & Technology Committee (Public hearing) – [Mitigating the risk of wildfires through electric utility planning](#)
- Jan. 18 | Senate Environment, Energy, & Technology Committee (Public Hearing) – [Electric power system transmission planning](#)

### CALENDAR/KEY DATES

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- On Jan. 9 the Washington State Legislature convened for the 68<sup>th</sup> Legislative Session.

### INTERESTING READS/WATCHES

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- Seattle CityClub’s [Legislative Preview 2023](#) featuring a discussion on the upcoming session with top leadership
- Seattle Times: [Here’s what the WA Legislature Expects to Tackle on Climate and Environment in 2023](#)
- Crosscut: [Q&A: Washington Governor Jay Inslee talks housing, guns, climate](#)
- Governor Inslee (Medium): [Inslee delivers State of the State: “Bold actions for building a stronger Washington”](#)
- Capital Press: [Inslee proposes speeding up green-energy projects](#)
- Axios: [How to follow the action at Washington’s Legislature](#)
- The Center Square | Washington: [Washington Department of Transportation faces \\$600M projected shortfall](#)

## Federal Government Relations Activity Report

### FEDERAL OVERVIEW

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- On Jan. 3, Senator Murray was elected Senate president pro tempore of the U.S. Senate, making her third in line to the presidency.
- President Biden designated Commissioner Willie Phillips to serve as the acting chair of the Federal Energy Regulatory Commission.
- On Jan. 6, the House of Representatives elected Rep. Kevin McCarthy (CA-20) Speaker of the House.
- On Jan. 10, House Republicans named the chairs for several energy-related committees, including Rep. Cathy McMorris Rodgers (WA-5) for the Energy and Commerce Committee. McMorris Rodgers told reporters her priorities include “addressing rising energy costs, [promoting] the importance of American energy independence, and continuing to lead in bringing down carbon emissions.”
- On Jan. 12, President Biden signed an [emergency declaration](#) and ordered federal assistance to Washington state communities affected by severe winter storms from November 3 to November 8, 2022. Damage from winds, floods, and mudslides occurred in nine counties including Island and Snohomish.
- The Biden Administration released a [U.S. National Blueprint for Transportation Decarbonization](#) developed by the Department of Energy, Transportation, House and Urban Development, and the Environmental Protection Agency. The blueprint sets the strategy for cutting all greenhouse gas emissions from the transportation sector by 2050.
- The U.S. Department of Energy [announced](#) \$42 million in funding for 12 projects to strengthen the domestic supply chain for advanced batteries that power electric vehicles.
- Snohomish County PUD signed a National Electric Utility Affordability Coalition “All Parties Letter” in support of the Low Income Home Energy Assistance Program. The [letter](#) reads, “The Low-Income Home Energy Assistance Program (LIHEAP) is a critical, life-saving program that targets and serves the most vulnerable households, including older Americans, individuals with disabilities, and families with young children. The National Energy and Utility Affordability Coalition (NEUAC), along with our dedicated partners signing this letter, strongly urge Congress to maximize funding for LIHEAP in FY 2024 in order to prevent catastrophic lack of energy access across the country as families struggle with kitchen table budgets that are increasingly difficult to balance.”

### KEY DATES

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- The 118<sup>th</sup> Congress convened at noon on Jan. 3, 2023 (as required by the U.S. Constitution).
- The Senate was in recess Jan. 4 – Jan. 22; the House was in recess Jan. 13 – Jan. 23.

### INTERESTING READS

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- CQ News: [Guide to House committee chairs for 118<sup>th</sup> Congress](#)
- The Seattle Times (Opinion): [Serious clout: WA has one of the most powerful delegations in Congress](#)
- CQ News: [McCarthy concessions raise stakes on budget, debt limit](#)
- CQ News: [Murray, Collins eye return to regular order on Appropriations](#)
- E&E Daily: [Rodgers bets on bipartisanship for permitting bill](#)
- E&E Daily: [‘Cautious’ FERC chair could drive consensus and clean energy](#)
- Utility Dive: [2023 Outlook: US power sector trends to watch](#)
- Politico: [The doomsday clock on the debt limit is ticking](#)
- CQ News: [Parties dig in for protracted fight over debt ceiling](#)
- OPB: [Feds send \\$930 million to curb ‘crisis’ of US West wildfires](#)

## Local Government Relations Activity Report

### LOCAL OVERVIEW

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- The Snohomish County Department of Conservation & Natural Resources' Office of Energy and Sustainability launched the [Commercial Property Clean Energy & Resiliency](#) (C-PACER Program). This new program provides a financial tool for commercial property owners to obtain low-cost financing for energy efficiency, natural disaster, and resiliency upgrades that carry with the life of the property instead of the property owner. The Snohomish County Council unanimously passed [Ordinance 21-097](#) on 12/15/22 to create the program. In 2020, the WA State Legislature passed HB 2405 creating a program for counties to establish. PUD Energy Services has been engaged throughout the program's public process.
- On Jan. 3, the [Snohomish County Council](#) nominated CCM Jared Mead as Chair of the Council and CCM Nate Nehring as the Council's Vice-Chair.
- On Jan. 17, the Snohomish County Council approved and authorized the County Executive to sign the Low-Income Home Energy Assistance Program ([LIHEAP](#)) Infrastructure Investment & Jobs Act with the WA State Commerce.

### INTERESTING READS

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- Everett Herald: [Somers to run for third and final term as Snohomish County Executive](#)
- Everett Herald: [For the second time, salmon get a breather in Olaf Strad Creek](#)
- Smart Cities: [Nearly all US mayors worry about climate change's local effects](#)
- The Center: [Washington state loans \\$7M to Snohomish County to hasten road projects](#)
- Seattle Times: [What motivated the Pacific Northwest substation attacks?](#)
- KOMO: [Copper thieves have new target: electric vehicle charging stations](#)

## HB 1032 | SB 5039: Mitigating the risk of wildfires through electric utility planning and identification of best management practices appropriate to each electric utility's circumstance

### SUMMARY:

- Directs the Energy Resilience and Emergency Management Office to contract with a consultant to recommend an electric utility wildfire mitigation plan (WMP) format and identify a list of actions to be included in the plans by April 1, 2024 and create a public website to host the electric utilities' plans.
- Requires each utility to review and revise its plan by October 31, 2024, and every three years thereafter
- Requires the Utilities and Transportation Commission, for investor-owned utilities, and the governing boards, for consumer-owned utilities, to review plans to confirm whether they contain recommended actions.
- Directs the Utility Wildland Fire Prevention Advisory Committee to submit to the Legislature an analysis of the costs and benefits for a comprehensive statewide wildfire risk map and recommendations for strengthening state agency coordination of wildfire risk reduction,

### SPONSOR(S):

Representatives Dent, Chapman, Ryu, Reed, Graham, Ramel, Pollet, Griffey, Reeves, Tharinger, Wylie, Springer, Kloba, Donaghy  
Senators Rolfes, Conway, Gildon, Hasegawa, Keiser, Kuderer, Nguyen, Nobles, Wellman

### CONTEXT:

Responding to catastrophic wildfires, Washington has invested significant resources to help mitigate wildfire devastation: \$125 million for the 21/22 biennium<sup>1</sup>.

In 2022, the legislature considered SB 5803 which addressed concerns raised from the impacts of frequent and recent catastrophic wildfires attributable to electric utility equipment (across the nation and in WA). Snohomish PUD supported SB 5803, which failed to pass during the 2022 legislative session.

HR 1032 / SB 5039 remain very similar to SB 5803 (2022). Minor changes from SB 5803 (2022) include:

- Change in authority from Department of Natural Resource to Department of Commerce
- Inclusion of more prescriptive requirements that utilities must include in their WMP

### STATUS:

In the House Agriculture and Natural Resources and Senate Environment, Energy and Technology Committees

### LEGISLATIVE HISTORY/ACTION:

Jan. 11: Received a public hearing in Senate Committee on Environment, Energy & Technology. Watch [here](#).

Jan. 13: Received a public hearing in House Committee on Agriculture and National Resources. Watch [here](#).

### SNOHOMISH PUD POSITION:

Support

### PRINCIPLES:

- **Reliability of service:** Potential benefits
- **Affordability of rates:** No impact
- **Safety to community:** Expected benefits, including collaborative and coordinated wildfire planning and mitigation efforts and heightened public attention and access to information.
- **Local control:** No impact
- **Environmental stewardship:** Expected benefits

### SNOHOMISH PUD EFFORTS:

- Snohomish PUD has engaged in conversations with the prime sponsor, and utility peers.
- Snohomish PUD signed-in “in support” during the Senate Environment, Energy, and Technology hearing (Jan. 11) and the House Agriculture and Natural Resources (hearing Jan 13)

<sup>1</sup> Billions of federal dollars headed to Western forests to manage fires | Crosscut

## KEY STATE LEGISLATION REPORT

### **HB 1117: Addressing the extent to which Washington residents are at risk of rolling blackouts and power supply inadequacy events.**

#### **SUMMARY:**

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- Requires the Department of Commerce and the Utilities and Transportation Commission to annually convene energy resource adequacy meetings through calendar year 2031.
- In 2023, the meeting must specifically address the risk of rolling blackouts and inadequacy events, discuss how proposed electrification laws and regulations may require new state policy for resource adequacy, and identify incentives to enhance and ensure resource adequacy.

#### **SPONSOR(S):**

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Representatives Mosbrucker, Dye, Leavitt, Schmidt, Christian, Walsh

#### **SNOHOMISH PUD POSITION:**

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Support

#### **CONTEXT:**

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HB 1117 is substantively identical to HB 1623 from the 2022 legislative session. Minor changes include updating key dates within the legislative language.

HB 1117 unanimously passed the legislature in 2022 but was vetoed by the governor, citing duplicative efforts. Snohomish PUD supported the bill in the 2022 legislative session.

#### **PRINCIPLES:**

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- **Reliability of service:** Potential benefits.
- **Affordability of rates:** Potential benefits.
- **Safety to community:** Potential benefits.
- **Local control:** No impact.
- **Environmental stewardship:** No impact.

#### **STATUS:**

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In the House Environment and Energy Committee

#### **LEGISLATIVE HISTORY/ACTION:**

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Jan. 12: Received a public hearing in House Environment and Energy Committee. Watch [here](#).

#### **SNOHOMISH PUD EFFORTS:**

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- Snohomish PUD has engaged with other utility peers.
- Snohomish PUD signed-in “in support” of the legislation during the House Environment and Energy committee hearing on Jan 12



# KEY STATE LEGISLATION REPORT

## [HB 1192](#) | [SB 5165](#): Concerning electric power system transmission planning.

### SUMMARY:

- Requires electric utility Integrated Resource Plans (IRPs) to include a 20-year, rather than 10-year, forecast of the availability and requirements for regional generation and transmission capacity, and adds to IRP transmission assessment requirements.
- Requires electric utilities to consider conditional firm transmission services when selecting and acquiring renewable resources.
- Requires electric utilities to seek support from federal, interstate, and industry entities to plan and develop transmission capacity, and encourages utilities to engage in statewide, multiutility, and interstate transmission planning processes.
- Directs the Energy Facility Site Evaluation Council (EFSEC) to oversee the siting of transmission facilities that are at least 500,000 volts and are located in more than one county and one electric utility service territory.
- Directs EFSEC to coordinate state agency environmental review for federally proposed or sited transmission projects.

### SPONSOR(S):

Representatives Duerr, Doglio, Berry, Ramel, Fitzgibbon, Lekanoff, Pollet

Senators Nguyen, Mullet, Boehnke, Frame, Hasegawa, Keiser, Nobles, Stanford

### CONTEXT:

Requested by the Office of the Governor, the legislation is intended to respond to future demands placed on the electric grid due to increased use of distributed energy generation resources, the limited capacity of transmission, and requirements set to meet the carbon targets specified by CETA, CCA, CFS.

The legislation also follow upon the submitted report from the Transmission Corridors Work Group, which was [authorized by Section 25](#) of the Clean Energy Transformation Act (CETA).

The purpose of the 20-member body was to review the need for upgraded and new electricity transmission and distribution facilities in Washington.

The working group's [report](#) was released in August of 2022.

### STATUS:

In the House Committee on Environment & Energy and the Senate Committee on Environment, Energy, and Technology

### LEGISLATIVE HISTORY/ACTION:

Jan. 18: Received a public hearing in the Senate Committee on Environment, Energy and Technology. Watch [here](#).

Jan. 19: Received a public hearing in the House Committee on Environment & Energy. Watch [here](#).

### SNOHOMISH PUD POSITION:

Under Review

### PRINCIPLES:

- **Reliability of service:** Potential benefits to regional generation and transmission capacity
- **Affordability of rates:** No impact
- **Safety to community:** No impact
- **Local control:** No Impact
- **Environmental stewardship:** No impact

### SNOHOMISH PUD EFFORTS:

- Snohomish has engaged with other public utilities, the governor's office and bill sponsors.
- Snohomish is in active stakeholder discussions with the bill sponsors and the governor's office.

# KEY STATE LEGISLATION REPORT

## **HB 1216: Concerning clean energy siting.**

### **SUMMARY:**

- Establishes an interagency clean energy siting coordinating council to be co-chaired by the Department of Ecology (Ecology) and the Department of Commerce (Commerce).
- Directs Commerce to establish a new program for the designation of Clean Energy Projects of Statewide Significance (CEPSS) and assign CEPSS a clean energy navigator.
- Makes certain CEPSS eligible for a coordinated permitting process to be overseen by Ecology, after Ecology completes an initial assessment of the projects' permit application and review process.
- Amends provisions of the State Environmental Policy Act (SEPA) for certain types of clean energy projects, including directing lead agencies to complete environmental impact statements (EISs) within 24 months and clarifying the content of SEPA review for clean energy projects.

### **SPONSOR(S):**

Representatives Fitzgibbon, Doglio, Berry, Reed, Simmons, Macri, Fosse, Pollet

Requested by the Office of the Governor

### **SNOHOMISH PUD POSITION:**

Under Review

### **CONTEXT:**

Requested by the Office of the Governor, the legislation intends to streamline the permitting process for renewable resources projects. The current process has been identified as a bottleneck that could impede meeting the state's carbon targets.

This bill also expands upon recommendations provided by a consortium of diverse stakeholders..

The legislation also appears to build off the findings of Transmission Corridors Working Group [report](#) released in August of 2022.

The legislation is expected to be revised in the coming weeks.

### **STATUS:**

In the House Committee on Environment and Energy.

### **PRINCIPLES:**

- **Reliability of service:** Potential benefits to regional resource generation
- **Affordability of rates:** No impacts
- **Safety to community:** No impact.
- **Local control:** No impacts
- **Environmental stewardship:** Uncertain impacts

### **LEGISLATIVE HISTORY/ACTION:**

Jan 19: Received a hearing in the House Committee on Environment and Energy. Watch [here](#).

### **SNOHOMISH PUD EFFORTS:**

- Snohomish PUD has engaged in conversations with utility peers and the governor's office

## KEY STATE LEGISLATION REPORT

### [HB 1329](#) | [SB 5366](#): Preventing utility shutoffs for nonpayment during extreme heat.

#### SUMMARY:

- Prevents utilities from disconnecting customers for lack of payment during extreme heat events (defined as “days when the temperature is or predicted to be 90 degrees or above”)
- Requires a PUD to promptly contact affected customers and make reasonable attempts to reconnect service to an occupied dwelling that has been disconnected for lack of payment
- Requires utilities to submit an annual report calculating the total number of disconnects that occurred on each day that exceeded 90 degrees
- Creates a civil cause of action for the involuntary termination of water services to residential customers when temperatures reach or exceed 90 degrees, with penalties reaching up to \$1000/day.

#### SPONSOR(S):

Representatives Mena, Alvarado, Berry, Duerr, Leavitt, Morgan, Ramel, Ryu, Senn, Simmons, Timmons, Kloba, Bateman, Slatter, Orwall, Reed, Lekanoff, Gregerson, Doglio, Tharinger, Cortes, Donaghy, Pollet, Callan, Fosse, Macri, Davis, Stonier

Senators Nguyen, Cleveland, Dhingra, Hasegawa, Hunt, Kuderer, Liias, Lovelett, Randall, Saldana, Stanford, Valdez, Wilson C.

Request by the Office of the Attorney General

#### SNOHOMISH PUD POSITION:

Lean support with clarifying amendments

#### CONTEXT:

In response to record-breaking heat waves this summer, which claimed [157 lives](#) (Dept. of Health) the Attorney General’s office requested legislation to restrict utility shutoffs which follows 19 other states with similar laws.

In 2022, within the Puget Sound region, there were 14 days above 90 degrees.

The legislation appears to be modeled after Washington’s winter disconnect moratorium law.

#### PRINCIPLES:

- **Reliability of service:** No impact
- **Affordability of rates:** No impact
- **Safety to community:** Intended benefits
- **Local control:** Modest impacts
- **Environmental stewardship:** No impact

#### STATUS:

In the House Committee on Environment & Energy and Senate Committee on Environment, Energy and Technology

#### LEGISLATIVE HISTORY/ACTION:

Jan 23: Receiving a hearing in the House Committee on Environment and Energy. Watch [here](#).

#### SNOHOMISH PUD EFFORTS:

- Snohomish PUD has discussed this proposal with the Attorney General’s office, as well as utility and environmental stakeholders.

**HB 1427: Concerning on-premises energy generation.**

**SUMMARY:**

- Modifies several provisions of the current net-metering statute.
- Under current law, utilities must net meter and provide compensation at the retail rate to customers up to 4% of the utility's peak demand during 1996. After 4% of the utility's peak demand during 1996 is met or the year 2029, individual utilities may develop an alternative model of compensation for residential solar customers. This proposal would:
  - o Increase the 4% threshold to 12% and extends the date to 2035 – delaying implementation of a new compensation model
  - o Increase the net metered system size from 100kw to 199kw
- Convenes a working group in 2024, led by Washington State University’s energy program, to study national net metering laws, research cost shifts, and develop a new net metering law to be implemented by 2035. The new net metering compensation model must be based on a percentage of retail rate.
- Requires grandfathering of existing residential solar customers.
- Creates consumer protections for customers and solar installers.

**SPONSOR(S):**

Representatives Mena, Doglio, Ramel, Street, Berry, Duerr, Hackney, Reed, Fosse, Cortes, Lekanoff, Peterson

**SNOHOMISH PUD POSITION:**

Under review; concerns with guiding principles impacts

**CONTEXT:**

In 2019, a legislative compromise passed the legislature - extending the existing net metering law by increasing the net metering threshold to 4% of the utility's peak demand during 1996. It also provided that once utilities reached 4% or the year 2029, utilities could utilize local control and develop a more equitable alternative compensation model.

Snohomish PUD has not reached its 4% cap, however, likely will prior to the year 2029.

**PRINCIPLES:**

- **Reliability of service:** No impact
- **Affordability of rates:** Potential negative impacts to customers not utilizing net-metering
- **Safety to community:** No impact.
- **Local control:** Potential negative impacts
- **Environmental stewardship:** Intended benefits

**STATUS:**

In the House Environment and Energy Committee

**LEGISLATIVE HISTORY/ACTION:**

Jan. 24: Received a public hearing in House Environment and Energy Committee. Watch [here](#).

**SNOHOMISH PUD EFFORTS:**

- Snohomish PUD has engaged with other utilities as well as solar industry stakeholders.

# Connect Up Program

## Commission Update

Doris Payne – Senior Manager ITS Program Management  
February 7, 2023

Last Update – March 23, 2021



# Connect Up Program Quarterly Update

## Purpose of Presentation

- Description of upcoming contract amendment for TRC, the AMI Meter Data Management System implementation vendor

## Expectations of the Board

- Approval of TRC amendment on February 7, 2023, consent agenda

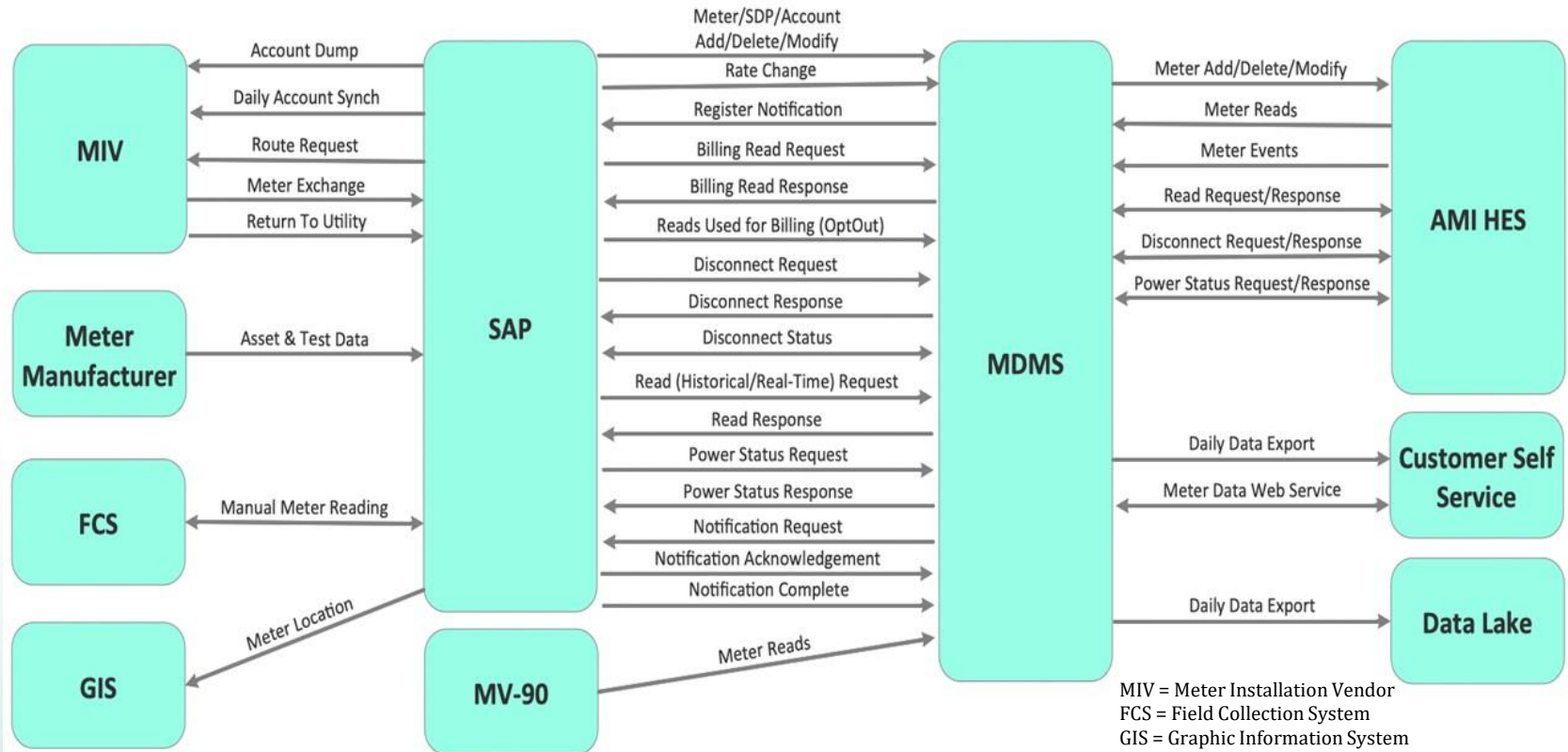


# Agenda

- Contract Change Order Background
- Current and Proposed TRC Contract
- Systems Integration



# Contract Change Order Background



MIV = Meter Installation Vendor  
 FCS = Field Collection System  
 GIS = Graphic Information System  
 SAP = System Applications and Products  
 HES = Headend System  
 MV-90 = Itron Meter Application





# Contract Change Order Background

- Complex integration between many applications in the Connect Up solution
  - Coordination between multiple vendors, District staff and multiple projects required for solution to progress
- TRC incurred additional work to support the complexities of the Systems Integration Build and Test Cycles
- This resulted in it taking longer than the originally planned go-live by 6 additional months and a need to amend TRC's contract



# Current and Proposed TRC Contract

- **Current Contract:**
  - Fixed price contract with pricing assumption based on 17 months project duration (mid-July 2021 - mid-December 2022)
  - Total contract amount = \$2,693,924.00
- **Proposed contract amount:**
  - Fixed price contract with pricing assumption now based on additional 6 months project duration (mid-July 2021 - June 2023)
  - Total contract amount = \$2,942,463.34

	Current	Proposed	Difference	%
<b>Cost</b>	\$2,693,924.00	\$2,942,463.34	\$248,539.34	9.23%
<b>Schedule Duration (Months)</b>	17	23	6	35.3%



# Systems Integration Budget

- Overall Systems Integration project remains under budget including the TRC contract increase of \$248,539.34

	<b>MDMS/SI Costs</b>
Original Baselined Budget	\$ 23,837,063
Projected Cost Through End of 2025	\$ 22,170,108
Projected Over/Under	\$ (1,666,955)



# Next Steps

- Consent Agenda Approval on February 7, 2023



# 2023 Integrated Resource Planning (IRP) Kickoff

Jason Zyskowski, AGM Facilities, Generation, Power, Rates and Transmission Management

Garrison Marr, Senior Manager Power Supply

Landon Snyder, Utility Analyst Power Supply

Kris Scudder, Principal Utility Analyst Power Supply

January 24, 2023



## Today's Agenda

- **IRP Refresher**
- **2023 IRP Kickoff and Timeline**

## Our Asks Of You

- **Today's briefing is informational only. There is no decision to be made.**
- **We are asking for support and feedback on the 2023 IRP process.**



# An IRP asks: How should we serve our customer-owners?

1. What **possible futures** could the PUD face thru 2045?
2. Does our existing energy portfolio meet our customer's needs thru these futures?
3. If not, what new resources are the best additions?
4. When might they be needed?

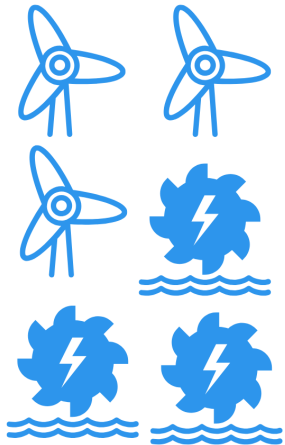


5. How do we get from where we are today to where we are going?



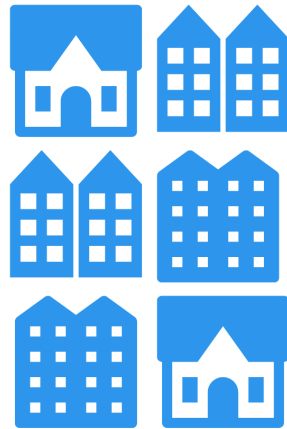
# At a 30,000-foot level.....

## PUD Generation



Ex: 900 aMW  
Generation

## Forecast Demand



Ex: 950 aMW  
Load

## New Resource Options



Ex: 50 aMW  
Forecast Need

Given our resource needs, our portfolio, policy, and the cost of resources - what should we fill our need with?

1. Do we have a resource need?
2. How often?
3. How big?
4. When?

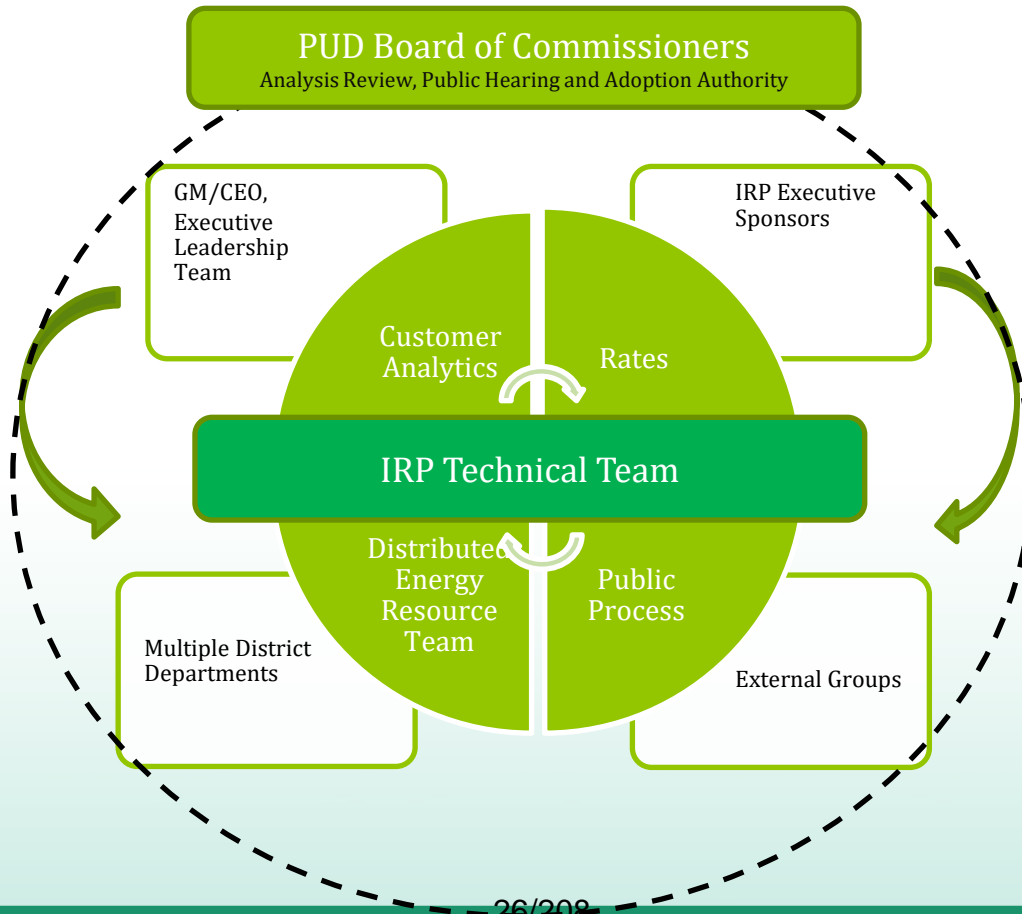




# Why are we doing a 2023 IRP?

- Didn't we just finish one?
  - RCW 19.280 requires utilities to develop and update resource plans every 2 years.
- 2023 is an update to the 2021 IRP. An update is an abbreviated version of a comprehensive IRP.





# What has changed since the last IRP?

- The 2028 BPA contract negotiation has some more clarity, but its still in flight.
- Climate Commitment Act started January 1, 2023.
- Western Resource Adequacy Program design complete, tariff filed.
- AMI rollout is closer to launch.
- Electrification and load forecast changes.
- Market prices went up significantly.



# 2021 Action Plan (Condensed)

- ✓ 1. Pursue all cost-effective conservation.
- ✓ 2. Pursue energy storage.
- ✓ 3. Acquire demand response.
- ✓ 4. Continue to improve our modeling of both demand and supply side.
- ✓ 5. Participate in regional forums and discussions:
  - Climate change
  - Resource Adequacy
  - Organized Markets
  - BPA 2028 Contract



\* The Full Action Plan is in the 2021 IRP on pg. 216.

[Integrated Resource Plan - Snohomish County PUD \(snopud.com\)](https://www.snopud.com)



# The process at a glance

- **Phase 1:** Set the Scope
- **Phase 2:** Measure and Assess PUD needs
- **Phase 3:** Assess Options to Meet PUD needs
- **Phase 4:** Optimize portfolio to find cost-effective portfolio
- **Phase 5:** Turn results into a flexible strategy

	22-23	2023				
	Winter	Spring	Summer	Fall	Winter	
1						
2						
3						
4						
5						



# Public Engagement



- Public Engagement will be open house style both virtually and in person.
  - First set of public engagement will be in late February 2023.
    - Key question: What should the PUD consider in its IRP process?
    - In Person open house, virtual open house will be in PowerTalks.
  - Second will be after Phase 5 in Q4.
    - Key question: What feedback do you have about the resource strategy?
    - In Person Open House, virtual engagement will be a Zoom call.



