

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
Everett Headquarters Building, 2320 California Street
Zoom Online Platform Option Available**

August 20, 2024

CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room

Virtual Meeting Participation Information

Join Zoom Meeting:

- Use link
<https://us06web.zoom.us/j/89620298770?pwd=uHZjZfK8eAt6zEvh7g85ktCLxpEsqn.1>
- Dial in: (253) 215-8782
- Meeting ID: 896 2029 8770
- Passcode: 579156

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

- A. Updates
 - 1. [Legislative](#)
 - 2. Other
- B. [Strategic Plan Quarterly Update](#)
- C. [Contingency Services](#)
- D. [SnoSMART Commission Program Overview](#)

RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation

2. COMMENTS FROM THE PUBLIC

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand.”

Continued →

3. CONSENT AGENDA

- A. Approval of Minutes for the Special Meeting of August 1, 2024, and the Regular Meeting of August 6, 2024
- B. Bid Awards, Professional Services Contracts and Amendments
- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee to Execute Separation Agreements Between Individual Members of the Customer Energy Services Department’s Meter-2-Cash Team and Public Utility District No. 1 of Snohomish County

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. 2025 Budget Notice of Public Hearing
- B. Consideration of a Motion Accepting the 2nd Quarter 2024 Financial Conditions and Activities Monitoring Report
- C. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute Second Employee Retention Agreement With the Employees of the District Power Scheduling Department and the International Brotherhood of Electrical Workers, Local No. 77

5. CEO/GENERAL MANAGER REPORT

6. COMMISSION BUSINESS

- A. Commission Reports
- B. Commissioner Event Calendar
- C. 2024 Treasury, Budget, Forecast, and Major Project Status Report – June

7. GOVERNANCE PLANNING

- A. Governance Planning Calendar

ADJOURNMENT

August 30, 2024:

Lynnwood Light Rail Grand Opening – Lynnwood, WA 11:00 a.m. – 8:00 p.m.

The next scheduled regular meeting is September 3, 2024

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at www.snopud.com. For additional information contact the Commission Office at 425.783.8611.



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 1

TITLE

CEO/General Manager’s Briefing and Study Session

SUBMITTED FOR: Briefing and Study Session

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.

List Attachments:

CEO/General Manager’s Briefing and Study Session attachments

State Government Relations Activity Report

STATE OVERVIEW

- The Washington State Department of Commerce (Commerce) launched the Washington Families Clean Energy Credits grant program that will provide energy bill credits to eligible electricity customers across Washington state. Funded by the Climate Commitment Act, the program offers a one-time energy bill credit of \$200 to qualifying electricity customers statewide. Snohomish PUD was allocated over \$14 million from this fund.
- Commerce launched a [new Electric Vehicle \(EV\) Instant Rebate Program](#). The program will provide rebates on EV leases for low-income drivers at point-of-sale. Under the program, Washington residents earning up to 300% of the federal poverty level – \$45,180 annually for a single person, or \$93,600 for family of four – are eligible to receive up to \$9,000 for a new EV lease of three years or more, or \$5,000 for a new EV purchase or two-year lease. Used EVs are also eligible for a \$2,500 rebate on both purchases and leases.
- The Washington Department of Ecology held [public hearings](#) on the [proposed rules](#) amending the Greenhouse Gas Reporting Rule (WAC 173-441) and the Climate Commitment Act Program Rule (WAC 173-446) under its [Electricity Markets Rulemaking](#).
- Washington State’s Office of Financial Management, which is required by law to write statements of fiscal impacts for ballot initiatives, released [analysis on Initiative 2117](#) which would repeal the Climate Commitment Act and end the auction of carbon emission allowances.

KEY HEARINGS/PRESS CONFERENCES/MEETINGS

- Aug 1 | WA Department of Commerce [press conference on new EV rebate program](#)
- Aug 14 | [Artificial Intelligence Task Force Climate and Energy Subcommittee virtual meeting](#)

INTERESTING READS

- Washington State Standard: [With instant rebates, Washington looks to rev up sales of EVs](#)
- Washington State Standard: [Thousands of WA households eligible for \\$200 credit on their electric bills](#)
- Washington Climate Action: [Washington climate action at work](#)
- The Seattle Times: [Data centers guzzle power, threatening WA’s clean energy push](#)
- Washington State Standard: [Washington prepares for more fires as dry season peaks](#)

Federal Government Relations Activity Report

FEDERAL OVERVIEW

- The Biden administration [announced an interagency agreement](#) to expand the use of remote sensing and satellite technologies to boost wildfire detection. The agreement between the Department of the Interior, the Department of Agriculture’s Forest Service, and the Department of Commerce’s National Oceanic and Atmospheric Administration (NOAA) would expand the use of NOAA satellites to improve the speed and accuracy of wildfire detection in western states.
- The Senate Energy & Natural Resources Committee passed [S. 4753](#), a bipartisan permitting reform bill authored by Chairman Joe Manchin (WV) and Ranking Member John Barrasso (WY). The legislation aims to update permitting rules to accelerate energy infrastructure development.
- The Senate passed the [Water Resources Development Act of 2024](#) that would authorize water infrastructure, flood control, drought relief, and ecosystem restoration projects. The House of Representatives passed [their version](#) of the legislation in July. The bill will now move through the conference process.
- The U.S. State Department hosted a public webinar to discuss the “[agreement in principle](#)” between the U.S. and Canada to update and modernize the Columbia River Treaty. The agreement in principle comes after six years of formal negotiations and over a decade of efforts by various stakeholders to modernize the treaty.
- On August 6, the Department of Energy (DOE) released a [Hydropower Supply Chain Gap Analysis](#), identifying the major gaps in the domestic hydropower supply chain, including limited domestic material suppliers, variable and unpredictable demand for materials, foreign competition, domestic content laws, and a shortage of skilled workers. The report makes suggestions to address these gaps, including increased workforce development initiatives, development of domestic manufacturing databases, and coordination with other low-carbon technologies industries.
- On August 13, DOE published a [blog](#) that outlined resources available to “help data center developers meet electricity demands with clean energy solutions that can improve flexibility and modernize the grid while maintaining reliability and affordability.”
- The [National Integrated Heat Health Information System](#) and White House Interagency Working Group on Extreme Heat released a [National Heat Strategy for 2024-2030](#) to “aid federal agencies in developing science-based solutions and improving resources, communications and decision-making related to hazardous heat.”

KEY HEARINGS

- July 31 | Senate Committee on Energy and Natural Resources Committee [markup](#) to consider [S. 4753](#), the Energy Permitting Reform Act of 2024.
- July 31 | Senate Budget Committee [hearing](#) to examine the future of electric vehicles.
- July 31 | Senate Commerce Committee [markup](#) advanced eight artificial intelligence focused measures. The markup was preceded by extensive negotiations between Chair Maria Cantwell and Ranking Member Ted Cruz.

INTERESTING READS

- Holland & Knight: [Energy Chairman Manchin’s Permitting Bill Moves Through Committee in Careful Balancing Act](#)
- New York Times: [Where \(and How\) Americans Are Taking Advantage of Clean Energy Tax Credits](#)

Local Government Relations Activity Report

LOCAL OVERVIEW

- The Snohomish County Council authorized the County Executive to enter an [agreement](#) with a consultant to create the Snohomish County Communitywide Climate Resiliency Plan. The work will be led by the Snohomish County Conservation and Natural Resources, Office of Energy and Sustainability.
- The Director of Snohomish County Planning and Development Services issued a proposed rulemaking action for [Accessory Dwelling Units Rule 24-07](#) in rural areas with split zoning. The public comment period for the proposed rule is 21 days.
- Everett Mayor Franklin joined nearly 350 Climate Mayors in a [commitment](#) to electrify at least 50% of the City of Everett’s municipal fleets by 2030 while increasing electric vehicle chargers by at least 500%, with at least 40% of the charging infrastructure benefiting disadvantaged communities.
- Snohomish County was among 12 winners of the [2024 Governor’s Smart Communities Awards](#). [Little Bear Creek Advance Mitigation Site](#), a Snohomish County Public Works restoration project was one of the announced winners announced on August 12.
- City of Everett & the [City of Lake Stevens](#) receive grants to boost salmon recovery. [The Washington Department of Commerce](#) awarded \$1.2 million to four governments and one tribe to support long-range planning in support of salmon recovery efforts. The funding will help integrate salmon recovery into local growth management and land use planning and development regulations.
- Paine Field celebrates 25 years of the [Narbeck Wetland Sanctuary](#) for Snohomish County. When created, Narbeck was the first wetland mitigation bank approved by the state of Washington.

INTERESTING READS

- My Everett News: [Council Adopts Ordinances to Increase Housing Supply](#)
- Lynnwood Times: [Snohomish County among winners of Governor’s 2024 Smart Communities Awards](#)
- Lynnwood Times: [DelBene delivers \\$1.5 million for Arlington roadway projects](#)
- Lynnwood Times: [Sound Transit Lynnwood Link new construction road closures](#)
- Everett Herald: [PFAS found near Edmonds school sparks concerns about wells](#)
- Everett Herald: [Voters staunchly deny Everett port expansion](#)



Energizing Life In Our Communities

Strategic Plan Quarterly Update

August 20, 2024

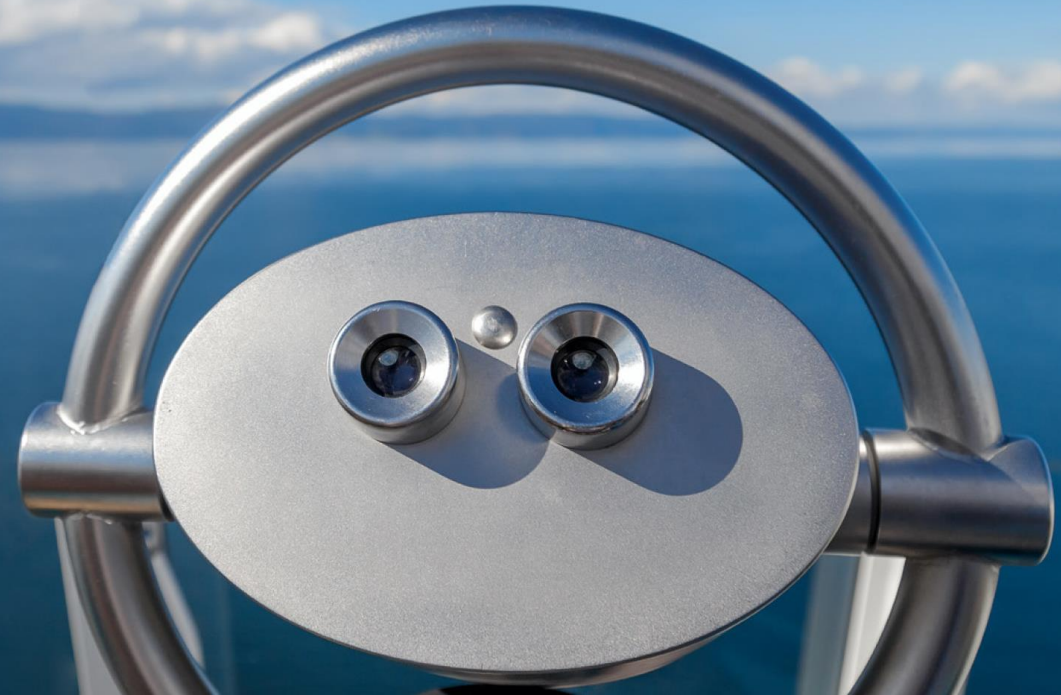
Laura Lemke
Senior Program Manager

Prior Presentation: February 20, 2024



FOCUS ON THE FUTURE

2023-2027 STRATEGIC PLAN



Prior Presentations & Conversations

Feb. 20, 2024	Strategic Plan Quarterly Update
Dec. 5, 2023	2023-2027 Strategic Plan Update
Feb. 7, 2023	Approval of the 2023-2027 Strategic Plan
Jan. 24, 2023	Draft 2023-2027 Strategic Plan

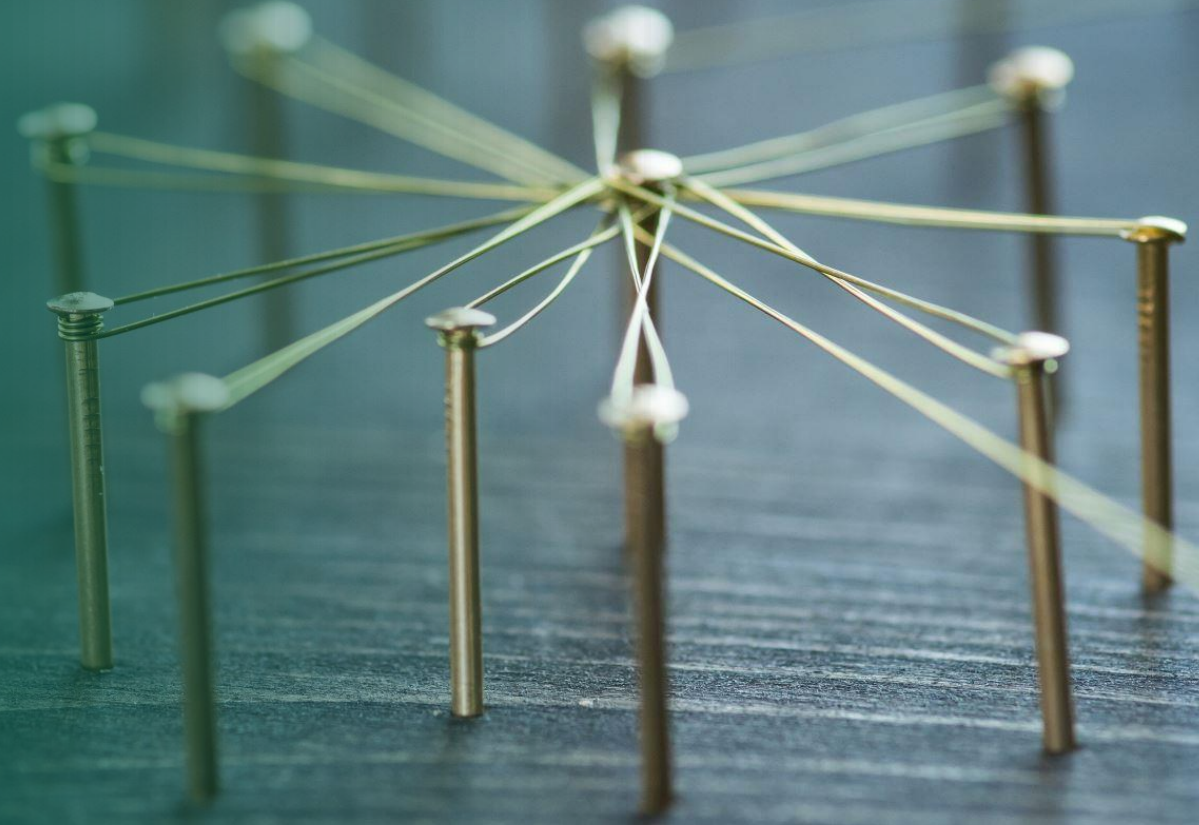
Approved 2023-2027 Strategic Plan: [Strategic Priorities - Snohomish County PUD \(snopud.com\)](https://snopud.com)


Today's Purpose:

Update on the
2023-2027 Strategic Plan
implementation.

Request of the Commission:

This presentation is
informational,
no action is requested.



Briefly: District Strategic Plan Elements

OUR PURPOSE (what guides us)

We deliver essential utility services to help our communities thrive

OUR VALUES (how we behave)

Every day we **SAFEGUARD** what matters, putting employee and community safety first.

We have **INTEGRITY**. We are a **TEAM**. We **SERVE** with pride, and **RISE** to challenges. We choose to **INCLUDE** all, **SEEK** growth, and be **BOLD**.

OUR COMMITMENT (the tenets that anchor us)

To fulfill our role in the community, we:

- Are a **powerful partner**
- Provide **exceptional value**
- Deliver **excellent experiences**
- Are the **best version of TeamPUD**

The enduring fundamentals that inform everything we do and are the filters we use to make decisions.

OUR VISION (where we're going)

Be the utility that delights our customers and energizes life in our communities

The goal that the strategic plan is driving toward.



Strategic Priority

A key area of focus required to achieve our vision and hold true to our Purpose and Commitment. We have five Strategic Priorities.



Objective

The specific outcomes we are driving toward under a priority. There are 2 or more under each priority.



Initiative

The specific work actions and work intended to help us achieve the objective. There are 3 or more under each objective.

[Click to view approved 2023-2027 Strategic Plan](#)



2023-2027 Strategic Plan

Key Performance Metrics

Strategic Performance Metrics

(data through June 30, 2024)

Safeguard What Matters

Recordable Incident Rate

Last 12 Months
4.13 Prior 12M **3.65** ↑

Incident Severity Rating

Last 12 Months
11.6 Prior 12M **9.4** ↑

Preventable Vehicle Accidents

Last 12 Months
32 Prior 12M **34** ↓

Employee Experience

Voluntary Employee Turnover

Last 12 Months
2.8% Prior 12M **3.1%** ↓
2 Years Ago **4.8%** ↓

Electric System Reliability

SAIDI average minutes a customer was without power

Last 12 Months
153.8 Target **105.0** ↑
Prior 12M **140.8** ↑

ASAI % time power was available to average customer

Last 12 Months
99.971% Target **99.980%** ↓
Prior 12M **99.973%** ↓

SAIFI average # times a customer was without power

Last 12 Months
1.47 Target **1.00** ↑
Prior 12M **1.14** ↑

CEMI-5 % customers experiencing >5 outages

Last 12 Months
2.8% Prior 12M **2.3%** ↑
5 Yr Avg **1.2%** ↑

Water System Reliability

Unplanned Outages per 1,000 Customers

Last 12 Months
0.79 Prior 12M **0.71** ↑

Customer Experience

Overall Customer Satisfaction Index

2024 Q2
726 2023 Score **738** ↓
Leader Score **785** ↓

Net Promoter Score

2024 Q2
8 2023 Score **4** ↑
Leader Score **47** ↓

JD Power Residential Customer Satisfaction Survey

Community Engagement

Involvement in Community

2024 Q2
6.82 2023 Score **6.78** ↑
Leader Score **7.66** ↓

JD Power Residential Customer Satisfaction Survey

Financial Stability

Current Ratio

Electric
2.87 Requirement **1.00** ↑
Same Q Last Yr **2.55** ↑

Water
3.14 Requirement **1.00** ↑
Same Q Last Yr **4.04** ↓

Debt Service Coverage Ratio

Electric
4.04 Board Requirement **1.75** ↑
Same Q Last Yr **3.99** ↑

Water - Parity
4.04 Board Requirement **1.75** ↑
Same Q Last Yr **5.60** ↓

Operating Ratio

Electric
87.1% Budget YTD **78.6%** ↑
Last Yr YTD **81.5%** ↑

Water
83.0% Budget YTD **87.1%** ↓
Last Yr YTD **79.2%** ↑

2024 Financial Results are unaudited

Safeguard What Matters

(data through June 30, 2024)

Recordable Incident Rate (RIR)

(# recordable incidents * 200,000) / total working hours

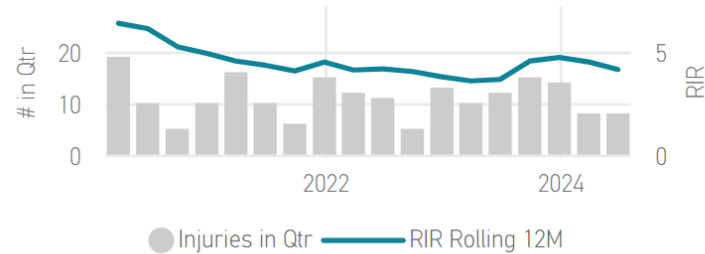
Last 12 Months

4.13

Prior 12M 3.65 | +13% | +0.48 ↑

45 recordable injuries, ▲ from 40 in the prior 12 months

Rolling 12 Month RIR, by Quarter End Since 2020



Severity Rating

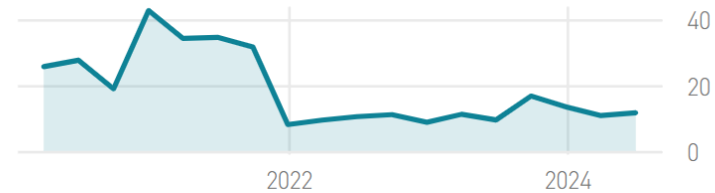
lost days / # recordable injuries

Last 12 Months

11.6

Prior 12M 9.4 | +23% | +2.2 ↑

Rolling 12 Month Severity Rating, by Quarter End Since 2020



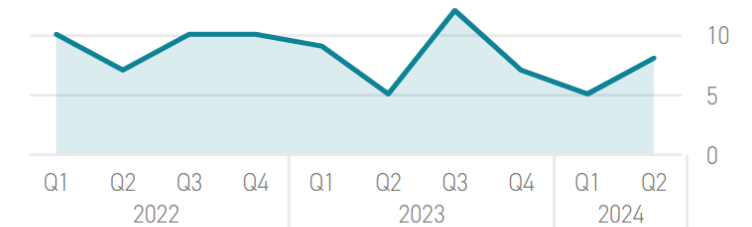
Preventable Vehicle Accidents

Last 12 Months

32

Prior 12M 34 | -6% | -2 ↓

Accidents by Quarter



Recordable Incident Rate (RIR) provides a standardized measure of safety performance, allowing the District to track workplace injuries and illnesses over time, compare our safety record with industry benchmarks, and identify areas for improvement.

This rolling 12-month calculation is not our official OSHA recordable incident rate. The OSHA metric is calculated by calendar year.

Severity Rating provides a common language for discussing and understanding the impact of safety incidents.

The PUD’s Driving Committee meets the first Tuesday of each month to review accidents and determine which were preventable.

Note: Historical RIR may change as incidents may be reported up to one year after they occur and their classification of reportable or not may change. Severity rating may change as the count of recordable incidents shifts and as lost days continue to accrue to past injuries. The metrics will update each quarter to reflect the most recent data.

System Reliability

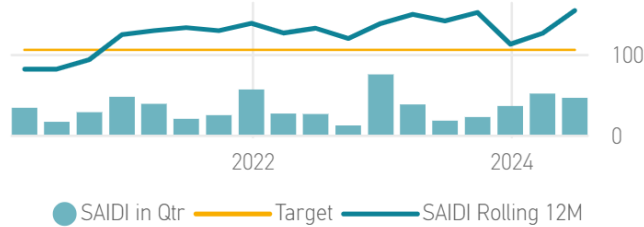
(data through June 30, 2024)

Electric System Reliability

SAIDI (System Avg Interruption Duration Index)
average minutes a customer was without power

Last 12 Months
153.8

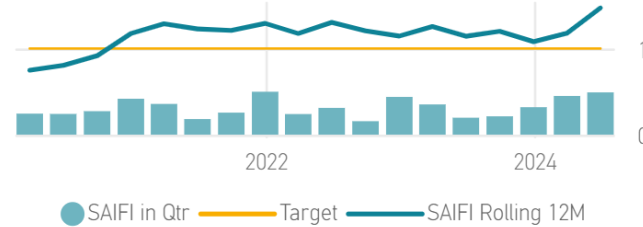
Target **105.0** | +48.8 ↑
Prior 12M **140.8** | +13.0 ↑



SAIFI (System Avg Interruption Frequency Index)
average # times a customer was without power

Last 12 Months
1.47

Target **1.00** | +0.47 ↑
Prior 12M **1.14** | +0.33 ↑

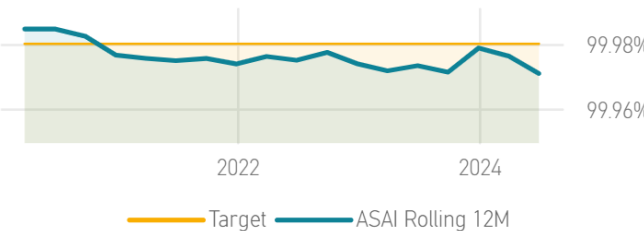


ASAI (Avg System Availability Index)

% time power was available to the average customer

Last 12 Months
99.971%

Target **99.980%** ↓
Prior 12M **99.973%** ↓

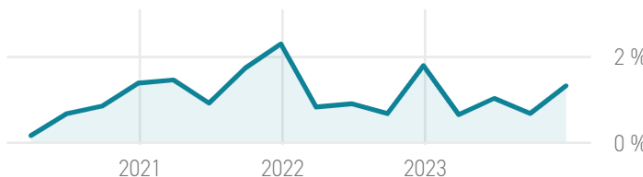


CEMI-5 (Customers Experiencing Multiple Interruptions)

% customers experiencing more than 5 outages

Last 12 Months
2.8%

Prior 12M **2.3%** | +24% | +1pp ↑

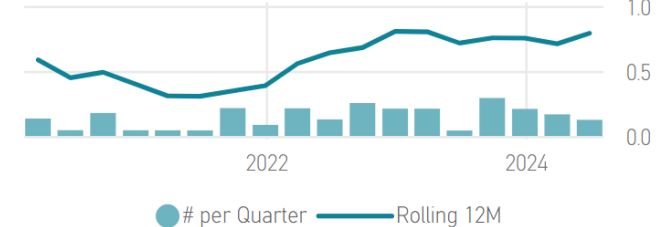


Water System Reliability

Water Outages per 1,000 Customers
Unplanned outages only

Last 12 Months
0.79

Prior 12 **0.71** | +11% | +0.08 ↑



A lower **SAIDI** value indicates fewer or shorter interruptions.

ASAI translate SAIDI into a metric that describes the percentage of time that power was available to customers. The calculation is:
 $(total\ minutes\ in\ period - SAIDI\ minutes) / total\ minutes\ in\ period$

A lower **SAIFI** value indicates fewer power interruptions.

CEMI-5 includes outages of >1 minute. A lower score indicates that fewer customers are experiencing multiple outages.

Note: Electric system reliability metrics exclude planned outages and Major Event Days (MEDs). MEDs are days in which the daily system SAIDI exceeds a calculated threshold that is evaluated and established for each calendar year. MEDs are identified to allow study of the system's daily operation without being influenced by a few large events.

Financial Stability

(data through June 30, 2024; 2024 financial results are unaudited)

Electric Utility

Current Ratio

Current & Accrued Assets / Current & Accrued Liabilities

Qtr End	Requirement	1.00	+1.87	↑
2.87	Last Qtr	2.44	+0.44	↑
	Same Q Last Yr	2.55	+0.33	↑

Debt Service Coverage Ratio

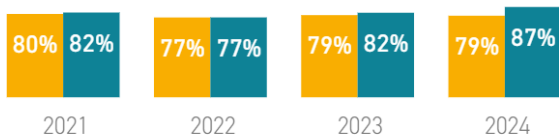
Operating Cash Flow / Total Debt

Qtr End	Board Requirement	1.75	+2.29	↑
4.04	Last Qtr	3.35	+0.69	↑
	Same Q Last Yr	3.99	+0.05	↑

Operating Ratio

Operating Expense / Operating Revenue

YTD	Budget YTD	78.6%	+11%	↑
87.1%	Last Yr YTD	81.5%	+7%	↑



● Budget YTD ● Actual YTD

Water Utility

Current Ratio

Current & Accrued Assets / Current & Accrued Liabilities

Qtr End	Requirement	1.00	+2.14	↑
3.14	Last Qtr	3.66	-0.51	↓
	Same Q Last Yr	4.04	-0.90	↓

Debt Service Coverage Ratio

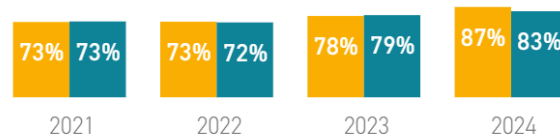
Operating Cash Flow / Total Debt

Qtr End	Board Requirement	1.75	+2.29	↑
4.04	Last Qtr	6.05	-2.01	↓
	Same Q Last Yr	5.60	-1.56	↓

Operating Ratio

Operating Expense / Operating Revenue

YTD	Budget YTD	87.1%	-5%	↓
83.0%	Last Yr YTD	79.2%	+5%	↑



● Budget YTD ● Actual YTD

Current Ratio measures an organization's ability to pay its short-term obligations or those due within one year. A current ratio of 1 indicates that the company has exactly enough short-term assets to cover its short-term obligations.

Debt-Service Coverage Ratio is used to assess whether an organization has sufficient net operating income to service its debt obligations. The ratio can influence credit ratings, borrowing costs, and overall financial stability. A ratio of 1 indicates that an organization has exactly enough operating income to pay its debt service costs.

Operating Ratio is an indicator of operational effectiveness. It is also a useful benchmark for both comparing organizational performance over time and comparing our performance to that of similar organizations.

Operating Expense includes O&M, Transmission, and Purchased Power / Water costs. For better comparison, Operating Expense actuals exclude an annual year-end non-cash adjustment related to an accounting standard requirement.

Operating Revenue excludes the Unbilled Revenue Adjustment.

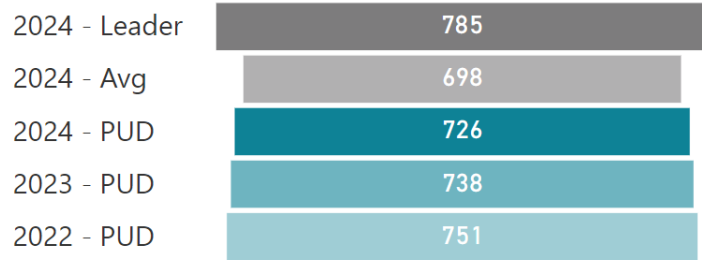
Customer Experience and Community Engagement

JD Power Residential Customer Satisfaction Survey

Overall Customer Satisfaction Index

2024 Q2 Score	2023 Score	738	-12	↓
726	2022 Score	751	-25	↓
	Leader Score	785	-59	↓

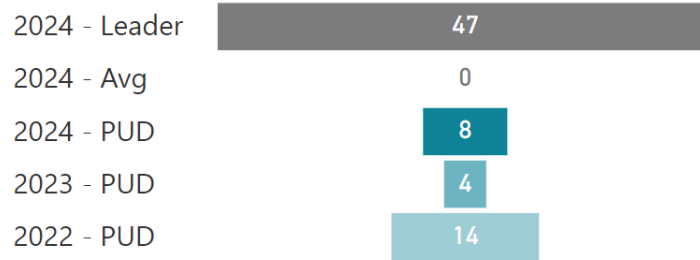
Segment Rank = 16 of 62, ▼ from 11 last yr



Net Promoter Score

2024 Q2 Score	2023 Score	4	+4	↑
8	2022 Score	14	-6	↓
	Leader Score	47	-39	↓

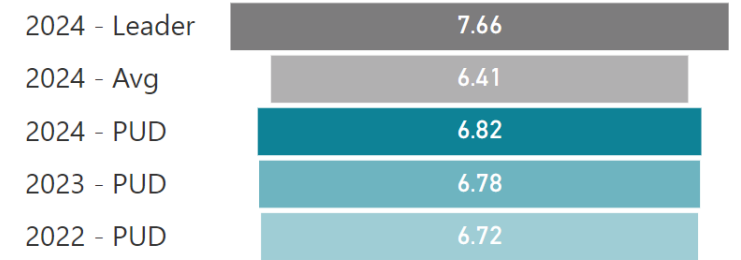
Segment Rank = 19 of 62, ▲ from 23 last yr



Involvement in Community

2024 Q2 Score	2023 Score	6.78	+0.04	↑
6.82	2022 Score	6.72	+0.10	↑
	Leader Score	7.66	-0.84	↓

Segment Rank = 10 of 62, ▲ from 11 last yr



JD Power surveys evaluate the quality of customer service provided by an organization, based on factors such as the customer's experience with the company's representatives, resolution of issues, and overall satisfaction. This is the top-level aggregated score. Our target is 800.

The JD Power Net Promoter Score (NPS) starts by classifying respondents into promoter, detractor, and passive segments. Then, the % of customers that are detractors is subtracted from the % that are promoters to determine the NPS.

This JD Power Score is in response to the question "On a scale of 1-10, where 1 is unacceptable and 10 is Outstanding, how would you rate Snohomish PUD on Involvement in the Community (e.g. local charities, civic organizations, etc.)?"

Note: Snohomish PUD is in the Midsize Utility segment, which includes a total of 62 utilities.

The Leader score shown above = the top score in that category. The Avg score = the Midsize Utility segment average score.

Employee Experience

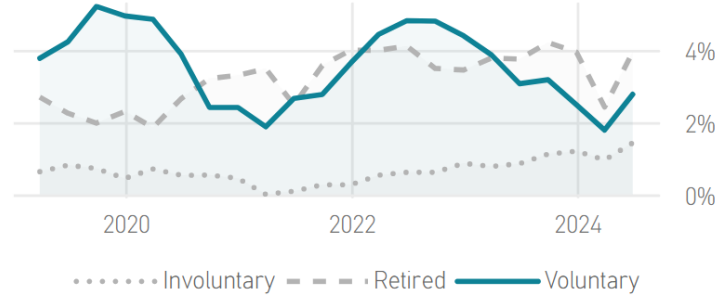
(data through June 30, 2024)

Voluntary Employee Turnover

excludes retirements and involuntary separations

Last 12 Months **2.8%** | Prior 12M 3.1% | -10% ↓
 2 Years Ago 4.8% | -42% ↓

Rolling 12-month Turnover, by Separation Reason

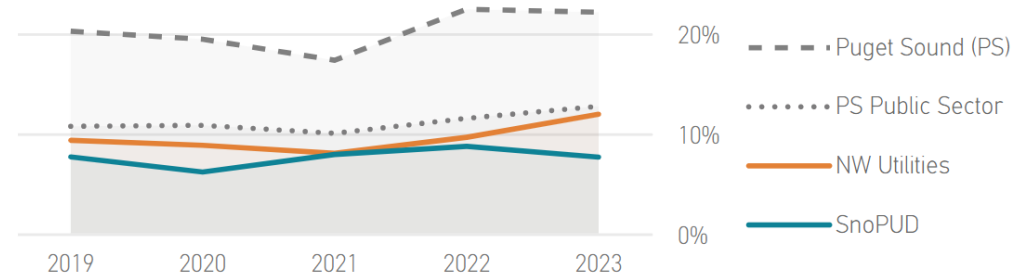


Overall Employee Turnover

includes all separation reasons

Last 12 Months **8.1%** | Prior 12M 7.7% | +6% ↑
 2 Years Ago 9.5% | -14% ↓

Annual Overall Turnover, with Milliman Benchmarks



Voluntary Employee Turnover measures the rate at which employees willingly leave SnoPUD. This can reflect job satisfaction levels, career development opportunities, and overall employee engagement. Voluntary turnover also includes people satisfied with their work at SnoPUD that leave due to new opportunities, relocation, and personal reasons.

This is a best available metric. We anticipate supplementing or replacing it with a new employee engagement metric later this year.

Overall Employee Turnover with a comparison to regional benchmarks helps put SnoPUD’s voluntary turnover into context. Benchmarks are provided by Milliman and available annually.

Strategic Performance Metrics

(data through June 30, 2024)

(intentionally duplicated)

Safeguard What Matters

Recordable Incident Rate

Last 12 Months
4.13 Prior 12M **3.65** ↑

Incident Severity Rating

Last 12 Months
11.6 Prior 12M **9.4** ↑

Preventable Vehicle Accidents

Last 12 Months
32 Prior 12M **34** ↓

Employee Experience

Voluntary Employee Turnover

Last 12 Months
2.8% Prior 12M **3.1%** ↓
2 Years Ago **4.8%** ↓

Electric System Reliability

SAIDI average minutes a customer was without power

Last 12 Months
153.8 Target **105.0** ↑
Prior 12M **140.8** ↑

ASAI % time power was available to average customer

Last 12 Months
99.971% Target **99.980%** ↓
Prior 12M **99.973%** ↓

SAIFI average # times a customer was without power

Last 12 Months
1.47 Target **1.00** ↑
Prior 12M **1.14** ↑

CEMI-5 % customers experiencing >5 outages

Last 12 Months
2.8% Prior 12M **2.3%** ↑
5 Yr Avg **1.2%** ↑

Water System Reliability

Unplanned Outages per 1,000 Customers

Last 12 Months
0.79 Prior 12M **0.71** ↑

Customer Experience

Overall Customer Satisfaction Index

2024 Q2
726 2023 Score **738** ↓
Leader Score **785** ↓

Net Promoter Score

2024 Q2
8 2023 Score **4** ↑
Leader Score **47** ↓

JD Power Residential Customer Satisfaction Survey

Community Engagement

Involvement in Community

2024 Q2
6.82 2023 Score **6.78** ↑
Leader Score **7.66** ↓

JD Power Residential Customer Satisfaction Survey

Financial Stability

Current Ratio

Electric
2.87 Requirement **1.00** ↑
Same Q Last Yr **2.55** ↑

Water
3.14 Requirement **1.00** ↑
Same Q Last Yr **4.04** ↓

Debt Service Coverage Ratio

Electric
4.04 Board Requirement **1.75** ↑
Same Q Last Yr **3.99** ↑

Water - Parity
4.04 Board Requirement **1.75** ↑
Same Q Last Yr **5.60** ↓

Operating Ratio

Electric
87.1% Budget YTD **78.6%** ↑
Last Yr YTD **81.5%** ↑

Water
83.0% Budget YTD **87.1%** ↓
Last Yr YTD **79.2%** ↑

2024 Financial Results are unaudited

2023-2027 Strategic Plan

Key Achievements Q1-Q2 2024

Key Achievements, Q1-Q2 2024

BOLSTER OPERATIONAL RELIABILITY AND RESILIENCY

- Contract execution and continued progress on Battery Energy Storage System.
- Creation of Load Forecasting Steering team.
- Enterprise Risk Management program launched.
- Completed 2024 Cost of Service Analysis (COSA) and rates.