# How the IRP Study is organized

- **Scenarios:** A set of variables organized to forecast how a potential future could play out locally, regionally, and nationally to assess what resource strategy could best serve the PUD. *A change in environment.*
- **Sensitivities:** A variation in a single meaningful variable within a given scenario, to assess how changes in that variable could change a resource strategy. *A change within an environment.*



# Variables that will change within update scope

- Market price environment
- Load forecasts (Low, Base, High – all with electrification)
- BPA
- Demand Response and Energy Efficiency supply and cost updates
- Supply side resource cost updates





# Core Study Questions

- How do newer electrification and electric vehicle forecasts affect our resource strategy?
- What have we learned in the BPA post 2028 process that may impact our resource strategy?



# Study Scope

	Block/Slice	Load Following	Block with Capacity Shaping
Low Load Growth	✓		
Base Load Growth	✓	✓	✓
High Load Growth	✓		

\*All scenarios include updated electrification load forecast and climate change adjustments.



# Next Steps



*Utility of the Future*



Next Commission Briefing



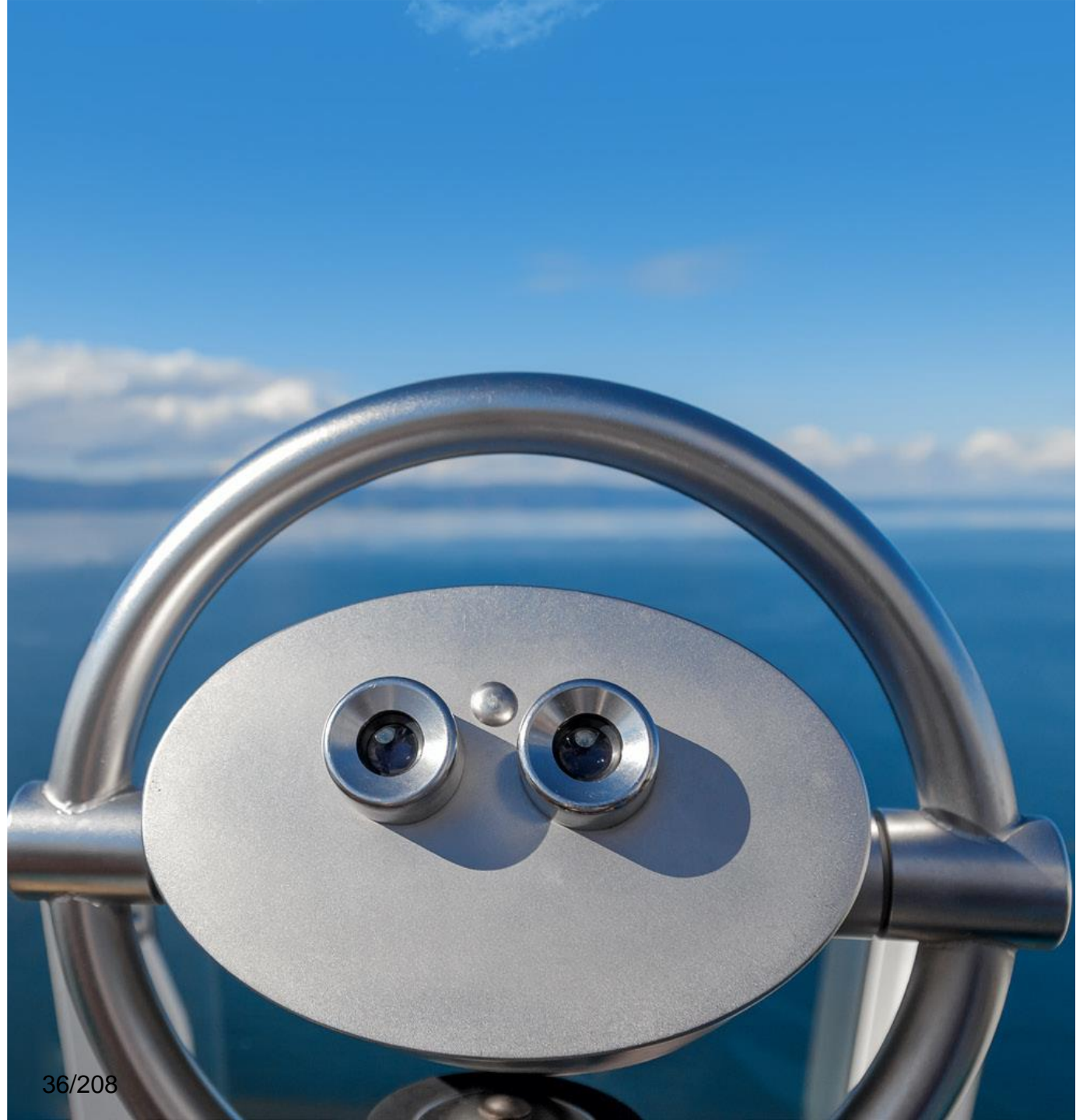
**FOCUS ON THE FUTURE:**  
**Draft 2023-2027**  
**Strategic Plan**

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January 24, 2023

Laura Lemke, Strategy & Performance Planning

Prior Presentation: August 16, 2022



# Prior Presentations & Conversations

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Aug 16, 2022	District Strategic Planning Update
May 3, 2022	Draft Long-Term District Strategy
Jan 25, 2022	Special Meeting – Strategic Priorities Workshop
Jan 4, 2022	District Strategy: 2040 Scenario Planning Insights
Aug 17, 2021	District Strategy Scenario Planning Briefing
Mar 29, 2021	Special Meeting – Strategy Workshop
Dec 15, 2020	District Long-Term Strategy Development

# Strategic Planning Team

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**Laura Lemke**

Strategy &  
Performance Planning



**Kim Johnston**

Government Relations,  
External Affairs, and  
Strategy



**Lisa Hunnewell**

Business Readiness  
and Training



**Sarah Bond**

Budget and  
Financial Planning



**Brian Booth**

Rates, Economics &  
Energy Risk Management



**John Hieb**

System Planning and  
Protection



**Kellie Stickney**

Media and  
Public Relations

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## TODAY'S PURPOSE

Review the draft  
2023-2027 Strategic Plan.

## REQUEST OF THE COMMISSION

Please provide feedback on  
the draft plan.

# PUD Planning Horizon

**purpose, commitments, values** *(enduring)*



**long-term strategy** *(10+ years)*

sets strategic priorities and long-term goals



**strategic plan** *(5 years)*

sets mid-term objectives, performance indicators, and key initiatives



**operating plans** *(2 years)*

Specific projects, activities, and budgets



increasing  
uncertainty  
over time



# PUD Long-Term Strategy & Priorities



# Long-Term Strategy

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Together the ELT and Commission identified the **foundational elements** of the PUD's long-term strategy: our Purpose, Values, Commitment, and Vision

Through Scenario Planning workshops that imagined what 2040 could bring, PUD subject matter experts identified the **critical opportunities and threats** that we need to prepare for and the capabilities and resources we will need to succeed.

The ELT and Commission then agreed on **five strategic priorities** as the basis of the PUD's long-term strategy.

# Foundational Elements

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## *our purpose*

We deliver **ESSENTIAL UTILITY SERVICES**  
to **HELP OUR COMMUNITIES THRIVE.**

## *our values*

We hold ourselves and every member of Team PUD to high standards.

Every day we **SAFEGUARD** what matters,  
putting employee and community safety first.

We have **INTEGRITY**. We are a **TEAM**.  
We **SERVE** with pride and **RISE** to challenges.  
We choose to **INCLUDE** all, **SEEK** growth, and be  
**BOLD**.

## *our vision*

To be the utility that delights our customers  
and **ENERGIZES LIFE IN OUR COMMUNITIES.**

## *our commitment*

We embrace our role in enabling the vitality of the communities we serve, today and tomorrow.

To fulfill our part, we will:

be a **POWERFUL PARTNER** by

- Proactively anticipating and supporting community and customer needs
- Advocating for our communities in the places and ways that matter most
- Offering a valuable resource for our customers, community partners, and industry peers

provide **EXCEPTIONAL VALUE** through

- Fiscally responsible planning and management
- Operational excellence, continual improvement, and innovation
- Environmentally sustainable services, operations, and stewardship of community assets

deliver **EXCELLENT EXPERIENCES** built on

- Reliable, resilient, and dependable electricity and water
- Transparent, consistent, and proactive communication
- Customer-centric culture, services, and programs

be the **BEST VERSION** of **TEAM PUD** by

- Investing in our employees and hiring, developing, and nurturing excellence
- Fostering a community-centric, inclusive culture of empowered, engaged employees

Background: Mar 29, 2021, Special Meeting – Strategy Workshop

# Critical Opportunities & Threats

These opportunities and challenges are driven by external forces and their effects on our communities and our operating environment. Successfully navigating them requires significant, coordinated organizational responses from our leadership.

COMMUNITY AND OPERATING ENVIRONMENT	SYSTEM OPERATIONS, LOAD, AND SUPPLY
<ul style="list-style-type: none"><li>• Quickly growing communities with diverse needs and new expectations</li><li>• Increasing community and customer reliance on electricity intensifying pressure for reliable and resilient service</li><li>• Technological change and accelerating adoption by our customers, communities, partners, and suppliers</li><li>• Regulatory requirements to decarbonize all aspects of District operations</li><li>• An increasingly competitive labor market</li><li>• Growing operating, maintenance, and capital costs driven by a multitude of factors</li><li>• Competition from new entrants into the energy and water utility markets</li></ul>	<ul style="list-style-type: none"><li>• Significant shifts in usage patterns and load growth driven by climate change, population growth, and electrification</li><li>• Supply-side resource challenges driven by new regulations, risks to existing resources, integration of new resources, new competition, and transmission constraints</li><li>• Increasingly severe and disruptive climate change impacts on our communities and operations</li><li>• Ever more sophisticated cyber threats and related regulations and penalties</li><li>• Sustained or intermittent supply-chain issues</li></ul>

Background: Jan 4, 2022, District Strategy: 2040 Scenario Planning Insights and Jan 25, 2022, Special Meeting – Strategic Priorities Workshop

# Strategic Priorities

Together, the Executive Leadership Team and Commission identified five long-term strategic priorities that will require our active focus to successfully meet the changing needs of our communities and customers. This focus will ensure we can continue to help our communities thrive and deliver exceptional value to our customers.

Our strategic priorities:

- **Bolster operational reliability and resiliency**
- **Enhance and evolve customer experiences**
- **Actively help our communities thrive**
- **Build a sustainable future with our communities**
- **Create the culture and capabilities needed for the future**

# External Stakeholder Feedback on Strategic Priorities

# Stakeholder Groups and Engagement

Governments,  
Public Agencies,  
and Tribes

Regional  
Partners and  
Organizations

Community  
Partners and  
Local  
Organizations

Key Commercial  
and Industrial  
Customers

Small and  
Mid-Size  
Businesses

Residential  
Customers

## TIMING

- September 1, 2022-October 31, 2022

## COMMUNICATION METHODS

- Fall editions of:
  - ✓ CURRENT (print)
  - ✓ The Wire (email and print)
  - ✓ Energizing Business (email)
- Key Accounts Breakfast - September
- Email outreach to key contacts
- Highlight of priorities and request for feedback on [www.snopud.com](http://www.snopud.com)

# Feedback Summary

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## GOVERNMENTS, TRIBES, AGENCIES, REGIONAL PARTNERS, AND KEY ACCOUNTS

Overwhelmingly positive feedback that stakeholders believe that our long-term priorities align with theirs.

The priorities and ideas that most resonated:

- Bolster operational reliability & resiliency.
- Actively help our communities thrive.
- Build a sustainable future with our communities.

Suggestions for edits mainly focused on strengthening language around climate change and decarbonization or including mention of specific industries.

## RESIDENTIAL & SMALL BUSINESS CUSTOMERS AND LOCAL ORGANIZATIONS

- 230 views of the Strategic Priorities page on [www.snopud.com](http://www.snopud.com).
- 11 survey responses, all from residential electric customers.
- 50% of respondents indicated that they were either satisfied or very satisfied with the Strategic Priorities as presented. Only one respondent said they were “not really satisfied.”
- All respondents indicated the priorities reflected their key issues either somewhat, mostly or completely.
- Resiliency and reliability and sustainable future were the priorities that resonated the most.

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### Strategic Priorities

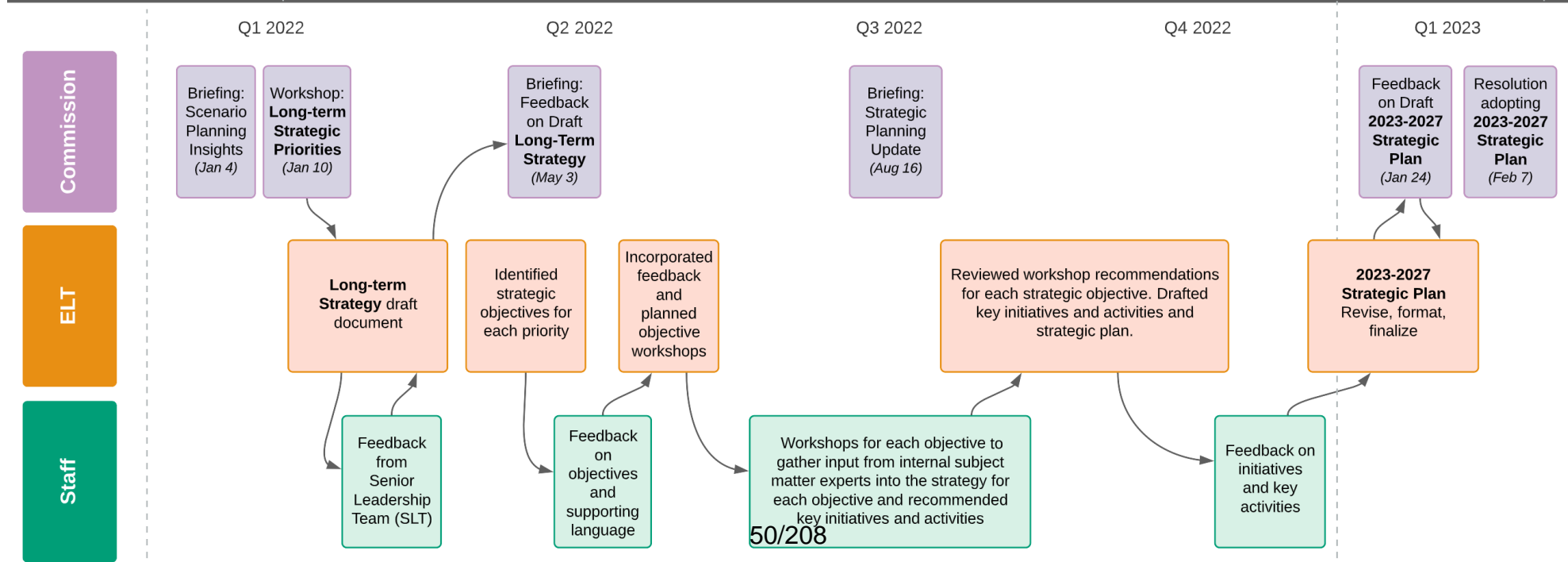
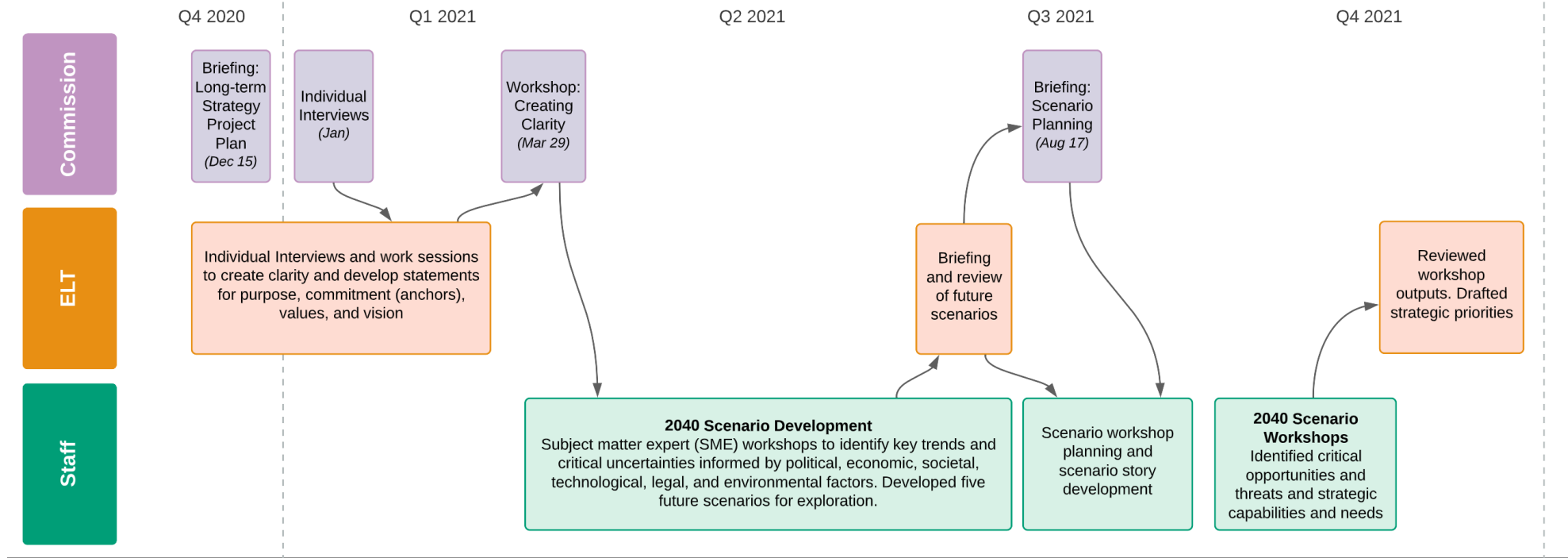


We are developing a 2023-2027 strategic plan that prepares us to best serve you into the future. As part of this process, we'd love to hear your thoughts on our draft strategic priorities. Learn more and share your feedback (by October 15, 2022) at our [website](#).

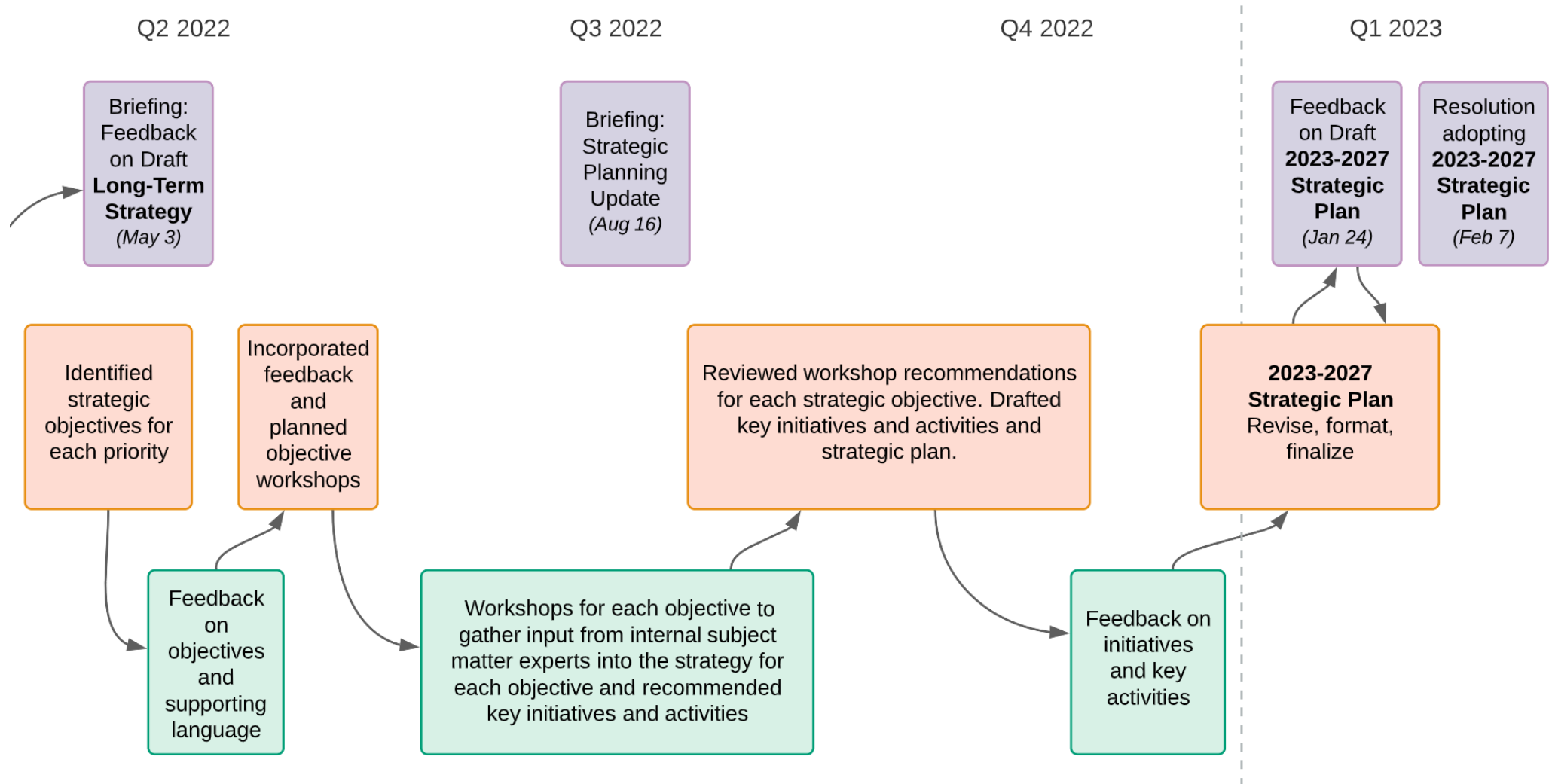


# 2023-2027 Strategic Plan Development





# Strategic Plan Development



# Strategic Priorities and Objectives

Through discussion and prioritization, the ELT identified fifteen strategic objectives that directly support the five strategic priorities.





# Objective Workshops

The Strategic Planning Team held a workshop, in two sessions, for each strategic objective. 12 to 20 subject matter experts participated in each workshop.

## Session 1      2 hours

- Created a common understanding of the objective
- Assessed current state by reviewing opportunities, threats, strengths, and weaknesses
- Generated ideas for how we could achieve the objective

## Session 2      2.5 hours

- Cross-functional teams discussed ideas and options and then recommended key initiatives and actions
- Full group asked questions, identified gaps, and raised concerns

# Objective Workshops

Workshops were held during July, August, and September 2022

In total:

- 67.5 hours of workshop time
- 122 subject matter experts from across the District
- 225 flip chart pages prioritized with 3,400 voting stickers

*july* 2022

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	●	11	●	12	13	14
17	●	18	19	●	20	21
24	●	25	●	26	27	28
31						

*august* 2022

SUN	MON	TUE	WED	THU	FRI	SAT
	●	1	2	●	3	4
7	●	8	●	9	10	11
14	●	15	●	16	17	18
21	●	22	●	23	●	24
28	●	29	●	30	●	31

*september* 2022

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	●	5	●	6	7	8
11	●	12	●	13	14	15
18	19	20	●	21	22	23
25	26	27	28	29	30	

# Workshop Participants



**Aaron Janisko** | Regional Design & Construction Svcs  
**Aaron Swaney** | Communications  
**Adam Peretti** | AMI Technologies  
**Allison Gawecki** | ITS Applications  
**Allison Grinczel** | Energy Services  
**Amanda Bowman** | Human Resources  
**Amy Tongsgard** | Water Utility  
**Angela Johnston** | Finance & Risk Management  
**Angelica Hodges-McGill** | Customer Service  
**Angie Michaelson** | Human Resources  
**Astrid Gambill** | Data & Analytics  
**Auya Nyachuba** | Business Readiness  
**Becky Wright** | Customer Service  
**Ben Davis** | Plat Engineering  
**BJ Wilson** | Customer Service  
**Brad Kime** | Operations  
**Brad Spangler** | Generation & Natural Resources  
**Branda Andrade** | General Counsel  
**Brenda White** | Government Relations  
**Brian Booth** | Rates, Economics & Risk Management  
**Carrie Trimble** | Business Readiness  
**Cassie Houser** | Regional Design & Construction Svcs  
**Cathy Patterson** | Customer Self Service  
**Chris Anderson** | Data & Information Governance  
**Chris Britsch** | Data & Analytics  
**Chris Thorpe** | ITS Operations  
**Christina Arndt** | Water  
**Chuck Peterson** | Key Accounts  
**Clark Langstraat** | Contracts & Purchasing  
**Colleen Murphy** | Environmental Affairs  
**Cyndy Nance** | Customer Service  
**Dana Pollow** | Human Resources  
**Danica Pattison** | Customer Service  
**Dawn Presler** | Natural Resources  
**Dennis Gau** | Business Operations  
**Derek Hermann** | Customer Service  
**Derek Schneider** | Facilities  
**Dilip Koshy** | ITS Applications  
**Doris Payne** | ITS Project Management Office  
**Doug O'Donnell** | Key Accounts  
**Erin Burke** | Distribution Engineering Services

**Garrison Marr** | Power Supply  
**Gordon Hayslip** | Transmission & Standards Eng  
**Heather Herbst** | Communications  
**Hillary Olson** | Customer Experience  
**Hoon Ha** | System Planning & Protection  
**Ian Hunter** | Power Supply  
**Irene Hinze** | Regional Design and Construction Svcs  
**Jason Bruss** | ITS Architect  
**Jeanne Harshbarger** | System Planning & Protection  
**Jeff Feinberg** | Energy Services  
**Jeff Kallstrom** | General Counsel  
**Jeff Roberts** | Regional Design and Construction Svcs  
**Jess Johnson** | Data & Information Governance  
**Jessica Raab Holmgren** | Facilities  
**Jessica Spahr** | Natural Resources  
**Jim Herrling** | Finance & Risk Management  
**Joe Hovsepian** | Customer Accounting  
**John Hieb** | System Planning & Protection  
**John Martinsen** | Transmission Management  
**John Rover** | Regional Design and Construction Svcs  
**Julia Anderson** | Finance  
**Karen Latimer** | Water  
**Keith Binkley** | Natural Resources  
**Kellie Stickney** | Communications  
**Kelly Strand** | Energy Services  
**Kelly Wallace** | Power Scheduling  
**Kelsey Lewis** | Energy Services  
**Kevin Davis** | Safety  
**Kevin Johnston** | Cyber Security  
**Kevin Lavering** | AMI Project Management  
**Kevin Luong** | ITS Applications  
**Kim Haugen** | Power Scheduling  
**Kris Scudder** | Power Supply  
**Landon Snyder** | Power Supply  
**Laura Zorick** | Communications  
**Lee Banghart** | Customer Self Service  
**Lisa Hornung** | Regional Design & Construction Svcs  
**Lisa Hunnewell** | Business Readiness  
**Marc Rosson** | ITS Architect  
**Mark Flury** | Transmission & Distribution Sys Ops & Eng  
**Mark Oens** | Substation, Telecom & Metering

**Mark Stephens** | Transportation  
**Maureen Barnes** | Real Estate Services  
**Melissa Mashita** | Data & Information Governance  
**Melissa Witzel** | ITS Help Desk  
**Michael Coe** | Energy Services  
**Mike Shapley** | Power Scheduling  
**Missy Wilch** | Customer Service  
**Mridula Sharma** | ITS Applications  
**Nic Belisle** | Regional Design & Construction Svcs  
**Nichelle Hall** | Customer Service  
**Nick Johnston** | Telecom  
**Paige Olson** | Energy Control Center  
**Pam Haldi** | Customer Self Service  
**Quinton Harrington** | Government Relations  
**Randy Packebush** | Vegetation Management  
**Ryen Newby** | Customer Service  
**Sara Kurtz** | Human Resources  
**Sarah Bond** | Budget & Financial Planning  
**Scott Gibson** | Generation  
**Serkan Braun** | Facilities  
**Shari Akramoff** | Customer Accounting  
**Sharon Reijonen** | Human Resources  
**Shauna Boser** | Customer Service  
**Shawn Aronow** | General Counsel  
**Shelley Pattison** | Energy Services  
**Sirena Fothergill** | Finance Systems Support  
**Slade Wills** | Lineman Training  
**Stephanie Strom** | Safety  
**Suzanne Frew** | Energy Services  
**Suzy Oversvee** | Energy Services  
**Taylor Ostrander** | Business Readiness  
**Tim Epp** | AMI Program Management  
**Todd Wunder** | ITS Operations  
**Tom Hovde** | Key Accounts  
**Tracy Larkin** | ITS Project Management Office  
**Trevor Vaden** | Facilities  
**Tyler Reinitz** | Transmission & Standards Eng  
**Wendy Parris** | Communications  
**Zach Olson** | Substation Construction  
**Zack Scott** | System Planning & Protection



# Coalescing Workshop Recommendations

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The Strategic Planning Team:

- Documented output from all objective workshops
- Identified common themes and overlapping ideas and recommendations
- Coalesced into a single set of recommendations supporting the strategic objectives



A decorative graphic on the left side of the slide consists of several thick, colorful ribbons in shades of yellow, pink, blue, green, red, and black. The ribbons are intertwined and looped together, creating a complex, abstract pattern that resembles a knot or a series of overlapping paths.

# Drafting the Plan

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- The ELT reviewed and discussed workshop recommendations and provided feedback
- The Strategic Planning Team:
  - reviewed and incorporated ELT feedback
  - condensed key initiatives and activities to one or two sentences intended to convey its spirit and intent
  - developed a draft strategic plan for employee feedback
  - solicited feedback from all employees
  - reviewed and incorporated employee comments
- Communications developed the layout and format

# Draft 2023-2027 Strategic Plan

SNOHOMISH  
**PUD**  
Energizing Life In Our Communities

## FOCUS ON THE FUTURE

2023-2027 STRATEGIC PLAN

# Strategic Plan Elements

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## Priorities

Critical areas of focus for our long-term success. They focus on how we will create value going forward, balancing innovation and change with running our business.

## Objectives

Specific changes or outcomes we are driving toward under each priority.

## Key Initiatives and Activities

High level descriptions of interrelated actions and work that will help us achieve an objective. Some key initiatives and activities are more concretely defined than others.

# BOLSTER OPERATIONAL RELIABILITY AND RESILIENCY

Electrification of transportation, heating, and industry will intensify customer and community dependence on electricity, increase overall energy use, and change usage patterns. The regional shift towards clean energy and accelerating climate change creates new operational complexities. Ensuring that energy and water are available whenever and wherever needed will require sophisticated planning, new and upgraded infrastructure, continual improvement of our practices, and responsible financial management.

## HOW WE WILL MEASURE OUR PROGRESS

System reliability metrics

Financial performance metrics

Customer satisfaction with reliability and value of our services

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Develop the capabilities for an increasingly complex energy future</b></p> <p>Invest in the insight, infrastructure, technology, and programs required to meet the rapidly changing and increasingly complex demands of the future.</p>	Develop a clear, unified vision of the role we want to play in community decarbonization and electrification and set clear objectives and goals.
	Develop a strategy and implement action plans to achieve our vision, meet electrification demands, and serve rapidly evolving customer loads.
	Implement a cohesive cross-functional portfolio of technology, infrastructure, resource, analytics, and program solutions to meet utility and customer needs.
	Leverage smart grid data and analytics to manage sophisticated system integrations, maximize grid flexibility, and enable new customer partnerships.
	Increase integration of system planning, resource planning, and resource acquisition through shared forecasting and planning assumptions, scenarios, and complementary analytics processes.
<p><b>Build the distribution grid of our future</b></p> <p>Modernize and automate infrastructure and operational practices to increase reliability and resiliency. Identify, understand, and mitigate risks to service delivery.</p>	Enhance load forecast evaluation and impact analyses and update system planning practices in line with changing customer and community needs.
	Develop and implement grid-hardening policies and practices resilient to climate change impacts and responsive to long-term load changes.
	Increase the value and impacts of our reliability and resiliency improvement work with more sophisticated planning and new approaches.
	Implement distribution automation capabilities leveraging smart grid communication infrastructure.
	Refine our maintenance work prioritization and asset management practices.
<p><b>Ensure resource adequacy by expanding and protecting resources</b></p> <p>Cultivate an integrated resource portfolio that is cost-effective, reliable, and responsive to the requirements of the future.</p>	Implement electric system 2021 Integrated Resource Plan (IRP) action plan including energy storage, demand response, and energy efficiency program optimization. Evolve plans as indicated by future IRPs.
	Implement the 2021 Water System Plan including new storage, pumping capacity, water treatment, advanced metering infrastructure, and updates to the wellhead protection plan.
	Proactively identify and initiate asset and infrastructure projects with long planning horizons.
<p><b>Preserve exceptional customer value</b></p> <p>Ensure long-term financial health and stability through robust planning, cost and risk management, and adequate reserves.</p>	Develop and implement an enterprise-wide approach for operational planning.
	Enhance financial and budget reporting and analytics capabilities.
	Bolster enterprise risk management practices and protocols.
	Improve budget and cost management practices and long-term planning.
	Develop and implement a long-term rate strategy and supporting policies.