EVOLVE AND ENHANCE CUSTOMER EXPERIENCES

- ConnectUp Solution Upgrade completed.
- Launched online discount application platform.
- Launched customer self-attestation form for distribution of \$14.4 million in energy credits.
- Launched iEnergy platform for customer energy efficiency programs.

CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE

- Implemented new non-represented job descriptions and compensation structure.
- Completed 2024-2028 Collective Bargaining Agreement and related training.
- Refresh & Recommit: Managing With Heart & Mind training for all leaders.
- Launched full formal mentor program.
- Enterprise Project Governance Board (EPGB) budget and resource prioritization process and “big-room” planning sessions.
- Launched enterprise level operational and strategic key metrics reporting for leadership, all employees, and Commission.



2023 – 2027 Strategic Plan

2024 Q2 Key Achievements, by Strategic Objective



BOLSTER OPERATIONAL RELIABILITY AND RESILIENCY

STRATEGIC OBJECTIVES

2024 Q2 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2024 Q2 COMMISSION PRESENTATIONS

1.1 Develop the capabilities for an increasingly complex energy future

Jason Zyskowski | *Assistant General Manager, Facilities, Generation, Power, Rates & Transmission Management*

- Presented draft electrification statement to the ELT.
- Completed SAP & Advanced Metering Infrastructure (AMI) upgrades.
- Transitioned Customer 360 analytics project into operations mode.

1.2 Build the distribution grid of our future

Guy Payne | *Assistant General Manager, Distribution & Engineering Services*

- Advanced Distribution Management System (ADMS)/Supervisory Control and Data Acquisition (SCADA) Vendor Demos Complete.
- Increased to 11 distribution automation devices communicating in the field and 5 commissioned in SCADA.
- Transmission grid hardening projects begun.
- Data requirements completed for analytics to support initiatives.

1.3 Ensure resource adequacy by expanding and protecting resources

Jason Zyskowski | *Assistant General Manager, Facilities, Generation, Power, Rates & Transmission Management*

- Phase 1 of the 2025 IRP was launched and is underway.
- Significant work on BPA Product Analysis.
- Rezoning and permitting work for the battery energy storage system moving forward.
- Warm Beach Well #4 project and Marine Drive Water Main Extension underway. Kayak Reservoir #2 contract awarded. Lake Stevens Treatment Plant Addition project awarded.

- Organized Market Updates | Jun. 4
- Post-2028 BPA Power Contract Update | May 21
- BPA Power Product Analysis | May 7
- Water Supply Update | Apr. 16

1.4 Preserve exceptional customer value

Scott Jones | *Chief Financial Officer*

- Budget and financial planning process evaluation meetings completed; documented process improvement suggestions.
- Enterprise Risk Management vendor selection process complete and contract signed.
- ELT Cost of Service Analysis (COSA) training sessions 1 and 2.

- Energy Risk Management Report | Apr. 16
- 2023 Audit Results Update | Apr. 16
- Electric and Water rates presentations

EVOLVE AND ENHANCE CUSTOMER EXPERIENCES

STRATEGIC OBJECTIVES

2024 Q2 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2024 Q2 COMMISSION PRESENTATIONS

2.1 Center our work around customer desires, challenges, and expectations

John Hoffman | Assistant General Manager,
Customer & Energy Services

- Customer Experience added to New Employee Orientation Program.
- Energy Assistance / Vulnerable Customer dashboard complete.
- Launched customer self-attestation form for distribution of \$14.4 in energy credits.

2.2 Deliver creative, personal, and convenient solutions

John Hoffman | Assistant General Manager,
Customer & Energy Services

- Developed team for PUD branding guidelines communication plan.
- Implemented broadcast messaging one-time outage alerts.
- Enabled customer alert for scheduled AutoPay.
- Customer Data Governance Council recommended SAP as the system of record.

2.3 Give customers increased flexibility and control over their usage and costs

Kristi Sterling | Chief Information Officer

- Connect Up Solution Upgrade completed with no major outstanding defects.
- Progress on interval data stabilization to ensure accuracy of information presented to customers via MySnoPUD.
- Rates Strategy Working Group developed a cost-adjustment model and survey.
- Energy Assistance Update | Jun. 4
- ConnectUp Quarterly Updates

ACTIVELY HELP OUR COMMUNITIES THRIVE

STRATEGIC OBJECTIVES

2024 Q2 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2024 Q2 COMMISSION PRESENTATIONS

3.1 Strengthen our community connections

Lisa Hunnewell | *Director, Communications, Marketing & Business Readiness*

- Identified members of the Community Engagement Council.
- Held second annual Energy Block Party.
- Began work to develop related employee training and even toolkits.

- Regular Communications and Community Engagement briefings.

3.2 Support the economic vitality of our communities

Scott Jones | *Chief Financial Officer*

- New Load Policy revisions complete and approved by Legal; awaiting direction from ELT on additional language to address new large loads.
- Apprentice testing and selection underway. Finalists identified.

3.3 Align our practices with our communities' diverse needs

Colin Willenbrock | *General Counsel*

- Research was done and a draft definition was shared with key Subject Matter Experts (SMEs) within the organization for feedback. Draft definition was adjusted and presented to ELT.

BUILD A SUSTAINABLE FUTURE WITH OUR COMMUNITIES

STRATEGIC OBJECTIVES

2024 Q2 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2024 Q2 COMMISSION PRESENTATIONS

4.1 Responsibly minimize and mitigate our environmental impacts

Guy Payne | *Assistant General Manager,
Distribution & Engineering Services*

- Environmental Sustainability Action Plan phase 1 development is almost complete. Phase 1 includes baseline metrics, preliminary sustainability priorities, and a draft management plan.
- ELT approval to establish an internal Sustainability Champions Team. Held kick-off meeting.
- Held Woods Creek food forest volunteer day.
- Finalized Woods Creek critical area site plan and submitted to County with permit applications.

4.2 Help our customers and communities achieve their goals

Colin Willenbrock | *General Counsel*

- Completed internal survey to get input from subject matter experts for drafting of guidelines and expectations.

CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE

STRATEGIC OBJECTIVES

2024 Q2 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2024 Q2 COMMISSION PRESENTATIONS

5.1 Be an employer of choice

Kristi Sterling | *Chief Information Officer*

- 2024-2028 Collective Bargaining Agreement (CBA): Negotiations complete and contract approved by Commission. Completed employee and manager training about CBA changes. System changes planning complete, and work begun.
- Held Refresh & Recommit: Managing With Heart & Mind training for all leaders.
- Developed a new directive template.
- Continual improvement project for recruiting underway; rolled out update to mobile job application.
- Inclusion Committee established 3 subgroups, supported by ELT members, to move core work forward. Recruitment underway for new cohort of Inclusion Committee members.
- Contracted with Quantum Workplace for employee engagement survey.

- Benefit Program Proposal for Changes for Non-Represented Employees | Apr. 16
- Proposed Leave Program Changes for Non-Represented Employees | Apr. 16
- 2024-2028 Collective Bargaining Agreement Resolution | Apr. 2

5.2 Evolve workforce skills and capabilities

Colin Willenbrock | *General Counsel*

- Incorporating strategic plan and customer experience into employee and leadership training.
- Developed cohesive summer student worker experience with relevant utility focused opportunities.
- Final Workforce Dashboard component, budgeted FTEs, launched.
- Began implementation of People Stories - SuccessFactors, an upgraded reporting tool enabling better access to employee and learning data for analysis.

5.3 Increase organizational alignment & effectiveness

Kristi Sterling | *Chief Information Officer*

- Drafted standard of trust for ELT review.
- Enterprise Project Governance Board operationalized project prioritization in support of resource and budget planning for 2024 and 2025. Completed first Annual Project Prioritization session.
- Launch and roll-out of Monthly Metrics All Employee and Commission versions.
- AI strategy drafted and reviewed by the ELT. Supporting resource request under review as part of 2025 budget planning.

- Strategic Plan Report | May 21

Questions & Discussion





Contingency Services

Garrison Marr, Senior Manager Power Supply

Rhyan Kyle, Senior Manager Power Scheduling

August 20, 2024

Overview

- Contingency Services Overview.
- Approach to Contingency Service Contracting.
- Next Steps.

This is an informational briefing only. No decision is needed from the Commission at this time.

Contingency Services Overview

- The PUD seeks to have a back-up service provider for some Power Scheduling functions in the event staffing is stretched thin.
- These services were deemed a prudent step to reduce risk to the District and ensure minimal disruption to 24/7 operations.
- These services would only be utilized if staffing was unsustainable for performance of essential functions.
- Staff from around the PUD have collaborated to develop the approach to the contingency services.

Approach to Contingency Services

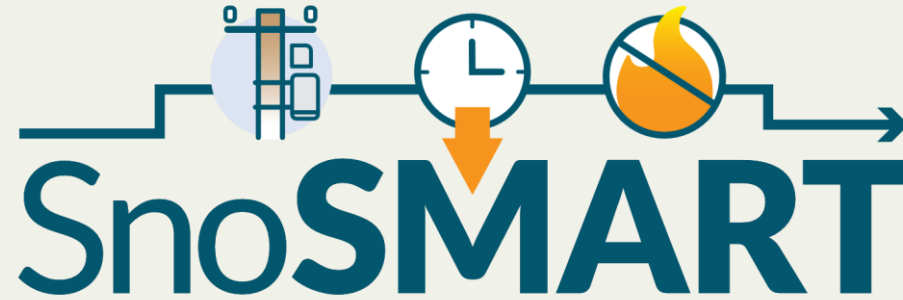
- A modular approach will allow for the least impact to PUD staff.
- Technology integration is a long-lead item and must be started right away to enable future contingency service provision.
- A cross-functional team contributing to the development and review of the services will lead to a better result.

Contingency Services: 3 Service Contracts ⁵

- Resource Management Agreement (RMA):
 - Intended to act as an umbrella agreement for subsequent service contracts.
- Technology Integration:
 - Contractual service provision for data flows and integration across systems.
- Slice Software:
 - A software that optimizes the PUD's BPA Slice product.
- Contingency Services:
 - Modular service provision, which enables the PUD to activate services for hydro scheduling, day-ahead scheduling, and real-time scheduling as needed.
 - Contract will include a reservation fee to ensure counterparty has sufficient capability to provide services if called upon for contingency service.

Next Steps

- PUD staff expect to bring a package of contracts to Commission in September 2024.
- The expectation is that contingency service provisions would be available starting October 1, 2024, if needed to be called upon.



Snohomish County PUD's Secure Modern Automated and Reliable Technology Project

Commission Program Overview

Kevin Lavering – Program Director

August 20, 2024

Last Update – March 7, 2023



Commission Presentation



Purpose of Presentation

- Provide the Commission a program overview and update

Expectations of the Board

- Be informed of the program’s next steps and upcoming program resolution

Agenda



- Grant Background
- Program Goals and Scope
- Program Team
- Program Components:
 - Community Benefits
 - Advanced Distribution Management Systems (ADMS)
 - Distribution Automation Infrastructure (DAI)
- Program Schedule and Budget
- Program Resolution
- Next Steps

Grant Background

- Awarded \$30 million grant from Department of Energy (DOE)
- SnoSMART funded under the **Grid Resilience and Innovation Partnerships (GRIP) Program**
- Created under the **2022 Bipartisan Infrastructure Law** and administered by USDOE's Grid Deployment Office
- We are an awardee under **GRIP Round 1** (Round 2 is in the works)
- DOE contract to be approved



Program Goals

1. Enhance grid resiliency and improve reliability - *Reducing outage restoration from hours to minutes*
2. Mitigate wildfire risks, including smoke exposure to communities throughout the region
3. Reduce energy burden through improved grid efficiencies

Accelerate our smart grid vision from 20 to 5 years

Program Scope

The SnoSMART Program will install hundreds of wireless-connected smart grid devices on the distribution grid and deploy a new SCADA (Supervisory Control and Data Acquisition)/ADMS system that will accomplish:

1. **Fault Location, Isolation and Service Restoration (FLISR)** – vastly improve grid reliability by automating fault location, reducing restoration times in many cases *from hours to minutes*.
2. **Voltage and VAR Optimization (VVO)/Demand Voltage Reduction** – enable adjusting the voltage delivered to customers to reduce consumption for *demand reduction during peak times or for energy efficiency*.
3. **Wildfire & Extreme Weather Risk Mitigation** – automates system safety and protection controls during times of increased fire risk and extreme weather events.
4. **Engage Our Communities** - leverage existing partnerships with tribes, regulatory agencies, local governments and labor to ensure project benefits are maximized.

Program Team

- Program Office

Program Director – Kevin Lavering | Grant Coordinator – Lesley Maas

Legal – Joanne Jones | Communications Lead – Kellie Stickney

DOE Business Point of Contact - Kim Johnston | Program Admin - Mary Wicklund

- Project Management

- ADMS Project Manager - Sheila Crawford

- Project Manager – Travis Olson | Project Manager - Laura Wilson

- DAI Project Manager – John Hieb

- Community Benefits Project Manager – Suzy Oversvee

- Corporate Historian Project Manager – Brad Asay

- Owner’s Engineer

- GridBright

*Plus, the
helpful support
of many PUD
Departments!*



Community Benefits Project

SnoSMART will leverage existing partnerships with tribes, regulatory agencies, local governments and labor to:

- 1. Enhance community and grid resiliency** – such as prioritizing SnoSMART work with Tulalip Tribes to support their tribal energy resiliency goals.
- 2. Support safe and healthy communities** – integrate SnoSMART wildfire mitigation into regional emergency plans and initiatives to reduce smoke exposure, particularly in disadvantaged communities.
- 3. Create quality jobs that contribute to an equitable and diversified workforce** – collaborate with IBEW Local 77 to expand on efforts to develop a workforce representative of the communities we serve and a workplace where everyone feels welcomed and valued.



Distribution Automation Infrastructure (DAI)

- Design and engineer system to maximize project benefits.
- Install communication-enabled equipment in north and east county:
 - ~430 3-Phase Reclosers\Panels.
 - ~340 Single Phase Reclosers.
 - ~120 Regulator Control Panels.
 - ~10 Capacitor Bank Panels.
- Integrate with ADMS systems.



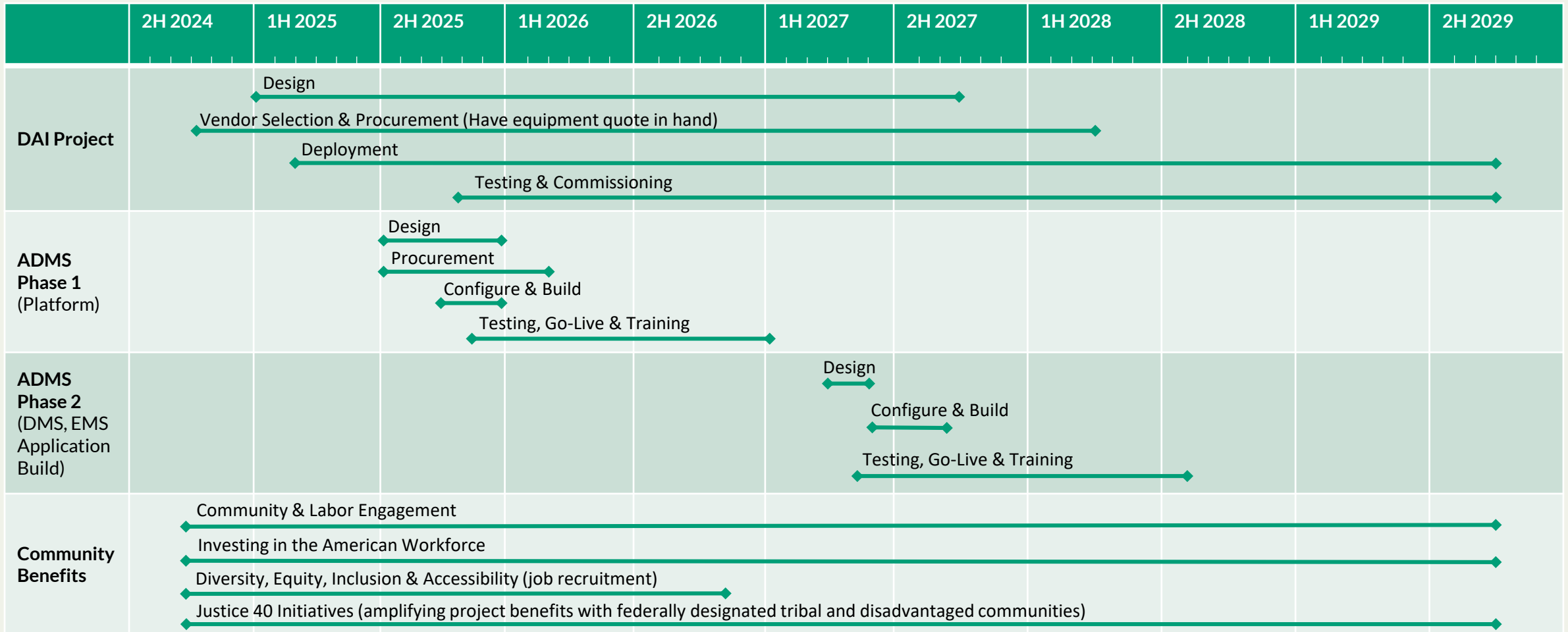
First DA Recloser commissioning in Arlington area as part of the project's proof-of-concept stage.

Advanced Distribution Management Systems (ADMS)

- Fully integrated Software Platform for Grid Reliability & Resiliency System:
 - Supervisory Control & Data Acquisition (SCADA).
 - Outage Management System (OMS).
 - Distribution Management System (DMS).
 - Energy Management System (EMS).
 - Mobility.
- Addresses Complex Changes in the Utility Industry via Leading Edge Technology Through:
 - Fault Location Analysis – predicts location of faults.
 - Isolation & Service Restoration (FLISR) – restores service in seconds versus hours .
 - Volt/Volt Ampere Reactive Optimization (VVO) – optimally manages systemwide voltage levels & power flow to achieve efficient distribution grid operation decreasing the amount of energy needed by customers.



Program Schedule



Program Budget

Program Budget (2024-2029):

\$70.2M Total Cost

(\$30.0M) DOE Reimbursement

\$40.2M Net Cost

Key Benefits:

- Significant customer energy savings due to Volt/Var Optimization (VVO) (2029-2044)*.
- Accelerated planned implementation from 20 years down to 5.
- Improved analytics toward better reliability, wildfire mitigation, operational efficiencies.

* To be recalculated based on our recent BPA product switch.

Program Resolution

- Approval to enter grant agreement with DOE
- Approval to move forward with the SnoSMART Program to implement the scope of the grant
- Approval timing – September 3 or September 17, 2024, Commission meeting including brief DOE contract summary

Next Steps



- DOE Issues Contract
- September 3 or September 17, 2024 - SnoSMART Resolution approval by the Commission
- DOE Approval of Project Management Plan and Community Benefits Plan
- Formal Kickoff of each project
- DA Equipment Purchase Approval
- SCADA/ADMS Vendor Contract Approval
- January 2025 - Program Commission Update



Thank you!

Questions?



COMMENTS FROM THE PUBLIC



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 3A

TITLE

Approval of the Minutes for the Special Meeting of August 1, 2024, and the Regular Meeting of August 6, 2024

SUBMITTED FOR: Consent Agenda

Commission _____	<u>Allison Morrison</u>	<u>8037</u>
Department _____	Contact _____	Extension _____
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.

List Attachments:
Preliminary Minutes

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Special Meeting

August 1, 2024

The Special Meeting was convened by President Sidney Logan at 1:00 p.m. Those attending were Tanya Olson, Vice President; Rebecca Wolfe, Secretary (virtually); CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich (virtually) and Morgan Stoltzner.

BPA POWER PRODUCT ANALYSIS

CEO/General Manager John Haarlow provided opening comments for the informational workshop on the BPA Power Product Analysis.

Senior Manager, Power Supply Garrison Marr provided a presentation to inform the Board on the results of the BPA Power Product Analysis.

The meeting recessed at 1:58 p.m. and reconvened at 2:05 p.m.

The workshop continued with the presentation and discussion with the Board.

The next steps would be a recommendation to the Board that the General Manager or His designee be authorized to negotiate a BPA Power Product switch with BPA and any appropriate corresponding transmission service arrangements.

ADJOURNMENT

There being no further discussion, the Special Meeting of August 1, 2024, adjourned at 3:14 p.m.

Approved this 20th day of August, 2024.

Secretary

President

Vice President

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Regular Meeting

August 6, 2024

The Regular Meeting was convened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary (virtually); CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Jeff Kallstrom (virtually), and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich (virtually) and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Other. There were no other reports.

2. RECOGNITION/DECLARATIONS

A. Employee of the Month for August - Cory Axtman

Cory Axtman was recognized as Employee of the Month for August.

B. General Manager's Life Saving Award – Katy Holte

Katy Holte was presented with the General Manager's Life Saving Award.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Steven Keeler, Edmonds, WA
- Gayla Shoemake, Edmonds, WA

4 CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of July 16, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 24-1475-SC with Reece Construction Company

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2255754 with USIC Holdings Inc. dba USIC

Locating Services LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2244307 with Universal protection Services LP
dba Allied Universal Security Services

Contract Acceptance Recommendations:

None

- C. Consideration of Certification/Ratification and Approval of District Check and Vouchers.

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of July 16, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Motion Accepting the Monitoring Report: Asset Protection

A motion passed accepting the Monitoring Report: Asset Protection.

- B. Consideration of a Resolution Authorizing the CEO/General Manager or His Designee to Negotiate a Power Service and Transmission Service Product Switch With the Bonneville Power Administration

A motion unanimously passed approving Resolution No. 6183 authorizing the CEO/General Manager or His Designee to negotiate a Power Service and Transmission Service Product Switch with the Bonneville Power Administration.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS

- A. Commission Reports

There were no Commission Reports.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

- C. June 2024 District Performance Dashboard

Staff responded to the Board's questions on the June 2024 District Performance Dashboard.

8. GOVERNANCE PLANNING

- A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

EXECUTIVE SESSION

The Regular Meeting recessed at 2:24 p.m. and reconvened at 2:30 p.m. into Executive Session to discuss the legal risks of current practice or proposed action, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners, Sidney Logan, Tanya Olson, and Rebecca Wolfe (virtually); CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Clerk of the Board Allison Morrison; and other District staff. At 2:54 p.m. the Executive Session was extended 30 minutes. The Commission immediately adjourned the Regular Meeting upon the conclusion of the Executive Session.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of August 6, 2024, adjourned at 3:24 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 20th day of August, 2024.

Secretary

President

Vice President



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 3B

TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations (Page 1);
Request for Proposal No. 24-1473-SC Jackson Powerhouse Switchyard Coating Repair

Formal Bid Award Recommendations \$120,000 and Over;
None

Professional Services Contract Award Recommendations \$200,000 and Over;
None

Miscellaneous Contract Award Recommendations \$200,000 and Over;
None

Interlocal Agreements and Cooperative Purchase Recommendations (Page 2);
Contracts:

Purchase Order No. 4500092979 with Clary Longview Ford

Amendments:

None

Sole Source Purchase Recommendations (Page 3);

Purchase Order No. 4500093003 with S & C Electric Company

Emergency Declarations, Purchases and Public Works Contracts;

None

Purchases Involving Special Facilities or Market Condition Recommendations;

None

Formal Bid and Contract Amendments (Page 4);

Professional Services Contract No. CW2242537 with Robert Half International Inc. dba
Accountemps

Contract Acceptance Recommendations;

None

List Attachments:

August 20, 2024 Report

Public Works Contract Award Recommendation(s)
August 20, 2024

RFP No. 24-1473-SC

PWC-Jackson Powerhouse Switchyard
Coating Repair

No. of Bids Solicited:	17	
No. of Bids Received:	1	
Project Leader & Phone No.:	Mark Babb	Ext.5308
Estimate:	\$200,000.00	

Description:

The Work consists of providing labor, equipment, materials, supplies and incidentals to prepare and coat compromised areas on the structural steel at the Jackson Powerhouse Switchyard.

	<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
Award To:	Scott Coatings	\$124,000.00
	Purcell Painting & Coatings	No Bid

Summary Statement: Staff recommends award to Scott Coatings the low evaluated bidder, in the amount \$124,000.00 plus tax.

Cooperative Purchase Recommendations

August 20, 2024

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

CONTRACTS:

Awarded Vendor: Clary Longview Ford \$326,010.00

PO 4500092979

Department of Enterprises (DES) Contract Number 05916

Purchase of ten 2024 Ford Escape SUVs to be used by the Meter Reading Dept. These vehicles are additions to Fleet.

Project Lead: Mark Stephens, Ext. 5507

**Sole Source Purchase Recommendation(s) \$120,000 And Over
August 20, 2024**

PO No. 4500093003
S&C 115kV Circuit Switcher

Project Leader & Phone No.: Sanjeev Farwaha Ext. 5502
Material Estimate: \$155,000.00

The District requires one MID 5006459 115kV Circuit Switcher. Circuit Switchers are used in Substations for protecting power transformers from short circuits and overloads. They are operated manually, by SCADA or with protective relays. Staff has determined that standardizing on S&C will reduce inventory and labor cost while increasing system reliability. S&C Electric Company, Incorporated provides these items directly to the District and does not sell through distribution channels.

	<u>Vendor</u>	<u>Qty</u>	<u>Subtotal (w/o tax)</u>
Award To:	S&C Electric Company	1	\$154,625.00

Summary Statement: Staff recommends award to S&C Electric Company, the sole provider of the District approved 115kV Circuit Switcher in the amount of \$154,625.00, plus tax.

Formal Bid and Contract Amendment(s)
August 20, 2024

PSC No. CW2242537
General Accounting
Labor Resources

Contractor/Consultant/Supplier:	Robert Half International Inc. dba Accountemps
Project Leader & Phone No.:	Shawn Hunstock Ext. 8497
Amendment No.:	11
Amendment:	\$100,000.00

Original Contract Amount:	\$199,999.00	Original Start/End:	12/3/20 – 12/31/21
Present Contract Amount:	\$799,999.00	Present Start/End:	12/3/20 – 8/31/24
Amendment Amount:	\$100,000.00	New End Date:	6/30/25
New Contract Amount:	\$899,999.00		

Summary Statement: Staff recommends approval of Amendment No. 11 to increase the contract amount by \$100,000.00 and to extend contract term to 6/30/25. The Finance Department has an employee out on extended leave requiring additional funds and a contract extension to maintain continuity during staff vacancies and turnover.

Summary of Amendment:

Amendment No. 1 dated April 26, 2021 extended contract term to December 31, 2022 and added a Senior Accountant Consultant to the scope of work.

Amendment No. 2 approved by the Commission December 21, 2021 increased the contract amount by \$100,000.00 for continued support.

Amendment No. 3 approved by the Commission July 19, 2022 increased the contract amount by \$150,000.00 for continued support.

Amendment No. 4 dated October 31, 2022 change the District Project Leader from Angela Johnston to Shawn Hunstock.

Amendment No. 5 dated December 6, 2022 increased the contract amount by \$100,000.00. The increase accommodated anticipated needs through 2023 and helped the Finance Department maintain continuity during staff vacancies and turnover.

Amendment No. 6 approved by the Commission April 4, 2023 increased the contract amount by \$150,000.00. The Finance Department continues to have challenges filling open positions and will require additional funds to maintain continuity during staff vacancies and turnover.

Amendment No. 7 dated October 26, 2023 extended the contract term to March 1, 2024 for continued support of the Finance Department to maintain continuity during staff vacancies.

Summary Statement
(continued):

Amendment No. 8 approved by the Commission March 5, 2024, increased the contract amount by \$100,000.00 and extended the contract term to 4/26/24, in order to maintain continuity during staff vacancies and turnover.

Amendment No. 9 dated April 17, 2024 extended the contract term to June 28, 2024 for continued support of the Finance Department to maintain continuity during staff vacancies.

Amendment No. 10 dated June 10, 2024 extended the contract term to August 31, 2024 for continued support due to an employee that transferred to a different department.



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 3C

TITLE

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

SUBMITTED FOR: Consent Agenda

<u>General Accounting & Financial Systems</u>	<u>Shawn Hunstock</u>	<u>8497</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: _____

Estimated Expenditure: _____ Presentation Planned

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.

The attached District checks and vouchers are submitted for the Board’s certification, ratification and approval.

List Attachments:
Voucher Listing



CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 20th day of August 2024.

CERTIFICATION:

Certified as correct:

CEO/General Manager
Shawn Hunstock

Auditor
J. Scott Jones

Chief Financial Officer/Treasurer

RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
REVOLVING FUND			
Customer Refunds, Incentives and Other	1129861 - 1130064	\$49,711.60	2 - 8
Electronic Customer Refunds		\$9,723.55	9 - 11
WARRANT SUMMARY			
Warrants	8079138 - 8079267	\$1,024,543.63	12 - 16
ACH	6048190 - 6048484	\$5,639,489.27	17 - 26
Wires	7003343 - 7003360	\$10,730,692.44	27
Payroll - Direct Deposit	5300001083 - 5300001083	\$5,477,975.56	28
Payroll - Warrants	845260 - 845266	\$20,894.54	28
Automatic Debit Payments	5300001079 - 5300001085	\$1,596,659.28	29
	GRAND TOTAL	\$24,549,689.87	

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
7/29/24	1129861	SHELLEY WOLFE	\$78.66
7/29/24	1129862	TINA TRINH VE-LE	\$25.62
7/29/24	1129863	SHIHYUEH CHEN	\$29.64
7/29/24	1129864	RICHARD RODLAND	\$208.11
7/29/24	1129865	RIGER VAZQUEZ	\$109.51
7/29/24	1129866	RICHARD RODLAND	\$190.37
7/29/24	1129867	ROBERT MCLAUGHLIN	\$89.29
7/29/24	1129868	ABDOL MOUNAIER	\$140.46
7/29/24	1129869	JEANETTE RODRIGUEZ	\$709.90
7/29/24	1129870	INGVALD HANSEN	\$35.09
7/29/24	1129871	SANG HWANG	\$12.80
7/29/24	1129872	NARDONE HOMES	\$7.70
7/29/24	1129873	SUMMER SEASONS LLC	\$24.32
7/29/24	1129874	ANDREW HOYDEN	\$94.44
7/29/24	1129875	IH4 PROPERTY WASHINGTON, L.P.	\$17.96
7/30/24	1129876	DARREN KLEISATH	\$652.40
7/30/24	1129877	APPLIANCE SERVICE AND PARTS	\$188.81
7/30/24	1129878	SUMMIT FAMILY CHIROPRACTIC PLLC	\$93.92
7/30/24	1129879	THE FARM BY VINTAGE LP	\$49.96
7/30/24	1129880	ROSS WHITE	\$17.60
7/30/24	1129881	ANAND EDWIN	\$26.85
7/30/24	1129882	SERGEI BORSOEV	\$98.36
7/30/24	1129883	MACKENZIE BARNES	\$72.26
7/30/24	1129884	PENNY DAVIS	\$81.98
7/30/24	1129885	TETIANA HOLUB	\$54.10
7/30/24	1129886	VIDAL CEBALLOS MARINO	\$142.48
7/30/24	1129887	ANDRES GOMEZ VALDOVINOS	\$91.53
7/30/24	1129888	DANIEL YANG	\$38.48
7/30/24	1129889	YUAN-CHANG LO	\$221.39
7/30/24	1129890	MIRANDA SANAYEI	\$128.68
7/30/24	1129891	VANESSA VANHEMERT	\$160.03
7/30/24	1129892	THOMAS PERRINE	\$235.45

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
7/30/24	1129893	MISEL DE JESUS PENA RAMIREZ	\$142.23
7/30/24	1129894	PANASONIC AVIONICS CORP	\$248.55
7/30/24	1129895	CORRINA BICKEL	\$147.97
7/30/24	1129896	DOUGLAS WALLS	\$101.38
7/30/24	1129897	JERRICHA DEMPSEY	\$10.71
7/30/24	1129898	BONNIE NELSON	\$312.66
7/30/24	1129899	JOHN PETERSON	\$14.28
7/30/24	1129900	PATRICK SULLIVAN	\$19.21
7/30/24	1129901	MICHAEL NICHOLS	\$2,200.00
7/30/24	1129902	KIMBERLY MATTLER	\$41.62
7/30/24	1129903	HIBA AL ALI	\$323.66
7/30/24	1129904	JAMES BERG	\$12.12
7/30/24	1129905	PRIYA CLOUTIER	\$28.25
8/1/24	1129906	THI PHUONG NGUYEN	\$187.93
8/1/24	1129907	TOWN HOUSE APTS	\$15.96
8/1/24	1129908	RICHARD ENGLISH	\$5,868.19
8/1/24	1129909	EVERETT SCHOOL DISTRICT	\$63.26
8/1/24	1129910	SARAH PORTER	\$450.31
8/1/24	1129911	BRENNA GRAEBER	\$51.84
8/1/24	1129912	ETHAN WOOCOTT	\$112.94
8/1/24	1129913	CADMAN INC	\$935.96
8/1/24	1129914	RUSSELL NUTTER	\$52.60
8/1/24	1129915	KEN WELLER	\$17.86
8/1/24	1129916	ANNALYNN SAR	\$86.08
8/1/24	1129917	MARIA ALEJANDRA SANDOVAL PERDOMO	\$109.19
8/1/24	1129918	ROWENA KITCHEN	\$12.78
8/1/24	1129919	CELIA RUBIO VENEGAS	\$254.05
8/1/24	1129920	LENNAR NORTHWEST INC	\$41.60
8/1/24	1129921	CMR LLC	\$15.00
8/1/24	1129922	CHUNHUA C LLC	\$437.02
8/1/24	1129923	WEST EDGE DEVELOPMENT LLC	\$1,191.08
8/1/24	1129924	JERRY EDWARDS	\$993.06

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
8/1/24	1129925	THE KUGEL CORPORATION	\$1,044.67
8/1/24	1129926	ROXANNE PARSONS	\$13.79
8/1/24	1129927	KELLY HELSPER	\$189.43
8/1/24	1129928	JAIME ESCOBAR-RIVERA	\$1,003.95
8/1/24	1129929	KATHY MARIER	\$326.58
8/1/24	1129930	PROJECT PRIDE	\$2,653.30
8/1/24	1129931	HARBOUR HOMES LLC	\$13.90
8/1/24	1129932	KELLI ARMSTRONG	\$48.36
8/1/24	1129933	LAWRENCE KATZ	\$47.38
8/1/24	1129934	BARBARA CONKLIN	\$35.51
8/1/24	1129935	TIM KRIEGER	\$214.28
8/2/24	1129936	YVONNE MCPHERSON	\$275.65
8/2/24	1129937	CARLY DODSON	\$130.27
8/2/24	1129938	JON MILLER	\$95.65
8/2/24	1129939	JAMES ELSBERRY	\$34.57
8/2/24	1129940	JOHNNY WAS LLC	\$553.84
8/2/24	1129941	BASEL RUSTUM	\$42.43
8/2/24	1129942	DANIELLE RORKE	\$156.75
8/2/24	1129943	TLUS RISE PICNIC POINT LP	\$84.00
8/2/24	1129944	JANE STEVENS	\$63.19
8/2/24	1129945	LISA SEVERN	\$215.20
8/2/24	1129946	CYNTHIA HUNTER	\$36.87
8/2/24	1129947	SARAH KELLEY	\$385.75
8/2/24	1129948	ALEXANDRA EFIMOVSKAYA	\$13.47
8/2/24	1129949	JACK PERIN	\$728.16
8/2/24	1129950	OM SHARMA	\$9.68
8/2/24	1129951	SPRINT SPECTRUM	\$16.50
8/2/24	1129952	JUN HUA LE	\$151.94
8/2/24	1129953	TAYLOR MORRISON NORTHWEST LLC	\$30.40
8/2/24	1129954	MALOT KHEANG	\$31.61
8/2/24	1129955	TAYLOR MORRISON NORTHWEST LLC	\$581.07
8/2/24	1129956	KEVIN RIGOBERTO CRIOLLO GUILLAS	\$135.05