## EVOLVE AND ENHANCE CUSTOMER EXPERIENCES

Our communities are increasingly diverse with evolving customer needs and preferences. The standards set by other industries are influencing what our customers expect of us.

To continue delivering excellent experiences and earn customer loyalty we must keep pace and adopt a customer-centric focus across all aspects of our operations. We must hear, understand, and respond to what customers want, need, expect, and value.

### HOW WE WILL MEASURE OUR PROGRESS

Customer satisfaction ratings for:

- Service channels and platforms
- Communication from us
- Tools for understanding usage and billing
- Billing and rate options

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Center our work around customer desires, challenges, and expectations</b></p> <p>Proactively assess, understand, and anticipate customer needs and expectations and take timely, intentional actions.</p>	Enhance and employ our overarching customer experience strategy through a shared vision and action plans.
	Create a customer-centric culture, shared across all divisions and teams. Support and train employees.
	Improve our ability to make customer-centric decisions. Leverage existing and new research, data, and feedback methods for increased insight into customer needs, expectations, and preferences. Make it easier to access and leverage insights and analytics to inform program / service design and decisions.
<p><b>Deliver creative, personal, and convenient solutions</b></p> <p>Enable customers to interact with us in the ways that work best for them. Expand proactive communication capabilities using customer-preferred platforms and channels.</p>	Increase consistency and coordination of customer service options and communications across divisions.
	Implement new and enhanced self-service options responsive to customer needs, expectations, and preferences.
	Design and deliver personal and proactive customer communications regarding outage restoration, system work, and relevant programs and opportunities.
<p><b>Give customers increased flexibility and control over their usage and costs</b></p> <p>Meet customer needs with rate and billing options that fit varying lifestyles and business operations. Leverage new technologies and data to help customers make informed decisions.</p>	Centralize customer-preference management and improve access to data, reporting, and analytics across departments.
	Prioritize, plan, and implement solutions to deliver meaningful smart grid benefits to customers in the near and long-term.
	Offer customers new ways to understand and manage their usage and costs including new billing options, insights, and recommendations.
	Develop and offer new rate options that meet PUD and customer needs.
	Enhance our ability to implement rate and billing changes through new and improved processes, tools, and systems.

## ACTIVELY HELP OUR COMMUNITIES THRIVE

We have been part of the fabric of our communities since our creation and are committed to providing equitable services and access. Water and power are vital to ensuring Snohomish County and Camano Island thrive today and in the future.

Looking to the future we believe we have the opportunity, and responsibility, to become an even more powerful partner.

### HOW WE WILL MEASURE OUR PROGRESS

Internal assessment of our work and its impacts

Community partnerships and customer feedback

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Strengthen our community connections</b></p> <p>Expand the breadth, depth, and impacts of our engagement. Meet customers where they are and where they need us to be.</p>	Clearly define and communicate the framework for how we will intentionally connect and engage with our communities.
	Strengthen and expand our existing approach to create more and deeper engagement with a diverse set of organizations and customer segments.
	Better support employees volunteering in their communities with clear guidelines, policies, and appropriate resources.
	Centralize information and materials to increase awareness of engagement, ease of access, and consistency of engagement.
<p><b>Support the economic vitality of our communities</b></p> <p>Partner with community leaders and stakeholders to foster a vibrant and resilient local economy. Support development and new construction.</p>	Develop and implement a strategy to strengthen our support of economic vitality, capitalizing on our value as a community asset and acting on input from partners and stakeholders.
	Evaluate and improve the new service process, focusing on improving the customer experience while maintaining fair and transparent policies.
	Improve our ability to meet new connection needs and timelines, focusing on proactive planning, cross-functional and agency collaboration, and construction practices.
<p><b>Align our practices with our communities' diverse needs</b></p> <p>Understand if and where inequities exist in our practices and operations. Take appropriate and intentional action to increase equity.</p>	Clearly define what equity means for us in context of our communities, customers, services, and operating requirements.
	Evaluate our current practices, programs, and services to identify inequities and their impacts. Engage our customers and communities as part of this work.
	Incorporate equity into our decision-making and service and program design. Support and train employees. Establish equity performance metrics.

## BUILD A SUSTAINABLE FUTURE WITH OUR COMMUNITIES

We have long prioritized providing affordable carbon-free power to our communities while being sensitive to the natural environment in our planning, construction, and operations. With growing momentum toward electrification, decarbonization, local energy generation and storage, and conservation of natural resources, we are uniquely positioned to help our communities develop and achieve their sustainability goals.

### HOW WE WILL MEASURE OUR PROGRESS

Performance metrics defined in the environmental sustainability action plan

Internal assessment of efforts to support community and customer sustainability goals

Feedback from community partners and customers

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Responsibly minimize and mitigate our environmental impacts</b></p> <p>Strengthen our focus on reducing our greenhouse gas emissions, reducing waste across our business activities, and reducing our environmental impacts.</p>	Develop an environmental sustainability action plan that establishes clear goals, priorities, and roadmaps. Institute key metrics and implement tracking and reporting systems.
	Implement plans and actions to reduce our greenhouse gas emissions and minimize electricity and water waste.
	Develop and support a culture of environmental stewardship through education and engagement. Incorporate environmental value into decision making practices.
<p><b>Help our customers and communities achieve their goals</b></p> <p>Engage with community leaders and customers to understand their varying sustainability goals. Develop mutually agreeable strategies and timelines to meet their objectives.</p>	Clearly articulate guidelines and expectations of how we partner and support our communities and customers, appropriate to our role as a public utility.
	Strengthen our ability to support local governments, agencies, and key accounts.
	Enhance our ability to support residential and small-to-midsize business customers by continuing, evolving, and expanding existing environmental sustainability programs.

# CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE

Our employees are the heart of our organization; they are fundamental to our ability to deliver on our commitments and achieve our vision. We must attract, develop, and retain a workforce that embodies our values and reflects the diversity of our communities. Our employees need not only the capabilities and resources to do their jobs safely and effectively, but also access to development and advancement.

## HOW WE WILL MEASURE OUR PROGRESS

Employee sentiment metrics

Recruitment and retention metrics

Diversity and equity metrics

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Be an employer of choice</b></p> <p>Offer rewarding work experiences that meet evolving employee needs. Create an inclusive culture where everyone can feel safe, welcome, and valued. Engage and empower our people in consistent, meaningful ways.</p>	Define and communicate our employment value proposition, outlining what we offer and what we expect.
	Develop and implement a strategy to effectively support flexible, hybrid work. Regularly assess and adapt to ensure business, customer, and employee value.
	Develop and implement a strategy to ensure current and emerging leaders build, sustain, and model our culture and values.
	Increase transparency and equity of advancement and development opportunities. Complete job description and compensation analysis projects.
	Implement the Diversity, Equity, and Inclusion Initiative Blueprint. Establish and track performance metrics.
<p><b>Evolve workforce skills and capabilities</b></p> <p>Anticipate the workforce capabilities needed in the next 10 years and develop a robust strategy to meet those needs. Invest in our people to ensure they have skills, knowledge, and tools to succeed.</p>	Develop and implement a multi-year talent strategy and supporting plans that are informed by strategic needs, rapid technological change, and shifting operational needs.
	Develop and implement an internal talent development plan. Align and enhance training, education, mentorship, and supporting programs and resources.
	Develop and implement an expanded external workforce development plan that intentionally engages community and industry partners.
	Develop and implement a recruitment and retention plan that results in employees with the desired capabilities and alignment with organizational values.
	Increase utilization of analytics in workforce planning. Equip employees and leaders with the data and insights they need for decision-making.
<p><b>Increase organizational alignment and effectiveness</b></p> <p>Ensure that all of Team PUD shares a common vision and works together to achieve it. Establish systems to support organizational alignment, planning, prioritization, and decision-making.</p>	Create a culture of trust and collaboration rooted in shared values, collective responsibility, and transparent communication.
	Clarify decision making and accountability by establishing and communicating expectations and guidelines. Train and support leaders and employees.
	Develop and implement enterprise work prioritization and resource planning. Identify and implement supporting systems, tools, and reporting processes.
	Develop and implement strategic plan performance management to build understanding and buy-in. Identify key performance metrics and track, assess, and regularly report progress.



# Strategic Plan Implementation

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## Leadership, Timing and Resources

The Executive Leadership Team knows that we cannot successfully undertake all key initiatives at the same time. As a first step, leadership and implementation teams will work together to determine responsibility and specific scope, timing, and resources for each initiative and activity.

This work is underway in Q1 2023.

## Performance Management and Assessment

- ➔ Develop internal action plan to guide implementation (Q1 2023)
- ➔ Develop performance management framework including performance metrics and reporting (Q1-Q2 2023)



# 2023-2027 Strategic Plan Next Step

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Return to Commission on February 7, 2023, for consideration and approval of a resolution to adopt the 2023-2027 Strategic Plan



# Discussion & Questions

# FOCUS ON THE FUTURE

2023-2027 STRATEGIC PLAN

DRAFT PLAN 2023



## A LEGACY OF SERVICE

**W**e are public power and water.

Since we were created by a vote of the people in 1936, we have been not-for-profit, community owned, and locally governed. Nearly 90 years later, our mission remains the same: deliver safe, reliable, and environmentally sustainable electricity and water to our communities.

The communities we serve have diverse current and future needs. We know that our ability to be successful in the future is intertwined with theirs.

### PUD Key Facts

- ♦ 97% carbon-free power supply
- ♦ Second-largest public utility in Washington state and 12th largest in the US
- ♦ 850,000 people and 25,000 businesses served by 377,000 electric meters
- ♦ 23,000 water customers and wholesale water to six local utilities
- ♦ 1,160 employees



## A MESSAGE FROM OUR COMMISSIONERS



Left to right: Commissioners Tanya Olson, Rebecca Wolfe and Sidney Logan

**E**lectricity and water are vital to life and work in our communities. Our customers rely on our services to be there any time they flip a switch, plug in a device, or open a tap. They trust us to meet their needs and deliver exceptional, dependable value regardless of current or future circumstances.

As a public power utility, we care deeply about being a good neighbor. We are part of the communities we serve and recognize that our futures are inextricably linked. Thus we embrace each opportunity to partner and work together to achieve a bright future for our customers. We believe our strategy positions us for success, and we are eager to implement it.

In 2021, Snohomish PUD began developing a comprehensive long-term strategy and strategic plan to guide it in becoming our communities' utility of the future. This work will help the PUD anticipate and respond to future challenges, adapt to the evolving needs of our customers, and ensure that we continue helping our communities thrive.

## A MESSAGE FROM OUR GENERAL MANAGER

Helping our communities thrive means we must become the utility of their future. Doing so requires that we look beyond our day-to-day operations and consider what the future could hold, what might be asked of us, and what we need to fulfill our purpose. Only by envisioning the future and planning for what it could bring will we know what must be done today to achieve success tomorrow.

Our world is in a constant state of change. If we fail to evolve, we risk being left behind. How do we keep up while staying true to our purpose and values? How do we keep our commitments when the goal posts are continually shifting? How do we navigate the coming challenges and ensure our business and operations remain on solid ground in 20 years?

Having clarity across Team PUD around the fundamental aspects of what we do, why we do it, where we are going, and the commitments that anchor us is fundamental to our ability to succeed in a rapidly changing world. That shared understanding is woven into everything we do and the decisions we make. It underpins our strategy, guides our priorities, and drives us to be better at what we do.

Our 2023-2027 Strategic Plan will guide our decisions about how we allocate resources and invest in the infrastructure that the future demands. It will keep us united in our dedication to serving our customers.

We often talk of our commitment to energizing life in our communities. Though delivering power and water is essential to this, it means so much more to us – it means being a part of our community and taking actions that help our communities prosper now and into the future. We believe this plan does just that, and we look forward to continuing this journey with you.



CEO/GM John Haarlow



### our values

We hold ourselves and every member of Team PUD to high standards.

Every day we **SAFEGUARD** what matters, putting employee and community safety first.

We have **INTEGRITY**. We are a **TEAM**.

We **SERVE** with pride and **RISE** to challenges.

We choose to **INCLUDE** all, **SEEK** growth, and be **BOLD**.

### our purpose

We deliver **ESSENTIAL UTILITY SERVICES** to **HELP OUR COMMUNITIES THRIVE**.

### our commitment

We embrace our role in enabling the vitality of the communities we serve, today and tomorrow.

To fulfill our part, we will:

be a **POWERFUL PARTNER** by

- Proactively anticipating and supporting community and customer needs
- Advocating for our communities in the places and ways that matter most
- Offering a valuable resource for our customers, community partners, and industry peers

provide **EXCEPTIONAL VALUE** through

- Fiscally responsible planning and management
- Operational excellence, continual improvement, and innovation
- Environmentally sustainable services, operations, and stewardship of community assets

deliver **EXCELLENT EXPERIENCES** built on

- Reliable, resilient, and dependable electricity and water
- Transparent, consistent, and proactive communication
- Customer-centric culture, services, and programs

be the **BEST VERSION** of **TEAM PUD** by

- Investing in our employees and hiring, developing, and nurturing excellence
- Fostering a community-centric, inclusive culture of empowered, engaged employees

### our vision

To be the utility that delights our customers and **energizes life in our communities**.



## LOOKING TO THE FUTURE

Helping our communities thrive means becoming the utility of their future. Doing so requires that we look beyond our day-to-day operations and consider what the future could hold, what might be asked of us, and what we need to deliver on our commitment.

Our strategy is informed by comprehensive scenario planning workshops that imagined how our region might change in the next 20 years. Employees explored the five scenarios to identify the resources and capabilities we need for success across many or all of them.

Our Executive Leadership Team and Commission leveraged these insights to prioritize long-term opportunities and challenges and set our strategic priorities.

## CRITICAL OPPORTUNITIES AND CHALLENGES

These opportunities and challenges are driven by external forces and their effects on our communities and our operating environment. Successfully navigating them requires significant, coordinated organizational responses from our leadership.

### COMMUNITY AND OPERATING ENVIRONMENT

- Quickly growing communities with diverse needs and new expectations
- Increasing community and customer reliance on electricity intensifying pressure for reliable and resilient service
- Technological change and accelerating adoption by our customers, communities, partners, and suppliers
- Regulatory requirements to decarbonize all aspects of District operations
- An increasingly competitive labor market
- Growing operating, maintenance, and capital costs driven by a multitude of factors
- Competition from new entrants into the energy and water utility markets

### SYSTEM OPERATIONS, LOAD, AND SUPPLY

- Significant shifts in usage patterns and load growth driven by climate change, population growth, and electrification
- Supply-side resource challenges driven by new regulations, risks to existing resources, integration of new resources, new competition, and transmission constraints
- Increasingly severe and disruptive climate change impacts on our communities and operations
- Ever more sophisticated cyber threats and related regulations and penalties
- Sustained or intermittent supply-chain issues

## STRATEGIC PRIORITIES

Together, the Executive Leadership Team and Commission identified five long-term strategic priorities that will require our active focus to successfully meet the changing needs of our communities and customers. This focus will ensure we can continue to help our communities thrive and deliver exceptional value to our customers.

### Our strategic priorities:

- *Bolster operational reliability and resiliency*
- *Enhance and evolve customer experiences*
- *Actively help our communities thrive*
- *Build a sustainable future with our communities*
- *Create the culture and capabilities needed for the future*



## STRATEGIC PLAN ELEMENTS

Each strategic priority is supported by a set of objectives and key initiatives and activities.

### Objectives

Particular changes or outcomes we are driving toward under each priority.

### Key Initiatives and Activities

High-level descriptions of interrelated actions and work that will help us achieve an objective. Some key initiatives and activities are more concretely defined than others.

### Leadership, Timing and Resources

The Executive Leadership Team knows that we cannot successfully undertake all key initiatives at the same time. As a first step, leadership and implementation teams will work together to determine responsibility and specific scope, timing, and resources for each initiative and activity.





# Bolster Operational Reliability and Resiliency

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Develop the capabilities for an increasingly complex energy future</b></p> <p>Invest in the insight, infrastructure, technology, and programs required to meet the rapidly changing and increasingly complex demands of the future.</p>	Develop a clear, unified vision of the role we want to play in community decarbonization and electrification and set clear objectives and goals.
	Develop a strategy and implement action plans to achieve our vision, meet electrification demands, and serve rapidly evolving customer loads.
	Implement a cohesive cross-functional portfolio of technology, infrastructure, resource, analytics, and program solutions to meet utility and customer needs.
	Leverage smart grid data and analytics to manage sophisticated system integrations, maximize grid flexibility, and enable new customer partnerships.
	Increase integration of system planning, resource planning, and resource acquisition through shared forecasting and planning assumptions, scenarios, and complementary analytics processes.
<p><b>Build the distribution grid of our future</b></p> <p>Modernize and automate infrastructure and operational practices to increase reliability and resiliency. Identify, understand, and mitigate risks to service delivery.</p>	Enhance load forecast evaluation and impact analyses and update system planning practices in line with changing customer and community needs.
	Develop and implement grid-hardening policies and practices resilient to climate change impacts and responsive to long-term load changes.
	Increase the value and impacts of our reliability and resiliency improvement work with more sophisticated planning and new approaches.
	Implement distribution automation capabilities leveraging smart grid communication infrastructure.
	Refine our maintenance work prioritization and asset management practices.
<p><b>Ensure resource adequacy by expanding and protecting resources</b></p> <p>Cultivate an integrated resource portfolio that is cost-effective, reliable, and responsive to the requirements of the future.</p>	Implement electric system Integrated Resource Plan (IRP) action plan including energy storage, demand response, and energy-efficiency program optimization. Evolve plans as indicated by future IRPs.
	Implement the 2021 Water System Plan including new storage, pumping capacity, water treatment, advanced metering infrastructure, and updates to the wellhead protection plan.
	Proactively identify and initiate asset and infrastructure projects with long planning horizons.
<p><b>Preserve exceptional customer value</b></p> <p>Ensure long-term financial health and stability through robust planning, cost and risk management, and adequate reserves.</p>	Develop and implement an enterprise-wide approach for operational planning.
	Enhance financial and budget reporting and analytics capabilities.
	Bolster enterprise risk management practices and protocols.
	Improve budget and cost management practices and long-term planning.
	Develop and implement a long-term rate strategy and supporting policies.

Electrification of transportation, heating, and industry will intensify customer and community dependence on electricity, increase overall energy use, and change usage patterns. The regional shift towards clean energy and accelerating climate change creates new operational complexities. Ensuring that energy and water are available whenever and wherever needed will require sophisticated planning, new and upgraded infrastructure, continual improvement of our practices, and responsible financial management.

## How we will measure our progress

- ◆ System reliability metrics
- ◆ Financial performance metrics
- ◆ Customer satisfaction with reliability and value of our services



## Arlington Microgrid & Clean Energy Center

This innovative facility combines solar arrays, a lithium-ion battery energy storage system, and vehicle-to-grid charging stations to demonstrate new approaches to disaster recovery, grid resiliency, and electric vehicle integration. The microgrid was designed and sized to provide power to the future North County Community Office and operations center during a grid outage. The Clean Energy Center will educate our customers and communities about emerging energy technologies.

# Evolve and Enhance Customer Experiences

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Center our work around customer desires, challenges, and expectations</b></p> <p>Proactively assess, understand, and anticipate customer needs and expectations and take timely, intentional actions.</p>	<p>Enhance and employ our overarching customer experience strategy through a shared vision and action plans.</p> <p>Create a customer-centric culture, shared across all divisions and teams. Support and train employees.</p> <p>Improve our ability to make customer-centric decisions. Leverage existing and new research, data, and feedback methods for increased insight into customer needs, expectations, and preferences. Make it easier to access and leverage insights and analytics to inform program / service design and decisions.</p>
<p><b>Deliver creative, personal, and convenient solutions</b></p> <p>Enable customers to interact with us in the ways that work best for them. Expand proactive communication capabilities using customer-preferred platforms and channels.</p>	<p>Increase consistency and coordination of customer service options and communications across divisions.</p> <p>Implement new and enhanced self-service options responsive to customer needs, expectations, and preferences.</p> <p>Design and deliver personal and proactive customer communications regarding outage restoration, system work, and relevant programs and opportunities.</p> <p>Centralize customer-preference management and improve access to data, reporting, and analytics across departments.</p>
<p><b>Give customers increased flexibility and control over their usage and costs</b></p> <p>Meet customer needs with rate and billing options that fit varying lifestyles and business operations. Leverage new technologies and data to help customers make informed decisions.</p>	<p>Prioritize, plan, and implement solutions to deliver meaningful smart grid benefits to customers in the near and long-term.</p> <p>Offer customers new ways to understand and manage their usage and costs including new billing options, insights, and recommendations.</p> <p>Develop and offer new rate options that meet PUD and customer needs.</p> <p>Enhance our ability to implement rate and billing changes through new and improved processes, tools, and systems.</p>

Our communities are increasingly diverse with evolving customer needs and preferences. The standards set by other industries are influencing what our customers expect of us.

To continue delivering excellent experiences and earn customer loyalty we must keep pace and adopt a customer-centric focus across all aspects of our operations. We must hear, understand, and respond to what customers want, need, expect, and value.

**How we will measure our progress**

Customer satisfaction ratings for:

- ♦ Service channels and platforms
- ♦ Communication from us
- ♦ Tools for understanding usage and billing
- ♦ Billing and rate options



**Our Smart Grid and Connect Up**

Beginning in 2023 the District will deploy advanced electric and water metering technology as a crucial part of our smart grid transformation.

# Actively Help Our Communities Thrive

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Strengthen our community connections</b></p> <p>Expand the breadth, depth, and impacts of our engagement. Meet customers where they are and where they need us to be.</p>	Clearly define and communicate the framework for how we will intentionally connect and engage with our communities.
	Strengthen and expand our existing approach to create more and deeper engagement with a diverse set of organizations and customer segments.
	Better support employees volunteering in their communities with clear guidelines, policies, and appropriate resources.
	Centralize information and materials to increase awareness of engagement, ease of access, and consistency of engagement.
<p><b>Support the economic vitality of our communities</b></p> <p>Partner with community leaders and stakeholders to foster a vibrant and resilient local economy. Support development and new construction.</p>	Develop and implement a strategy to strengthen our support of economic vitality, capitalizing on our value as a community asset and acting on input from partners and stakeholders.
	Evaluate and improve the new service process, focusing on improving the customer experience while maintaining fair and transparent policies.
	Improve our ability to meet new connection needs and timelines, focusing on proactive planning, cross-functional and agency collaboration, and construction practices.
<p><b>Align our practices with our communities' diverse needs</b></p> <p>Understand if and where inequities exist in our practices and operations. Take appropriate and intentional action to increase equity.</p>	Clearly define what equity means for us in context of our communities, customers, services, and operating requirements.
	Evaluate our current practices, programs, and services to identify inequities and their impacts. Engage our customers and communities as part of this work.
	Incorporate equity into our decision-making and service and program design. Support and train employees. Establish equity performance metrics.

We have been part of the fabric of our communities since our creation and are committed to providing equitable services and access. Water and power are vital to ensuring Snohomish County and Camano Island thrive today and in the future.

Looking to the future we believe we have the opportunity, and responsibility, to become an even more powerful partner.

### How we will measure our success

- ◆ Internal assessment of our work and its impacts
- ◆ Community partnerships and customer feedback

### Connecting with Community

Our employees are active in our communities, supporting events and organizations. The PUD participates in community events year-round to connect and engage with our neighbors.



# Build a Sustainable Future With Our Communities

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Responsibly minimize and mitigate our environmental impacts</b></p> <p>Strengthen our focus on reducing our greenhouse gas emissions, reducing waste across our business activities, and reducing our environmental impacts.</p>	Develop an environmental sustainability action plan that establishes clear goals, priorities, and roadmaps. Institute key metrics and implement tracking and reporting systems.
	Implement plans and actions to reduce our greenhouse gas emissions and minimize electricity and water waste.
	Develop and support a culture of environmental stewardship through education and engagement. Incorporate environmental value into decision making practices.
<p><b>Help our customers and communities achieve their goals</b></p> <p>Engage with community leaders and customers to understand their varying sustainability goals. Develop mutually agreeable strategies and timelines to meet their objectives.</p>	Clearly articulate guidelines and expectations of how we partner and support our communities and customers, appropriate to our role as a public utility.
	Strengthen our ability to support local governments, agencies, and key accounts.
	Enhance our ability to support residential and small-to-midsize business customers by continuing, evolving, and expanding existing environmental sustainability programs.

## New North County Community Office

Slated for completion in 2024, our new North County Community Office is designed to LEED Gold Standard and will include rooftop solar panels and public electric vehicle charging stations.



We have long prioritized providing affordable carbon-free power to our communities while being sensitive to the natural environment in our planning, construction, and operations. With growing momentum toward electrification, decarbonization, local energy generation and storage, and conservation of natural resources, we are uniquely positioned to help our communities develop and achieve their sustainability goals.

### How we will measure our success

- ◆ Performance metrics defined in the environmental sustainability action plan
- ◆ Internal assessment of efforts to support community and customer sustainability goals
- ◆ Feedback from community partners and customers



## Innovative Public Transportation Charging

In 2023, PUD and Everett Transit will install an in-ground resonant magnet induction charging system for electric buses at Eclipse Mill Park near downtown Everett. The charger will be the first of its kind in Western Washington. It will support Everett Transit's transition to an all-electric transportation system and inform PUD load management strategies. The Washington State Department of Commerce Clean Energy Fund is funding approximately ninety percent of the project.

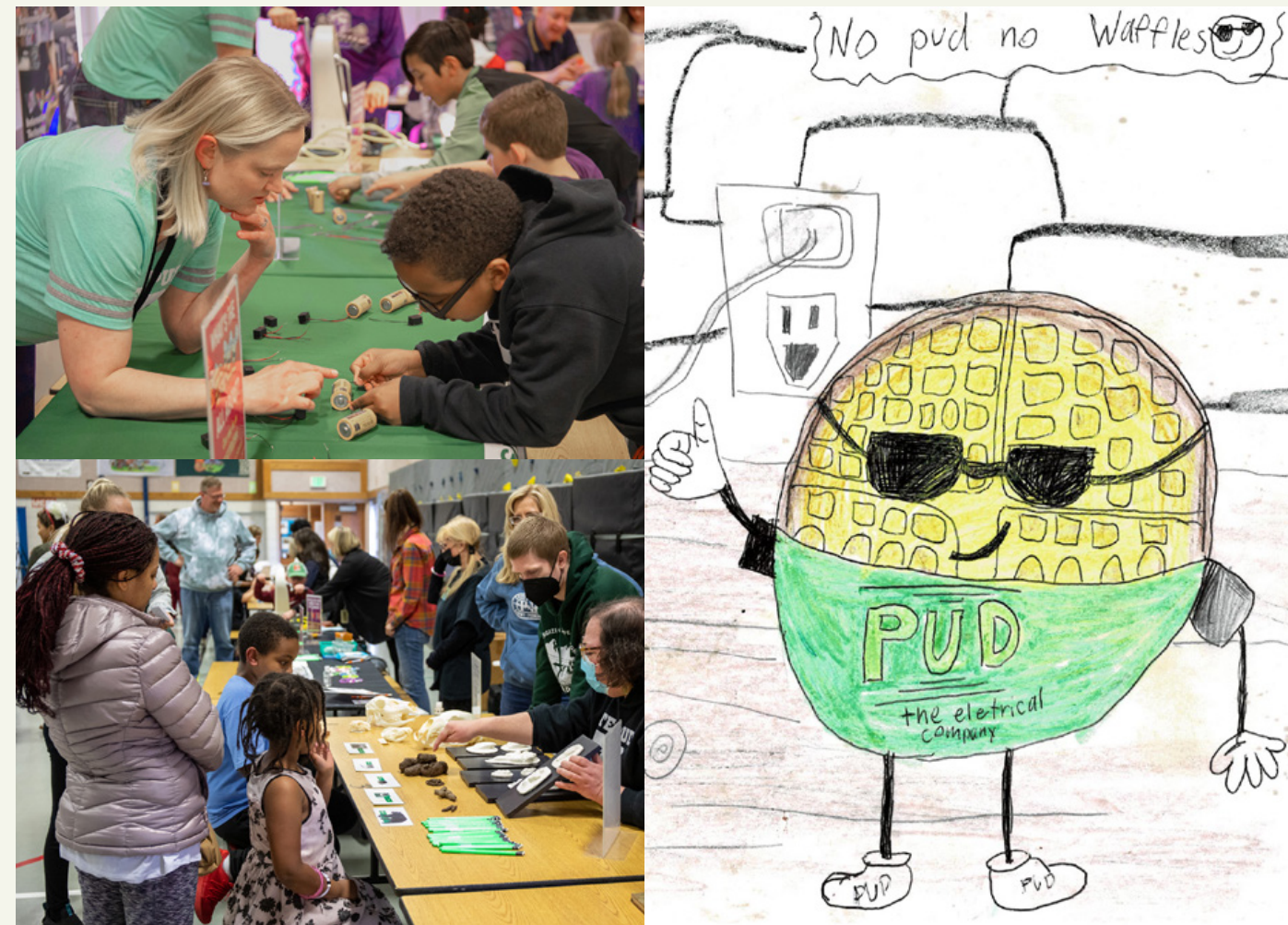
# Create the Culture and Capabilities Needed for the Future

OBJECTIVES	KEY INITIATIVES AND ACTIVITIES
<p><b>Be an employer of choice</b></p> <p>Offer rewarding work experiences that meet evolving employee needs. Create an inclusive culture where everyone can feel safe, welcome, and valued. Engage and empower our people in consistent, meaningful ways.</p>	<p>Define and communicate our employment value proposition, outlining what we offer and what we expect.</p> <p>Develop and implement a strategy to effectively support flexible, hybrid work. Regularly assess and adapt to ensure business, customer, and employee value.</p> <p>Develop and implement a strategy to ensure current and emerging leaders build, sustain, and model our culture and values.</p> <p>Increase transparency and equity of advancement and development opportunities. Complete job description and compensation analysis projects.</p> <p>Implement the Diversity, Equity, and Inclusion Initiative Blueprint. Establish and track performance metrics.</p> <p>Develop and implement an ongoing process and framework for listening to and acting on employee sentiment and feedback.</p>
<p><b>Evolve workforce skills and capabilities</b></p> <p>Anticipate the workforce capabilities needed in the next 10 years and develop a robust strategy to meet those needs. Invest in our people to ensure they have skills, knowledge, and tools to succeed.</p>	<p>Develop and implement a multi-year talent strategy and supporting plans that are informed by strategic needs, rapid technological change, and shifting operational needs.</p> <p>Develop and implement an internal talent development plan. Align and enhance training, education, mentorship, and supporting programs and resources.</p> <p>Develop and implement an expanded external workforce development plan that intentionally engages community and industry partners.</p> <p>Develop and implement a recruitment and retention plan that results in employees with the desired capabilities and alignment with organizational values.</p> <p>Increase utilization of analytics in workforce planning. Equip employees and leaders with the data and insights they need for decision-making.</p>
<p><b>Increase organizational alignment and effectiveness</b></p> <p>Ensure that all of Team PUD shares a common vision and works together to achieve it. Establish systems to support organizational alignment, planning, prioritization, and decision-making.</p>	<p>Create a culture of trust and collaboration rooted in shared values, collective responsibility, and transparent communication.</p> <p>Clarify decision-making and accountability by establishing and communicating expectations and guidelines. Train and support leaders and employees.</p> <p>Develop and implement enterprise work prioritization and resource planning. Identify and implement supporting systems, tools, and reporting processes.</p> <p>Develop and implement strategic plan performance management to build understanding and buy-in. Identify key performance metrics and track, assess, and regularly report progress.</p>

Our employees are the heart of our organization; they are fundamental to our ability to deliver on our commitments and achieve our vision. We must attract, develop, and retain a workforce that embodies our values and reflects the diversity of our communities. Our employees need not only the capabilities and resources to do their jobs safely and effectively, but also access to development and advancement.