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
8/2/24	1129957	ELIJAH HARVEY	\$13.90
8/2/24	1129958	LYNNWOOD TOWNHOMES LLC	\$54.23
8/2/24	1129959	BMCH WASHINGTON LLC	\$37.74
8/2/24	1129960	GEORGIA RING	\$80.47
8/2/24	1129961	SANDEEPSRIVATSA SIRIVOLU	\$106.32
8/2/24	1129962	VIKING VILLAGE SHOPPING CTR	\$8.43
8/2/24	1129963	WHISPERING CEDARS ASSOCIATES	\$12.90
8/2/24	1129964	RENEE SMITH	\$163.56
8/2/24	1129965	RAYMOND CHUNG	\$24.45
8/2/24	1129966	SONYA BLACKER	\$71.61
8/2/24	1129967	LAKESIDE APARTMENT ASSOCIATES LLC	\$19.64
8/2/24	1129968	STRIDER CONSTRUCTION CO INC	\$43.41
8/2/24	1129969	SUNG OH KWON	\$246.77
8/2/24	1129970	GERALD MCINTYRE	\$133.67
8/2/24	1129971	TRINITY MANUFACTURING, INC	\$1,009.83
8/2/24	1129972	CRISTINA GARCIA	\$71.03
8/2/24	1129973	KODA HALL	\$85.59
8/2/24	1129974	HEATHERWOOD APARTMENTS	\$11.49
8/2/24	1129975	KENT LAWRENCE	\$8.54
8/5/24	1129976	ASGARD PROPERTIES, LLC	\$79.83
8/5/24	1129977	VOID	\$0.00
8/5/24	1129978	ELDON FASKE	\$575.08
8/5/24	1129979	CARRIE JOHNSON	\$39.33
8/5/24	1129980	KENNETH WASHINGTON	\$380.00
8/5/24	1129981	TERJE GJERDE	\$155.80
8/5/24	1129982	SHANNON MCGRORY	\$118.76
8/5/24	1129983	BURHAN TAN	\$146.69
8/5/24	1129984	ELIZABETH LYON	\$64.02
8/5/24	1129985	CORNERSTONE HOMES	\$6.68
8/5/24	1129986	NAOMI DEVLIN	\$310.89
8/5/24	1129987	JERRY W POYSER	\$182.85
8/5/24	1129988	TWIN FIRS APARTMENTS	\$26.66

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
8/5/24	1129989	YOGITA GARUD	\$501.34
8/5/24	1129990	SV LATIGO PARTNERS, LLC	\$5.28
8/5/24	1129991	MAURINE JEUDE	\$1,296.61
8/5/24	1129992	CHAYLENE ZEILER	\$57.01
8/5/24	1129993	NORM BARBER	\$150.67
8/5/24	1129994	KYLEE LUCCHINI	\$231.18
8/6/24	1129995	RUSSELL BUMGARNER	\$27.08
8/6/24	1129996	BRIANNA PILARCIK	\$316.51
8/6/24	1129997	LORRAINE DEVRIES	\$2,440.96
8/6/24	1129998	LUKE FANNING	\$9.25
8/6/24	1129999	SHIRLEY ESTES	\$67.20
8/6/24	1130000	RAYMOND KLESCH	\$37.95
8/6/24	1130001	THANH TRAN	\$17.06
8/6/24	1130002	SOUND MOVING NW LLC	\$67.65
8/6/24	1130003	WEST EDGE DEVELOPMENT TWO LLC	\$11.95
8/6/24	1130004	ROBYN SCHLEWITZ	\$543.74
8/6/24	1130005	CHRISTIAN RODRIGUEZ	\$42.82
8/6/24	1130006	CHRISTINA WINTERS	\$191.77
8/6/24	1130007	JOSE CASTILLO SALAS	\$104.92
8/6/24	1130008	IVAN ODARCHUK	\$254.48
8/6/24	1130009	JUMANJI BANUELOS	\$149.62
8/6/24	1130010	ROBERT WOLFORD	\$100.85
8/6/24	1130011	PHOENIX REYES	\$44.76
8/6/24	1130012	CRISTIAN PEREZ	\$23.74
8/6/24	1130013	ERIC MCCARTY	\$89.40
8/6/24	1130014	SARAH NEWMAN	\$109.03
8/6/24	1130015	GLEB VESELKOV	\$81.77
8/6/24	1130016	PACIFIC RIDGE - DRH, LLC	\$35.31
8/6/24	1130017	PACIFIC RIDGE - DRH, LLC	\$9.28
8/6/24	1130018	CHRIS BONNER	\$106.74
8/6/24	1130019	FLORIN-CRISTIAN PAULIUC	\$61.13
8/6/24	1130020	ANKIT BAJPAI	\$119.04

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
8/7/24	1130021	ROCKEFELLER SQUARE LLC	\$27.00
8/7/24	1130022	JOHN YU	\$9.65
8/7/24	1130023	CLINGEN CO LLC	\$4,685.00
8/7/24	1130024	CROWN CASTLE USA INC	\$225.23
8/7/24	1130025	ESTATE OF STEVEN GIRARD LOCKERT	\$27.09
8/7/24	1130026	FRANKLIN MINA	\$207.22
8/7/24	1130027	CITY OF EDMONDS PARKS & REC	\$292.66
8/7/24	1130028	BRIDGET BAILEY	\$121.29
8/7/24	1130029	JACOB CLOSE	\$27.21
8/7/24	1130030	PAULA WERTENBERGER	\$63.00
8/7/24	1130031	JEFFREY GRICHEL	\$55.57
8/7/24	1130032	KENT BARR	\$819.48
8/7/24	1130033	HAWTHORNE AT MILL CREEK APTS	\$10.94
8/7/24	1130034	TANYA MARTINEZ	\$273.07
8/7/24	1130035	RONALD HARPER	\$107.56
8/8/24	1130036	CULPEPPER COURT	\$9.36
8/8/24	1130037	VOID	\$0.00
8/8/24	1130038	IH6 PROPERTY WASHINGTON LP	\$119.75
8/8/24	1130039	STILLAGUAMISH TRIBE HOUSING DEPT	\$177.61
8/8/24	1130040	ALDERWOOD HEIGHTS APTS	\$9.83
8/8/24	1130041	STILLAGUAMISH TRIBE	\$43.62
8/8/24	1130042	CORNERSTONE HOMES	\$70.70
8/8/24	1130043	TAYLOR MORRISON NORTHWEST LLC	\$32.58
8/8/24	1130044	EMMANUEL HERRERA	\$59.72
8/8/24	1130045	ZACHARY MERINO	\$115.25
8/8/24	1130046	VERMEER NORTHWEST SALES & SERVICE, INC	\$186.23
8/8/24	1130047	WEIDNER PROPERTY MANAGEMENT LLC	\$15.00
8/8/24	1130048	DONALD EHNES	\$23.69
8/8/24	1130049	WASHINGTON EVERETT MISSION	\$36.44
8/8/24	1130050	HANGAR 128 APARTMENTS, LLC	\$31.24
8/8/24	1130051	GRACE I ORCHARD LEVESQUE	\$87.85
8/8/24	1130052	TANGXUN LI	\$1,067.97

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
8/9/24	1130053	MARYANN PENNY KENDRICK	\$131.06
8/9/24	1130054	LESLIE LOWELL	\$102.50
8/9/24	1130055	STANLEY CARLSON	\$19.92
8/9/24	1130056	KENNETH SANDELL	\$143.09
8/9/24	1130057	DOUGLAS KIRK	\$96.00
8/9/24	1130058	III ROBERT JORGENSEN	\$9.35
8/9/24	1130059	SHIJIA XU	\$117.23
8/9/24	1130060	SHAKINO ANDERSON	\$172.78
8/9/24	1130061	JUDY BRITTAIN	\$47.14
8/9/24	1130062	JR JOSE RODRIGUEZ AREVALO	\$50.65
8/9/24	1130063	WILLIAM MIDLIN	\$171.00
8/9/24	1130064	WOODLAND GREENS GJJ LLC	\$25.10

Total: \$49,711.60

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
7/29/24	000528224724	QIANWEN TAN	\$36.22
7/29/24	000528224725	ANGELO FAVIS	\$40.14
7/29/24	000528224726	BINNIE TANG	\$11.81
7/29/24	000528224727	ERWIN GARCIA	\$17.04
7/29/24	000528224728	EMMA LAMARCHE	\$29.93
7/29/24	000528224729	LINDA WOOD	\$63.63
7/29/24	000528224730	JOHN SULLIVAN	\$8.00
7/29/24	000528224731	ANNE MARIE FJELD	\$13.03
7/29/24	000528224732	ANSU LEE	\$133.06
7/29/24	000528224733	CHLOE KOEHLER	\$200.00
7/29/24	000528224734	AMANDA FLORES	\$413.08
7/29/24	000528224735	SCOTT PACHECO	\$117.30
7/29/24	000528224736	JOSHUA HOPKINS	\$25.64
7/29/24	000528224737	ROBERT JONES	\$103.36
7/30/24	000528234845	KADEN WILEY	\$80.57
7/30/24	000528234846	JOSEPH BENDER	\$135.46
7/30/24	000528234847	DARLENE KENNAUGH	\$404.31
7/30/24	000528234848	DEEPAK GAIRE	\$93.30
8/1/24	000528254628	ANGELA MOUSSEAU	\$140.45
8/1/24	000528254629	ANGELA MOUSSEAU	\$67.07
8/1/24	000528254630	CHONG MERZ	\$57.88
8/2/24	000528267874	DIVYA DEEPTHI KOMMINENI	\$40.13
8/2/24	000528267875	DIVYA DEEPTHI KOMMINENI	\$54.22
8/2/24	000528267876	CHERYL PUTNAM	\$76.82
8/2/24	000528267877	VLADA GLAZOVA	\$29.44
8/2/24	000528267878	VLADA GLAZOVA	\$40.60
8/2/24	000528267879	BARBARA RITZIE	\$23.65
8/2/24	000528267880	RAMON HERNANDEZ	\$70.84
8/2/24	000528267881	JACIE AASEN	\$26.52
8/2/24	000528267882	DIVYA DEEPTHI KOMMINENI	\$33.77
8/2/24	000528267883	FLOYD FUNK	\$109.05
8/2/24	000528267884	JAMES FERRIER	\$80.67

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
8/2/24	000528267885	BARBARA RITZIE	\$92.00
8/2/24	000528267886	LINZIE LINDSEY	\$616.94
8/2/24	000528267887	ROSELYNE VONGPANYA	\$46.79
8/2/24	000528267888	JENNACA BOWKER	\$36.95
8/2/24	000528267889	SOPHIA PENNA	\$51.21
8/2/24	000528267890	ESTELA LOPEZ CARREON	\$116.54
8/2/24	000528267891	ESTELA LOPEZ CARREON	\$58.27
8/5/24	000528283347	KEVIN JONES	\$31.02
8/5/24	000528283348	GESSICA LOURENCO DE ASSIS VIEIRA	\$501.19
8/5/24	000528283349	OCEAN SOUND HOLDINGS, LLC	\$1,067.03
8/6/24	000528295441	ALYSSA HILL	\$80.11
8/6/24	000528295442	KELSEY MANN	\$105.35
8/6/24	000528295443	MARCELLA OLIVEIRA	\$343.84
8/6/24	000528295444	TODD DEBRULER	\$566.52
8/7/24	000528304619	CHARLOTTE PETERSON	\$57.92
8/7/24	000528304620	RONNY DEJESUS	\$21.89
8/7/24	000528304621	JOE RUSHING	\$107.71
8/7/24	000528304622	JADON SULLIVAN	\$105.78
8/7/24	000528304623	BHANU KAUSHIK	\$141.58
8/7/24	000528304624	PARIS CASTO	\$147.22
8/7/24	000528304625	RUSLAN PETROVSKYI	\$11.24
8/8/24	000528313391	HAYOUNG CHO	\$20.58
8/8/24	000528313392	KIRA LAWRENCE	\$130.61
8/8/24	000528313393	WALTER CRUZ	\$114.12
8/8/24	000528313394	DENNIS GALBRETH	\$174.00
8/8/24	000528313395	MAVERICK CHEUNG	\$291.72
8/8/24	000528313396	HAYOUNG CHO	\$39.58
8/8/24	000528313397	MARSHALL BERTOMEU	\$55.84
8/8/24	000528313398	JACQUELYN MONYOK	\$264.24
8/8/24	000528313399	MAVERICK CHEUNG	\$142.78
8/8/24	000528313400	CESAR ALEXIS GUERRERO VAZQUEZ	\$139.63
8/8/24	000528313401	ABEL RODRIGUEZ	\$94.46

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
8/8/24	000528313402	PRIYANKA MOGRE	\$78.65
8/8/24	000528313403	DESIREE MANSFIELD	\$48.96
8/8/24	000528313404	DAISY GOMEZ	\$24.64
8/8/24	000528313405	JACOB PLAGERMAN	\$37.06
8/8/24	000528313406	JIMI IARRICCIO	\$12.72
8/8/24	000528313407	HANNAH DONAHUE	\$63.57
8/8/24	000528313408	ADRIAN THAYER	\$126.29
8/8/24	000528313409	JILL FARRANT	\$13.55
8/8/24	000528313410	JEAN VIDICAN	\$12.82
8/8/24	000528313411	CESAR ALEXIS GUERRERO VAZQUEZ	\$139.63
8/8/24	000528313412	ADRIAN THAYER	\$126.29
8/8/24	000528313413	HELEN ZASTAVNYUK	\$17.49
8/8/24	000528313414	KORRINA FERGUSON	\$27.10
8/8/24	000528313415	SULAYMAN MOHAMED	\$30.94
8/8/24	000528313416	EMILY NINA	\$61.07
8/8/24	000528313417	TRAVIS OHRTMAN	\$13.16
8/8/24	000528313418	JOHN ABDELMESSIH	\$37.16
8/8/24	000528313419	MARC TULL	\$134.00
8/9/24	000528324135	ESPERANZA GONZALEZ RODRIGUEZ	\$111.20
8/9/24	000528324136	ESPERANZA GONZALEZ RODRIGUEZ	\$55.60

Total: \$9,723.55

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
7/30/24	8079138	JC SUMMIT INC	\$1,112.07
7/30/24	8079139	GERALD HEMSTROM	\$989.92
7/30/24	8079140	CARRIE RODLAND OR SABRINA CHAMBLISS	\$230.09
7/30/24	8079141	CARRIE RODLAND OR SABRINA CHAMBLISS	\$229.42
7/30/24	8079142	AT&T CORP	\$17,028.54
7/30/24	8079143	CLEAN HARBORS ENVIRONMENTAL	\$91,976.66
7/30/24	8079144	COMCAST HOLDING CORPORATION	\$389.71
7/30/24	8079145	CITY OF EVERETT	\$1,516.29
7/30/24	8079146	GLOBAL RENTAL COMPANY INC	\$15,386.00
7/30/24	8079147	CITY OF MOUNTLAKE TERRACE	\$398.26
7/30/24	8079148	CITY OF SEATTLE	\$24,134.00
7/30/24	8079149	SIX ROBBLEES INC	\$106.23
7/30/24	8079150	STATE OF WASHINGTON	\$1,996.83
7/30/24	8079151	ALDERWOOD WATER & WASTEWATER DISTRI	\$90.69
7/30/24	8079152	BICKFORD MOTORS INC	\$2,034.12
7/30/24	8079153	PROVEN COMPLIANCE SOLUTIONS INC	\$10,598.75
7/30/24	8079154	SILVER LAKE WATER & SEWER DISTRICT	\$2,000.00
7/30/24	8079155	PUBLIC UTILITY DIST NO 1 OF	\$6,214.66
7/30/24	8079156	SNOHOMISH SCHOOL DISTRICT #201	\$632.77
7/30/24	8079157	ANSERGY WECC INC	\$27,000.00
7/30/24	8079158	NW METAL FINISHING	\$350.08
7/30/24	8079159	DARYL JAN HABICH ESTATE	\$8,750.00
7/30/24	8079160	ROGER BELL REAL ESTATE HOLDINGS	\$6,000.00
7/30/24	8079161	PELLETIER & SCHAAR LLC	\$1,428.50
8/1/24	8079162	PUGET SOUND ENERGY	\$389.30
8/1/24	8079163	CHRISTINA L WINKLER	\$3,987.00
8/1/24	8079164	AT&T CORP	\$41,577.50
8/1/24	8079165	CITY OF EVERETT	\$6,556.38
8/1/24	8079166	GENUINE PARTS COMPANY	\$1,401.29
8/1/24	8079167	OLYMPIC VIEW WATER SEWER	\$248.45
8/1/24	8079168	SIX ROBBLEES INC	\$105.50
8/1/24	8079169	BICKFORD MOTORS INC	\$562.41

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
8/1/24	8079170	EDS MCDUGALL LLC	\$765.00
8/1/24	8079171	GARY D KREIN	\$1,758.40
8/1/24	8079172	SNOHOMISH COUNTY	\$2,266.00
8/1/24	8079173	USGS NATIONAL CENTER	\$5,980.00
8/1/24	8079174	WILLIAMS SCOTSMAN INC	\$257.66
8/1/24	8079175	WYNNE AND SONS INC	\$346.19
8/1/24	8079176	CITY OF EVERETT	\$645.01
8/1/24	8079177	STEWART TITLE COMPANY	\$436.40
8/1/24	8079178	STATE OF WASHINGTON	\$2,590.00
8/1/24	8079179	FSX EQUIPMENT INC	\$3,217.56
8/1/24	8079180	THE PAPE GROUP	\$562.23
8/1/24	8079181	CONCENTRIC LLC	\$1,461.10
8/1/24	8079182	ADAM L JEWELL	\$938.78
8/1/24	8079183	REECE CONSTRUCTION COMPANY	\$4,000.00
8/1/24	8079184	RMA GROUP INC	\$1,511.95
8/1/24	8079185	DAY PITNEY LLP	\$41,220.50
8/1/24	8079186	NORTHWEST FIBER LLC	\$2,452.16
8/1/24	8079187	WALTER E NELSON OF N WASHINGTON	\$471.38
8/1/24	8079188	IRIS GROUP HOLDINGS LLC	\$41,223.38
8/1/24	8079189	BREEZE FREE INC	\$572.00
8/1/24	8079190	AA REMODELING LLC	\$806.00
8/6/24	8079191	3SI SECURITY SYSTEMS INC	\$3,794.73
8/6/24	8079192	COMCAST HOLDING CORPORATION	\$166.98
8/6/24	8079193	GENUINE PARTS COMPANY	\$573.83
8/6/24	8079194	PACIFIC SAFETY SUPPLY INC	\$1,790.34
8/6/24	8079195	SCADA AND CONTROLS ENGINEERING INC	\$12,720.00
8/6/24	8079196	SNOHOMISH COUNTY	\$10.00
8/6/24	8079197	SNOHOMISH COUNTY	\$10.00
8/6/24	8079198	SNOHOMISH COUNTY	\$10.00
8/6/24	8079199	SEPTIC SERVICES INC	\$365.49
8/6/24	8079200	STATE OF WASHINGTON	\$10,554.46
8/6/24	8079201	WASTE MANAGEMENT OF WASHINGTON INC	\$6,902.25