**How we will measure our success**

- Employee sentiment metrics
- Recruitment and retention metrics
- Diversity and equity metrics



**Empowering the Workforce of the Future**

The PUD works with teachers, schools, and community organizations to educate students and inspire the workforce of our shared future.

## ACKNOWLEDGMENTS

This strategic plan would not have been possible without the tremendous efforts of the PUD employees and community partners who provided their input and expertise at various stages of the process.

Thank you to the over 80 PUD employees who participated in the Scenario Planning Workshops and the over 120 PUD employees who participated in the Objective Workshops. Your contributions were vital to understanding our challenges and opportunities, and identifying the key initiatives and activities.

Thank you to all the employees across the PUD who took time to review and provide comments on the document throughout the process.

Thank you to our community partners, including government entities, non-profit organizations, and local businesses that reviewed and provided input on this project. Your feedback was essential to ensuring our plan was in alignment with the community's vision.

Lastly, thank you to Laura Lemke, Strategy and Performance Planning Leader and our Strategic Planning Team – Lisa Hunnewell, Sarah Bond, Brian Booth, John Hieb, and Kellie Stickney – for their tremendous efforts facilitating workshops, sorting and analyzing input, and bringing all of it together to draft this document.

## MORE INFORMATION

[www.snopud.com/strategic-priorities](http://www.snopud.com/strategic-priorities)

**EXECUTIVE SESSION**

**Tuesday, January 24, 2023**

Discussion of the Performance of a Public Employee - Approximately 30 Minutes

**COMMENTS FROM THE PUBLIC**





**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**January 10, 2023**

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The Regular Meeting was convened by President Rebecca Wolfe at 10:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Interim General Counsel Shawn Aronow; Assistant General Managers Pam Baley, and Jason Zyskowski; Interim Assistant General Manager Karen Latimer; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Media. Communications, Marketing & Business Readiness Director Julee Cunningham reported on District related news and articles.
2. Other. There were no other reports.

B. Washington State 2023 Legislative Preview

Senior State Government & External Affairs Manager Ryan Collins provided a review of the 2022 legislative session and the context and preview of the upcoming 2023 session.

C. Commercial Strategic Energy Management (CSEM) Agreement

Customer & Energy Services Program Manager Kelsey Lewis provided the Board with information regarding the new Commercial Strategic Energy Management (CSEM) Professional Services Contract with Stillwater Energy. Senior Manager, Energy Services and Customer Innovation Jeff Feinberg responded to Board questions regarding the program.

The next step would be consideration for approval of the contract at the January 24, 2023, Commission meeting.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 10:34 a.m. and reconvened at 10:44 a.m. into Executive Session to discuss qualifications of an applicant for public employment, under the terms set forth in the Open Public Meetings Act. Those in attendance were Commissioners, Rebecca Wolfe, Sidney Logan, and Tanya Olson; CEO/General Manager John Haarlow; Interim General Counsel Shawn Aronow; Assistant General Counsel Branda Andrade; and Commission & Executive Services Director Melissa Collins. The Executive Session concluded at 11:07 a.m. with no public announcements.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Interim General Counsel Shawn Aronow; Assistant General Managers Pam Baley, and Jason Zyskowski; Interim Assistant General Manager Karen Latimer; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order****\*\*Non-Agenda Items**

Changes to the agenda were made as follows: Table Item 7A Consideration of a Resolution Amending District Water Utility Policies and Establishing Certain Charges for the Water Utility and Add an Executive Session to the end of the meeting to Review the Performance of a Public Employee

**2. RECOGNITION/DECLARATIONS****A. Employee of the Month for January – Jeff Roberts**

Jeff Roberts was recognized as Employee of the Month for January.

**3. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Steven Keeler, Edmonds
- Gayla Shoemake, Edmonds

**4. CONSENT AGENDA**

A. Approval of Minutes for the Regular Meeting of December 20, 2022

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 22-1336-BI with Kemp West, Inc.

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Request for Quotation No. 22-1287-SR with Opinion Dynamics

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Request for Proposal No. 10280 with Tyndale

Miscellaneous No. CW2227694 with Achilles USA Inc.

Contract Acceptance Recommendations:

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the minutes for the Regular Meeting of December 20, 2022; 4B - Bid Awards, Professional Services Contracts and Amendments; and 4C - Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

**5. PUBLIC HEARING**

A. 2023 Retail Rate Proposal Water Utility

President Wolfe opened the public hearing.

Manager, Water Utilities Business Services Christina Arndt provided a presentation on the 2023 Retail Rate Proposal Water Utility.

A motion unanimously passed continuing the public hearing on the 2023 Retail Rate Proposal Water Utility to Tuesday, January 24, 2023, at 1:30 p.m. at 2320 California Street in Everett.

## **6. PUBLIC HEARING AND ACTION**

- A. Consideration of a Resolution Adopting the District's 2021 Water System Plan and Updating Water Use Efficiency Goals

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6102 adopting the District's 2021 water system plan and updating water use efficiency goals.

- B. Consideration of a Resolution Amending the District's Retail Electric Rate Schedules to Implement a 2.0 Percent System Average Rate Increase

A motion passed approving Resolution No. 6103 amending the District's retail electric rate schedules to implement a 2.0 percent system average rate increase. The vote was Commissioner Wolfe: Aye; Commissioner Logan: Nay; Commissioner Olson: Aye.

## **7. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Consideration of a Resolution Amending District Water Utility Policies and Establishing Certain Charges for the Water Utility

Commissioner Olson made a motion to table the Resolution until a future regular Commission meeting, to allow Water Utility staff additional time to clarify stakeholder comments. The motion passed unanimously.

- B. Consideration of a Resolution Authorizing the CEO/General Manager to Execute an Employment Agreement With F. Colin Willenbrock

A motion unanimously passed approving Resolution No. 6105 authorizing the CEO/General Manager to execute an employment agreement with F. Colin Willenbrock.

**8. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**9. COMMISSION BUSINESS**

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

Director, Government/External Affairs and Strategy Kim Johnston responded to Board questions on the upcoming Legislative Rally.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. Discussion of Representatives to Organizations and Committees for 2023

Representatives for 2023 were to remain as adopted for 2022, as follows:

American Public Power Association (APPA) & Legislative Relations Committee	Delegate:	Sidney (Sid) Logan
	Alternate No. 1	Tanya (Toni) Olson

Energy Northwest (ENW)	Delegate:	Sidney (Sid) Logan
	Alternate No. 1:	Rebecca Wolfe

Northwest Public Power Association	Delegate:	Rebecca Wolfe
	Alternate No. 1:	Tanya (Toni) Olson

APPA Policy Makers Council	Delegate:	Sidney (Sid) Logan
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**10. GOVERNANCE PLANNING**

A. Governance Planning Calendar

Commissioner Wolfe requested a Board Retreat be scheduled to discuss Board policies. A discussion ensued and it was unanimously decided that each Board member would bring their topics for a future retreat to the January 24, 2023, Commission Meeting for further discussion.

There were no other changes to the Governance Planning Calendar.

**\*\*EXECUTIVE SESSION**

The Regular Meeting recessed at 2:29 p.m. and reconvened at 2:33 p.m. into Executive Session to review the performance of a public employee, under the terms set forth in the Open Public Meetings Act. Those in attendance were Commissioners, Rebecca Wolfe, Sidney Logan, and Tanya Olson; CEO/General Manager John Haarlow; Interim General Counsel Shawn Aronow; Assistant General Counsel Branda Andrade; and Commission & Executive Services Director Melissa Collins. The Executive Session concluded at 2:44 p.m. with no public announcements. The Regular Meeting adjourned upon conclusion of the Executive Session.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of January 10, 2023, adjourned at 2:44 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 24<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

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\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President





**BUSINESS OF THE COMMISSION**

Meeting Date: January 24, 2023

Agenda Item: 3B

**TITLE**

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

**SUBMITTED FOR: Consent Agenda**

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:  
*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:  
Public Works Contract Award Recommendations;  
None

Formal Bid Award Recommendations \$120,000 and Over;  
None

Professional Services Contract Award Recommendations \$200,000 and Over (Page 1);  
Request for Proposal No. 22-1324-SR with Stillwater Energy

Miscellaneous Contract Award Recommendations \$200,000 and Over (Page 2);  
Miscellaneous Purchase Order Number 4500081708 with Intergraph Corporation

Interlocal Agreements and Cooperative Purchase Recommendations (Page 3);

Contracts:

Ariba Contract Number CW2250429 with SHI International Corp.

Amendments:

None

Sole Source Purchase Recommendations;

None

Emergency Declarations, Purchases and Public Works Contracts (Page 4);

January 10, 2023 Declaration of Major Emergency for the Highway 2 Powerlines

Purchases Involving Special Facilities or Market Condition Recommendations;

None

Formal Bid and Contract Amendments (Page 5 - 6);

Professional Services Contract No. CW2246475 with Burns & McDonnell Engineering  
Company, Inc.

Public Works Contract No. CW2246741 with Trenchless Construction Services, LLC

Contract Acceptance Recommendations (Page 7);

Public Works Contract No. CW2247082 with B & L Utility, Inc.

*List Attachments:*

November 24, 2023 Report

Emergency Declaration

**Professional Services Contract Award Recommendation(s) \$200,000 And Over  
January 24, 2023**

**RFP 22-1324-SR**  
Commercial Strategic Energy  
Management (CSEM) Implementation

No. of Bids Solicited:	8
No. of Bids Received:	3
Project Leader & Phone No.:	Kelsey Lewis Ext. 8251
Contract Term:	NTP – 12/31/27

To meet future energy needs and comply with Washington State’s Energy Independence Act (WAC 194-37), the DISTRICT wants to acquire energy conservation savings from a Commercial Strategic Energy Management (CSEM) program. The purpose is to contract with a consultant to implement a CSEM program to serve large commercial customers, such as school districts, hospitals, convention centers and institutions seeking to save energy through operations and maintenance improvements. The program will establish a structured network of participants to share best practices and learn in a group setting. Participants apply lessons by building energy teams at their facility to implement system wide operations and maintenance improvements. Progress is tracked by comparing performance year energy use to a baseline energy model established at the beginning of the project. Additionally, CSEM provides an entry point to engage participants in the DISTRICT’s capital project-based energy efficiency programs.

On September 19, 2022 the District advertised a Request for Proposals seeking a consultant to provide a four-year CSEM implementation. The RFP was sent to eight vendors and staff received 3 responses. The stage 2 evaluations resulted in a short list of two vendors for interviews and reference checks. The short-listed vendors were Stillwater Energy and Cascade Energy. Based on the interviews and reference checks District staff determined that Stillwater Energy was the most qualified to provide these services. The determining factors for selection were Stillwater’s CSEM experience in the region, well documented strategy to implement SEM along with their leadership and expertise in the Clean Buildings space.

	<u>Consultant</u>	<u>Not-to-Exceed Amount (tax n/a)</u>
<b>Award To:</b>	<b>Stillwater Energy</b>	<b>\$348,398.00</b>

Summary Statement: Staff recommends award to Stillwater, Energy to provide the required professional services in the amount of \$348,398.00. After the initial approximately five-year contract term, the District will have the option to renew the contract for an additional two-year term.

By approval of this award recommendation, the Board authorizes the District’s CEO/General Manager or his designee to enter into the necessary agreements with Stillwater Energy, in a form approved by General Counsel, for provision of the necessary services, in accordance with the terms and conditions described above and additional terms and conditions mutually acceptable to the parties.

**Miscellaneous Contract Award Recommendation(s) \$200,000 And Over  
January 24, 2023**

**MISC. PO 4500081708**  
Intergraph/Hexagon Annual  
Software Maintenance

No. of Bids Solicited:	N/A	
No. of Bids Received:	N/A	
Project Leader & Phone No.:	Kevin Luong	Ext. 8289
Estimate:	\$216,597.72	

Intergraph/Hexagon Software supports the District’s enterprise-wide Geographical Information System (GIS). GIS supports critical District operations by providing information concerning location of assets and asset attributes. The District tracks and maintains locations of thousands of assets across the 2200 square miles of the service territory. All assets are geographically placed and accurately positioned using the GIS system. The GIS data and applications are utilized throughout the District by multiple departments, supporting the complete asset life cycle from planning and construction, through maintenance, and decommissioning. The GIS data and applications are mission critical, and renewal is required to provide support and security to manage assets across the enterprise and in the field operations. The maintenance contract provides technical support, security updates, software fixes and ongoing product releases.

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: Intergraph Corporation</b>	<b>\$216,597.72</b>

Summary Statement: Staff recommends approval of the annual software maintenance contract with Intergraph/Hexagon Corporation supporting the District’s enterprise-wide Geographical Information System (GIS) for \$216,597.72 plus Tax.

By approval of this bid award recommendation, the Board authorizes the District’s CEO/General Manager or his designee to enter into the necessary amendment with Intergraph Corporation in a form approved by General Counsel, for provision of the necessary services for a one year in the amount \$216,597.72 plus tax in accordance with the terms and conditions described above and additional terms and conditions mutually acceptable to the parties.

## **Cooperative Purchase Recommendations January 24, 2023**

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State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

### **CONTRACTS:**

Awarded Vendor Name: SHI International Corp. \$1,500,000.00  
State Contract Number: 06016  
NASPO Contract Number: ADSPO16-130651  
Ariba Contract Number: CW2250429  
Department of Enterprises (DES) Master Usage Agreement Number K2295

The District leverages Microsoft software and cloud services to enable and enhance District-wide business operations, performance and customer service delivery. These services also provide employee productivity tools. The Microsoft suite is foundational and is required infrastructure that supports all enterprise and mission critical systems used by employees. Capabilities include:

- Office Automation - Email, Word, Excel, PowerPoint
- Electronic Communications & Collaboration – Email and Teams
- Analytics – Power Business Intelligence
- Enterprise Systems Infrastructure – Server/Desktop Operating Systems and Database Management
- Cloud Services – Snopud.com and Outage map
- Electronic Content Management – SharePoint
- Cyber Security – System security patches for all technology environments

The District will not spend more than \$1,500,000 over the 1-year term. This agreement provides flexibility to support greater use throughout the term to encompass business needs. During this term, the District can upgrade to the newest Microsoft System versions and take advantage of new features and enhancements. By leveraging the state contract, the District receives the benefit of competitive pricing.

Project Lead: Melissa Witzel / x8523

## **Emergency Declaration, Purchases, and Public Works Contracts January 24, 2023**

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January 10, 2023, Declaration of a Major Emergency for the Highway 2 Powerlines  
Aaron Janisko for Guy Payne, Assistant General Manager, Distribution & Engineering Services

The following companies may be awarded contracts to assist Snohomish County PUD No. 1 in its Highway 2 Powerlines emergency work.

1. K & D Services, Inc.

It is possible that the contracts for the companies listed above may exceed \$50,000.00.

**Formal Bid and Contract Amendment(s)**  
**January 24, 2023**

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**PSC No. CW2246475**  
Consultancy Services  
For Next Generation Transport  
Network RFI

Contractor/Consultant/Supplier:	Burns & McDonnell Engineering Company, Inc
Project Leader & Phone No.:	Eleanour Hunstock Ext. 4428
Amendment No.:	2
Amendment:	\$46,000.00

Original Contract Amount:	\$109,958.00	Original Start/End:	1/10/22 - 9/30/22
Present Contract Amount:	\$210,048.00	Present Start/End:	1/10/22 - 3/31/23
Amendment Amount:	\$46,000.00	New End Date:	7/31/24
New Contract Amount:	\$256,048.00		

Summary Statement: Staff recommends approval of Amendment No. 2 to increase the contract by \$46,000.00 and extend the term to July 31, 2024 to cover the additional scope added to the contract.

With the new scope, Burns and McDonnell will provide owner's engineer services to support Phases 1 and 2 of the District's Next Generation Transportation Network deployment. Consultant activities through these phases will include design and procurement package review, vendor selection, contract development and technical consulting services.

Summary of Amendments:

Amendment No. 1 approved by the Commission July 19, 2022, added scope, funds of \$100,090.00 and extended the contract term to 3/31/23 to cover the additional scope.

**Formal Bid and Contract Amendment(s)**  
**January 24, 2023**

**PWC No. CW2246741**  
2020 Unit Price Directional  
Boring Contract

Contractor/Consultant/Supplier:	Trenchless Construction Services, LLC	
Project Leader & Phone No.:	Andrea Nelson	Ext. 4394
Amendment No.:	2	
Amendment Amount:	\$1,647,935.26	

Original Contract Amount:	\$1,598,175.00	Original Start/End:	1/4/2022 – 12/31/2022
Present Contract Amount:	\$1,598,175.00	Present Start/End:	1/4/2022 – 1/27/2023
Amendment Amount:	\$1,647,935.26	New End Date:	12/31/2023
New Contract Amount:	\$3,246,110.26		

Summary Statement: Staff recommends approval of Amendment No. 2 to increase the contract amount by \$1,647,935.26 and extend completion date to December 31, 2023. This exercises the option to renew the contract under the same terms and conditions, except as to price.

Per the terms of the contract, labor rate adjustments are allowed based on increase to the "Washington State Department of Labor & Industries Prevailing Wage Rates for Public Works Contracts" for the respective county and appropriate job classification at the beginning of the new contract term.

Individual Unit Prices shall be increased by an amount corresponding to the percentage increase associated with the change in the respective prevailing wage rate(s) which is 4.36%.

Amendment No. 1 extended the contract term to January 27, 2023.



**Contract Acceptance Recommendations(s)**  
**January 24, 2023**

**Accept Contract(s) as complete and grant approval to release  
Retained fund after full compliance with Departments of Labor  
and Industries, Revenue and Employment Security.**

**PWC No. CW2247082**

WB CIP #54 DWSRF DWL23475  
and DWL23480 Warm Beach Water  
System Water Replacement Project

Contractor:	B & L Utility, Inc.
Start/End:	5/16/22 – 8/29/22
Evaluator & Phone No.:	Max Selin Ext. 3033
No. of Amendments:	2
Retained Fund:	\$63,090.15

Original Contract Amount: \$1,282,671.11  
Total Amendment Amount: -\$20,868.21  
Final Contract Amount: \$1,261,802.90

Summary Statement: None.

## Major Emergency Declaration

Required notice for the record:

This is to provide the required notice that I have declared an Emergency for the Highway 2 Powerlines emergency at 9 a.m. on 1/10/2023.

On 12/23/2022, weather and other conditions beyond the control of the District created a real and immediate threat to the District's proper performance of essential functions, including the provision of reliable power to our customers. District lines along Highway 2 near (milepost 30.31 and continuing for approximately 0.1 miles) were impacted when Puget Sound Energy lines came down on top of them causing structural damage to the District's infrastructure. District crews were able to make a temporary fix until a permanent fix can be made. It is unknown how long this temporary fix will hold, and any additional event could pull District powerlines and structures into the river below and cut off power to more than 1,700 customers. Current estimates are that it will take at least several weeks to secure WSDOT permits, repair damage lines and poles, and other stabilization and restoration required within the area of work.

The following notice is required for the waiver of competitive bidding requirements.

DECLARATION OF EMERGENCY  
For the Only Purpose of  
WAIVER OF COMPETITIVE BIDDING REQUIREMENTS

WHEREAS, RCW 39.04.280 authorizes the District to waive statutory competitive bidding requirements in the event of emergency, or pursuant to written policy; and

WHEREAS, Resolution No.4848, Exhibit "A," Resolution Nos. 4885, 5094, and District Directive No.70 authorize the District's General Manager or the General Manager's designee, in the event of an emergency, to waive formal selection and competitive bidding processes, and to award any necessary contracts for professional services, work or purchases or to direct that certain work be done by District personnel; and

WHEREAS, the Assistant General Manager, Distribution & Engineering Services, is the person designated by the District to act in the event of an emergency and to direct any necessary emergency response activities; and

WHEREAS, at approximately 9am, Aaron Janisko, signature designated by Guy Payne, AGM of Distribution and Engineering Services, was informed of the following events and circumstances, which were beyond the reasonable control of the District:

On 12/23/2022, weather and other conditions beyond the control of the District created a real and immediate threat to the District's proper performance of essential functions, including the provision of reliable power to our customers. District lines along Highway 2 near (milepost 30.31 and continuing for approximately 0.1 miles) were impacted when Puget Sound Energy lines came down on top of them causing structural damage to the District's infrastructure. District crews were able to make a temporary fix until a permanent fix can be made. It is unknown how long this temporary fix will hold, and any additional event could pull District powerlines and structures into the river below and cut off power to more than 1,700 customers. Current estimates are that it will take at least several weeks to secure WSDOT permits, repair damage lines and poles, and other stabilization and restoration required within the area of work, and

WHEREAS, the above-described conditions and circumstances (a) present a real, immediate threat to the proper performance of the District's essential electric power supply and service functions and (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken,

NOW, THEREFORE, I, Aaron Janisko, find and declare that an emergency situation exists, requiring immediate response by the District, and further, that the requirement for use of competitive selection and bidding shall be waived and contracts may be awarded on behalf of the District, subject to my approval, as required for timely and effective response to such emergency situation, until such time that such emergency is abated. Reasonable precautions shall be taken to secure the lowest price practicable under the circumstances.



01/10/2023

Aaron Janisko  
Senior Manager Reg. Design & Const. Services  
Snohomish County PUD No. 1  
1802 75th Street SW Everett, WA 98203-6264  
425-783-5454





## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 24th day of January 2023.

**CERTIFICATION:**

Certified as correct:

CEO/General Manager  
*Julia A Anderson*

Auditor  
*[Signature]*

Chief Financial Officer/Treasurer

**RATIFIED AND APPROVED:**

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1121475 - 1121642	\$36,929.72	2 - 7
Electronic Customer Refunds		\$11,766.51	8 - 10
<b>WARRANT SUMMARY</b>			
Warrants	8071852 - 8072012	\$2,084,681.70	11 - 16
ACH	6035074 - 6035322	\$7,336,709.55	17 - 24
Wires	7002733 - 7002740	\$3,254,373.16	25
Payroll - Direct Deposit	5300000749 - 5300000749	\$4,761,598.75	26
Payroll - Warrants	844834 - 844839	\$14,797.09	26
Automatic Debit Payments	5300000747 - 5300000753	\$3,426,935.98	27
	<b>GRAND TOTAL</b>	<b>\$20,927,792.46</b>	

### Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
1/3/23	1121475	JODY RIACH	\$11.24
1/3/23	1121476	CHARLES COX	\$143.08
1/3/23	1121477	IH2 PROPERTY WASHINGTON, L.P.	\$20.50
1/3/23	1121478	JIYUN LEE	\$118.21
1/3/23	1121479	SEASONS LYNNWOOD, LLC	\$63.18
1/3/23	1121480	PHUONG TRAN	\$152.62
1/3/23	1121481	EMBER QUICK	\$58.09
1/3/23	1121482	CONNER HOMES AT MARABELLA LLC	\$5.87
1/3/23	1121483	RODRIGO DE SOUZA	\$72.31
1/3/23	1121484	KURT FRITZ	\$6,537.19
1/3/23	1121485	PROJECT PRIDE	\$3,561.65
1/3/23	1121486	BRYAN COLLINS	\$72.51
1/3/23	1121487	CONNER HOMES AT MARABELLA LLC	\$42.91
1/3/23	1121488	IGNACIO HERNANDEZ	\$5.58
1/3/23	1121489	CONNER HOMES AT MARABELLA LLC	\$58.71
1/3/23	1121490	XENIA DOBLADO	\$101.78
1/4/23	1121491	JOHN PETRELLI	\$110.00
1/4/23	1121492	SUMMER SEASONS LLC	\$371.98
1/4/23	1121493	CORNELIA CROFTON	\$66.51
1/4/23	1121494	KIMANH TON	\$148.25
1/4/23	1121495	VERONICA BUSBY	\$55.51
1/4/23	1121496	SHIRLEY NORTON	\$8.31
1/4/23	1121497	SAMUEL HUDSON	\$35.24
1/4/23	1121498	DEAN WILLIAMS	\$342.30
1/4/23	1121499	WILLIAM HOBBS	\$374.83
1/4/23	1121500	JARETT BIRCHMAN	\$46.74
1/4/23	1121501	DONALD GARDNER	\$63.44
1/4/23	1121502	WILLIAM HANN	\$148.68
1/4/23	1121503	CLI WA LLC	\$20.41
1/4/23	1121504	BOYDEN INVESTMENT CO LLC	\$22.56
1/4/23	1121505	CWS CORPORATE LEASING LLC	\$93.47
1/4/23	1121506	ALEXANDRIA CURIEL	\$128.66

### Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
1/4/23	1121507	ROSS O'HAIRE	\$106.92
1/4/23	1121508	KANAKO TO	\$142.29
1/4/23	1121509	AMIR MANSOURI	\$89.24
1/4/23	1121510	SCOTT DEANE	\$37.41
1/4/23	1121511	DUNG NGUYEN	\$995.46
1/4/23	1121512	JENNIFER RAMIREZ	\$115.95
1/4/23	1121513	DON MCCALLUM	\$85.07
1/4/23	1121514	MARKELL CARTER	\$116.26
1/4/23	1121515	SARAH BENNETT	\$97.30
1/4/23	1121516	JOHN SHANNON	\$37.51
1/4/23	1121517	ALDERWOOD HEIGHTS APTS	\$20.56
1/4/23	1121518	ALDERWOOD HEIGHTS APTS	\$25.60
1/4/23	1121519	PULTE HOMES OF WASHINGTON, INC.	\$41.75
1/4/23	1121520	RENEE SMITH	\$163.56
1/4/23	1121521	SAYBROOK HOMES LLC	\$108.64
1/4/23	1121522	MALEK RAMEZANI	\$149.10
1/5/23	1121523	CHENXI WU	\$24.45
1/5/23	1121524	ERIN KING	\$153.28
1/5/23	1121525	BRUCE DUNCAN	\$59.92
1/5/23	1121526	STILLAGUAMISH TRIBE HOUSING DEPT	\$203.53
1/5/23	1121527	STILLAGUAMISH TRIBE HOUSING DEPT	\$68.41
1/5/23	1121528	BARBARA GUTIERREZ	\$39.21
1/5/23	1121529	AARON SCHIEFELBEIN	\$18.39
1/5/23	1121530	DIYUN HUANG	\$28.01
1/5/23	1121531	SHEENA HARRIS	\$277.77
1/5/23	1121532	WILLIAM JAUSSAUD	\$124.72
1/5/23	1121533	HEMANTH KUMAR PALURU	\$16.01
1/5/23	1121534	NAVENDU JAIN	\$447.15
1/5/23	1121535	TERESSA GUSTAFSON	\$140.23
1/5/23	1121536	ANITA HENRIKSEN	\$6.61
1/5/23	1121537	NEILA LOPEZ CRUZ	\$16.90
1/5/23	1121538	ALANA APPLETON	\$155.56

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/5/23	1121539	KELLY RIES JONES	\$289.86
1/5/23	1121540	MUKHTAR BAKHTYARI	\$15.80
1/5/23	1121541	MARK CLEVELAND	\$15.50
1/5/23	1121542	THERESA SHEEHAN	\$49.78
1/5/23	1121543	MIKELLE WOODRUFF	\$8.26
1/5/23	1121544	ADIAN SHARP	\$30.83
1/5/23	1121545	WHISTWOOD APARTMENTS LLC	\$66.52
1/6/23	1121546	LINCOLN SCHOOL SENIOR APTS	\$18.93
1/6/23	1121547	KAISER FOUNDATION HEALTH PLAN OF WA	\$105.32
1/6/23	1121548	DARYL HAMILL	\$0.86
1/6/23	1121549	NEYSA JASKIEWICZ	\$21.86
1/6/23	1121550	ISABEL SANCHEZ	\$254.37
1/6/23	1121551	EMILY JUNG	\$99.90
1/6/23	1121552	GINA KEISER	\$40.69
1/6/23	1121553	NICK PINFIELD	\$91.45
1/6/23	1121554	JEREMY KNIGHT	\$1,806.71
1/6/23	1121555	RAVENSWOOD APARTMENTS, LLC	\$5.41
1/6/23	1121556	DANIEL MORSE	\$220.87
1/6/23	1121557	DONNA PFLOMM	\$3.69
1/6/23	1121558	SAGA PROPERTIES LLC	\$42.00
1/6/23	1121559	RILEY HARRIS	\$126.49
1/6/23	1121560	KEITH WIITA	\$54.59
1/6/23	1121561	JENNIFER CANADY	\$200.00
1/6/23	1121562	RSL LAKE STEVENS LLC	\$88.68
1/6/23	1121563	BMCH WASHINGTON LLC	\$52.72
1/6/23	1121564	CHRISTOPHER MORALES	\$101.63
1/6/23	1121565	BMCH WASHINGTON LLC	\$22.68
1/6/23	1121566	CORY CLEMMONS	\$334.70
1/6/23	1121567	GLEIBERMAN PROPERTIES INC	\$30.68
1/6/23	1121568	DIMITRI LOKHMATOV	\$580.85
1/6/23	1121569	BMCH WASHINGTON LLC	\$42.60
1/6/23	1121570	WILLIAM CODY	\$49.60



### Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
1/6/23	1121571	SYED BUKHARI	\$45.76
1/6/23	1121572	ANNA MCKENNA	\$41.01
1/9/23	1121573	ROBINETT INVESTMENT CO LLC	\$85.89
1/9/23	1121574	VICTORIA TAYLOR	\$54.77
1/9/23	1121575	VICKIE GUMM	\$12.76
1/9/23	1121576	ALEKSANDR VAN DYCK	\$102.46
1/9/23	1121577	DARYL HAMILL	\$117.00
1/9/23	1121578	DERRICK SCOTT	\$33.78
1/9/23	1121579	TYLUND CONN	\$113.09
1/9/23	1121580	LENNAR NORTHWEST INC	\$74.26
1/9/23	1121581	LENNAR NORTHWEST INC	\$43.45
1/9/23	1121582	PACIFIC RIDGE - DRH, LLC	\$53.53
1/9/23	1121583	LENNAR NORTHWEST INC	\$264.39
1/9/23	1121584	ELINK REALTY LLC	\$27.28
1/9/23	1121585	JACI WILSON	\$51.99
1/9/23	1121586	LENNAR NORTHWEST INC	\$74.22
1/9/23	1121587	PACIFIC RIDGE - DRH, LLC	\$55.79
1/9/23	1121588	LENNAR NORTHWEST INC	\$33.34
1/9/23	1121589	VICKI BRITT	\$103.68
1/9/23	1121590	GEORGE PERRIGOU	\$80.23
1/9/23	1121591	SPRINT SPECTRUM	\$68.02
1/9/23	1121592	CHRIS WEIR	\$241.95
1/9/23	1121593	TREVOR DILLEY	\$33.07
1/9/23	1121594	KEATON MITCHELL	\$79.27
1/10/23	1121595	JR JOHN LEE	\$57.20
1/10/23	1121596	NELSON DEAN	\$71.42
1/10/23	1121597	TAMARA DUNLOP	\$328.76
1/10/23	1121598	MARJORIE OGILVIE	\$840.03
1/10/23	1121599	KAREN DAVISSON	\$45.36
1/10/23	1121600	JOHN CHRISTENSEN	\$86.25
1/10/23	1121601	PENELOPE MANNING	\$209.53
1/10/23	1121602	MIKE LIENBY	\$17.29

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/10/23	1121603	ANASTACIA KIRKPATRICK	\$45.66
1/10/23	1121604	BETTY DELANEY	\$654.40
1/10/23	1121605	PACIFIC RIDGE - DRH, LLC	\$71.07
1/10/23	1121606	ROOPESH VARADA	\$125.17
1/10/23	1121607	ROCHELLE CHANG	\$13.02
1/10/23	1121608	BRENDA GRAY	\$625.34
1/10/23	1121609	BLUES FROZEN YOGURT LLC	\$146.25
1/10/23	1121610	BRYAN JAMES	\$25.89
1/10/23	1121611	AMY LAWRENCE	\$44.45
1/10/23	1121612	SHARON HEINE	\$176.12
1/10/23	1121613	EMMANUEL TANGONAN	\$103.11
1/11/23	1121614	TERESA BURROWS	\$16.74
1/11/23	1121615	RACHEL JACOBS	\$6.63
1/11/23	1121616	TRAVIS HENDERSON	\$67.12
1/11/23	1121617	DIANA SCHNELL	\$145.26
1/11/23	1121618	J ALAINE JOHNSON	\$103.53
1/11/23	1121619	JOHN SCHAMPIER	\$18.80
1/11/23	1121620	LENNAR NORTHWEST INC	\$295.62
1/11/23	1121621	BMCH WASHINGTON LLC	\$60.80
1/12/23	1121622	ROB DURBIN	\$653.00
1/12/23	1121623	HONGXIA CHE	\$160.00
1/12/23	1121624	PATSY TYLER	\$35.14
1/12/23	1121625	JAMIE HAISTINGS	\$209.25
1/12/23	1121626	CATHLEEN VAN KIRK	\$1,000.00
1/12/23	1121627	MICHAEL RICHARDS	\$247.91
1/12/23	1121628	EDWIN PACHECO	\$40.76
1/12/23	1121629	DENNIS CHUNG	\$8.14
1/12/23	1121630	CASSIE RICCIARDI	\$25.33
1/13/23	1121631	ADAM MURPHY	\$15.35
1/13/23	1121632	MICHAEL HALL	\$3,040.38
1/13/23	1121633	SUSAN FELD	\$32.94
1/13/23	1121634	CATHY STONE	\$1,150.00

### Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
1/13/23	1121635	HUGO MICHEL	\$456.85
1/13/23	1121636	DENNEY MANAGEMENT LLC	\$23.00
1/13/23	1121637	LELAND WILLIAMS	\$16.47
1/13/23	1121638	RAE ANNE GOBIN	\$1,250.00
1/13/23	1121639	JAMI CHRISTENSEN	\$69.73
1/13/23	1121640	PAUL HOUVENER	\$6.37
1/13/23	1121641	HZ COPPERSTONE APARTMENTS, LLC	\$14.37
1/13/23	1121642	MICHAEL NEWMAN	\$134.00
<b>Total:</b>			<b>\$36,929.72</b>

### Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
1/3/23	000523964246	DAMON WILLS	\$118.84
1/3/23	000523964247	DAMON WILLS	\$25.72
1/3/23	000523964248	GRANIA O'BRIEN	\$103.20
1/3/23	000523964249	RYAN YOUNGMAN	\$49.53
1/3/23	000523964250	EMILY DIPIETRO	\$15.64
1/3/23	000523964251	CHRISTOPHER DEFILIPPO	\$16.87
1/3/23	000523964252	SAEED FALLAHI	\$78.67
1/3/23	000523964253	SAEED FALLAHI	\$63.93
1/3/23	000523964254	STEVYE BULLOCK	\$39.79
1/3/23	000523964255	DAMON WILLS	\$145.67
1/3/23	000523964256	TROY HALPIN	\$17.01
1/3/23	000523964257	JOSEPH BANACH	\$77.62
1/3/23	000523964258	NOAH BRACKING	\$490.00
1/3/23	000523964259	ESTEBAN MONREAL	\$39.86
1/3/23	000523964260	H ANDY SCOLLARD	\$172.88
1/3/23	000523964261	RYAN SHERWIN SI	\$47.38
1/4/23	000523980635	TINA PLOCKER	\$355.28
1/4/23	000523980636	KURT HOLT	\$87.13
1/4/23	000523980637	MAMADOU KANYI	\$112.11
1/5/23	000523990615	LUCILLE TUCKER	\$177.52
1/5/23	000523990616	TYLER MANNING	\$66.65
1/5/23	000523990617	AARON PEARSON	\$106.49
1/5/23	000523990618	MING LI	\$158.51
1/5/23	000523990619	EDSON CULECA	\$14.95
1/5/23	000523990620	HANNAH MOFFITT	\$10.69
1/5/23	000523990621	JOSHUA HOFMAN	\$69.85
1/5/23	000523990622	BRANNON MCINNERNEY	\$144.90
1/5/23	000523990623	MARILYN KAY	\$36.69
1/5/23	000523990624	LUCILLE TUCKER	\$177.52
1/5/23	000523990625	RIGOBERTO LORETO	\$52.41
1/5/23	000523990626	SANTIAGO PEDRAZA CORONA	\$13.50
1/5/23	000523990627	DANIEL LIEU	\$298.31

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/5/23	000523990628	MATTHEW ALDRICH	\$445.86
1/5/23	000523990629	BRENDEN SINGH	\$43.60
1/5/23	000523990630	HAVILAH BOOKMAN	\$16.85
1/5/23	000523990631	ROBERT WINKELMAN	\$50.43
1/5/23	000523990632	STACY BASE	\$285.57
1/9/23	000524013738	CHRISTOPHER BUTTERFIELD	\$726.94
1/9/23	000524013739	PAUL SZILASSY	\$1,300.00
1/10/23	000524022453	LAURA MCCLELLAN	\$131.87
1/10/23	000524022454	JARED WEST	\$74.94
1/10/23	000524022455	ANGELICA MACOVEI	\$42.27
1/10/23	000524022456	JENNIFER SELIX	\$161.66
1/10/23	000524022457	LU CHEN	\$37.17
1/10/23	000524022458	ALYCHA JOHNSON	\$112.01
1/10/23	000524022459	AARON GABRIEL	\$77.55
1/10/23	000524022460	YOUNG LEE	\$78.84
1/10/23	000524022461	GRAHAM BROWN	\$540.15
1/10/23	000524022462	JANET OVERLAND	\$295.19
1/11/23	000524030446	AMY ARMIJO	\$76.12
1/11/23	000524030447	CRISTOPHER ISLAS	\$149.22
1/11/23	000524030448	JOSE CHAVEZ	\$65.96
1/11/23	000524030449	LOHIT ANUPINDI	\$23.86
1/11/23	000524030450	ABDULAZIZ HASSAN	\$20.41
1/11/23	000524030451	SHERMAN COATES	\$65.11
1/11/23	000524030452	RUDOLF OVERKLIFT	\$28.22
1/11/23	000524030453	JEFFRY LEGORE	\$51.43
1/11/23	000524030454	MICHAEL LAUER	\$157.91
1/12/23	000524037299	DEEP SEHGAL	\$127.68
1/12/23	000524037300	CLINTON DORAN	\$52.80
1/12/23	000524037301	KRISTI NGUYEN	\$129.01
1/12/23	000524037302	ADAM MILLER	\$6.64
1/12/23	000524037303	GABRIEL GHERGU	\$53.26
1/12/23	000524037304	MADELINE KRESS	\$8.90

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/12/23	000524037305	SAMANTHA RITTER	\$15.73
1/12/23	000524037306	SATYAKAM SINGH	\$31.26
1/12/23	000524037307	ALICE KRAUSE	\$51.50
1/12/23	000524037308	PAUL HAM	\$27.78
1/12/23	000524037309	HIWOT WOLDU	\$126.86
1/12/23	000524037310	BERT HOCKING III	\$115.28
1/12/23	000524037311	HIWOT WOLDU	\$126.86
1/12/23	000524037312	CAROL VIENS	\$24.91
1/12/23	000524037313	TY HUTCHISON	\$117.55
1/12/23	000524037314	KATIANNE ANDERSON	\$82.03
1/12/23	000524037315	PRASHANT YADAV	\$33.14
1/12/23	000524037316	ANITA HENRIKSEN	\$17.72
1/12/23	000524037317	NFANSU SAWO	\$159.63
1/13/23	000524045271	BRIAN SPRATT	\$148.05
1/13/23	000524045272	TYLER KARAS	\$250.00
1/13/23	000524045273	MARCELINO COLON ALSUP	\$118.94
1/13/23	000524045274	ESTHER SCHMELZLEN	\$125.72
1/13/23	000524045275	KANDI KOSTENUK	\$367.33
1/13/23	000524045276	JUBAL JONES	\$160.52
1/13/23	000524045277	JUBAL JONES	\$160.52
1/13/23	000524045278	NIUSKA GUERRA	\$102.47
1/13/23	000524045279	MADELINE PRATT	\$94.79
1/13/23	000524045280	BEATRICE NOBLES	\$338.47
1/13/23	000524045281	TRAVIS HENDERSON	\$62.71
1/13/23	000524045282	ERNEST SIKES	\$84.19

**Total: \$11,766.51**

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/3/23	8071852	KING HYDROSEEDING INC	\$275.00
1/3/23	8071853	EMILY WALLS	\$275.00
1/3/23	8071854	BLX GROUP LLC	\$6,600.00
1/3/23	8071855	CITY OF SULTAN	\$3,359.79
1/3/23	8071856	COMCAST HOLDING CORPORATION	\$299.96
1/3/23	8071857	CITY OF EVERETT	\$211,538.78
1/3/23	8071858	KENT D BRUCE	\$4,955.39
1/3/23	8071859	CITY OF LYNNWOOD	\$1,656.53
1/3/23	8071860	CITY OF MARYSVILLE	\$229.88
1/3/23	8071861	GENUINE PARTS COMPANY	\$3,533.14
1/3/23	8071862	ROBERT HALF INTERNATIONAL INC	\$6,119.03
1/3/23	8071863	SCADA AND CONTROLS ENGINEERING INC	\$4,125.00
1/3/23	8071864	UNITED LABORATORIES INC	\$15,471.76
1/3/23	8071865	US BANK NA	\$1,800.00
1/3/23	8071866	STATE OF WASHINGTON	\$46.96
1/3/23	8071867	STATE OF WASHINGTON	\$28,369.61
1/3/23	8071868	WESCO GROUP INC	\$196.72
1/3/23	8071869	WEST PUBLISHING CORPORATION	\$8,123.13
1/3/23	8071870	BICKFORD MOTORS INC	\$8,706.58
1/3/23	8071871	COMCAST HOLDINGS CORPORATION	\$365.99
1/3/23	8071872	EDS MCDOUGALL LLC	\$725.00
1/3/23	8071873	INTEGRATED SYSTEMS CONTROLS LLC	\$31,893.80
1/3/23	8071874	NW PUBLIC POWER ASSOC	\$30,000.00
1/3/23	8071875	OVERHEAD DOOR CO OF EVERETT INC	\$20,489.45
1/3/23	8071876	PUD NO 1 OF OKANOGAN COUNTY	\$49,185.82
1/3/23	8071877	REX ELECTRIC SERVICE INC	\$2,526.20
1/3/23	8071878	JAMES SIDERIUS	\$245.00
1/3/23	8071879	SKOTDAL MUTUAL LLC	\$220.00
1/3/23	8071880	PUBLIC UTILITY DIST NO 1 OF	\$230.05
1/3/23	8071881	SPRINGBROOK NURSERY AND TRUCKING IN	\$31.15
1/3/23	8071882	T-MOBILE USA INC	\$1,042.67
1/3/23	8071883	US BANK NA	\$6,966.53

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/3/23	8071884	ELDEC CORPORATION	\$14,098.30
1/3/23	8071885	WAVE BUSINESS SOLUTIONS	\$186.44
1/3/23	8071886	ELECTROLAB LIMITED	\$2,800.00
1/3/23	8071887	THE PAPE GROUP INC	\$221.66
1/3/23	8071888	CRAWFORD & COMPANY	\$2,665.00
1/3/23	8071889	UNIVERSAL PROTECTION SERVICE LP	\$187.53
1/3/23	8071890	WESTLAND RESOURCES INC	\$6,270.75
1/3/23	8071891	TEMPEST TELECOM SOLUTIONS LLC	\$9,561.31
1/3/23	8071892	STILLY RIVER MECHANICAL INC	\$2,650.00
1/5/23	8071893	CITY OF EVERETT	\$33,152.24
1/5/23	8071894	GLOBAL RENTAL COMPANY INC	\$2,967.30
1/5/23	8071895	KAMAN FLUID POWER LLC	\$777.25
1/5/23	8071896	CITY OF LYNNWOOD	\$312.77
1/5/23	8071897	PITNEY BOWES INC	\$441.80
1/5/23	8071898	SKAGIT LAW GROUP PLLC	\$1,535.00
1/5/23	8071899	SHI INTERNATIONAL CORP	\$432.41
1/5/23	8071900	AGATE COVE ENTERPRISES INC	\$2,495.28
1/5/23	8071901	TALLEY INC	\$2,374.74
1/5/23	8071902	BICKFORD MOTORS INC	\$6,731.95
1/5/23	8071903	FBN ENTERPRISES INC	\$2,420.00
1/5/23	8071904	PUBLIC UTILITY DIST 1 OF GRAYS HARB	\$115,012.38
1/5/23	8071905	GARY D KREIN	\$769.30
1/5/23	8071906	SIEMENS INDUSTRY INC	\$35,179.23
1/5/23	8071907	PUBLIC UTILITY DIST NO 1 OF	\$3,876.09
1/5/23	8071908	SPRINGBROOK NURSERY AND TRUCKING IN	\$282.50
1/5/23	8071909	ZIPPER GEO ASSOCIATES LLC	\$7,017.00
1/5/23	8071910	HDR ENGINEERING INC	\$8,674.17
1/5/23	8071911	AVEVA SOFTWARE LLC	\$67,498.57
1/5/23	8071912	CLARY LONGVIEW LLC	\$42,364.89
1/5/23	8071913	KINSHIP GROUP LLC	\$1,477.62
1/5/23	8071914	KENDALL DEALERSHIP HOLDINGS LLC	\$163.44
1/5/23	8071915	CASCADE CONSULTANTS LLC	\$29,971.56



### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/5/23	8071916	STILLY RIVER MECHANICAL INC	\$2,650.00
1/10/23	8071917	LONNIE GILBERT	\$2,301.06
1/10/23	8071918	ADAMANT HOMES	\$2,000.00
1/10/23	8071919	SAGE HOMES NORTHWEST LLC	\$1,234.09
1/10/23	8071920	QUANTUM HOMES LLC	\$7,033.37
1/10/23	8071921	GREG HOY	\$3,205.72
1/10/23	8071922	MIKE MALAN	\$4,909.80
1/10/23	8071923	ROSALIE GRANDA	\$3,528.00
1/10/23	8071924	DONALD E ROBERTSON	\$184.00
1/10/23	8071925	AT&T CORP	\$16,689.87
1/10/23	8071926	GLOBAL RENTAL COMPANY INC	\$18,120.22
1/10/23	8071927	GRA SERVICES INTL LLC	\$996.42
1/10/23	8071928	CITY OF MONROE	\$10.54
1/10/23	8071929	CITY OF MOUNTLAKE TERRACE	\$6,012.44
1/10/23	8071930	GENUINE PARTS COMPANY	\$916.36
1/10/23	8071931	CENTURYLINK COMMUNICATIONS LLC	\$844.48
1/10/23	8071932	RIVERSIDE TOPSOIL INC	\$73.64
1/10/23	8071933	ROBERT HALF INTERNATIONAL INC	\$6,052.47
1/10/23	8071934	SEAHURST ELECTRIC CO INC	\$18,143.13
1/10/23	8071935	SIX ROBBLEES INC	\$7,029.73
1/10/23	8071936	SNOHOMISH COUNTY	\$10.00
1/10/23	8071937	SNOHOMISH COUNTY	\$10.00
1/10/23	8071938	SNOHOMISH COUNTY	\$10.00
1/10/23	8071939	SNOHOMISH COUNTY	\$10.00
1/10/23	8071940	SNOHOMISH COUNTY	\$10.00
1/10/23	8071941	SNOHOMISH COUNTY	\$10.00
1/10/23	8071942	SNOHOMISH COUNTY	\$10.00
1/10/23	8071943	SNOHOMISH COUNTY	\$10.00
1/10/23	8071944	SHI INTERNATIONAL CORP	\$3,141.24
1/10/23	8071945	UNUM LIFE INSURANCE CO OF AMERICA	\$36,870.84
1/10/23	8071946	STATE OF WASHINGTON	\$6,600.91
1/10/23	8071947	ALDERWOOD WATER & WASTEWATER DISTRI	\$75.62

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/10/23	8071948	BICKFORD MOTORS INC	\$3,295.37
1/10/23	8071949	CITY OF BRIER	\$400.00
1/10/23	8071950	RYAN SCOTT FELTON	\$74.46
1/10/23	8071951	JAMES SIDERIUS	\$280.00
1/10/23	8071952	NORTHERN TOOL AND EQUIPMENT COMPANY	\$5,032.67
1/10/23	8071953	TRAVIS J MIRANDA	\$14,873.00
1/10/23	8071954	ENERGY CAPITAL SOLUTIONS LLC	\$7,671.24
1/10/23	8071955	THE PAPE GROUP INC	\$7,779.80
1/10/23	8071956	GEO TEST SERVICES INC	\$521.80
1/10/23	8071957	CAMPBELL NISSAN EVERETT INC	\$26.62
1/10/23	8071958	WARD INDUSTRIAL PROCESS AUTOMATION	\$3,200.00
1/10/23	8071959	OCCUPATIONAL HEALTH CENTERS OF WA P	\$314.00
1/10/23	8071960	KIDDER MATHEWS INC	\$9,000.00
1/10/23	8071961	BHC CONSULTANTS LLC	\$18,770.00
1/10/23	8071962	CLARY LONGVIEW LLC	\$602,409.13
1/10/23	8071963	CXTEC INC	\$1,922.16
1/10/23	8071964	GREEN FIRE PRODUCTIONS INC	\$148,287.57
1/10/23	8071965	CONCENTRIC LLC	\$902.59
1/10/23	8071966	THE PAPE GROUP	\$339.65
1/10/23	8071967	DRILLING INFO INC	\$40,487.15
1/10/23	8071968	WESTLAND RESOURCES INC	\$866.25
1/10/23	8071969	THOMAS A LITTLE	\$2,000.00
1/10/23	8071970	AXEL SPRINGER WAGON HOLDINGS INC	\$8,370.00
1/10/23	8071971	SUN RUBY CONSULTANTS	\$2,500.00
1/10/23	8071972	RUISI LLC	\$2,344.00
1/10/23	8071973	MUNOZ ENTERPRISES	\$12,000.00
1/10/23	8071974	VLADIMIR GALLE	\$5,850.00
1/10/23	8071975	LIBERTY LANE PROPERTIES LLC	\$11,172.00
1/10/23	8071976	CAROL PORTH	\$777.00
1/10/23	8071977	JUDY L ASHLEY	\$2,226.00
1/10/23	8071978	GREGORY A GEORGE	\$400.00
1/10/23	8071979	ISLAND COUNTY	\$203.50

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/10/23	8071980	LUMENAL LIGHTING LLC	\$588.63
1/10/23	8071981	SNOHOMISH COUNTY	\$1,240.00
1/10/23	8071982	STILLY RIVER MECHANICAL INC	\$2,650.00
1/10/23	8071983	AA REMODELING LLC	\$704.00
1/10/23	8071984	AA REMODELING LLC	\$50.00
1/12/23	8071985	CENTURY COMMUNITIES	\$2,909.47
1/12/23	8071986	DMH HOLDINGS LLC	\$6,767.43
1/12/23	8071987	AMERICAN WATER WORKS ASSOC	\$4,380.00
1/12/23	8071988	CITY OF EVERETT	\$64.86
1/12/23	8071989	KAMAN FLUID POWER LLC	\$95.07
1/12/23	8071990	CITY OF MARYSVILLE	\$1,856.34
1/12/23	8071991	GENUINE PARTS COMPANY	\$1,115.71
1/12/23	8071992	ROBERT HALF INTERNATIONAL INC	\$4,042.11
1/12/23	8071993	SHI INTERNATIONAL CORP	\$17,219.89
1/12/23	8071994	SMART ELECTRIC POWER ALLIANCE	\$21,600.00
1/12/23	8071995	SNOHOMISH COUNTY SOCIETY OF	\$6,428.86
1/12/23	8071996	BICKFORD MOTORS INC	\$548.48
1/12/23	8071997	DIRECTV LLC	\$553.70
1/12/23	8071998	EMERALD SERVICES INC	\$613.25
1/12/23	8071999	MESA STANDARDS ALLIANCE	\$15,000.00
1/12/23	8072000	PRINCETON TECTONICS	\$2,094.83
1/12/23	8072001	WESTON SERVICES INC	\$3,829.00
1/12/23	8072002	ELDEC CORPORATION	\$25,108.40
1/12/23	8072003	DEFINING ENERGY NW LLC	\$365.85
1/12/23	8072004	UNIVERSAL PROTECTION SERVICE LP	\$401.85
1/12/23	8072005	THE PAPE GROUP	\$226.06
1/12/23	8072006	MATERIALS TESTING & CONSULTING INC	\$751.50
1/12/23	8072007	INGRAHAM CONSTRUCTION LLC	\$5,707.00
1/12/23	8072008	ESTES EXPRESS LINES	\$4,859.00
1/12/23	8072009	TEMPEST TELECOM SOLUTIONS LLC	\$824.25
1/12/23	8072010	CITY OF MARYSVILLE	\$500.00
1/12/23	8072011	STILLY RIVER MECHANICAL INC	\$34,222.68

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/12/23	8072012	RESOUND ENERGY LLC	\$191.17
<b>Total:</b>			<b>\$2,084,681.70</b>

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/3/23	6035074	ALS GROUP USA CORP	\$205.00
1/3/23	6035075	ARIBA INC	\$130,952.88
1/3/23	6035076	CENTRAL WELDING SUPPLY CO INC	\$141.06
1/3/23	6035077	HOWARD INDUSTRIES INC	\$50,877.11
1/3/23	6035078	INTERCONTINENTAL EXCHANGE HOLDINGS	\$3,325.00
1/3/23	6035079	NORTH COAST ELECTRIC COMPANY	\$715.91
1/3/23	6035080	NORTHWEST POWER POOL CORP	\$12,043.82
1/3/23	6035081	ROMAINE ELECTRIC CORP	\$435.97
1/3/23	6035082	RWC INTERNATIONAL LTD	\$1,336.69
1/3/23	6035083	SCHWEITZER ENGINEERING LAB INC	\$3,937.23
1/3/23	6035084	SEATTLE TIMES COMPANY	\$2,175.00
1/3/23	6035085	STELLAR INDUSTRIAL SUPPLY INC	\$2,573.13
1/3/23	6035086	TOPSOILS NORTHWEST INC	\$1,940.70
1/3/23	6035087	TULLETT PREBON AMERICAS CORP	\$1,000.00
1/3/23	6035088	GORDON TRUCK CENTERS INC	\$2,121.44
1/3/23	6035089	VAN NESS FELDMAN LLP	\$1,999.50
1/3/23	6035090	WASTE MANAGEMENT OF WASHINGTON INC	\$523.53
1/3/23	6035091	WW GRAINGER INC	\$2,632.27
1/3/23	6035092	ZONES INC	\$5,367.74
1/3/23	6035093	AARD PEST CONTROL INC	\$283.54
1/3/23	6035094	BENEFITFOCUS COM INC	\$7,961.83
1/3/23	6035095	BRAKE & CLUTCH SUPPLY INC	\$1,036.95
1/3/23	6035096	CASCADE SAWING & DRILLING INC	\$5,934.95
1/3/23	6035097	CELLCO PARTNERSHIP	\$1,320.08
1/3/23	6035098	GREENSHIELDS INDUSTRIAL SUPPLY INC	\$170.78
1/3/23	6035099	DACO CORPORATION	\$11,668.74
1/3/23	6035100	DESIGNER DECAL INC	\$5,643.38
1/3/23	6035101	ECODOCX LLC	\$10,070.00
1/3/23	6035102	EDGE ANALYTICAL INC	\$271.92
1/3/23	6035103	ENERGY NORTHWEST	\$55,357.20
1/3/23	6035104	GENERAL PACIFIC INC	\$99,762.78
1/3/23	6035105	GEOSPATIAL INNOVATIONS INC	\$76,515.18

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/3/23	6035106	HOGLUNDS TOP SHOP INC	\$153.85
1/3/23	6035107	LEGACY2012 LLC	\$1,159.75
1/3/23	6035108	LONE MOUNTAIN COMMUNICATIONS LLC	\$275.70
1/3/23	6035109	MERCURY FITNESS REPAIR INC	\$1,808.43
1/3/23	6035110	PACIFIC MOBILE STRUCTURES INC	\$1,247.08
1/3/23	6035111	POLY BAG LLC	\$109.49
1/3/23	6035112	ROHLINGER ENTERPRISES INC	\$3,976.87
1/3/23	6035113	SENSUS USA INC	\$3,205.02
1/3/23	6035114	GRAYBAR ELECTRIC CO INC	\$1,273.41
1/3/23	6035115	ALTEC INDUSTRIES INC	\$4.78
1/3/23	6035116	ANIXTER INC	\$217,666.80
1/3/23	6035117	SEMAPHORE CORP	\$1,715.25
1/3/23	6035118	NORTHWEST HERITAGE CONSULTANTS LLC	\$609.06
1/3/23	6035119	TRU-CHECK INC	\$333,547.86
1/3/23	6035120	ICONIX WATERWORKS INC	\$47,333.69
1/3/23	6035121	HCL AMERICA INC	\$54,302.07
1/3/23	6035122	SPINAL HEALTH CONSULTANTS INC	\$14,000.00
1/3/23	6035123	THE SISNEY GROUP LLC	\$1.61
1/3/23	6035124	REXEL USA INC	\$54.10
1/3/23	6035125	RESOURCE INNOVATIONS INC	\$2,201.80
1/3/23	6035126	RADIANS INC	\$1,355.52
1/3/23	6035127	INFOSOL INC	\$450.00
1/3/23	6035128	WORKLOGIX MANAGEMENT INC	\$750.00
1/3/23	6035129	EIP COMMUNICATIONS I LLC	\$450.00
1/3/23	6035130	ENERGY EXEMPLAR LLC	\$59,633.94
1/3/23	6035131	BLUEBERRY TECHNOLOGIES LLC	\$54,750.00
1/3/23	6035132	ENABLE NOW EXPERT LLC	\$1,625.00
1/3/23	6035133	BORDER STATES INDUSTRIES INC	\$15,770.65
1/3/23	6035134	ALERA GROUP INC	\$19,412.50
1/3/23	6035135	SOUND GRID PARTNERS LLC	\$9,082.50
1/3/23	6035136	AMERICAN CRAWLSPACE & PEST SERVICES	\$387.50
1/3/23	6035137	BREEZE FREE INC	\$700.00

### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/3/23	6035138	GOLDFINCH BROTHERS INC	\$279.27
1/3/23	6035139	GARRISON MARR	\$344.25
1/4/23	6035140	NORTH COAST ELECTRIC COMPANY	\$1,675.61
1/4/23	6035141	NORTHWEST POWER POOL CORP	\$2,288.56
1/4/23	6035142	ROMAINE ELECTRIC CORP	\$1,262.88
1/4/23	6035143	RWC INTERNATIONAL LTD	\$826.45
1/4/23	6035144	STELLAR INDUSTRIAL SUPPLY INC	\$503.97
1/4/23	6035145	TESSCO INCORPORATED	\$170.09
1/4/23	6035146	EDGE ANALYTICAL INC	\$203.94
1/4/23	6035147	LENZ ENTERPRISES INC	\$149.60
1/4/23	6035148	WESTERN SAFETY PRODUCTS INC	\$1,269.35
1/4/23	6035149	GRAYBAR ELECTRIC CO INC	\$2,718.05
1/4/23	6035150	ANIXTER INC	\$333,758.90
1/4/23	6035151	TRAFFIC CONTROL PLAN CO OF WA LLC	\$875.00
1/4/23	6035152	GOLDFARB & HUCK ROTH RIOJAS PLLC	\$22,264.50
1/4/23	6035153	OPENSQUARE HOLDINGS	\$3,100.96
1/5/23	6035154	ASPLUNDH TREE EXPERT LLC	\$28,597.97
1/5/23	6035155	DAVID EVANS & ASSOCIATES INC	\$31,196.29
1/5/23	6035156	DEXSIL CORP	\$215.53
1/5/23	6035157	NORTH COAST ELECTRIC COMPANY	\$453.04
1/5/23	6035158	NORTHSTAR CHEMICAL INC	\$916.20
1/5/23	6035159	NORTHWEST POWER POOL CORP	\$10,698.27
1/5/23	6035160	STELLAR INDUSTRIAL SUPPLY INC	\$251.54
1/5/23	6035161	CW KELLY ENTERPRISES LLC	\$24,412.97
1/5/23	6035162	TRENCHLESS CONSTR SVCS LLC	\$283,837.21
1/5/23	6035163	WETLAND RESOURCES INC	\$1,920.00
1/5/23	6035164	COLEHOUR & COHEN INC	\$5,659.70
1/5/23	6035165	EDGE ANALYTICAL INC	\$203.94
1/5/23	6035166	KEMP WEST INC	\$609,187.50
1/5/23	6035167	LENZ ENTERPRISES INC	\$174.90
1/5/23	6035168	LONE MOUNTAIN COMMUNICATIONS LLC	\$10,250.00
1/5/23	6035169	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,020.00

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/5/23	6035170	SENSUS USA INC	\$1,739.93
1/5/23	6035171	ULINE INC	\$461.01
1/5/23	6035172	OFFICE OF THE SECRETARY OF STATE	\$2,455.00
1/5/23	6035173	WESTERN SAFETY PRODUCTS INC	\$1,148.46
1/5/23	6035174	WEX BANK	\$93,599.05
1/5/23	6035175	GRAYBAR ELECTRIC CO INC	\$216.22
1/5/23	6035176	WILSON CONSTRUCTION COMPANY	\$205,221.91
1/5/23	6035177	ANIXTER INC	\$1,497.39
1/5/23	6035178	CG ENGINEERING PLLC	\$3,075.00
1/5/23	6035179	AON CONSULTING INC	\$1,575.00
1/5/23	6035180	ENDEAVOR BUSINESS MEDIA LLC	\$14,995.00
1/5/23	6035181	COHEN VENTURES INC	\$65,972.90
1/5/23	6035182	CURTIS RODRIGO	\$136.00
1/5/23	6035183	JONATHAN JONES	\$320.00
1/5/23	6035184	LIBERTY MUTUAL GROUP INC	\$2,673.37
1/6/23	6035185	GORDON TRUCK CENTERS INC	\$16.63
1/6/23	6035186	CELLCO PARTNERSHIP	\$314.86
1/6/23	6035187	THE ADT SECURITY CORPORATION	\$20,423.26
1/6/23	6035188	WILLIAM MEYER	\$546.60
1/6/23	6035189	ROBERT FLAKE	\$546.60
1/6/23	6035190	WILLIAM TOMARAS	\$189.81
1/6/23	6035191	CURTIS RODRIGO	\$546.60
1/6/23	6035192	GEORGE HESPE	\$37.50
1/6/23	6035193	BRYAN GREGORY	\$235.06
1/6/23	6035194	GILLIAN ANDERSON	\$24.39
1/6/23	6035195	ERIC KNIGGE	\$935.67
1/6/23	6035196	US DEPT OF ENERGY BONNEVILLE	\$10,000.00
1/9/23	6035197	ALS GROUP USA CORP	\$370.60
1/9/23	6035198	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$4,664.27
1/9/23	6035199	DAVID EVANS & ASSOCIATES INC	\$4,584.99
1/9/23	6035200	INTERWEST CONSTRUCTION INC	\$635,864.53
1/9/23	6035201	NORTH COAST ELECTRIC COMPANY	\$302.51