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
8/6/24	8079202	WESTERN ENERGY INSTITUTE	\$2,247.00
8/6/24	8079203	AUTOMATIC DOOR & GATE COMPANY	\$4,060.00
8/6/24	8079204	BICKFORD MOTORS INC	\$4,033.77
8/6/24	8079205	CITY OF BRIER	\$813.75
8/6/24	8079206	CANYON PARK BUSINESS CENTER	\$31,288.62
8/6/24	8079207	CAR WASH ENTERPRISES INC	\$64.00
8/6/24	8079208	THE HO SEIFFERT COMPANY	\$3,790.00
8/6/24	8079209	ESSNOVA SOLUTIONS INC	\$1,925.00
8/6/24	8079210	FITCH RATINGS INC	\$7,500.00
8/6/24	8079211	MOODYS INVESTORS SERVICE INC	\$21,000.00
8/6/24	8079212	PUBLIC UTILITY DIST NO 1 OF	\$1,502.55
8/6/24	8079213	SNOHOMISH COUNTY SOCIETY OF	\$6,432.89
8/6/24	8079214	CITY OF EVERETT	\$103.50
8/6/24	8079215	STEWART TITLE COMPANY	\$329.70
8/6/24	8079216	S-R BROADCASTING INC	\$2,160.00
8/6/24	8079217	WELCOME RAMP SYSTEMS INC	\$12,511.83
8/6/24	8079218	OCCUPATIONAL HEALTH CENTERS OF WA P	\$125.00
8/6/24	8079219	CRAWFORD & COMPANY	\$110.40
8/6/24	8079220	WIT VENTURE GROUP INC	\$24,000.00
8/6/24	8079221	KENDALL DEALERSHIP HOLDINGS LLC	\$1,750.61
8/6/24	8079222	NW METAL FINISHING	\$7,371.92
8/6/24	8079223	THE PAPE GROUP	\$3,095.51
8/6/24	8079224	FERGUSON ENTERPRISES LLC	\$180.24
8/6/24	8079225	CAPFINANCIAL PARTNERS LLC	\$13,750.00
8/6/24	8079226	FORTERRA NW	\$2,356.25
8/6/24	8079227	TRUVIEW BSI LLC	\$5,700.10
8/6/24	8079228	JESSICA V MARQUEZ	\$340.00
8/6/24	8079229	DLR GROUP INC	\$1,446.58
8/6/24	8079230	AMTRUST NORTH AMERICA INC	\$298.00
8/6/24	8079231	QUALUS LLC	\$83,754.50
8/6/24	8079232	CUSTOM TRUCK ONE SOURCE INC	\$5,069.14
8/6/24	8079233	LOOMIS ARMORED US LLC	\$2,680.68

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
8/6/24	8079234	LOWELL PROPERTIES LLC	\$3,687.00
8/6/24	8079235	CITY OF SNOHOMISH	\$83.66
8/6/24	8079236	LIGHTNING GROWN LLC	\$64,825.61
8/8/24	8079237	CITY OF EVERETT	\$203,911.59
8/8/24	8079238	CITY OF MARYSVILLE	\$621.13
8/8/24	8079239	GENUINE PARTS COMPANY	\$1,580.93
8/8/24	8079240	OPEX CORPORATION	\$12,089.00
8/8/24	8079241	REPUBLIC SERVICES INC	\$3,612.59
8/8/24	8079242	SILVER LAKE WATER & SEWER DISTRICT	\$97.55
8/8/24	8079243	SIX ROBBLEES INC	\$165.36
8/8/24	8079244	SOUND PUBLISHING INC	\$2,355.00
8/8/24	8079245	TALLEY INC	\$553.53
8/8/24	8079246	WILBUR-ELLIS HOLDINGS II INC	\$488.62
8/8/24	8079247	BICKFORD MOTORS INC	\$5,866.21
8/8/24	8079248	DEPARTMENT OF HEALTH	\$2,448.00
8/8/24	8079249	ENGINUITY ADVANTAGE LLC	\$832.00
8/8/24	8079250	GARY D KREIN	\$879.20
8/8/24	8079251	SIEMENS INDUSTRY INC	\$12,834.12
8/8/24	8079252	SNOHOMISH COUNTY	\$170.00
8/8/24	8079253	WASHINGTON STATE	\$3,954.26
8/8/24	8079254	LAMAR TEXAS LTD PARTNERSHIP	\$3,323.00
8/8/24	8079255	COMCAST CORPORATION	\$544.13
8/8/24	8079256	OCCUPATIONAL HEALTH CENTERS OF WA P	\$322.50
8/8/24	8079257	MARCUS W DILL	\$1,017.50
8/8/24	8079258	KIDDER MATHEWS INC	\$2,500.00
8/8/24	8079259	CRAWFORD & COMPANY	\$220.80
8/8/24	8079260	UFP WESTERN DIVISION INC	\$2,749.77
8/8/24	8079261	BRANDON LIUKKO	\$85.00
8/8/24	8079262	NISSAN OF EVERETT LLC	\$546.20
8/8/24	8079263	NORTHWEST FIBER LLC	\$120.00
8/8/24	8079264	LINA ZHAO SWIFT	\$6,000.00
8/8/24	8079265	MICHAEL L EVANS	\$5,000.00

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
8/8/24	8079266	JENNIFER B EKLUND	\$3,313.00
8/8/24	8079267	AA REMODELING LLC	\$153.63
Total:			\$1,024,543.63

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/29/24	6048190	ASSN OF ENERGY SVCS PROF INC	\$1,000.00
7/29/24	6048191	CENTRAL WELDING SUPPLY CO INC	\$71.54
7/29/24	6048192	DAVID EVANS & ASSOCIATES INC	\$7,877.11
7/29/24	6048193	LAKESIDE INDUSTRIES INC	\$201.65
7/29/24	6048194	NORTH COAST ELECTRIC COMPANY	\$333.55
7/29/24	6048195	NORTHWEST POWER POOL CORP	\$36,663.40
7/29/24	6048196	NW SUBSURFACE WARNING SYSTEM	\$7,128.00
7/29/24	6048197	ON HOLD CONCEPTS INC	\$234.70
7/29/24	6048198	ROBERT HALF INTERNATIONAL INC	\$6,854.32
7/29/24	6048199	RWC INTERNATIONAL LTD	\$68.05
7/29/24	6048200	SEATTLE TIMES COMPANY	\$1,667.00
7/29/24	6048201	STELLA-JONES CORPORATION	\$132,630.11
7/29/24	6048202	TOPSOILS NORTHWEST INC	\$924.00
7/29/24	6048203	GORDON TRUCK CENTERS INC	\$1,204.31
7/29/24	6048204	WEST PUBLISHING CORPORATION	\$8,056.25
7/29/24	6048205	WETLAND RESOURCES INC	\$8,615.00
7/29/24	6048206	WASHINGTON ST NURSERY & LANDSCAPE A	\$2,750.00
7/29/24	6048207	WW GRAINGER INC	\$248.19
7/29/24	6048208	BRAKE & CLUTCH SUPPLY INC	\$2,447.45
7/29/24	6048209	DACO CORPORATION	\$11,976.46
7/29/24	6048210	ENERGY NORTHWEST	\$62,594.00
7/29/24	6048211	GENERAL PACIFIC INC	\$53,521.74
7/29/24	6048212	LENZ ENTERPRISES INC	\$178.20
7/29/24	6048213	LONGS LANDSCAPE LLC	\$13,213.55
7/29/24	6048214	BRIAN DAVIS ENTERPRISES INC	\$1,657.07
7/29/24	6048215	NORTHWEST CASCADE INC	\$2,410.39
7/29/24	6048216	OPEN ACCESS TECHNOLOGY INTL INC	\$898.22
7/29/24	6048217	BEN-KO-MATIC CO	\$7,412.11
7/29/24	6048218	PACIFIC MOBILE STRUCTURES INC	\$3,337.10
7/29/24	6048219	PELLCO CONSTRUCTION INC	\$311,801.76
7/29/24	6048220	RMG FINANCIAL CONSULTING INC	\$1,050.00
7/29/24	6048221	SNOHOMISH COUNTY	\$15,236.21

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/29/24	6048222	TOTAL LANDSCAPE CORP	\$3,818.50
7/29/24	6048223	TRAVIS PATTERN & FOUNDRY INC	\$11,854.86
7/29/24	6048224	TRICO COMPANIES LLC	\$12,156.86
7/29/24	6048225	TYNDALE ENTERPRISES INC	\$11,147.34
7/29/24	6048226	ALTEC INDUSTRIES INC	\$10,984.04
7/29/24	6048227	ANIXTER INC	\$466,896.46
7/29/24	6048228	SEMAPHORE CORP	\$1,068.75
7/29/24	6048229	ROADPOST USA INC	\$1,314.00
7/29/24	6048230	Z2SOLUTIONS LLC	\$15,537.50
7/29/24	6048231	ICONIX WATERWORKS INC	\$621.37
7/29/24	6048232	NASH CONSULTING INC	\$18,506.47
7/29/24	6048233	MORSE DISTRIBUTION INC	\$1,151.41
7/29/24	6048234	WESTERN STATES FIRE PROTECTION CO	\$33,375.00
7/29/24	6048235	ATWORK COMMERCIAL ENTERPRISES LLC	\$62,277.23
7/29/24	6048236	ID LABELING SYSTEMS	\$2,071.62
7/29/24	6048237	BALLARD INDUSTRIAL INC	\$144.43
7/29/24	6048238	CURTIS A SMITH	\$6,393.84
7/29/24	6048239	ARNETT INDUSTRIES LLC	\$15,562.73
7/29/24	6048240	QCERA INC	\$2,053.50
7/29/24	6048241	BANK OF AMERICA NA	\$445,990.33
7/29/24	6048242	TWILIO INC	\$7,957.11
7/29/24	6048243	THEODORE BLAINE LIGHT III	\$3,408.50
7/29/24	6048244	FACILITY PLANNING SERVICES LLC	\$3,285.00
7/29/24	6048245	QCL INC	\$593.00
7/29/24	6048246	MAPBOX INC	\$2,338.10
7/29/24	6048247	JACKAREN CONSULTING	\$17,701.20
7/29/24	6048248	USIC HOLDINGS INC	\$85,815.34
7/29/24	6048249	PURCELL TIRE & RUBBER COMPANY	\$2,975.65
7/29/24	6048250	GRANICUS LLC	\$11,778.49
7/29/24	6048251	AINSWORTH INC	\$6,102.30
7/29/24	6048252	GMES LLC	\$701.83
7/29/24	6048253	LIVEVIEW TECHNOLOGIES INC	\$19,361.06

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/29/24	6048254	ELEVATOR SUPPORT COMPANY LLC	\$2,912.36
7/29/24	6048255	SCI NETWORKS USA	\$30,020.00
7/29/24	6048256	HOUGH BECK & BAIRD INC	\$95.39
7/29/24	6048257	PERFORMANCE SYSTEMS	\$33,333.33
7/29/24	6048258	RUBEN WILLIAM TRUJILLO	\$470.47
7/29/24	6048259	RODDAN INDUSTRIAL LLC	\$1,318.80
7/29/24	6048260	STUART C IRBY COMPANY	\$10,524.02
7/29/24	6048261	IHEARTMEDIA ENTERTAINMENT INC	\$3,120.00
7/29/24	6048262	VNB CONSULTING SERVICES INC	\$770.00
7/29/24	6048263	CLOUD CREEK SYSTEMS INC	\$9,137.50
7/29/24	6048264	NORTH AMERICAN RESCUE HOLDINGS LLC	\$970.31
7/29/24	6048265	STILLWATER ENERGY LLC	\$8,980.00
7/29/24	6048266	JOHN MARTINSEN	\$980.56
7/29/24	6048267	CHERI NELSON	\$10.72
7/29/24	6048268	SANJEEV FARWAHA	\$1,988.13
7/29/24	6048269	LILLIAN MANLEY	\$382.24
7/29/24	6048270	AMY DEAVER	\$685.56
7/30/24	6048271	CERIUM NETWORKS INC	\$17,034.50
7/30/24	6048272	RWC INTERNATIONAL LTD	\$2,018.54
7/30/24	6048273	STELLAR INDUSTRIAL SUPPLY INC	\$7,454.91
7/30/24	6048274	TOPSOILS NORTHWEST INC	\$264.00
7/30/24	6048275	OLDCASTLE INFRASTRUCTURE INC	\$7,585.31
7/30/24	6048276	ECOLIGHTS NORTHWEST LLC	\$1,342.21
7/30/24	6048277	GENERAL PACIFIC INC	\$17,959.74
7/30/24	6048278	SOUND SAFETY PRODUCTS CO INC	\$2,858.21
7/30/24	6048279	GRAYBAR ELECTRIC CO INC	\$1,541.52
7/30/24	6048280	ANIXTER INC	\$432,346.59
7/30/24	6048281	FABER CONSTRUCTION CORP	\$358,894.19
7/30/24	6048282	ICONIX WATERWORKS INC	\$11,418.96
7/30/24	6048283	INFOSOL INC	\$900.00
7/30/24	6048284	LISTEN AUDIOLOGY SERVICES INC	\$1,905.00
7/30/24	6048285	STUART C IRBY COMPANY	\$5,114.31

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/30/24	6048286	AETHER ADVISORS LLC	\$4,925.00
7/30/24	6048287	TESSCO TECHNOLOGIES INC	\$110.32
7/31/24	6048288	WALTER E NELSON CO OF WESTERN WA	\$7,807.10
7/31/24	6048289	UNITED RENTALS NORTH AMERICA INC	\$551.97
7/31/24	6048290	ROBERT MCMANIS	\$303.53
7/31/24	6048291	MONICA GORMAN	\$324.44
7/31/24	6048292	JANEL BROUGH	\$711.02
7/31/24	6048293	LIBERTY MUTUAL GROUP INC	\$59,777.21
8/1/24	6048294	ASPLUNDH TREE EXPERT LLC	\$37,031.23
8/1/24	6048295	PETROCARD INC	\$36,948.88
8/1/24	6048296	PUGET SOUND ENERGY INC	\$214.61
8/1/24	6048297	RWC INTERNATIONAL LTD	\$1,049.76
8/1/24	6048298	WEST COAST PAPER CO	\$3,151.05
8/1/24	6048299	WETLAND RESOURCES INC	\$2,712.50
8/1/24	6048300	CELLCO PARTNERSHIP	\$6,094.52
8/1/24	6048301	HOGLUNDS TOP SHOP INC	\$763.81
8/1/24	6048302	NORTHWEST CASCADE INC	\$182.00
8/1/24	6048303	RICOH USA INC	\$20,057.00
8/1/24	6048304	STATE OF WASHINGTON	\$153,561.02
8/1/24	6048305	WETHERHOLT & ASSOCIATES INC	\$5,681.50
8/1/24	6048306	UNITED RENTALS NORTH AMERICA INC	\$576.98
8/1/24	6048307	ALTEC INDUSTRIES INC	\$967.40
8/1/24	6048308	DS SERVICES OF AMERICA INC	\$3,869.88
8/1/24	6048309	RESOURCE INNOVATIONS INC	\$12,920.00
8/1/24	6048310	SOUND GRID PARTNERS LLC	\$470.00
8/1/24	6048311	SYNOPTIC DATA PBC	\$1,750.00
8/1/24	6048312	JESSICA SPAHR	\$1,054.30
8/1/24	6048313	SEAN WILMOTT	\$331.74
8/1/24	6048314	AMANDA HERRON	\$685.56
8/1/24	6048315	AMANDA BENNETT	\$639.46
8/1/24	6048316	ROBIN BERRY	\$44.22
8/2/24	6048317	CVENT INC	\$21,760.20

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
8/2/24	6048318	INTERCONTINENTAL EXCHANGE HOLDINGS	\$9,590.00
8/2/24	6048319	LAKESIDE INDUSTRIES INC	\$963.16
8/2/24	6048320	SISKUN INC	\$178.00
8/2/24	6048321	WIDENET CONSULTING GROUP LLC	\$1,541.00
8/2/24	6048322	CUZ CONCRETE PRODUCTS INC	\$1,318.80
8/2/24	6048323	COZY HEATING INC	\$2,875.00
8/2/24	6048324	CM AIR PROS LLC	\$2,000.00
8/5/24	6048325	NORTHSTAR CHEMICAL INC	\$759.50
8/5/24	6048326	ROBERT HALF INTERNATIONAL INC	\$3,802.40
8/5/24	6048327	RWC INTERNATIONAL LTD	\$4,323.81
8/5/24	6048328	SISKUN INC	\$1,549.15
8/5/24	6048329	STELLA-JONES CORPORATION	\$28,928.94
8/5/24	6048330	SUBURBAN PROPANE	\$1,149.90
8/5/24	6048331	TOPSOILS NORTHWEST INC	\$1,056.00
8/5/24	6048332	UNITED PARCEL SERVICE	\$532.17
8/5/24	6048333	OLDCASTLE INFRASTRUCTURE INC	\$1,316.60
8/5/24	6048334	GORDON TRUCK CENTERS INC	\$500.61
8/5/24	6048335	BENEFITFOCUS COM INC	\$8,172.61
8/5/24	6048336	BRAKE & CLUTCH SUPPLY INC	\$154.57
8/5/24	6048337	DICKS TOWING INC	\$415.72
8/5/24	6048338	KATRINA MARIE HECIMOVIC	\$2,500.00
8/5/24	6048339	LENZ ENTERPRISES INC	\$80.00
8/5/24	6048340	NORTHWEST CASCADE INC	\$3,899.50
8/5/24	6048341	POLY BAG LLC	\$96.93
8/5/24	6048342	SOUND SAFETY PRODUCTS CO INC	\$5,663.73
8/5/24	6048343	TACOMA HYDRAULICS INC	\$6,214.85
8/5/24	6048344	TRIANGLE ASSOCIATES INC	\$3,501.98
8/5/24	6048345	ALTEC INDUSTRIES INC	\$527.67
8/5/24	6048346	ANIXTER INC	\$236,658.66
8/5/24	6048347	CG ENGINEERING PLLC	\$9,992.50
8/5/24	6048348	TRAFFIC CONTROL PLAN CO OF WA LLC	\$1,225.00
8/5/24	6048349	CONSOR NORTH AMERICA INC	\$757.20