**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/9/23	6035202	PACIFIC NW UTIL CONF COMMITTEE	\$49,708.00
1/9/23	6035203	ROMAINE ELECTRIC CORP	\$179.71
1/9/23	6035204	RWC INTERNATIONAL LTD	\$509.86
1/9/23	6035205	SAP INDUSTRIES INC	\$48,332.81
1/9/23	6035206	STELLAR INDUSTRIAL SUPPLY INC	\$223.85
1/9/23	6035207	GORDON TRUCK CENTERS INC	\$459.19
1/9/23	6035208	AXIOM SERVICES INC	\$3,338.00
1/9/23	6035209	CELLCO PARTNERSHIP	\$4,127.08
1/9/23	6035210	COLEHOUR & COHEN INC	\$3,867.75
1/9/23	6035211	EASTSIDE SAW & SALES INC	\$646.59
1/9/23	6035212	GENERAL PACIFIC INC	\$127,994.90
1/9/23	6035213	HD FOWLER COMPANY INC	\$3,309.53
1/9/23	6035214	KEMP WEST INC	\$9,738.10
1/9/23	6035215	RICHARDSON BOTTLING COMPANY	\$8.74
1/9/23	6035216	ROHLINGER ENTERPRISES INC	\$1,561.43
1/9/23	6035217	SENSUS USA INC	\$8,530.90
1/9/23	6035218	STATE OF WASHINGTON	\$7,377.72
1/9/23	6035219	WALTER E NELSON CO OF WESTERN WA	\$375.53
1/9/23	6035220	GRAYBAR ELECTRIC CO INC	\$16,424.95
1/9/23	6035221	ALTEC INDUSTRIES INC	\$517.72
1/9/23	6035222	ANIXTER INC	\$310,708.19
1/9/23	6035223	MALLORY SAFETY AND SUPPLY LLC	\$6,688.96
1/9/23	6035224	THE GOODYEAR TIRE & RUBBER CO	\$3,122.39
1/9/23	6035225	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
1/9/23	6035226	BURNS & MCDONNELL ENGR CO INC	\$27,284.46
1/9/23	6035227	DNV GL NOBLE DENTON USA LLC	\$6,000.00
1/9/23	6035228	CONSOR NORTH AMERICA INC	\$4,475.50
1/9/23	6035229	OAC SERVICES INC	\$11,705.69
1/9/23	6035230	MAPBOX INC	\$18,968.15
1/9/23	6035231	QUALITROL COMPANY LLC	\$2,411.91
1/9/23	6035232	GRIDBRIGHT INC	\$10,280.00
1/9/23	6035233	CLEAN CRAWL INC	\$2,325.00

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/9/23	6035234	GOLDFINCH BROTHERS INC	\$5,099.25
1/9/23	6035235	STILLY RIVER MECHANICAL INC	\$2,650.00
1/9/23	6035236	CM AIR PROS LLC	\$6,950.00
1/9/23	6035237	MATTHEW HOFFMAN	\$115.63
1/9/23	6035238	JEROME DRESCHER	\$39.38
1/10/23	6035239	ASPLUNDH TREE EXPERT LLC	\$2,359.88
1/10/23	6035240	FASTENAL COMPANY	\$522.24
1/10/23	6035241	HOWARD INDUSTRIES INC	\$31,687.47
1/10/23	6035242	ROMAINE ELECTRIC CORP	\$1,932.83
1/10/23	6035243	RWC INTERNATIONAL LTD	\$584.07
1/10/23	6035244	SONSRAY MACHINERY LLC	\$77.08
1/10/23	6035245	STELLAR INDUSTRIAL SUPPLY INC	\$281.08
1/10/23	6035246	UNITED PARCEL SERVICE	\$168.00
1/10/23	6035247	GORDON TRUCK CENTERS INC	\$48.65
1/10/23	6035248	B&L UTILITY INC	\$2,836.73
1/10/23	6035249	CELLCO PARTNERSHIP	\$76,886.57
1/10/23	6035250	EDGE ANALYTICAL INC	\$271.92
1/10/23	6035251	NORTHWEST CASCADE INC	\$1,662.25
1/10/23	6035252	RICHARDSON BOTTLING COMPANY	\$240.57
1/10/23	6035253	LOUIS F MATHESON CONSTRUCTION INC	\$4,628.91
1/10/23	6035254	ROHLINGER ENTERPRISES INC	\$3,214.46
1/10/23	6035255	TRAVIS PATTERN & FOUNDRY INC	\$384.15
1/10/23	6035256	TYNDALE ENTERPRISES INC	\$15,060.10
1/10/23	6035257	VISION METERING LLC	\$2,160.00
1/10/23	6035258	GRAYBAR ELECTRIC CO INC	\$26,674.18
1/10/23	6035259	ANIXTER INC	\$26,338.22
1/10/23	6035260	WESTERN STATES FIRE PROTECTION CO	\$828.65
1/10/23	6035261	UTEGRATION LLC	\$470,042.10
1/10/23	6035262	FORMA CONSTRUCTION COMPANY	\$198,740.80
1/10/23	6035263	GOLDFINCH BROTHERS INC	\$5,058.11
1/11/23	6035264	CERIUM NETWORKS INC	\$774.80
1/11/23	6035265	DAVID EVANS & ASSOCIATES INC	\$4,507.25

### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/11/23	6035266	DOBLE ENGINEERING CO	\$109.20
1/11/23	6035267	HARGIS ENGINEERS INC	\$250.00
1/11/23	6035268	NORTH COAST ELECTRIC COMPANY	\$33.49
1/11/23	6035269	TESSCO INCORPORATED	\$594.09
1/11/23	6035270	GORDON TRUCK CENTERS INC	\$97.31
1/11/23	6035271	WEST COAST PAPER CO	\$6,112.20
1/11/23	6035272	EDGE ANALYTICAL INC	\$271.92
1/11/23	6035273	EDM INTERNATIONAL INC	\$5,366.00
1/11/23	6035274	GENERAL PACIFIC INC	\$41,214.69
1/11/23	6035275	ALTEC INDUSTRIES INC	\$4,326.07
1/11/23	6035276	ANIXTER INC	\$36,606.59
1/11/23	6035277	CAPITAL ARCHITECTS GROUP PC	\$11,965.25
1/11/23	6035278	THE GOODYEAR TIRE & RUBBER CO	\$5,794.78
1/11/23	6035279	BALLARD HARDWARE & SUPPLY INC	\$141.30
1/11/23	6035280	FLEET SERVICE VEHICLE REPAIR LLC	\$5,101.59
1/11/23	6035281	COHEN VENTURES INC	\$93,654.33
1/11/23	6035282	CM AIR PROS LLC	\$1,650.00
1/11/23	6035283	ROBERT FLAKE	\$250.00
1/11/23	6035284	OSCAR CABRERA	\$175.00
1/12/23	6035285	ASPLUNDH TREE EXPERT LLC	\$32,496.27
1/12/23	6035286	DAY MANAGEMENT CORPORATION	\$1,182.31
1/12/23	6035287	MOSS ADAMS LLP	\$34,625.00
1/12/23	6035288	MOTOR TRUCKS INTL & IDEALEASE INC	\$825.98
1/12/23	6035289	NORTH COAST ELECTRIC COMPANY	\$2,173.38
1/12/23	6035290	ROMAINE ELECTRIC CORP	\$1,820.79
1/12/23	6035291	RWC INTERNATIONAL LTD	\$228.93
1/12/23	6035292	TESSCO INCORPORATED	\$117.67
1/12/23	6035293	UNITED PARCEL SERVICE	\$440.54
1/12/23	6035294	COLEHOUR & COHEN INC	\$81,923.21
1/12/23	6035295	CUZ CONCRETE PRODUCTS INC	\$2,176.02
1/12/23	6035296	GENERAL PACIFIC INC	\$41,893.41
1/12/23	6035297	HOGLUNDS TOP SHOP INC	\$192.33

### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/12/23	6035298	BEN-KO-MATIC CO	\$138.26
1/12/23	6035299	RICOH USA INC	\$3,064.01
1/12/23	6035300	GRAYBAR ELECTRIC CO INC	\$20,338.38
1/12/23	6035301	ALTEC INDUSTRIES INC	\$821.16
1/12/23	6035302	MALLORY SAFETY AND SUPPLY LLC	\$1,226.37
1/12/23	6035303	FINANCIAL CONSULTING SOLUTIONS GROU	\$2,295.00
1/12/23	6035304	CONSOLIDATED PRESS LLC	\$105,242.13
1/12/23	6035305	HARNISH GROUP INC	\$5,773.32
1/12/23	6035306	REXEL USA INC	\$340.65
1/12/23	6035307	ADVANTA CONSULTING LLC	\$187.50
1/12/23	6035308	THE ADT SECURITY CORPORATION	\$3,033.26
1/12/23	6035309	ADP INC	\$12,419.14
1/12/23	6035310	PACHECOS LANDSCAPING LLC	\$3,129.10
1/12/23	6035311	MORGAN LEWIS & BOCKIUS LLP	\$2,858.25
1/13/23	6035312	STATE OF WASHINGTON	\$4,183.73
1/13/23	6035313	STATE OF WASHINGTON	\$158,040.26
1/13/23	6035314	MAGNUM POWER LLC	\$1,148,902.32
1/13/23	6035315	ALTEC INDUSTRIES INC	\$5,061.67
1/13/23	6035316	ANIXTER INC	\$2,935.65
1/13/23	6035317	CAPITAL ARCHITECTS GROUP PC	\$5,138.50
1/13/23	6035318	FORMA CONSTRUCTION COMPANY	\$24,011.21
1/13/23	6035319	BRIE'N MILLER	\$31.25
1/13/23	6035320	KHAJA SHAHABUDDIN	\$268.82
1/13/23	6035321	TY CARLSON	\$391.25
1/13/23	6035322	LIBERTY MUTUAL GROUP INC	\$24,173.67

**Total: \$7,336,709.55**

### Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
1/5/23	7002733	ICMA-RC	\$243,625.41
1/5/23	7002734	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$31,883.00
1/5/23	7002735	ICMA-RC	\$641,302.04
1/9/23	7002736	SUBNET SOLUTIONS INC	\$23,800.00
1/9/23	7002737	MOBILIZZ INC	\$1,931.50
1/10/23	7002738	ICMA-RC	\$41,123.76
1/12/23	7002739	MOBILIZZ INC	\$20.00
1/13/23	7002740	US BANK NA	\$2,270,687.45
<b>Total:</b>			<b>\$3,254,373.16</b>

### Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
1/4/23	<a href="#">5300000749</a>	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,761,598.75
1/6/23	844834 - 844839	PUD EMPLOYEES - WARRANTS	\$14,797.09

## Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
1/3/2023	5300000747	WELLNESS BY WISHLIST INC	\$19,438.14
1/3/2023	5300000748	EKAVON INC DBA MERCHANT	\$1,835.40
1/4/2023	5300000749	ADP INC	\$1,198,233.68
1/6/2023	5300000750	WELLNESS BY WISHLIST INC	\$22,054.20
1/6/2023	5300000751	WELLNESS BY WISHLIST INC	\$8,931.71
1/10/2023	5300000752	STATE OF WA DEPT OF RETIR	\$2,150,892.85
1/13/2023	5300000753	WELLNESS BY WISHLIST INC	\$25,550.00

**Total:       \$3,426,935.98**



**BUSINESS OF THE COMMISSION**

Meeting Date: January 24, 2023

Agenda Item: 4A

**TITLE**

First Quarter 2023 Surplus Disposition - Supplemental

**SUBMITTED FOR: Public Hearing and Action**

<u>Materials Management &amp; Warehouse</u>	<u>Hud Allworth</u>	<u>5005</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) --- non-delegable, statutorily assigned Board duty.*

Request advance approval to dispose of those materials set forth on Exhibit "B" that will accumulate during the First Quarter of the year 2023. The materials listed on Exhibit "B" include waste transformer oil, unserviceable distribution transformers, unserviceable radiators, pipes, storage tanks, etc., containing PCB material, scrap metal, assorted sizes of tires, obsolete automotive parts, obsolete/scrap transmission and distribution inventory, obsolete/scrap substation inventory, obsolete/scrap material and equipment, obsolete/scrap CPUs and computer components, miscellaneous electronics and obsolete/scrap miscellaneous furnishings to include chairs, desks, cabinets, tables and work surfaces.

*List Attachments:*  
Exhibit B



## **1<sup>st</sup> Quarter 2023 BID AWARD RECOMMENDATIONS**

The successful bidder for the annual transformer bid for equipment (<1 ppm PBC) is: **Transformer Technologies**

The successful Bidder for the annual transformer bulk oil bid (1- <49 ppm PBC) is: **Transformer Technologies**



**BUSINESS OF THE COMMISSION**

Meeting Date: January 24, 2023

Agenda Item: 4B

**TITLE**

Consideration of a Resolution Amending the District’s Water Service Rates and Charges for Single Family, Multiple Family, and Commercial/Industrial Customers for Water Utility Service

**SUBMITTED FOR: Public Hearing and Action**

Water Utility	Christina Arndt	3001
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>January 10, 2023</u>	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(C)(1) a non-delegable, statutorily assigned Board duty – Rates/Fees. Establish and maintain rates and charges for electric energy and water and various other services, facilities, and commodities sold, furnished, or supplied by the District.*

In December 2017, the Board of Commissioners adopted Resolution No. 5829 Amending the District’s Water Utility Service Rates and Establishing Periodic Review of Water Utility Charges.

Public Utility District No.1 of Snohomish County (the “District”) has full and exclusive authority under RCW 54.16.030 to regulate and control the use, distribution and price of its Water Utility services, and has the power and obligation under RCW 54.24.080, to establish, maintain, and collect rates or charges for water and other services supplied by the District which shall be fair, nondiscriminatory, and adequate to provide revenues sufficient for payment of its lawful obligations, to fund its planned improvements, and to provide quality water service to its existing and new water service customers.

District staff with the assistance of Financial Consulting Solutions Group, Inc, have undertaken such a review and updated the Water Utility’s financial model, 20-year capital improvement plan,

cost-of-service analysis, and considered applicable issues impacting retail water rates since the last adjustment. Factors impacting the proposed increase include the City of Everett's wholesale rate increases, continued emphasis on the replacement of aging water mains and other necessary capital improvements, supply chain issues driving increased costs associated with operations and maintenance, maintaining fiscal policy targets, continued push to maximize the use of our Lake Stevens Treatment Plant, and continued increase in administrative costs shared with Electric.

Based on the analysis completed, including the in-depth COSA, District staff proposes a 2.55 percent retail water service rate increase for Single-Family Residential customers and a 4.75 percent retail water service rate increase for all Multiple-Family and Commercial / Industrial customers effective March 1, 2023, to address the above factors.

Note: The water service rate and charge amendment for Commercial/Industrial customers applies to and will take effect thru existing District Wholesale Water Agreements with Twin Falls/Seymours and Sudden View Water System/Illiad. See Exhibit A to Resolution, Table B-9.

The District held a public hearing on January 10, 2023, to review the Water Utility's projected plans and revenue needs and the proposed Water Utility retail rates and charges, and to provide District water service customers the opportunity to comment thereon.

If approved, the amended water service rates and charges for Single Family, Multiple Family, and Commercial/Industrial Customers (and Wholesale Water Service customers) for water utility service will take effect on March 1, 2023.

*List Attachments:*

Resolution

Exhibit A – Redlined Water Retail Rate Revision

Presentation – Originally presented December 20, 2022

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Amending the District's Water Service Rates and Charges for Single Family, Multiple Family, and Commercial/Industrial Customers for Water Utility Service

WHEREAS, on December 5, 2017, the Board of Commissioners adopted Resolution No. 5829 Amending the District's Water Utility Service Rates and Establishing Periodic Review of Water Utility Charges, and the Commission now finds that such rates and charges need further amendment; and

WHEREAS, Public Utility District No. 1 of Snohomish County, Washington (the "District"), has full and exclusive authority under RCW 54.16.030 to regulate and control the use, distribution, and price of its Water Utility services, and has the power and obligation under RCW 54.24.080, to establish, maintain, and collect rates or charges for water and other services supplied by the District which shall be fair, nondiscriminatory, and adequate to provide revenues sufficient for payment of its lawful obligations, to fund its planned improvements, and to provide quality water service to its existing and new water service customers; and

WHEREAS, District staff with the assistance of Financial Consulting Solutions Group, Inc. have updated the Water Utility's financial model, 20-year capital improvement plan, cost-of-service analysis, and reviewed applicable issues impacting retail water rates since the last adjustment. Impacting factors include increases in the cost of purchased water from the City of Everett, continued emphasis on the replacement of aging water mains and other necessary capital improvements, supply chain issues driving increased costs associated with operations and maintenance, maintaining fiscal policy targets, continued push to maximize the use of the Lake Stevens Treatment Plant and other necessary

system infrastructure improvements, and continued increase in administrative costs shared across the District; and

WHEREAS, District staff have proposed, consistent with the cost-of-service analysis, a 2.55 percent overall retail water service rate and charge increase for Single Family Residential customers and a 4.75 percent overall retail water service rate and charge increase for all Multiple Family and Commercial/Industrial customers effective March 1, 2023, to address the factors set forth above; and

WHEREAS, a 4.75 percent overall retail water service rate and charge increase for Commercial/Industrial customers shall apply to Wholesale Water Service customers through existing District Wholesale Water Agreements, effective March 1, 2023; and

WHEREAS, on January 10, 2023, a public hearing was held to review the Water Utility's projected plans and revenue needs and the proposed Water Utility retail rates and charges, and to provide District water service customers the opportunity to comment thereon; and

WHEREAS, the Commission has considered the information and comments provided at such meeting; and

WHEREAS, the Commission finds that the proposed amendment of the District's Water Utility service rates and charges is consistent with the cost-of-service analysis, and is reasonable, proper and in the best interests of the District and its customers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Snohomish County, as follows:

Section 1. The District’s rates and charges for Water Utility service shall be amended as set forth in Exhibit “A,” which Exhibit is attached hereto and incorporated herein by this reference.

Section 2. The rates and charges amendment hereby imposed shall become effective for the service described in such schedules, beginning on March 1, 2023, as provided in the attached Exhibit “A”, and such rate and charge amendments shall remain in effect until further amended. All water consumption prior to March 1, 2023, shall be billed at the rates in effect prior to such date. In preparing customers’ bills to implement this resolution on March 1, 2023, the District shall prorate such bills as if water consumption occurred at a constant rate during the billing period.

Section 3. Existing rates and charges not amended by this resolution shall remain in effect and unchanged. Any future proposed changes to Water Utility rates and charges will be periodically reviewed and approved by the Commission as necessary.

PASSED AND APPROVED this 24<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

**EXHIBIT A**

Effective March 1, 2023

Resolution No. XXXX

**Table B-6**  
**Water Service Rates and Charges - Single Family** <sup>(1,2)</sup>

Description	Monthly Customer Charge	Commodity Rate	Unmetered Monthly Rate	Monthly Surcharge
General Rates and Charges	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	<del>\$59.09</del> 60.59	N/A
Special Rates and Charges				
Lake Roesiger <sup>(3)</sup>	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	<del>\$67.49</del> 68.99 <sup>(3)</sup>	N/A
Dubuque <sup>(5)</sup>	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	<del>\$69.09</del> 70.59 <sup>(4)</sup>	10.00 <sup>(5)</sup>
Booster Facilities <sup>(6)</sup>	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	N/A	N/A
<del>Machias Ridge East <sup>(7)</sup></del>	<del>\$23.33</del>	<del>\$3.57/CCF</del>	<del>\$90.28</del> <sup>(4)</sup>	<del>31.19</del> <sup>(7)</sup>
T Marks/Joywood <sup>(87)</sup>	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	<del>\$89.09</del> 90.59 <sup>(4)</sup>	30.00 <sup>(87)</sup>
Kayak Estates Water System <sup>(98)</sup>	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	<del>\$79.09</del> 80.59 <sup>(4)</sup>	20.00 <sup>(98)</sup>
Cascade Acres <sup>(409)</sup>	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	<del>\$89.09</del> 90.59 <sup>(4)</sup>	30.00 <sup>(409)</sup>
Warm Beach <sup>(4410)</sup>	<del>\$23.33</del> 23.92	<del>\$3.57</del> 3.66/CCF	<del>\$94.09</del> 95.59 <sup>(4)</sup>	35.00 <sup>(4410)</sup>

**Notes:**

CCF = 100 Cubic Feet

N/A = Not Applicable

**Footnotes:**

- <sup>(1)</sup> Single-family applications shall include single-family residential units; and duplexes and multiple-family residential customers with individual meters to each unit.
- <sup>(2)</sup> Rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body upon the District.
- <sup>(3)</sup> An additional charge of \$0.84/CCF is charged to Lake Roesiger residents, for septic tank pumping.
- <sup>(4)</sup> Includes monthly surcharge.
- <sup>(5)</sup> Surcharge ends: July 1, 2026 (Refer to Resolution 4482)
- <sup>(6)</sup> This schedule will be on limited accounts (see 2.3.11 Booster Facilities).
- ~~<sup>(7)</sup> Surcharge ends: April 1, 2022 (Refer to Resolution 4915)~~
- <sup>(87)</sup> Surcharge ends: August 1, 2028 for Joywood & March 1, 2018 for duplex units metered individually. (Refer to Resolution 5087)
- <sup>(98)</sup> Surcharge ends: November 18, 2026 (Refer to Resolution 5271, plus delay due to actual ownership transfer date)
- ~~<sup>(409)</sup> Surcharge ends: December 31, 2034 (Refer to Resolution 5657)~~
- ~~<sup>(4410)</sup> Surcharge ends: September 13, 2038 (Refer to Resolution 5864)~~

**Table B-7**  
**Water Service Rates and Charges - Multiple Family<sup>(1,2)</sup>**

Description	Monthly Customer Charge	Commodity Rate	Monthly Surcharge	Septic Pumping Charge
General Rates and Charges	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	N/A	N/A
Special Rates and Charges				
Lake Roesiger <sup>(4)</sup>	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	N/A	\$0.84/CCF
Dubuque <sup>(3)</sup>	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	\$10.00 <sup>(3)</sup>	N/A
West Machias <sup>(5)</sup>	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	\$30.00 <sup>(5)</sup>	N/A
Kla-Ha-Ya <sup>(6)</sup>	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	\$30.00 <sup>(6)</sup>	N/A
Kayak Estates Water System <sup>(7)</sup>	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	\$20.00 <sup>(7)</sup>	N/A
Cascade Acres <sup>(8)</sup>	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	\$30.00 <sup>(8)</sup>	N/A
Warm Beach <sup>(9)</sup>	<del>\$24.01</del> 25.15	<del>\$3.47</del> 3.63/CCF	\$35.00 <sup>(9)</sup>	N/A

**Notes:**

CCF = 100 Cubic Feet

N/A = Not Applicable

**Footnotes:**

- <sup>(1)</sup> Multiple-family applications shall include duplexes, triplexes, and other multiple-family residential customers of two units or more, metered through one meter.
- <sup>(2)</sup> Rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body upon the District.
- <sup>(3)</sup> Surcharge ends: July 1, 2026 (Refer to Resolution 4482)
- <sup>(4)</sup> An additional charge of \$0.84/CCF is charged to Lake Roesiger residents for septic tank pumping.
- <sup>(5)</sup> Surcharge ends: November 1, 2025 (Refer to Resolution 5087)
- <sup>(6)</sup> Surcharge ends: February 1, 2025 (Refer to Resolution 5087)
- <sup>(7)</sup> Surcharge ends: November 18, 2026 (Refer to Resolution 5271, plus delay due to actual ownership transfer date)
- <sup>(8)</sup> Surcharge ends: December 31, 2034 (Refer to Resolution 5657)
- <sup>(9)</sup> Surcharge ends: September 13, 2038 (Refer to Resolution 5864)



**Table B-8**  
**Water Service Rates and Charges - Commercial/Industrial** <sup>(1,2)</sup>

Description	Monthly Customer Charge	Commodity Rate	Monthly Surcharge	Monthly Septic Pumping Charge
General Rates and Charges	<del>\$52.18</del> 54.66	<del>\$3.37</del> 3.53/CCF	N/A	N/A
Special Rates and Charges				
Lake Connor Park	<del>\$98.09</del> 102.75	<del>\$3.97</del> 4.16/CCF	N/A	N/A
Lake Roesiger <sup>(3)</sup>	<del>\$52.18</del> 54.66	<del>\$3.37</del> 3.53/CCF	N/A	\$0.84/CCF
Kayak Estates Water System <sup>(4)</sup>	<del>\$52.18</del> 54.66	<del>\$3.37</del> 3.53/CCF	20.00 <sup>(4)</sup>	N/A
Warm Beach <sup>(5)</sup>	<del>\$52.18</del> 54.66	<del>\$3.37</del> 3.53/CCF	35.00 <sup>(5)</sup>	N/A

**Notes:**

CCF = 100 Cubic Feet

N/A = Not Applicable

**Footnotes:**

- <sup>(1)</sup> Commercial or industrial occupants, including governmental and institutional occupants.
- <sup>(2)</sup> Rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body upon the District.
- <sup>(3)</sup> An additional charge of \$0.84/CCF is charged to Lake Roesiger customers for septic tank pumping.
- <sup>(4)</sup> Surcharge ends: November 18, 2026 (Refer to Resolution 5271, plus delay due to actual ownership transfer date)
- <sup>(5)</sup> Surcharge ends: September 13, 2038 (Refer to Resolution 5864)

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**Table B-9**  
**Wholesale Water Service** <sup>(1,2)</sup>

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	Monthly Customer Charge	Commodity Rate
Twin Falls/Seymours <sup>(3,4)</sup>	<del>\$52.18</del> 54.66	<del>\$3.37</del> 3.53/CCF <sup>(5)</sup>

**Notes:**

CCF = 100 Cubic Feet

**Footnotes:**

- <sup>(1)</sup> Available only for wholesale water service for resale by a wholesale customer to its retail water customers.
- <sup>(2)</sup> Rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body upon the District.
- <sup>(3)</sup> Water will be supplied through one master meter.
- <sup>(4)</sup> Wholesale service to Twin Falls/Seymours is subject to terms as defined in the Wholesale Water Agreement between the District and Twin Falls/Seymours, as amended from time to time, including, but not limited to, Section 2 thereof.
- <sup>(5)</sup> The actual rate for each year will be based on the District's Water Commercial/Industrial Rate as described in Section 3 of the Wholesale Water Agreement with Twin Falls/Seymours.

	Monthly Customer Charge	Commodity Rate
Sudden View/Blue Rock Water Co./Iliad <sup>(3,4)</sup>	<del>\$52.18</del> 54.66	<del>\$3.37</del> 3.53/CCF <sup>(5)</sup>

**Notes:**

CCF = 100 Cubic Feet

**Footnotes:**

- <sup>(1)</sup> Available only for wholesale water service for resale by a wholesale customer to its retail water customers.
- <sup>(2)</sup> Rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body upon the District.
- <sup>(3)</sup> Water will be supplied through one master meter.
- <sup>(4)</sup> Wholesale service to Sudden View/Blue Rock Water Co./Iliad is subject to terms as defined in the Wholesale Water Agreement between the District and Sudden View/Blue Rock Water Co./Iliad, as amended from time to time, including, but not limited to, Section 2 thereof.
- <sup>(5)</sup> The actual rate for each year will be based on the District's Water Commercial/Industrial Rate as described in Section 3 of the Wholesale Water Agreement with Sudden View/Blue Rock Water Co./Iliad.

<b>PROPOSED CHANGES TO THE DISTRICT'S WATER UTILITY RATES</b> (Effective March 1, 2023)		
<b>Description</b>	<b>Current Rates</b>	<b>2023</b>
<b>General Single-Family Residential - Table B-6</b>		
General and Special Rates		
Monthly Customer Charge	\$23.33	<b>\$23.92</b>
Commodity Rate (per 100 cu ft)	\$3.57	<b>\$3.66</b>
Unmetered Monthly Rate	\$59.09	<b>\$60.59</b>
<b>General Multi-Family Residential - Table B-7</b>		
General and Special Rates		
Monthly Customer Charge	\$24.01	<b>\$25.15</b>
Commodity Rate (per 100 cu ft)	\$3.47	<b>\$3.63</b>
<b>General Commercial / Industrial - Table B-8</b>		
General and Special Rates, except Lake Connor Park		
Monthly Customer Charge	\$52.18	<b>\$54.66</b>
Commodity Rate (per 100 cu ft)	\$3.37	<b>\$3.53</b>
<b>General Commercial / Industrial - Table B-8</b>		
Lake Connor Park Monthly Customer Charge	\$98.09	<b>\$102.75</b>
Lake Connor Park Commodity Rate (per 100 cu ft)	\$3.97	<b>\$4.16</b>
<b>General Commercial / Industrial - Table B-9</b>		
Twin Falls / Seymours and Blue Rock Water Co. / Sudden View / Iliad		
Monthly Customer Charge	\$52.18	<b>\$54.66</b>
Commodity Rate (per 100 cu ft)	\$3.37	<b>\$3.53</b>



# 2023 Retail Rate Proposal

## Water Utility

January 10, 2023

Presented by:

Christina Arndt – Manager, Water Utility Business Services

Sergey Tarasov – Senior Project Manager, FCS Group

Brooke Tacia – Project Manager, FCS Group

Last Discussed:

February 15, 2022, December 20, 2022

# Overview

## Purpose

- Brief the Board on proposed 2023 Water Retail Rates

## Board Action Items

- No action today
- Public Hearing and Action in January 2023

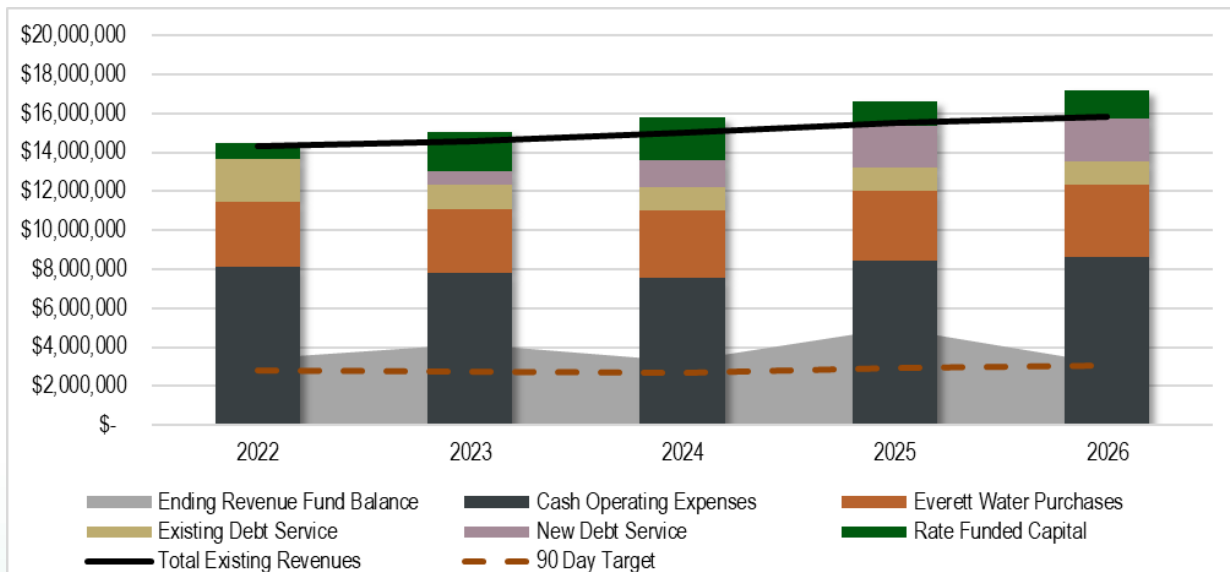


# Discussion Outline

- Background
- Drivers impacting water rates
- Summary of findings
  - Revenue requirement
  - Cost of Service Analysis (COSA)
  - Rate design
- Water Retail Rate Recommendation



# February 2022 Revenue and Rate Projection



Sample Bill	2021	2022	2023	2024	2025	2026
<b>Proposed Increases</b>		<b>1.75%</b>	<b>2.15%</b>	<b>2.15%</b>	<b>2.15%</b>	<b>2.15%</b>
Sample Residential Monthly Bill	\$ 47.62	\$ 48.45	\$ 49.50	\$ 50.56	\$ 51.65	\$ 52.76
\$ Difference		\$ 0.83	\$ 1.04	\$ 1.06	\$ 1.09	\$ 1.11

Note: Assumes 5/8" meter and 7 ccf monthly

Last Presented:  
February 15, 2022



# February 2022 Cost of Service Phase-in Projection

- Phased in rate increases to bring multi-family and commercial classes closer to their cost-of-service revenue targets

Class	COSA Phase-In			Across the Board	
	2022	2023	2024	2025	2026
Single Family	1.53%	1.96%	1.96%	2.15%	2.15%
Multi-Family	4.00%	4.00%	4.00%	2.15%	2.15%
Commercial	4.00%	4.00%	4.00%	2.15%	2.15%
<b>Overall Rate Increase</b>	<b>1.75%</b>	<b>2.15%</b>	<b>2.15%</b>	<b>2.15%</b>	<b>2.15%</b>





# Water Retail Rates

Adopted Water Retail Rates (2022 Water Retail Rates per Resolution 6050, Approved February 15, 2022 - Effective April 1, 2022)			
Description	2016-2017	2018-2021	2022
<b>General Single-Family Residential - Table B-6</b>			
General and Special Monthly Customer	\$22.57	\$22.98	<b>\$23.33</b>
Commodity Rate (per 100 cu ft)	\$3.46	\$3.52	<b>\$3.57</b>
Unmetered Monthly	\$57.17	\$58.20	<b>\$59.09</b>
<b>General Multi-Family Residential - Table B-7</b>			
General and Special Monthly Customer	\$22.20	\$23.09	<b>\$24.01</b>
Commodity Rate (per 100 cu ft)	\$3.21	\$3.34	<b>\$3.47</b>
<b>General Commercial / Industrial - Table B-8</b>			
General and Special Rates, except Lake Monthly Customer	\$48.24	\$50.17	<b>\$52.18</b>
Commodity Rate (per 100 cu ft)	\$3.12	\$3.24	<b>\$3.37</b>
<b>General Commercial / Industrial - Table B-8</b>			
Lake Connor Park Monthly Customer Charge	\$90.69	\$94.32	<b>\$98.09</b>
Lake Connor Park Commodity Rate (per 100)	\$3.67	\$3.82	<b>\$3.97</b>

Note: 2019-2021 Retail Rates were held at authorized 2018 levels due to a 6% Municipal Tax imposed in Lake Stevens and Gold Bar and COVID



# Main Drivers Impacting Water Rates



# Changes Included in Review of Rates

- Updated 2022 forecasted revenues and expenses to year end projections
  - Resulted in a \$700K fund balance increase
- Changes to forecast assumptions – Adds \$860K to annual expenses
  - Everett commodity charge increase (previously 2.0% per year)
    - 7.90% in 2023
    - 8.10% in 2024
  - Labor cost inflation increase (previously 3% per year)
    - 3.90% in 2023
    - 5.00% in 2024-2026

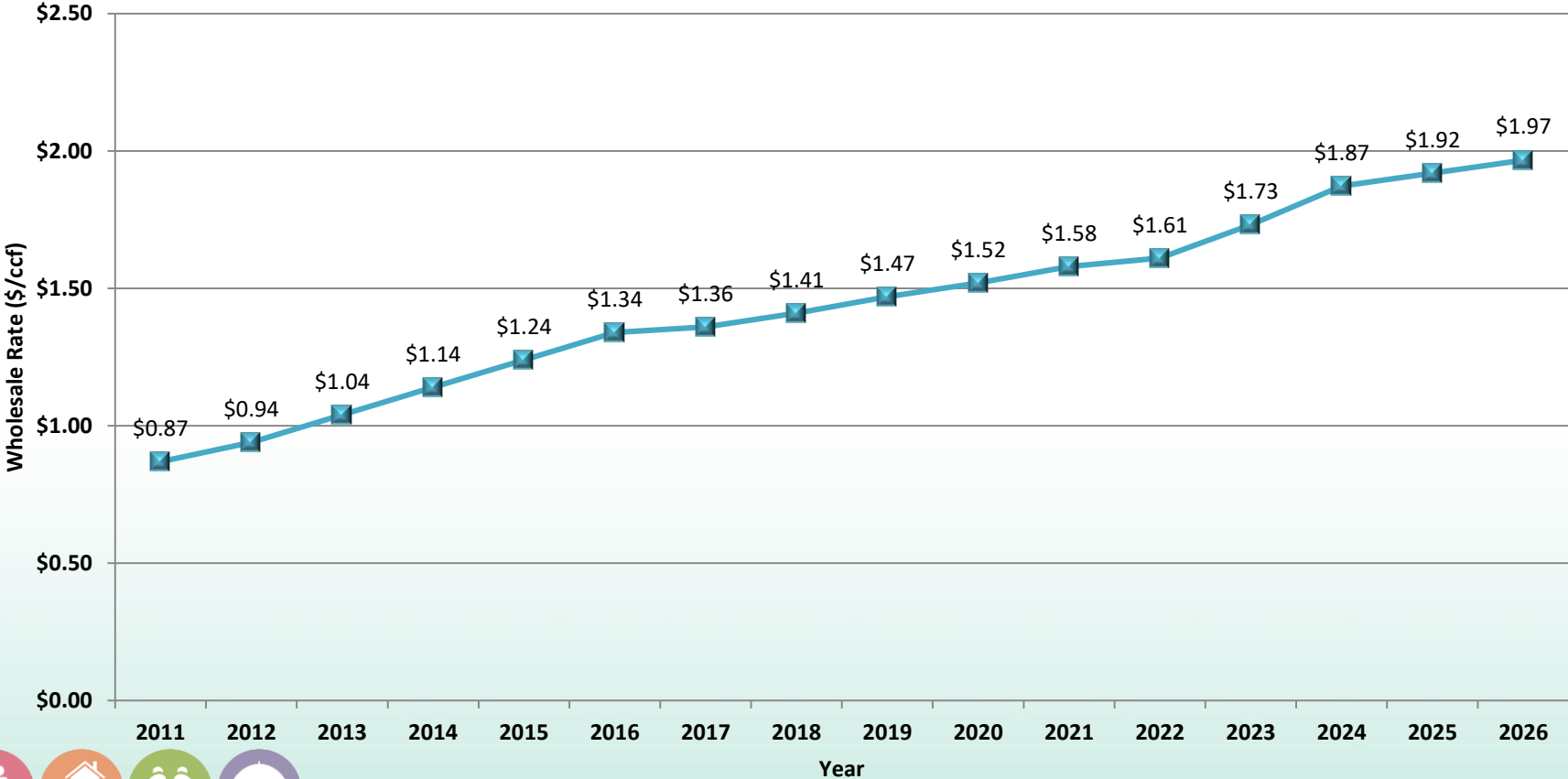


# Drivers Impacting Water Retail Rates

- Continued increase in purchased water rates from City of Everett
- Supply chain issues driving increased costs
- Continued emphasis on the main replacement program
- Monthly meter reading
- Maintaining fiscal policy targets
- Continued push to maximize use of our Lake Stevens Treatment Plant to help offset rate increases
- Continued increase in administrative costs shared with Electric



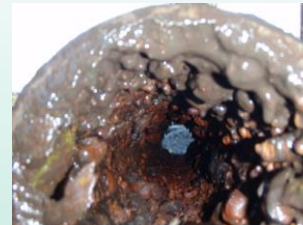
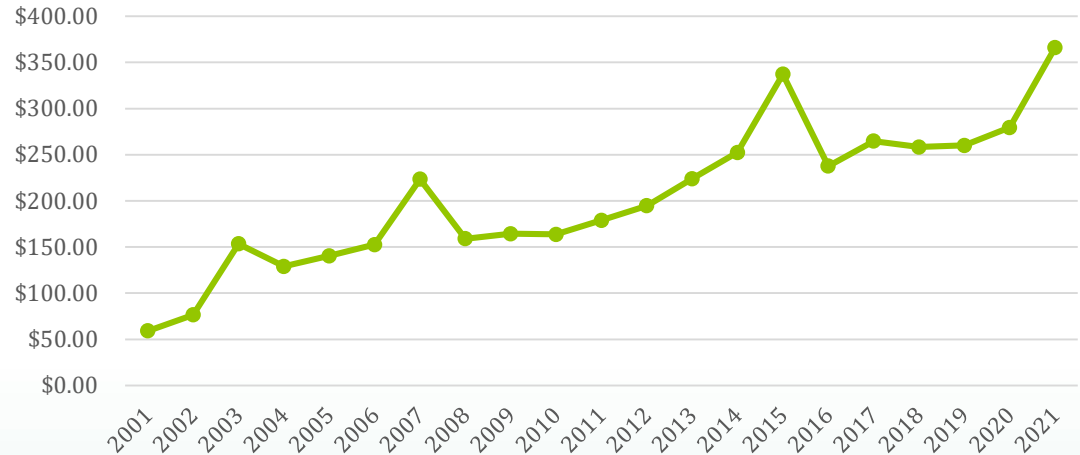
# City of Everett Wholesale Rate (\$/ccf)



# Aging Water Main Replacement

- Since 2008, we have replaced 18.6 miles of aging water mains at a cost of \$24.4 million
- Budgeted and on track to replace another 3,700 feet of aging water main in 2023 at an estimated cost of \$1.2 million
- Approximately 60% of all aging water mains in our system have been replaced by PUD since 2008
- Approximately 12 miles of aging water mains still in need of replacement
- On track to have all aging Asbestos Cement (AC), Steel, and Galvanized Iron water mains replaced by 2028
- Since 2008 we've seen a steady increase in the cost of replacement projects

Cost/ft of 8" DI Main Replacement Projects

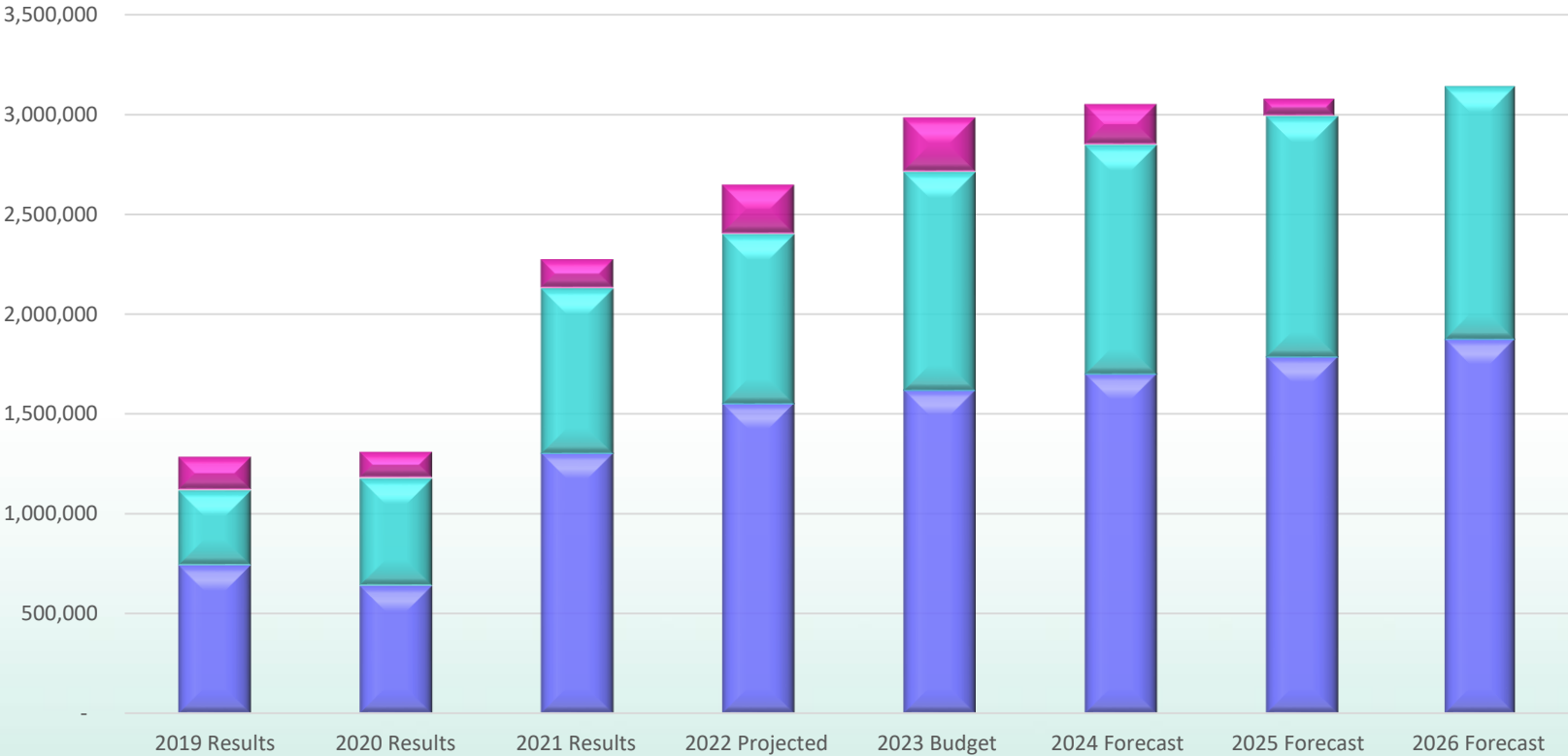


# Lake Stevens Well

- Lake Stevens (LS) Well Treatment Plant was completed in September 2012 at a cost of \$1.4M
- Since startup, the wells have produced and treated 3.3 billion gallons for distribution into our system or approximately 17% of our total Lake Stevens system needs
- To date the use of the LS wells has saved the District approximately \$5.58M in purchased water costs
- Water meets all State and Federal water quality standards
- Budgeted in 2023 for a corrosion control optimization capital project of \$500K



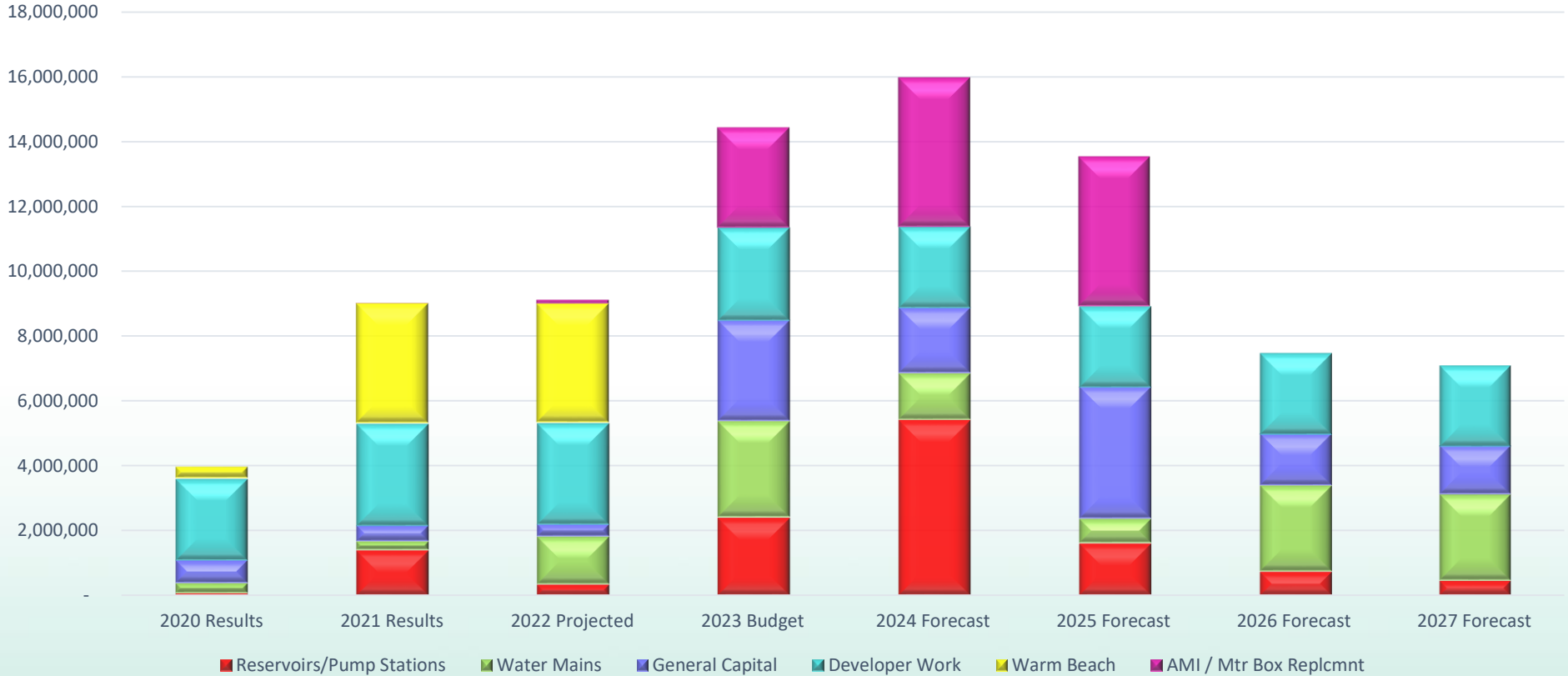
# Administrative Costs Shared with Electric



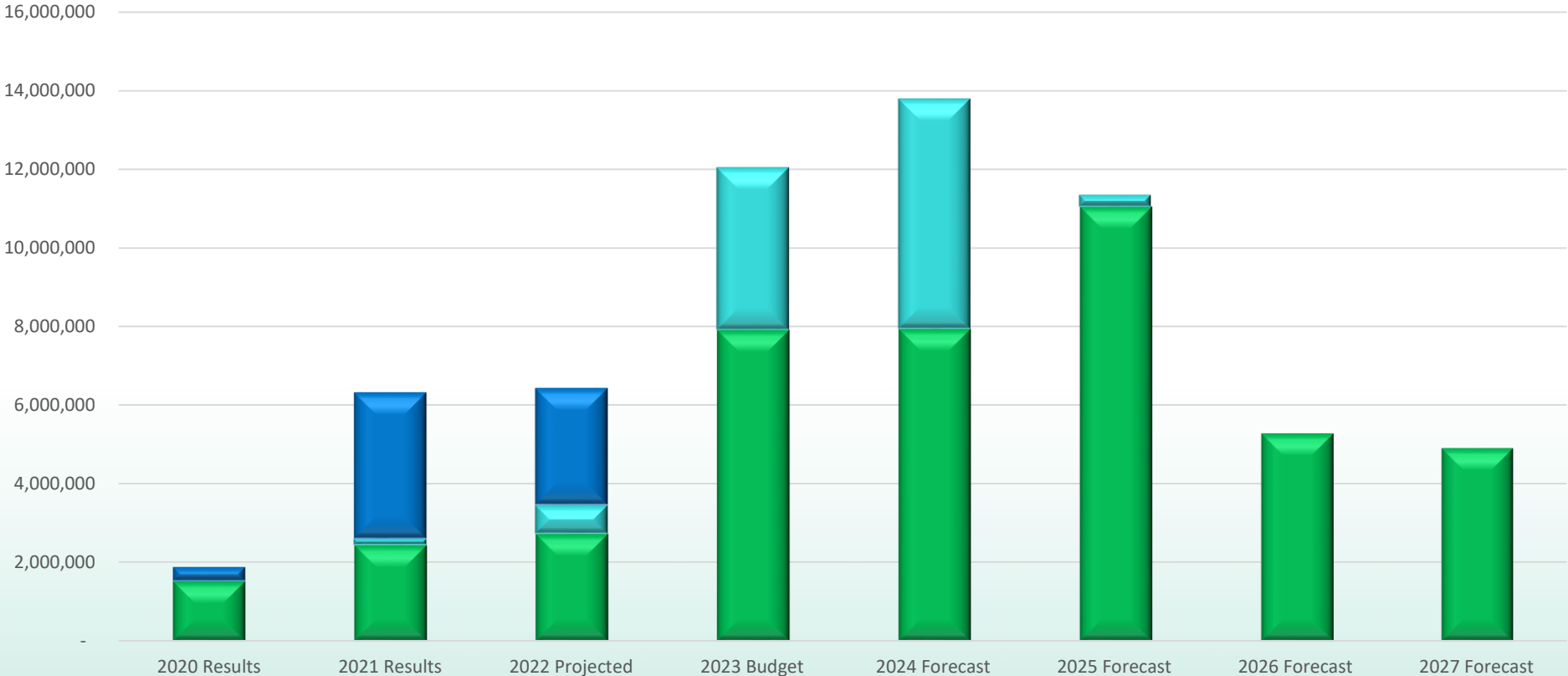
■ Shared Services (All Labor Except IT) ■ IT Shared Services ■ TruCheck



# Water System Capital Improvements

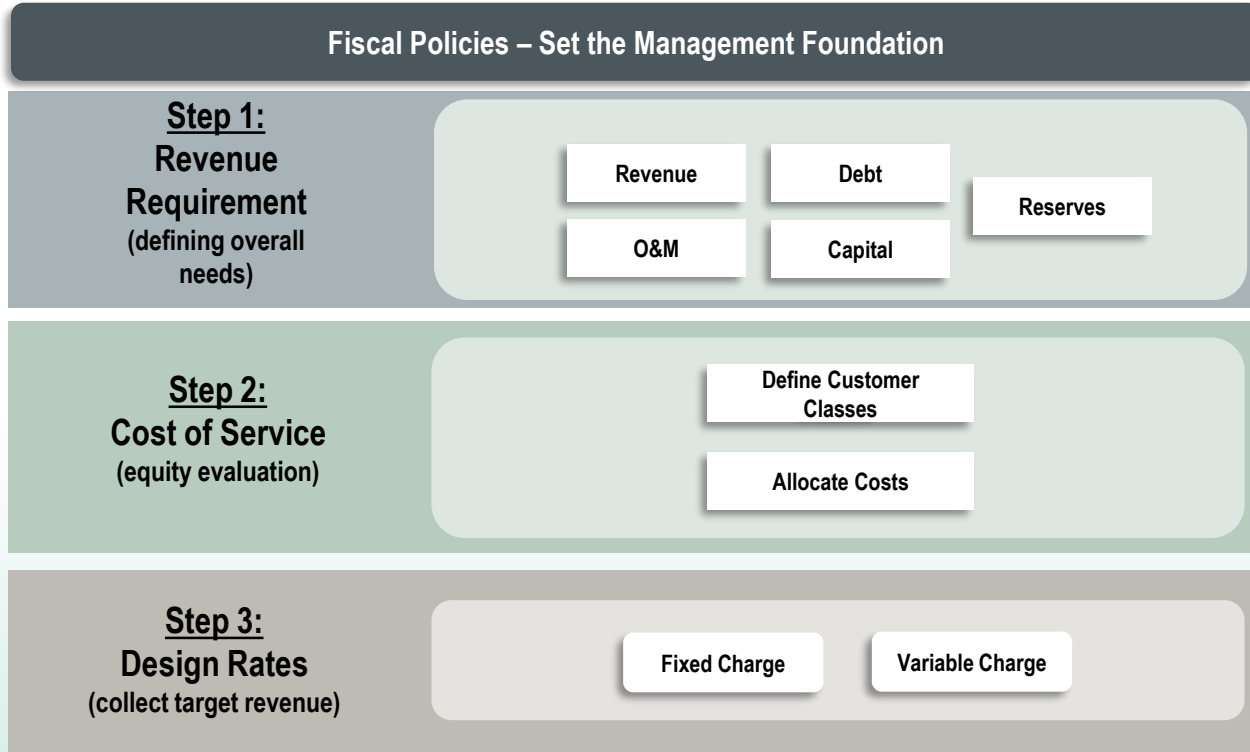


# Capital Funding (Excluding Donated Plant)



■ Rate/Bond Funded ■ GFC ■ Warm Beach / DWSRF

# Overview of Rate Setting Process

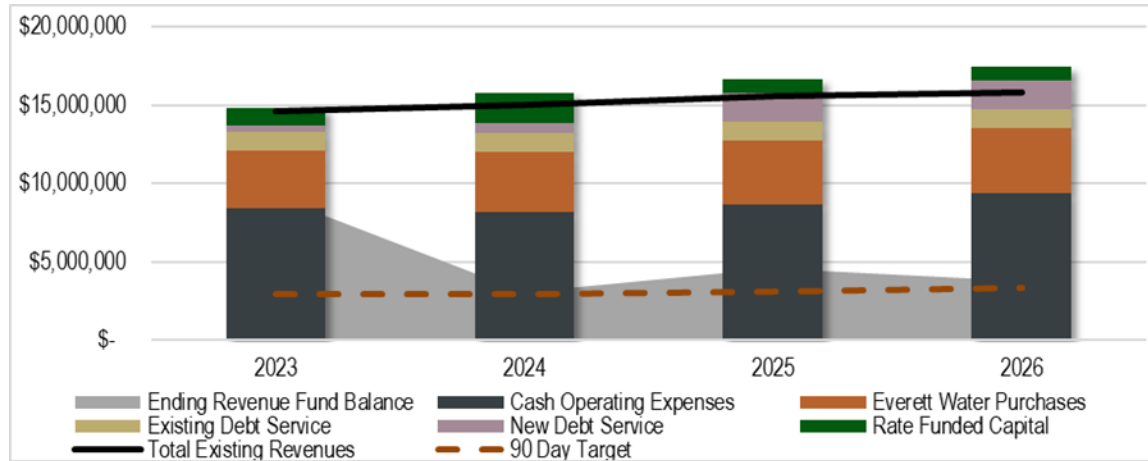


# Rate Strategy Guidelines

Description	2023	2024	2025	2026
PUD Rate Component	0.35%	0 to 0.6%	0 to 2.2%	0 to 2.5%
Everett Pass Through	2.40%	2.4%	0.8%	0.8%
<b>Range of Future Rate Increase</b>	<b>2.75%</b>	<b>2.4% – 3.0%</b>	<b>0.8% – 3.0%</b>	<b>0.8% – 3.3%</b>
Debt Issuance	\$7.05m		\$13.5m	
Days Cash on Hand Min Target	90	90	90	90
Debt Service Coverage Min	1.75	1.75	1.75	1.75



# Revenue Requirement Summary



Recommended Scenario	Existing	Proposed	Forecasted		
		2023	2024	2025	2026
<i>Everett Pass-Through</i>		2.40%	2.40%	0.75%	0.75%
<i>PUD Rate Component</i>		0.35%	0.60%	2.25%	2.50%
<b>Proposed Increases</b>		<b>2.75%</b>	<b>3.00%</b>	<b>3.00%</b>	<b>3.25%</b>
Sample Residential Monthly Bill	\$ 48.32	\$ 49.65	\$ 51.14	\$ 52.67	\$ 54.38
\$ Difference		\$ 1.33	\$ 1.49	\$ 1.53	\$ 1.71

Note: Assumes 5/8" meter and 7 ccf monthly



# Recommended Rate Scenario

- Recommended Water Rate Scenario

Recommended Scenario	Existing	Proposed	Forecasted		
		2023	2024	2025	2026
<i>Everett Pass-Through</i>		2.40%	2.40%	0.75%	0.75%
<i>PUD Rate Component</i>		0.35%	0.60%	2.25%	2.50%
<b>Proposed Increases</b>		<b>2.75%</b>	<b>3.00%</b>	<b>3.00%</b>	<b>3.25%</b>
Sample Residential Monthly Bill	\$ 48.32	\$ 49.65	\$ 51.14	\$ 52.67	\$ 54.38
<i>\$ Difference</i>		\$ 1.33	\$ 1.49	\$ 1.53	\$ 1.71

**Note:** Assumes 5/8" meter and 7 ccf monthly

- Level incremental increases
- Accounts for increased Everett water costs
  - Everett’s share of increase is 2.40% near term
- Maintains the Water Utility’s fiscal targets related to sufficient reserves (min 90 days cash on hand) and debt service coverage



# March 2023 Water Retail Rate Proposal

- Continue progressing multi-family and commercial classes towards cost of service
- Recommend an overall 2023 rate increase of 2.75% with COSA Phase-in:

Class	2023 Increase
Residential	2.55%
Multi Family	4.75%
Commercial	4.75%
<b>System Average</b>	<b>2.75%</b>



# Cost of Service Phase-in

- Phasing in rate increases to bring multi-family and commercial classes closer to their cost-of-service revenue targets

Class	COSA Phase In			Across the Board
	2023	2024	2025	2026
Single Family	2.55%	2.80%	2.80%	3.25%
Multi-Family	4.75%	5.00%	5.00%	3.25%
Commercial	4.75%	5.00%	5.00%	3.25%
<b>Overall Rate Increase</b>	<b>2.75%</b>	<b>3.00%</b>	<b>3.00%</b>	<b>3.25%</b>





# Cost of Service Phase-In Across the Board

Description	Existing Rates	Proposed Rates 2023	Forecasted Rates		
			2024	2025	2026
<b>Single Family Residential</b>					
Monthly Customer Charge	\$ 23.33	\$ 23.92	\$ 24.59	\$ 25.28	\$ 26.10
Commodity Rate (per 100 cu ft)	\$ 3.57	\$ 3.66	\$ 3.76	\$ 3.87	\$ 4.00
<b>Multi Family Residential</b>					
Monthly Customer Charge	\$ 24.01	\$ 25.15	\$ 26.41	\$ 27.73	\$ 28.63
Commodity Rate (per 100 cu ft)	\$ 3.47	\$ 3.63	\$ 3.81	\$ 4.00	\$ 4.13
<b>Commercial / Industrial</b>					
Monthly Customer Charge	\$ 52.18	\$ 54.66	\$ 57.39	\$ 60.26	\$ 62.22
Commodity Rate (per 100 cu ft)	\$ 3.37	\$ 3.53	\$ 3.71	\$ 3.90	\$ 4.03
<b>Lake Connor Park</b>					
Monthly Customer Charge	\$ 98.09	\$ 102.75	\$ 107.89	\$ 113.28	\$ 116.96
Commodity Rate (per 100 cu ft)	\$ 3.97	\$ 4.16	\$ 4.37	\$ 4.59	\$ 4.74