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
8/5/24	6048350	TT FASTER LLC	\$63,580.99
8/5/24	6048351	HM PACIFIC NORTHWEST INC	\$589.08
8/5/24	6048352	DC GROUP INC	\$54,168.01
8/5/24	6048353	UNIVERSAL PROTECTION SERVICE LP	\$135,895.76
8/5/24	6048354	CASCADE CONSULTANTS LLC	\$48,695.52
8/5/24	6048355	TESSCO TECHNOLOGIES INC	\$36.27
8/5/24	6048356	NICOLE SHROY	\$692.26
8/5/24	6048357	JOHN HIEB	\$673.75
8/5/24	6048358	KYRA FARMER	\$1,591.25
8/6/24	6048359	KUBRA DATA TRANSFER LTD	\$36,393.79
8/6/24	6048360	MYCOFF FRY PARTNERS LLC	\$25,000.00
8/6/24	6048361	NELSON DISTRIBUTING INC	\$169.37
8/6/24	6048362	NORTH COAST ELECTRIC COMPANY	\$451.36
8/6/24	6048363	NORTHSTAR CHEMICAL INC	\$525.00
8/6/24	6048364	PACIFIC TOPSOILS INC	\$227.00
8/6/24	6048365	ROBERT HALF INTERNATIONAL INC	\$1,998.36
8/6/24	6048366	ROMAINE ELECTRIC CORP	\$928.67
8/6/24	6048367	RWC INTERNATIONAL LTD	\$59.99
8/6/24	6048368	STAR RENTALS INC	\$541.45
8/6/24	6048369	STELLAR INDUSTRIAL SUPPLY INC	\$3,863.21
8/6/24	6048370	TACOMA SCREW PRODUCTS INC	\$75.14
8/6/24	6048371	TOPSOILS NORTHWEST INC	\$132.00
8/6/24	6048372	UNIVERSAL LANGUAGE SERVICE INC	\$44.05
8/6/24	6048373	VAN NESS FELDMAN LLP	\$5,000.00
8/6/24	6048374	GENERAL PACIFIC INC	\$8,853.10
8/6/24	6048375	NORTHWEST CASCADE INC	\$132.00
8/6/24	6048376	POLY BAG LLC	\$109.49
8/6/24	6048377	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,770.00
8/6/24	6048378	LOUIS F MATHESON CONSTRUCTION INC	\$1,153.44
8/6/24	6048379	ROHLINGER ENTERPRISES INC	\$2,323.86
8/6/24	6048380	SENSUS USA INC	\$118,164.48
8/6/24	6048381	TOTAL LANDSCAPE CORP	\$16,220.27

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
8/6/24	6048382	TRICO COMPANIES LLC	\$116,203.76
8/6/24	6048383	OFFICE OF THE SECRETARY OF STATE	\$1,812.00
8/6/24	6048384	WESTERN ELECTRICITY COORDINATING CO	\$356.99
8/6/24	6048385	WESTERN PACIFIC CRANE & EQUIP LLC	\$17,803.80
8/6/24	6048386	GRAYBAR ELECTRIC CO INC	\$135.40
8/6/24	6048387	ALTEC INDUSTRIES INC	\$430.10
8/6/24	6048388	ANIXTER INC	\$11,134.61
8/6/24	6048389	CG ENGINEERING PLLC	\$4,135.00
8/6/24	6048390	HARNISH GROUP INC	\$3,916.77
8/6/24	6048391	WORKLOGIX MANAGEMENT INC	\$250.00
8/6/24	6048392	ADCOMM ENGINEERING LLC	\$412.50
8/6/24	6048393	FACILITY PLANNING SERVICES LLC	\$2,790.00
8/6/24	6048394	ARCHECOLOGY LLC	\$1,371.25
8/6/24	6048395	PURCELL TIRE & RUBBER COMPANY	\$3,720.54
8/6/24	6048396	HARNISH GROUP INC	\$798.36
8/6/24	6048397	LUISANA HERNANDEZ	\$445.11
8/6/24	6048398	VNB CONSULTING SERVICES INC	\$1,980.00
8/6/24	6048399	AA REMODELING LLC	\$1,725.00
8/6/24	6048400	ASTRID GAMBILL	\$577.40
8/6/24	6048401	JOEL CAPPELLO	\$2,577.00
8/6/24	6048402	CARRIE TRIMBLE	\$656.83
8/6/24	6048403	MARIE MORRISON	\$1,406.99
8/6/24	6048404	JOSIE ANDERSON	\$50.92
8/6/24	6048405	SCOTT BRIGGS	\$19.00
8/6/24	6048406	GILLIAN ANDERSON	\$87.10
8/6/24	6048407	JENNIFER HARRINGTON	\$131.32
8/7/24	6048408	NORTH COAST ELECTRIC COMPANY	\$1,354.50
8/7/24	6048409	NORTHSTAR CHEMICAL INC	\$3,732.50
8/7/24	6048410	PETROCARD INC	\$34,011.27
8/7/24	6048411	PUGET SOUND ENERGY INC	\$5,087.22
8/7/24	6048412	RWC INTERNATIONAL LTD	\$90.37
8/7/24	6048413	TOPSOILS NORTHWEST INC	\$396.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
8/7/24	6048414	TRENCHLESS CONSTR SVCS LLC	\$32,264.42
8/7/24	6048415	UNITED PARCEL SERVICE	\$326.23
8/7/24	6048416	GORDON TRUCK CENTERS INC	\$520.28
8/7/24	6048417	WILLIAMS SCOTSMAN INC	\$589.31
8/7/24	6048418	RS AMERICAS INC	\$182.41
8/7/24	6048419	CELLCO PARTNERSHIP	\$77,015.82
8/7/24	6048420	EDGE ANALYTICAL INC	\$225.00
8/7/24	6048421	SENSUS USA INC	\$197,094.66
8/7/24	6048422	T-MOBILE USA INC	\$97.45
8/7/24	6048423	TOTAL LANDSCAPE CORP	\$3,219.44
8/7/24	6048424	TYNDALE ENTERPRISES INC	\$5,978.82
8/7/24	6048425	WALTER E NELSON CO OF WESTERN WA	\$2,929.73
8/7/24	6048426	GRAYBAR ELECTRIC CO INC	\$143.40
8/7/24	6048427	TRU-CHECK INC	\$330,250.60
8/7/24	6048428	CARLSON SALES METERING SOLUTIONS	\$123,548.48
8/7/24	6048429	SERIES SEVEN INC	\$1,153.73
8/7/24	6048430	GLASS FIX LLC	\$2,131.00
8/7/24	6048431	M&A EQUIPMENT INC	\$5,356.00
8/7/24	6048432	TESSCO TECHNOLOGIES INC	\$7,844.59
8/7/24	6048433	ANN NICHOLS	\$152.76
8/7/24	6048434	KYM HOUSTON	\$158.12
8/7/24	6048435	GIUSEPPE FINA	\$456.88
8/7/24	6048436	JACKELINE MORALES	\$113.90
8/7/24	6048437	TESSA MORENO	\$21.44
8/7/24	6048438	MAURICE GALEEV	\$42.88
8/7/24	6048439	JOHN HAARLOW	\$1,384.55
8/7/24	6048440	KIMBERLEY MULLENE	\$21.44
8/7/24	6048441	JAMES SALLUP	\$10.72
8/7/24	6048442	LIBERTY MUTUAL GROUP INC	\$53,229.26
8/8/24	6048443	ASPLUNDH TREE EXPERT LLC	\$47,011.11
8/8/24	6048444	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$1,101.36
8/8/24	6048445	NORTH COAST ELECTRIC COMPANY	\$1,636.76

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
8/8/24	6048446	SAP AMERICA INC	\$124,000.83
8/8/24	6048447	TERRACON CONSULTANTS INC	\$5,807.50
8/8/24	6048448	TOPSOILS NORTHWEST INC	\$924.00
8/8/24	6048449	GORDON TRUCK CENTERS INC	\$1,165.75
8/8/24	6048450	WEST COAST PAPER CO	\$4,642.18
8/8/24	6048451	EASTSIDE SAW & SALES INC	\$110.64
8/8/24	6048452	EDGE ANALYTICAL INC	\$300.00
8/8/24	6048453	HERRERA ENVIRONMENTAL CONSULTANTS I	\$2,480.47
8/8/24	6048454	LONE MOUNTAIN COMMUNICATIONS LLC	\$28,800.00
8/8/24	6048455	BRIAN DAVIS ENTERPRISES INC	\$19,079.85
8/8/24	6048456	SOUND SAFETY PRODUCTS CO INC	\$4,159.66
8/8/24	6048457	TECH PRODUCTS INC	\$420.00
8/8/24	6048458	GRAYBAR ELECTRIC CO INC	\$1,116.68
8/8/24	6048459	ALTEC INDUSTRIES INC	\$53.54
8/8/24	6048460	HCL AMERICA INC	\$8,103.96
8/8/24	6048461	WATERSHED SCIENCE & ENGINEERING INC	\$800.00
8/8/24	6048462	PURCELL TIRE & RUBBER COMPANY	\$137.01
8/8/24	6048463	ADP INC	\$10,235.98
8/8/24	6048464	TRINITY CONSULTANTS INC	\$3,612.00
8/8/24	6048465	AMERICAN CRAWLSPACE & PEST SERVICES	\$1,639.00
8/8/24	6048466	COZY HEATING INC	\$2,875.00
8/8/24	6048467	CM AIR PROS LLC	\$17,175.00
8/8/24	6048468	WILLIAM MEYER	\$175.00
8/8/24	6048469	LYNH DICKEN	\$128.64
8/8/24	6048470	ANGELA JOHNSTON	\$935.70
8/8/24	6048471	GIUSEPPE FINA	\$591.40
8/8/24	6048472	SCOTT BRIGGS	\$20.00
8/8/24	6048473	ERIN ABER	\$21.44
8/8/24	6048474	LISA PORTER	\$111.22
8/8/24	6048475	KYLE FITZHUGH	\$42.88
8/8/24	6048476	CHESNEY ROODZANT	\$25.46
8/8/24	6048477	STEPHANIE CARPENTER	\$650.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
8/8/24	6048478	BRITTANYANN HIGHTOWER-PFEIL	\$49.58
8/8/24	6048479	KYRA FARMER	\$37.52
8/9/24	6048480	HOWARD INDUSTRIES INC	\$44,600.72
8/9/24	6048481	SISKUN INC	\$846.01
8/9/24	6048482	SNOHOMISH COUNTY SOCIETY OF	\$3,700.00
8/9/24	6048483	HERRERA ENVIRONMENTAL CONSULTANTS I	\$4,895.46
8/9/24	6048484	GRAYBAR ELECTRIC CO INC	\$6,331.30

Total: \$5,639,489.27

Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
7/29/24	7003343	US DEPARTMENT OF ENERGY	\$4,410,544.00
7/29/24	7003344	US BANK	\$32,048.99
7/29/24	7003345	CRAWFORD & COMPANY	\$5,465.00
7/30/24	7003346	US POSTAL SVC	\$155,000.00
8/1/24	7003347	CRAWFORD & COMPANY	\$4,194.51
8/2/24	7003348	US DEPARTMENT OF ENERGY	\$357.32
8/2/24	7003349	MOBILIZZ INC	\$591.97
8/5/24	7003350	WHEAT FIELD WIND POWER PROJECT LLC	\$1,944,881.77
8/5/24	7003351	MOBILIZZ INC	\$613.35
8/6/24	7003352	ICMA-RC	\$289,308.35
8/6/24	7003353	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$21,512.77
8/6/24	7003354	ICMA-RC	\$757,141.41
8/6/24	7003355	CRAWFORD & COMPANY	\$1,621.64
8/7/24	7003356	US BANK NA	\$2,546,725.10
8/8/24	7003357	CRAWFORD & COMPANY	\$160.70
8/8/24	7003358	MOBILIZZ INC	\$14,329.93
8/9/24	7003359	LL&P WIND ENERGY INC	\$442,445.63
8/9/24	7003360	ICMA-RC	\$103,750.00

Total: \$10,730,692.44

Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
8/6/24	5300001083	PUD EMPLOYEES - DIRECT DEPOSIT	\$5,477,975.56
8/7/24	845260 - 845266	PUD EMPLOYEES - WARRANTS	\$20,894.54

Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
7/30/24	5300001079	WELLNESS BY WISHLIST INC	\$4,618.97
8/1/24	5300001080	ELAVON INC DBA MERCHANT S	\$2,541.40
8/2/24	5300001081	WELLNESS BY WISHLIST INC	\$13,546.40
8/5/24	5300001082	US POSTAL SVC	\$110,000.00
8/6/24	5300001083	ADP INC	\$1,413,371.57
8/7/24	5300001084	WELLNESS BY WISHLIST INC	\$7,075.96
8/9/24	5300001085	WELLNESS BY WISHLIST INC	\$45,504.98
Total:			\$1,596,659.28



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 3D

TITLE

Consideration of a Resolution Authorizing the CEO/General Manager or his Designee to Execute Separation Agreements Between Individual Members of the Customer Energy Services Department’s Meter-2-Cash Team and Public Utility District No. 1 of Snohomish County

SUBMITTED FOR: Consent Agenda

Human Resources	<u>Sara Kurtz</u>	<u>8634</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>August 6, 2024</u>	
Estimated Expenditure:	<u>\$160,000</u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitation 5 – Financial Conditions and Activities

Approval of this resolution authorizes the General Manager or his designee to execute the individual Separation Agreements in substantially the same form as presented and in individual amounts that shall not exceed the aggregate limit of \$160,000.

List Attachments:
Resolution
Exhibit A

RESOLUTION NO. _____

A RESOLUTION Authorizing the CEO/General Manager or his Designee to Execute Separation Agreements Between Individual Members of the Customer Energy Services Department's Meter-2-Cash Team and Public Utility District No. 1 of Snohomish County

WHEREAS, the Public Utility District No. 1 of Snohomish County (District) created the Customer Energy Services Department's Meter-2-Cash (M2C) team to support the implementation of the District's SAP business operations platform; and

WHEREAS, the SAP platform is now stable, and the supporting workload has been greatly reduced; and

WHEREAS, based on the reduced workload, the M2C team is being eliminated, and any remaining tasks will be redistributed to existing work groups; and

WHEREAS, the members of the M2C team are eligible for individual separation packages under the District's Transition Assistance Policy (TAP) (Directive No. 77); and

WHEREAS, the TAP utilizes a formula based on years of service to determine the payment amounts and is capped at a maximum of \$30,000 per individual; and

WHEREAS, the TAP has not been updated in over 25 years and the maximum amount no longer adequately reflects the value of the years of service provided by employees nor does it provide the level of transition assistance originally contemplated by the policy; and

WHEREAS, the CEO/General Manager has prepared agreements that will govern the terms of the individual separations of employment from the District with amounts that more accurately reflect the value of the years of service provided by each employee.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Snohomish County, Washington, hereby authorizes the

CEO/General Manager or his designee to execute the individual Separation Agreements with members of the Meter-2-Cash team in substantially the same form as that attached hereto as Exhibit A and in individual amounts that shall not exceed the aggregate limit of one-hundred and sixty-thousand dollars (\$160,000).

PASSED AND APPROVED this 20th day of August, 2024.

President

Vice-President

Secretary

AGREEMENT AND GENERAL RELEASE

This Agreement and General Release is made by and between Public Utility District No. 1 of Snohomish County (referred to as "District") and [Name] (referred to as "[Name]"). The District and [Name] are also referred to individually as "Party" and collectively as "Parties."

NOW, THEREFORE, based on the mutual promises and conditions outlined herein, the Parties agree as follows:

- 1. Last Day of Employment.** [Name] will terminate from District employment effective the end of the day on [Date]. [Name] will turn in all keys, District equipment, records, documents, data, and other District-owned property on or before [Date].
- 2. Consideration.** In consideration for [Name]'s signing of this Agreement and General Release and compliance with the promises made in this Agreement and General Release, the District agrees to provide the monies and benefits set forth in the attached Exhibit A. [Name] understands that he will be able to apply for other District positions as a current employee until his employment ends on [Date]. If [Name] is offered and accepts another position with the District before [Date], he understands that this Agreement and General Release will be null and void. In this event, he will not be eligible for the monies and benefits outlined in Exhibit A or any other assistance under the Transition Assistance Policy (Directive 77).
- 3. No Consideration Absent the Signing of This Agreement.** [Name] understands and agrees that he would not receive the monies and/or benefits identified by paragraph 2, above, which exceed what [Name] would receive under District policies, except for the signing of this Agreement and General Release and the fulfillment of the promises contained in Agreement and General Release.
- 4. Full Release of Claims.** [Name] (including his heirs, executors, administrators, successors and assigns) knowingly and voluntarily releases and forever discharges the District (defined, for release purposes, to include its elected officials, officers, employees, and agents) from any and all claims (known or unknown), demands, liabilities, causes of action of every kind arising out of or in any way related to [Name]'s employment by the District or the termination of the employment relationship. For the purpose of implementing a full and complete release, the District and [Name] acknowledge that this Agreement and General Release is intended to include, without limitation, all claims that [Name] does not know or suspect to exist in his favor at the time of execution, and that this Agreement and General Release contemplates the extinguishment of any such claim or claims. This release specifically covers any and all claims under any federal, state, or local

laws which prohibit employment discrimination or retaliation or which otherwise regulate the employment relationship, including, but not limited to, any alleged violation of:

- The National Labor Relations Act, as amended;
- The Equal Pay Act, as amended;
- Title VII of the Civil Rights Act, as amended;
- Sections 1981 through 1988 of Title 42 of the United States Code, as amended;
- The Employment Retirement Income Security Act of 1974, as amended;
- The Immigration Reform Control Act of 1990, as amended;
- The Age Discrimination in Employment Act of 1967, as amended;
- The Older Workers Benefit Protection Act, as amended;
- The Americans with Disabilities Act of 1990, as amended;
- The Rehabilitation Act of 1973, as amended;
- Uniform Services Employment and Reemployment Rights Act of 1994, as amended;
- The Genetic Information Nondiscrimination Act of 2008, as amended;
- The Occupational Safety and Health Act, as amended;
- The Consolidated Omnibus Budget Reconciliation Act, as amended;
- The Family and Medical Leave Act of 1993, as amended;
- The Fair Labor Standards Act, as amended;
- The Lilly Ledbetter Fair Pay Act of 2009, as amended;
- The Washington State Law Against Discrimination, as amended;
- The Washington Minimum Wage Act, as amended;
- The Industrial Insurance Act, as amended;
- The Industrial Welfare Act, as amended;
- The Washington Family Care Act, as amended;
- The Washington Paid Family and Medical Leave Act, as amended;
- The Washington Paid Sick Leave Law, as amended;
- The Washington Equal Pay and Opportunity Act, as amended;
- Washington statutes, including, but not limited to, safety and health, whistleblower protection, and equal pay and opportunity;
- Any and all other statutory, public policy, contract, tort or common law action, including but not limited to torts, wrongful termination, breach of express or implied contract or any covenant of good faith and fair dealing, slander, libel, defamation, negligent supervision or retention, loss of consortium, intentional or negligent infliction of emotional distress, and any claim arising under any District directive;
- Any allegation for costs, fees, or other expenses, including attorney fees incurred.

5. Age Discrimination Claims - Older Workers Benefit Protection Act Acknowledgment. By signing this Agreement and General Release, [Name] has waived and released any and all rights and claims that he has or may have as of this date under the

Age Discrimination in Employment Act (ADEA), pursuant to 29 U.S.C. Section 626, and other applicable law including but not limited to the Older Workers Protection Act. The ADEA forbids discrimination in employment practices on the basis of age against certain individuals (i.e., age 40 and above). [Name] understands that, among other claims, he is giving up all claims against the District that he might have under the ADEA or the Older Workers Benefit Protection Act.