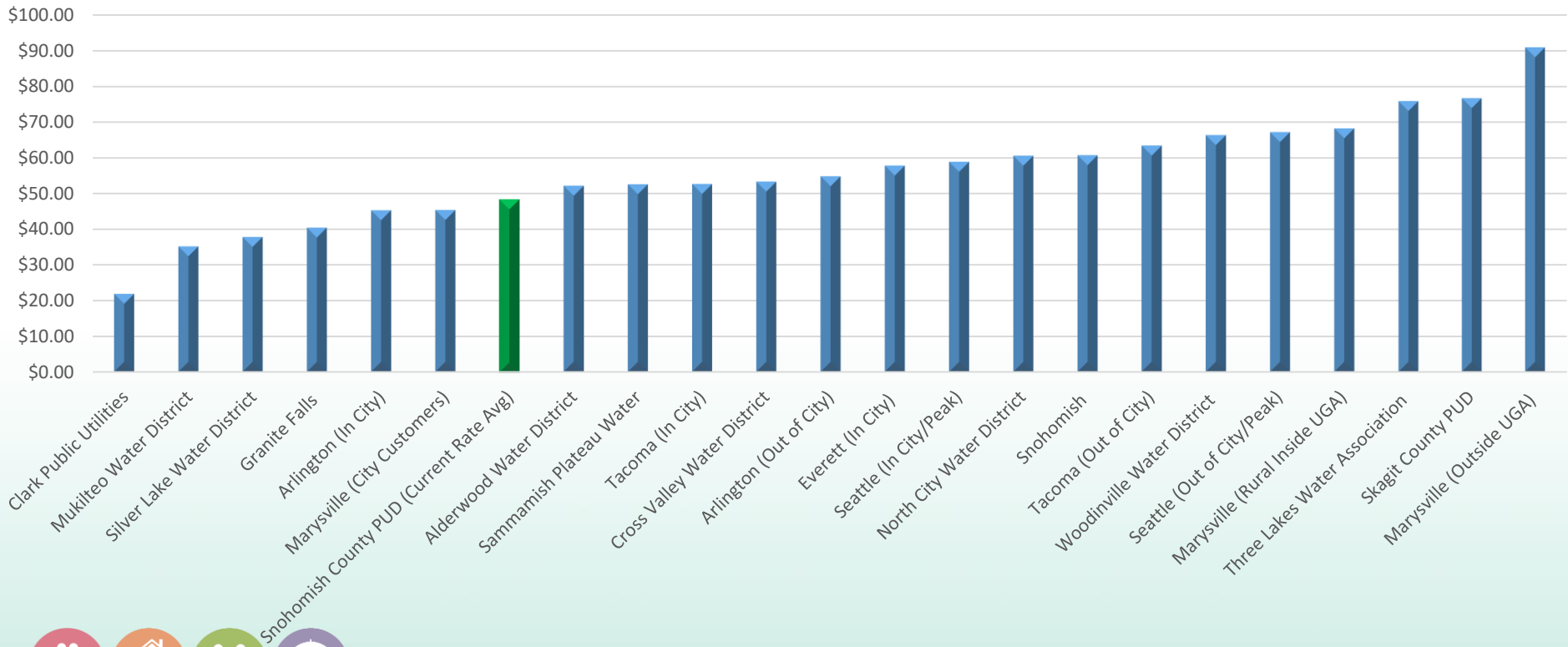
# Sample Rate Impacts

Rate Impacts	Existing Rates	Proposed Rates 2023	Forecasted Rates		
			2024	2025	2026
<b>Single Family</b>					
Average User - 7 ccf	\$ 48.32	\$ 49.54	\$ 50.91	\$ 52.37	\$ 54.10
<i>Dif</i>		\$ 1.22	\$ 1.37	\$ 1.46	\$ 1.73
<b>Multi Family</b>					
Low User - 10 ccf	\$ 58.71	\$ 61.45	\$ 64.51	\$ 67.73	\$ 69.93
<i>Dif</i>		\$ 2.74	\$ 3.06	\$ 3.22	\$ 2.20
Average User - 20 ccf	\$ 93.41	\$ 97.75	\$ 102.61	\$ 107.73	\$ 111.23
<i>Dif</i>		\$ 4.34	\$ 4.86	\$ 5.12	\$ 3.50
High User - 40 ccf	\$ 162.81	\$ 170.35	\$ 178.81	\$ 187.73	\$ 193.83
<i>Dif</i>		\$ 7.54	\$ 8.46	\$ 8.92	\$ 6.10
<b>Commercial</b>					
Low User - 15 ccf	\$ 102.73	\$ 107.61	\$ 113.04	\$ 118.76	\$ 122.67
<i>Dif</i>		\$ 4.88	\$ 5.43	\$ 5.72	\$ 3.91
Average User - 30 ccf	\$ 153.28	\$ 160.56	\$ 168.69	\$ 177.26	\$ 183.12
<i>Dif</i>		\$ 7.28	\$ 8.13	\$ 8.57	\$ 5.86
High User - 60 ccf	\$ 254.38	\$ 266.46	\$ 279.99	\$ 294.26	\$ 304.02
<i>Dif</i>	<i>Dif</i>	\$ 12.08	\$ 13.53	\$ 14.27	\$ 9.76



# Rate Comparison

2022 Average Monthly Bill based on 700 cf/month



# 2023 Water Retail Rate Proposal

- Recommend an overall rate increase of 2.75%
  - Continue cost of service phase-in
    - 2.55% increase for Single Family Residential
    - 4.75% increase for Multi-Family/Commercial/Industrial
      - Includes Lake Connor Park

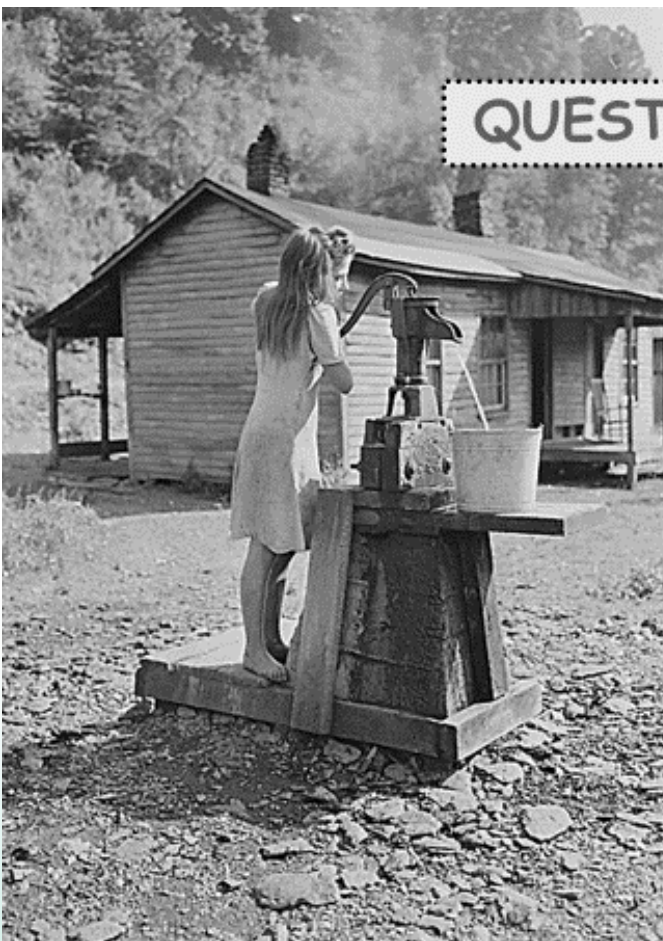


# Next Steps

- January 10, 2023 – Public Hearing
- January 24, 2023 – Board Adoption
- March 1, 2023 – Revised 2023 Water Utility Retail Water Rates take effect
- Re-visit connection charges and wholesale rates in 2023
- Re-visit conservation rates at a future date



QUESTIONS?





**BUSINESS OF THE COMMISSION**

Meeting Date: January 24, 2023

Agenda Item: 5A

**TITLE**

CEO/General Manager’s Report

**SUBMITTED FOR: CEO/General Manager Report**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: January 24, 2023

Agenda Item: 6A

**TITLE**

Commission Reports

**SUBMITTED FOR: Commission Business**

Commission Allison Morrison 8037  
*Department* *Contact* *Extension*

Date of Previous Briefing: \_\_\_\_\_  
Estimated Expenditure: \_\_\_\_\_ Presentation Planned

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

*List Attachments:*  
None





**BUSINESS OF THE COMMISSION**

Meeting Date: January 24, 2023

Agenda Item: 6B

**TITLE:**

Commissioner Event Calendar

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_ Presentation Planned

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

*List Attachments:*  
 Commissioner Event Calendar

# Commissioner Event Calendar – 2023

## January 2023

### January 5:

EASC 2023 Legislative Kick-off  
Everett, WA 10:00 a.m. – 12:00 p.m.  
(Wolfe/Logan/Olson)

### January 6:

PNUCC Meeting  
Virtual  
(Wolfe/Logan/Olson)

### January 11 - 12:

Public Power Council Meeting  
Virtual  
(Wolfe/Logan/Olson)

### January 25:

New Employee Orientation Program  
Virtual 8:45 a.m. – 10:00 a.m.  
(Olson)

### January 26:

New Employee Orientation Program  
Virtual 8:45 a.m. – 10:00 a.m.  
(Wolfe)

## January 2023

### January 27:

Marysville/Tulalip Chamber Meeting  
Marysville, WA 7:30 a.m. – 9:00 a.m.  
(Logan)

# Commissioner Event Calendar – 2023

## February 2023

February 1 - 3:

Public Power Council/PNUCC Meetings

Portland, OR

(Wolfe/Logan)

## February 2023

# Commissioner Event Calendar – 2023

**March 2023**

March 1 - 3:  
Public Power Council/PNUCC Meetings  
Portland, OR

**March 2023**

# Commissioner Event Calendar – 2023

**April 2023**

April 5 - 7:  
Public Power Council/PNUCC Meetings  
Portland, OR

**April 2023**

# Commissioner Event Calendar – 2023

## May 2023

May 3 - 5:

Public Power Council/PNUCC Meetings  
Portland, OR

May 14 - 17:

NWPPA Annual Conference  
Anchorage, AK

## May 2023

# Commissioner Event Calendar – 2023

## June 2023

June 7 - 9:

Public Power Council/PNUCC Meetings  
Portland, OR

June 16 - 21:

APPA National Conference  
Seattle, WA

## June 2023

# Commissioner Event Calendar – 2023

## July 2023

July 7:

PNUCC Meeting

Portland, OR

## July 2023



# Commissioner Event Calendar – 2023

## August 2023

August 2 - 4:

Public Power Council/PNUCC Meetings

Portland, OR

## August 2023

# Commissioner Event Calendar – 2023

## September 2023

September 6 - 8:  
Public Power Council/PNUCC Meetings  
Portland, OR

## September 2023

# Commissioner Event Calendar – 2023

## October 2023

October 4 - 6:

Public Power Council/PNUCC Meetings

Portland, OR

## October 2023

# Commissioner Event Calendar – 2023

## November 2023

November 1 - 3:

Public Power Council/PNUCC Meetings

Portland, OR

## November 2023

# Commissioner Event Calendar – 2023

**December 2023**

**December 2023**

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Amending the Terms and Conditions of  
John A. Haarlow's Employment as CEO/General Manager of the  
District

WHEREAS, in October 2018, the Board of Commissioners appointed John A. Haarlow to fill the position of Chief Executive Officer (CEO)/General Manager of Public Utility District No. 1 of Snohomish County, Washington (the "District"), due to his considerable experience and proven performance in successfully managing large organizations; and

WHEREAS, pursuant to state law, the Board has the authority to fix the compensation of the CEO/General Manager; and

WHEREAS, the Board has regularly reviewed Mr. Haarlow's performance since 2018 and has determined that he has been a highly successful manager and has brought great value to the District; and

WHEREAS, the Board's policy is to be cognizant of compensation in the labor market and it is the Board's policy to consider such information when setting compensation to ensure that the District remains competitive and retains qualified, experienced staff; and

WHEREAS, following the Board's February 2021 review of market data, the Board by motion on February 2, 2021, authorized a salary adjustment in the form of a new base salary for the CEO/General Manager, and amended Mr. Haarlow's employment agreement accordingly; and

WHEREAS, the Board understands that Mr. Haarlow is eligible to retire at any time, but wishes to secure his ongoing employment throughout the term of his employment agreement; and

WHEREAS, the Board of Commissioners has chosen to amend Mr. Haarlow's employment agreement to recognize his excellent performance since being appointed and to provide additional incentives for Mr. Haarlow to remain the CEO/General Manager of the District for the duration of his employment agreement, as may be amended.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Snohomish County, Washington, as follows:

1. Approves and ratifies the First Amendment to Employment Agreement between Public Utility District No. 1 of Snohomish County and John A. Haarlow, attached hereto as Exhibit A and incorporated herein.
2. Amends the terms and conditions of John A. Haarlow's employment as CEO/General Manager as set forth in the Amended Employment Agreement between Public Utility District No. 1 of Snohomish County and John A. Haarlow, attached hereto as Exhibit B and incorporated herein.

PASSED AND APPROVED this 24<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

**First Amendment to Employment Agreement  
between  
Public Utility District No. 1 of Snohomish County  
and John A. Haarlow**

This First Amendment to the Employment Agreement ("Employment Agreement") between Public Utility District No. 1 of Snohomish County, Washington ("District"), and John A. Haarlow, is entered into as of the execution date set forth below.

WHEREAS, the District and Mr. Haarlow executed the Employment Agreement on October 1, 2018; and

WHEREAS the Employment Agreement established an initial base salary, and provided for two mechanisms for salary adjustments for Mr. Haarlow: (1) an annual base salary increase equal to the average base pay percentage increase of non-union employees plus any lump sum payment authorized in the District's Pay for Performance Matrix; and (2) the Commission committed to review market data once every three years to determine whether any salary adjustments should be made to ensure Mr. Haarlow's compensation is fair and equitable in the relevant market; and

WHEREAS, the Commission elected to review market data in February 2021 to determine whether any salary adjustment should be made to Mr. Haarlow's compensation, rather than waiting until the February 2022 date set forth in the Employment Agreement; and

WHEREAS the Commission by motion on February 2, 2021, authorized a salary adjustment in the form of a new annual base salary, and wishes to amend the Employment Agreement to insert the new annual base salary, in lieu of the annual base salary increase and lump sum payment set forth in the District's Pay for Performance Matrix, effective as of March 1, 2021; and

NOW, THEREFORE, the Parties agree to amend the Employment Agreement as follows:

1. A new paragraph is added to Section 3 of the Employment Agreement, after the first paragraph, as follows:

On March 1, 2021, the CEO/General Manager's annual base salary shall be reset to \$513,540, and there shall be no additional base salary adjustment in 2021 in the form of a base salary increase or lump sum payment authorized in the District's Pay for Performance Matrix.



Except as set forth in this Amendment, all other terms and conditions of the Employment Agreement remain force.

IN WITNESS WHEREOF, the parties executed this First Amendment to the Employment Agreement on February 16, 2021.

Snohomish County Public Utility  
District No. 1

By: \_\_\_\_\_

John A. Haarlow

By: \_\_\_\_\_

Sidney Logan, President  
Board of Commissioners

**Amended Employment Agreement between  
Public Utility District No. 1 of Snohomish County  
and  
John A. Haarlow**

THIS AMENDED AGREEMENT is between John A. Haarlow and the Public Utility District No. 1 of Snohomish County, Washington, hereinafter referred to as the “District.”

WHEREAS, the Board of Commissioners of the District, hereinafter referred to as the “Commission,” is pleased to offer John A. Haarlow this Amended Employment Agreement (“Agreement”), which supersedes all prior written or verbal understandings or agreements, in order to secure his ongoing employment in the position of Chief Executive Officer (CEO)/General Manager according to the general terms and conditions outlined below; and

WHEREAS, the goals of this Agreement are:

- To recognize Mr. Haarlow’s considerable experience and proven performance in successfully managing the District since October 8, 2018, as well as prior success managing large organizations;
- To provide fair compensation as compared to similarly qualified professionals providing comparable services in a similar business environment;
- To express commitment between the Commission and Mr. Haarlow, and to the community at large, that this employment relationship is intended to be lasting, durable, and beneficial to the parties and to the District’s customers and employees; and
- To acknowledge and address the issue of job security for Mr. Haarlow and provide stability for District operations into the future.

THE PARTIES AGREE AS FOLLOWS:

**1. EMPLOYMENT AND EMPLOYMENT TERM**

The District hereby continues to employ Mr. Haarlow as its Chief Executive Officer (CEO)/General Manager through January 12, 2029. Mr. Haarlow agrees to work for the District in that capacity, in accordance with the terms and conditions of this Agreement.

**2. DUTIES**

As CEO/General Manager, Mr. Haarlow shall faithfully perform all duties and functions of a CEO/General Manager for a public utility district organized under the laws of the State of

Washington, as described in said laws and stated in the District's job description for such position; and shall perform all other such lawful and appropriate duties and functions assigned or directed from time to time by the Commission. As CEO/General Manager, Mr. Haarlow shall set the highest standards for performance and conduct at the District and shall comply with District policies and directives. Mr. Haarlow understands that he shall serve as a role model for all District employees in all aspects of his performance and conduct. Mr. Haarlow shall establish and maintain voting residency within the District's service area within six (6) months of his date of hire.

The CEO/General Manager shall report to the Commission as the governing body of the District and not to any individual Commissioner.

### **3 SALARY AND PERIODIC PERFORMANCE REVIEW**

As CEO/General Manager, Mr. Haarlow shall initially be paid the annual base salary of five-hundred thirty-six thousand one hundred thirty-five dollars and seventy-six cents (\$536,135.76). At a minimum, Mr. Haarlow will receive base salary increases equal to the average base pay percentage increase of non-represented employees plus any lump sum payment authorized in the District's Pay for Performance Matrix. Both the base pay percentage increase and lump sum payment, if any, will be based on "Consistently Meets Expectations" on the Pay for Performance Matrix in the Non-Union Salary Administration Guidelines, as updated annually.

The Commission will review market data every year (by no later than February 1 of each year) to determine whether any compensation adjustments, including benefits, should be made to ensure Mr. Haarlow's compensation is fair and equitable in the relevant market. After considering the results of the annual market analysis, in its discretion, the Commission will determine whether Mr. Haarlow will receive any base salary increase beyond the amount to which he is entitled under the District's Pay for Performance Program.

Further compensation increases are at the discretion of the Commission and are not guaranteed either in frequency or in amount.

Mr. Haarlow's performance will be reviewed by the Commission and discussed with him no less than annually, based on a formal evaluation process for the CEO/General Manager position. One objective of the review process will be to facilitate achievement of the above-stated goal relating to fair compensation.

### **4 EXPENSES**

As an employee of the District, Mr. Haarlow shall be reimbursed in accordance with the District's existing practice, policy and procedure for normal and customary business expenses incurred in the performance of his duties as CEO/General Manager.

In lieu of other expense reimbursement for automobile travel, Mr. Haarlow shall receive seven hundred and twenty dollars (\$720) per month to defray costs incurred in using his

automobile for official travel. (Pursuant to RCW 42.24.090, it is the determination of the Commission that this means of reimbursement is less costly than providing an automobile to Mr. Haarlow. The monthly sum will be reviewed annually for potential adjustment.) As a condition of receiving this car allowance, Mr. Haarlow understands that he is not eligible for and shall not seek or receive reimbursement for mileage incurred while using his personal automobile for District business.

## **5 BENEFITS**

As a District employee, Mr. Haarlow shall be eligible for benefits, as outlined below.

- The District's employer-provided/subsidized benefits, both core (mandatory) and elective, in accordance with the District's existing programs, policies, and procedures.
- Paid Time Off (PTO) and Extended Sick Leave (ESL) in accordance with the District's existing programs, policies, and procedures, which may be revised from time to time. Mr. Haarlow shall accrue PTO/ESL accrual at an accelerated rate equivalent to an employee with an additional ten (10) years of service credit at the District. In addition, he shall receive the leave and other benefits accorded the District's non-represented employees.
- The benefits made available to Mr. Haarlow and to other similar employees of the employer are subject to amendment, modification, or termination and any such changes shall become applicable to Mr. Haarlow under this Agreement at the same time they become applicable to other eligible employees of the District.

## **6 RETENTION INCENTIVES**

### **a. Lump Sum Payment**

The District shall provide Mr. Haarlow with a retention incentive payment, the value of which shall be paid to him as a single, lump sum payment following his separation of employment from the District, provided he has fulfilled the terms of this Agreement.

- i. When administratively feasible after execution of this Agreement, the District shall contribute a single, lump sum amount of six hundred thousand dollars (\$600,000) into a deferred compensation plan intended to be subject to the provisions of Internal Revenue Code Section 457(f) ("457(f) Plan").
- ii. The 457(f) Plan shall be designed to allow Mr. Haarlow to select from an array of investment funds comparable to the investment funds made available in the District's other deferred compensation plan(s). These funds provide potential for both investment earnings and losses, including loss of the original contribution amount made by the District to the 457(f) Plan. Mr. Haarlow is

solely responsible for choosing investment funds, and the District shall not offset or compensate him for any losses or gains.

- iii. Upon fulfillment of the retention and other provisions of this Agreement, Mr. Haarlow shall be paid the balance of the 457(f) Plan, to include potential earnings and losses, when administratively feasible, but no later than March 31, 2029. The payment shall be administered through the District's normal payroll processes and, as taxable income, is subject to normal and required withholdings.
- iv. Except in limited circumstances provided herein, Mr. Haarlow shall forfeit the entire balance of the 457(f) Plan, including any earnings and losses, if his employment ends voluntarily or involuntarily with cause prior to January 12, 2029. If Mr. Haarlow separates from District employment prior to January 12, 2029, due to his death, disability, extended absence exceeding four (4) months for his own medical condition, or termination without cause, Mr. Haarlow will be entitled to receive the entire balance of the 457(f) Plan, including any investment earnings or losses.
- v. If for some reason, the 457(f) Plan does not operate as intended by the parties or becomes invalid, provided he meets the eligibility requirements to receive the benefit, Mr. Haarlow will be entitled to receive the equivalent benefit contemplated by the 457(f) Retention Incentive as if the 457(f) Plan had operated as intended or remained valid.

#### **b. Retirement Health Savings Plan - Retention Incentive**

In addition to the Retirement Health Savings (RHS) Plan that is available to other similar employees of the District, Mr. Haarlow shall be provided a premiums-only Retirement Health Savings Plan – CEO/GM Only (“RHS-CEO/GM Plan”) for eligible post-employment healthcare premiums (e.g., Medicare premiums, long term care premiums) for him and any eligible dependents.

- i. When administratively feasible after execution of this Agreement, the District shall contribute a single, lump sum amount of one hundred and twenty-five thousand dollars (\$125,000) into a post-employment, premiums-only, qualifying RHS-CEO/GM Plan.
- ii. The RHS-CEO/GM Plan shall be designed to allow Mr. Haarlow to select from an array of investment funds comparable to the investment funds made available in the District's other RHS plan(s). These funds provide potential for both investment earnings and losses, including loss of the original contribution

amount made by the District to the RHS-CEO/GM Plan. Mr. Haarlow is solely responsible for choosing investment funds, and the District shall not offset or compensate him for any losses or gains.

- iii. Mr. Haarlow shall be fully vested in the RHS-CEO/GM Plan effective February 15, 2027, if he is employed by the District on that date and fulfills all other terms necessary for eligibility of this Plan; however, Mr. Haarlow will not be eligible to use the funds from the RHS-CEO/GM Plan until he is separated from the District.
- iv. Except in limited circumstances provided herein, Mr. Haarlow shall forfeit the entire balance of the RHS-CEO/GM Plan, including any investment earnings or losses, if his employment ends voluntarily prior to February 15, 2027. If Mr. Haarlow separates from District employment prior to February 15, 2027, due to his death, disability, extended absence exceeding four (4) months for his own medical condition, or termination with or without cause, Mr. Haarlow will be entitled to receive the entire balance of the RHS-CEO/GM Plan, including any investment earnings or losses.

## **7. SEPARATION OF EMPLOYMENT**

### **a. Termination and Severance**

Notwithstanding any other provision in this Agreement, the CEO/General Manager is an at-will employee and is employed at the pleasure of the Commission. The Commission may remove the CEO/General Manager at any time, for any reason, or for no reason (“without cause”). However, the Commission and Mr. Haarlow as CEO/General Manager are committed to a lasting and durable relationship. Severance provisions in an agreement such as this reflect appropriate incentives for both the Commission and the CEO/General Manager to work together diligently to accomplish that relationship, which is beneficial to the District.

Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Commission to terminate the employment of Mr. Haarlow as the CEO/General Manager at any time without cause. However, upon such termination without cause, if it occurs before January 12, 2029, and contingent upon Mr. Haarlow’s execution of a mutually agreeable Separation Agreement and General Release, the District shall pay severance to Mr. Haarlow according to the following schedule:

- If such termination is made on or prior to December 31, 2025, then Mr. Haarlow will be entitled to a single lump-sum payment equal to twelve (12) months of severance pay.
- If such termination is made on or after January 1, 2026, then Mr. Haarlow will be entitled to a single lump-sum payment equal to eight (8) months of severance pay,

unless he is terminated within the last eight (8) months of this Agreement, his severance pay will not exceed the number of months remaining until the expiration date of this Agreement.

The value of the lump-sum payment will be based on the CEO/General Manager's monthly salary (as in effect on the date of termination) subject to the salary adjustments of Section 3 above. To defray health care costs following Mr. Haarlow's termination, the District will pay Mr. Haarlow a lump-sum in the amount of \$10,000 in conjunction with the lump-sum severance payment, provided that Mr. Haarlow executes a mutually agreeable "Separation Agreement and General Release." These lump-sum payments shall be payable at the discretion of the District, no later than March 15 of the year following the year in which the termination giving rise to a payment under this Section occurs, and shall be subject to all applicable withholdings.

No severance pay or benefits shall be due if termination results from a voluntary separation of employment (e.g., voluntary resignation), retirement, death, termination for cause, or extended absence exceeding four months due to an inability to perform the essential functions of the position, with or without accommodation. For purposes of leave under the federal Family and Medical Leave Act, Mr. Haarlow acknowledges and agrees that he is a "key employee" as defined in 29 C.F.R. § 825.217.

For cause termination means a fair and honest cause or reason, regulated by good faith, for the termination, supported by substantial, reasonably-believed facts; a termination that is arbitrary, capricious, or for illegal reasons is not for cause. For cause would include, but would not be limited to: dereliction of duties; material misconduct; conduct that constitutes, or appears to constitute, a conflict of interest and/or is contrary to District Directive No. 90, Conflict of Interest (as may be revised); failure to comply with legal requirements, Board directives, or District directives or policies; and a breach of this Agreement.

#### **b. Retirement**

If Mr. Haarlow elects to retire prior to the expiration of this Agreement, he will be entitled to the retiree benefits for which is he eligible, as authorized by Commission Resolutions for all similarly eligible retirees (e.g., service pay, ESL, and retiree medical benefits). As a District retiree, Mr. Haarlow would receive what any other similarly situated District retiree would receive upon retirement.

#### **c. Resignation and Non-Renewal**

Should Mr. Haarlow decide to leave the District prior to the end of this Agreement, he shall provide advance notice in writing of at least four (4) weeks, which is reasonable and customary for an executive in Mr. Haarlow's position.

This Agreement does not automatically extend or renew. In the event that either party determines it will not renew the initial or any extended term of this Agreement, that party shall

give written notice to the other party no less than ninety (90) days before the end of the then-current term.

- i. If the parties execute an extension or renewal of this Agreement (“New Agreement”) on or before December 31, 2027, and such extension is effective before January 12, 2029, through at least January 12, 2031, which is a full two years longer than this Agreement, and provided the new Agreement includes the same 457(f) Retention Incentive requiring an extended employment period to remain eligible for the 457(f) Retention Incentive from this Agreement, then the District shall not pay Mr. Haarlow the 457(f) funds while he remains employed during the term of his new Agreement. Provided he otherwise meets the terms of this Agreement and the eligibility requirements set forth in the new Agreement, following separation from the District in accordance with the terms of the new Agreement through at least January 12, 2031, Mr. Haarlow shall receive the 457(f) assets through payment by the District as taxable income, subject to normal and required withholdings.
- ii. If the parties execute a new Agreement between January 1, 2028, and January 12, 2029, and if Mr. Haarlow otherwise meets the terms of this Agreement, then Mr. Haarlow shall be deemed to have met the requirements to receive the 457(f) Plan Retention Incentive provided for in this Agreement, which shall be paid out in accordance with the provisions in this Agreement, no later than March 31, 2029. This payout shall be regardless of Mr. Haarlow’s employment status under the new Agreement in effect beginning January 13, 2029. If Mr. Haarlow has met the eligibility requirements for the 457(f) Plan Retirement Incentive under this Agreement ending January 12, 2029, he shall not be subject to additional eligibility criteria for this 457(f) Plan Retirement Incentive in a new Agreement, nor shall payout be delayed.

#### **d. Post-Separation Obligations**

Regardless of the nature of the separation of employment, Mr. Haarlow shall promptly return all District property including, but not limited to computers, keys, phones, credit cards, and badge. Thereafter, Mr. Haarlow shall fully cooperate with District representatives in regards to any legal or administrative matter that concerns events or circumstances occurring during his time as CEO/General Manager.

### **8 ENTIRE AGREEMENT**

This Agreement shall constitute the entire agreement between the parties, and any prior understanding or representation of any kind preceding the date of execution of this Agreement shall not be binding upon either party except to the extent incorporated herein.



**9. GOVERNING LAW**

This Agreement shall be governed by the laws of the State of Washington. Venue for any legal action hereunder shall be in the Superior Court of Snohomish County, Washington.

**10. MODIFICATION**

Any modification of this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

**11. SEVERABILITY**

If any part, term, or provision of this Agreement is held to be illegal, in conflict with any law or otherwise invalid, the remaining portion or portions shall be considered severable and not be affected by such determination, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, terms, or provisions held to be illegal or invalid.

IN WITNESS WHEREOF, the parties executed this Agreement on January 24, 2023.

John A. Haarlow

Snohomish County Public Utility District No. 1

By: \_\_\_\_\_  
John A. Haarlow

By: \_\_\_\_\_  
Rebecca J. Wolfe, President  
Board of Commissioners



**BUSINESS OF THE COMMISSION**

Meeting Date: January 24, 2023

Agenda Item: 7A

**TITLE**

Governance Planning Calendar

**SUBMITTED FOR: Governance Planning**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_ Presentation Planned

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda ....*

The Planning Calendar is enclosed for Board review.

*List Attachments:*  
Governance Planning Calendar

# Governance Planning Calendar – 2023

## To Be Scheduled

- Compensation Philosophy Discussion

## To Be Scheduled

- Board Retreat

# Governance Planning Calendar – 2023

**January 31, 2023**

Special Meeting:

- ~~Active Threat Awareness Training~~

# Governance Planning Calendar – 2023

## February 7, 2023

### Morning Session:

- Media
- Legislative
- South Everett Community Solar
- Open Public Meetings Act (OPMA) Training
- Market Placement Philosophy Discussion

### Afternoon Session:

- Governance Planning Calendar

## February 21, 2023

### Morning Session:

- Community Engagement
- Legislative
- Camano Island Seaside Smarties Presentation

### Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2023

## March 7, 2023

### Morning Session:

- Media
- Legislative

### Afternoon Session:

- Governance Planning Calendar

## March 21, 2023

### Morning Session:

- Community Engagement
- Legislative
- Connect Up Quarterly Update

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 2<sup>nd</sup> Quarter
- Monitoring Report:
  - 4<sup>th</sup> Quarter 2022 Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2023

**April 4, 2023**

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

**April 18, 2023**

Morning Session:

- Community Engagement
- Energy Risk Management Report
- Water Supply Update

Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2023

**May 9, 2023**

Morning Session:

- Media

Afternoon Session:

- Monitoring Report:  
→ 1<sup>st</sup> Quarter 2023 Financial Conditions and  
Activities Monitoring Report
- Governance Planning Calendar

**May 23, 2023**

Morning Session:

- Community Engagement

Afternoon Session:

- Governance Planning Calendar



# Governance Planning Calendar – 2023

**June 13, 2023**

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

**June 27, 2023**

Morning Session:

- Community Engagement

Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property – 3<sup>rd</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2023

**July 11, 2023**

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

**July 25, 2023**

Morning Session:

- Community Engagement

Afternoon Session:

- Monitoring Report:
  - Asset Protection Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## August 8, 2023

### Morning Session:

- Media

### Afternoon Session:

- Monitoring Report:  
→2<sup>nd</sup> Quarter Financial Conditions and  
Activities Monitoring Report
- Governance Planning Calendar

## August 22, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing:  
→2024 Preliminary Budget – Report of Filing  
and Notice of Public Hearing
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## September 5, 2023

### Morning Session:

- Media

### Afternoon Session:

- Governance Planning Calendar

## September 19, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 4<sup>th</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## October 2, 2023

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→Open 2024 Proposed Budget Hearing
- Governance Planning Calendar

## October 17, 2023

### Morning Session:

- Community Engagement
- Energy Risk Management Report
- Water Supply Update

### Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2023

## November 7, 2023

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2024 Proposed Budget
- Monitoring Report:  
→3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## November 21, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2024 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2024
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## December 5, 2023

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing and Action:  
→ Adopt 2024 Budget
- Monitoring Report:  
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2024
- Proposed 2024 Governance Planning Calendar

## December 19, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property - 1<sup>st</sup> Quarter  
→ Confirm Final Assessment Roll for LUD No. 66
- Adopt 2024 Governance Planning Calendar

# Governance Planning Calendar – 2023

## 2023 Year-at-a-Glance Calendar

**January**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**February**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**March**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**April**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**June**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**July**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**August**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**September**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**October**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**November**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**December**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holiday	#	Commission Meetings
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**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***



# **EXECUTIVE SESSION**

**Tuesday, January 24, 2023**

**At the Conclusion of the Afternoon Session of the Regular Meeting**

Discussion of Physical Security - Approximately 60 minutes