- A. [Name] specifically intends to knowingly and voluntarily waive any rights he may have under the ADEA and intends to release the District from any and all claims for damages or other remedies he may have under the ADEA. This waiver and release of ADEA rights is not to be construed as a waiver or release of claims or rights under the ADEA that may arise after the execution of this Agreement.
- B. [Name] acknowledges by executing this Agreement and General Release that he has been advised to consult with an attorney before signing this Agreement and General Release. He further acknowledges that signing this Agreement and General Release is a voluntary act and that he understands the terms of this Agreement and General Release. He further acknowledges the terms of this Agreement and General Release are written in language that is readily understandable.
- C. [Name] understands that pursuant to law he has forty-five (45) calendar days from receipt of this Agreement and General Release, until close of business on [Date], to review and consider whether to accept the terms of this Agreement and General Release and understands that he may sign this Agreement and General Release before the expiration of this 45-day period. By executing this Agreement and General Release on the date set forth below, [Name] has knowingly and voluntarily waived the balance of that period, if any.
- D. [Name] understands that he may revoke this Agreement and General Release within seven (7) calendar days following its signing. Any revocation within this period must be submitted in writing to the District and state, "I hereby revoke my acceptance of our Agreement and General Release." The revocation must be delivered to John Hoffman at the District at 2320 California Street, Everett, Washington, 98201. If the revocation is mailed, it must be postmarked within the seven (7) calendar day period. This Agreement and General Release shall not become effective or enforceable until the revocation period has expired. If the last day of the revocation period is a Saturday, Sunday or legal holiday in Washington State, then the revocation period shall not expire until the next following day that is not a Saturday, Sunday, or legal holiday. If [Name] timely submits a revocation to the District, the entire Agreement and General Release is null and void.
- E. [Name] understands that he is relinquishing any claim for age discrimination which he might assert as of the date of the Agreement and General Release, and that the monies and benefits which [Name] is receiving for signing this Agreement and

General Release is over and above anything the District may owe [Name] as a result of his employment and termination.

F. [Name] agrees that any changes to this Agreement and General Release, whether material or immaterial, do not restart the running of the 45-day period.

6. No Other Claims Exist. [Name] confirms that no claim, charge, complaint, or action now exists in any forum or form, and that he will not institute the filing of any claim, charge, complaint or action, against the District in any court, administrative agency or other forum based on any claim arising out of his District employment, including but not limited to his separation therefrom. If any such claim, charge, complaint or action is filed, [Name] shall request that the matter be terminated and shall not be entitled to recover any relief or recovery therefrom, including but not limited to actual or punitive damages, attorneys' fees, costs and equitable relief. This provision does not prohibit the filing of a claim with an administrative agency where such right is granted under state or federal law, nor does it prohibit participation in any investigation or proceeding conducted by the EEOC; however, [Name] expressly waives any right he may have against the District to recover any award or other benefit (including but not limited to actual or punitive damages, attorneys' fees, costs and equitable relief).

7. No Participation in Claims. [Name] understands that, if this Agreement were not signed, [Name] would have the right to voluntarily assist other individuals or entities in bringing claims against the District. [Name] hereby waives that right and will not provide any such assistance other than responding to court or other official agency process or assisting in an investigation or proceeding conducted by an agency of state or federal government.

8. Confidentiality. [Name] agrees that he will not directly use, divulge, or disclose for any purpose any confidential and/or proprietary information of the District.

9. Cooperation with the District. [Name] agrees to make himself available to District representatives to provide testimony or litigation assistance, if the District believes such to be necessary, relative to matters [Name] participated in while with the District.

10. Venue, Governing Law, and Interpretation. This Agreement and General Release shall be governed in accordance with the laws of the State of Washington without regard to its conflict of law provisions, and the Parties hereby agree that any disputes regarding this Agreement and General Release will be resolved in the state courts located in Snohomish County, Washington and/or federal district court located in Washington. Should any provision of this Agreement and General Release be declared illegal or unenforceable by any court of competent jurisdiction and cannot be modified to be enforceable (excluding the general release language), then such provision shall immediately become null and void, leaving the remainder of this Agreement and General Release in full force and

effect. However, if any portions of the release language (paragraphs 4, 5, and 6, above) are ruled to be unenforceable for any reason, [Name] shall promptly return and/or repay to the District the monies and benefits paid by the District.

11. Non-Admission of Wrongdoing. [Name] agrees that neither this Agreement and General Release nor the furnishing of the monies and benefits shall be interpreted or construed at any time for any purpose as an admission by the District of any liability or improper conduct of any kind, and the District expressly denies any such liability or improper conduct.

12. Representation of Comprehension of Document and Voluntary Signing. In entering into this Agreement and General Release, [Name] represents that he has had a full and complete opportunity to review this Agreement and General Release and to seek the advice of counsel, and that he fully understands and voluntarily accepts the terms of this Agreement and General Release.

13. Qualifications or Amendments. This Agreement and General Release may not be modified, altered or changed except upon written consent of both Parties and specific reference is made to this Agreement and General Release.

14. Entire Agreement. This Agreement and General Release sets forth the entire agreement between the Parties hereto and fully supersedes any prior agreements or understandings between the Parties. [Name] acknowledges that he has not relied upon any representations, promises, or agreements of any kind made to him in connection with a decision to sign this Agreement and General Release, except as specifically outlined in this Agreement and General Release.

PLEASE READ CAREFULLY. THIS SEPARATION AGREEMENT AND GENERAL RELEASE INCLUDES A RELEASE OF ALL KNOWN AND UNKNOWN CLAIMS. [NAME] ACKNOWLEDGES THAT HE HAS CAREFULLY READ AND FULLY UNDERSTAND ALL ASPECTS OF THIS SEPARATION AGREEMENT, AND THAT HE HAS NOT RELIED UPON ANY REPRESENTATION(S) OR STATEMENT(S) NOT SET FORTH HEREIN OR MADE BY THE DISTRICT OR ITS REPRESENTATIVES.

DATED this ____ day of _____, 2024.

[NAME]

PUBLIC UTILITY DISTRICT NO. 1
OF SNOHOMISH COUNTY

By: _____

John Haarlow
CEO/General Manager

Date Signed: _____

Date Signed: _____

EXHIBIT A

TO

AGREEMENT AND GENERAL RELEASE

Pursuant to the District's Transition Assistance Policy, Directive No. 77, the following consideration will be provided:

1. The District will pay [Name] (“[Name]”) a pre-tax lump sum payment currently estimated to be \$[Estimate]. The actual amount the District will pay to [Name] will be a pre-tax lump sum payment equal to two months' pay plus 2.5 days' pay for each six months of employment completed with the District as a regular full-time employee, using [Name]'s pay rate at the time of termination, up to the total aggregate amount approved by Commission Resolution. The actual amount paid to [Name] will be after required federal and state deductions or withholdings.
2. The District will pay [Name] the lump sum cited in paragraph No. 1 above, on the first pay period that occurs on the later of the date of [Name]'s separation from District employment or seven (7) calendar days following the date that [Name] and the District sign the Agreement and General Release.
3. If [Name] elects to continue his medical and/or dental coverage with the District under the provisions of the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District will pay the premiums applicable to employee only coverage, for the period of six consecutive months commencing on [Name]'s COBRA eligibility date.
4. [Name] will be eligible to receive one year of continued benefits under the District's current Educational Assistance Program. These benefits cannot exceed \$2,000 from date of separation. [Name] understands that the District is required to assess federal income tax on any benefits paid under the Educational Assistance Program; whether or

not he is a District employee at the time that he utilizes these funds. The District will deduct the appropriate federal income tax from the amount that [Name] submits for reimbursement and remit that amount to the Internal Revenue Service.

5. The District will pay for outplacement support services through Transitions Team if [Name] elects to access those services within three (3) months from the date of separation.
6. If [Name] returns to District employment during the time period covered by the lump sum cited in paragraph No. 1 above, [Name] shall refund that portion of the lump sum covering the period after the date of the return to District employment. For example, if [Name] receives a lump sum payment of three months' pay and returns to District employment one month after his separation from employment, he must refund two months' pay to the District.



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 4A

TITLE

2025 Preliminary Budget – Report of Filing and Notice of Public Hearing

SUBMITTED FOR: Items for Individual Consideration

<u>Finance Division</u>	<u>Sarah Bond</u>	<u>8448</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.16.080 ... budget.

The Commission's budget considerations and Public Hearing will commence after delivery of the General Manager's Proposed 2025 Budget on Monday, October 7, 2024. The Public Hearing will be continued on November 5, 2024, and November 19, 2024. Adoption is scheduled for December 3, 2024. Notices of Public Hearing will be published on September 3 and 17, 2024.

List Attachments:

- Proposed Hearing Schedule
- Notice of Public Hearing

PROPOSED HEARING SCHEDULE

2025 BUDGET

PROPOSED DATES

PROPOSED ACTIVITY

August 20, 2024

Set Hearing Schedule for 2025 Budget

October 7, 2024¹

Public Hearing - Deliver Proposed 2025 Budget to Commission. Continue hearing as necessary.

November 5, 2024

Continue public hearing

November 19, 2024

Continue public hearing – Discuss Proposed Budget Modifications

December 3, 2024

Public Hearing – Commission considers adoption of 2025 Budget

¹ Statute requires the Commission to hold a public hearing on the first Monday in October.

NOTICE OF PUBLIC HEARING
ON PROPOSED 2025 BUDGET

NOTICE IS HEREBY GIVEN that the proposed preliminary budget of Public Utility District No. 1 of Snohomish County, Washington, for the calendar year 2025 has been filed with the Commission of said Public Utility District No. 1 at its office at 2320 California Street, Everett, Washington, and may be examined there by requesting a copy from the Clerk of the Board.

FURTHER, MONDAY, OCTOBER 7, 2024, at the hour of 1:30 p.m., at 2320 California Street, Everett, Washington and/or at a publicly noticed video conference meeting, if appropriate, is set as the date, time, and place for said public hearing on the proposed budget, at which time any citizen may appear and be heard for or against the whole or any part thereof.

DATED this 20th day of August 2024

Sidney Logan, President

Tanya Olson, Vice-President

Rebecca Wolfe, Secretary

To be Published: September 3, 2024
 September 17, 2024



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 4B

TITLE

Consideration of a Motion Accepting the 2nd Quarter 2024 Financial Conditions and Activities Monitoring Report

SUBMITTED FOR: Items for Individual Consideration

Finance Shawn Hunstock 8497
Department *Contact* *Extension*
Date of Previous Briefing: May 21, 2024
Estimated Expenditure: _____ Presentation Planned

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitation 5 – Financial Conditions and Activities

List Attachments:

- Internal Monitoring Report – Financial Conditions and Activities (EL-5)
- Financial Results – Second Quarter 2024



**GOVERNANCE
INTERNAL MONITORING REPORT UNAUDITED**

Report Date: 8/8/2024

Policy Type: Executive Limitations

Reporting Method: Executive Report External Audit Direct Inspection

Policy Title: Financial Conditions and Activities (EL-5)

Date of Policy: April 27, 1999

Frequency: Quarterly

Global Policy Prohibition: *With respect to the actual, ongoing financial condition and activities, the General Manager shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in the Ends Policy.*

Interpretation: The General Manager shall ensure that the District’s financial position and results are consistent with Board policy and priorities and are fiscally prudent.

Compliance: This report constitutes my assurance that, as reasonably interpreted, these conditions have not occurred and further, that the data submitted below are accurate as of this date, June 30, 2024.

Signed *J. Scott Jones*
J. Scott Jones, CFO

 08/08/2024
Date

Signed *John Haarlow*
John A. Haarlow, CEO

 08/08/2024
Date

Summary Data: See attached financial and budget results.

1. **Policy Prohibition:** *Accordingly, she or he shall not use any rate stabilization fund reserves without Board authorization.*

Interpretation: The District shall hold in reserves any amounts designated by the Board for the Rate Stabilization Reserve. This reserve shall be reduced only by Commission action.

Conclusion: During the 2nd quarter of 2024 this Executive Limitation was followed with no exceptions.

Summary Data: The Rate Stabilization fund was not reduced during the 2nd quarter of 2024.

2. **Policy Prohibition:** *Accordingly, she or he shall not pay any judgment or settle any claim with funds from the District's self-insurance fund unless authorized by the Board.*

Interpretation: No claim settlement will be paid out of the District's self-insured retention fund without first obtaining commission approval.

Conclusion: During the 2nd quarter of 2024, this Executive Limitation was followed with no exceptions.

Summary Data: The Self Insurance Fund totals \$10.0 million as of June 30, 2024. No claims were paid out of the District's Self-insured Retention Fund during the 2nd quarter of 2024. All other claims settlements authorized by the Risk Management department were paid from the department's annual claims settlement budget.

3. **Policy Prohibition:** *Accordingly, she or he shall not fail to present the Board in Executive Session, on at least a quarterly basis, a report regarding all significant lawsuits filed against the District and any other legal issues which could result in significant financial exposure for the District.*

Interpretation: Lawsuits that could materially affect the financial viability of the District will be reported to the Commission. Also included will be any other potential legal issues that may pose significant concerns in the future.

Conclusion: During the 2nd quarter of 2024, this Executive Limitation was followed with no exceptions.

Summary Data: This requirement is being met quarterly by a confidential litigation memorandum to the Board and General Manager from the General Counsel who has assumed the responsibility for ensuring that the Commission is kept current on any significant pending or potential litigation or issues that could result in significant exposure for the District. Cases on that memorandum are discussed in Executive Session on an as-needed basis.

4. **Policy Prohibition:** *Accordingly, she or he shall not fail to settle payroll and debts in a timely manner.*

Interpretation: Payroll and all other accounts payable will be paid in a timely manner.

Conclusion: During the 2nd quarter of 2024, this Executive Limitation was followed with no exceptions.

Summary Data: Payroll and all other payables were made in a timely manner during the 2nd quarter of 2024.

5. **Policy Prohibition:** *Accordingly, she or he shall not allow tax payments or other government-authority ordered payments or filings to be overdue or inaccurately filed.*

Interpretation: Tax payments will be made in a timely manner, avoiding penalties and interest.

Conclusion: During the 2nd quarter of 2024, this Executive Limitation was followed with no exceptions.

Summary Data: During this quarter all applicable local, state, and federal tax payments and obligations were made in a timely manner.

6. **Policy Prohibition:** *Accordingly, she or he shall not fail to aggressively pursue receivables after a reasonable grace period to the extent it is cost effective to do so.*

Interpretation: Accounts receivable are handled according to written District Policies, Procedures, and Guidelines. Past due accounts receivable are pursued in a cost-effective manner based on credit guidelines, customer circumstance, and staffing availability.

Conclusion: During the 2nd quarter of 2024, this Executive Limitation was followed with no exceptions.

Summary Data: Our current ratio of net bad debts written off to total revenue year-to-date is 0.30% as of June 30, 2024.

7. **Policy Prohibition:** *Accordingly, she or he shall not, without prior approval of the Board, compromise or settle:*

- A. *An employee claim when a lawsuit has been filed.*
- B. *An employee claim where a lawsuit has not been filed when the settlement is greater than \$25,000, including attorney fees or other expenses, but not including the value of any outplacement or educational assistance, increased length of notice of termination or other non-cash benefits. Such settlements shall be recorded with the Board as incidental reports within thirty (30) calendar days of the settlement.*
- C. *A claim against the District when a lawsuit has been filed where the settlement is greater than \$25,000, including attorney fees or other expenses.*
- D. *Any other demand or claim by or against the District for a monetary amount greater than \$100,000.*

Interpretation: General Counsel and Risk Management will ensure that the Commission shall be informed when an employee files a lawsuit, a settlement greater than \$25,000 is made with an employee, a lawsuit greater than \$25,000 is filed, or any other demand greater than \$100,000 is made against the District.

Conclusion: During the 2nd quarter of 2024, this Executive Limitation was followed with no exceptions.

Summary Data: This requirement is being met by General Counsel in Executive Session. General Counsel has assumed the responsibility for ensuring that the Commission is kept current on any employee claims when a lawsuit is filed, employee settlements greater than \$25,000, and any lawsuits or potential claims greater than \$100,000 except for claims handled by Risk Management.

8. Policy Prohibition: *Accordingly, she or he shall not execute modifications to the collective bargaining agreements between the District and the International Brotherhood of Electrical Workers (IBEW) that:*

- A. Relate to compensation including, but not limited to, wages or benefits;*
- B. Are unbudgeted; or*
- C. Cumulatively exceed \$100,000 in any fiscal year.*

Interpretation: The District's Collective Bargaining Agreement (CBA) with IBEW Local #77 will not be modified without approval of the Board of Commissioners when the modifications involve any one of the following:

- Changes to the wage rate(s) for any Union Classification
- Changes to the overtime rate for any Union Classification
- Any new job classification and corresponding wage rate
- Any change to the formula for the District's contribution for health and welfare benefits
- An increase in the District's budget
- Contractual changes which result in an accumulation of cost changes which exceed \$100,000 annually.

Compensation changes which involve items other than the above (e.g., tool allowance, boot/clothing allowances, fair share premiums, rest time, stand-by time, travel time, high time) do not require approval from the Board of Commissioners.

Conclusion: There have been no incidents of non-compliance with this Policy Prohibition during the 2nd quarter of 2024 reporting year.

Summary Data:

- State law requires that changes in wage rates require approval of the Board of Commissioners. This includes establishing wage rates for new classifications. No proposed wage changes for union classifications have been made without the approval of the Board of Commissioners and our current overtime rate has not been changed.
- The formula for the District's contribution for health and welfare benefits is outlined in the CBA. No changes in this formula have occurred without approval from the Commission.

SNOHOMISH PUD

Energizing Life In Our Communities

**FINANCIAL RESULTS (UNAUDITED)
SECOND QUARTER 2024
PRESENTED BY SHAWN HUNSTOCK,
SENIOR MANAGER, CONTROLLER AND AUDITOR
AUGUST 20, 2024
LAST PRESENTED MAY 21, 2024**

Board of Commissioners:

Sidney “Sid” Logan • Tanya “Toni” Olson • Rebecca Wolfe

Statement of Operations

Electric and Generation Systems

Year to Date through June 30, 2024

(millions)

	2023	Prior Year vs. Current		2024
Operating Revenues				
Retail Sales *	\$ 360		+15	\$ 375
Wholesale Revenue	34		+23	57
Other Revenues	34	-11		24
Total Operating Revenues	\$ 428		+27	\$ 455
Operating Expenses				
Operation and Maintenance	\$ 125		+24	\$ 148
Purchased Power	216		+24	241
Depreciation Expense	36		+1	37
Taxes	22		+2	24
Total Operating Expenses	\$ 399		+50	\$ 449
Net Operating Income	\$ 29	-23		\$ 6
Other Income (Expense)	\$ 3	-1		\$ 2
Interest Income (Expense)	(1)		+1	-
Capital Contributions	12		+3	15
Net Income	\$ 42	-20		\$ 22
Capital Expenditures	\$ 74		+2	\$ 77

* Excluding unbilled revenue (2023)

Statement of Operations

Electric and Generation Systems

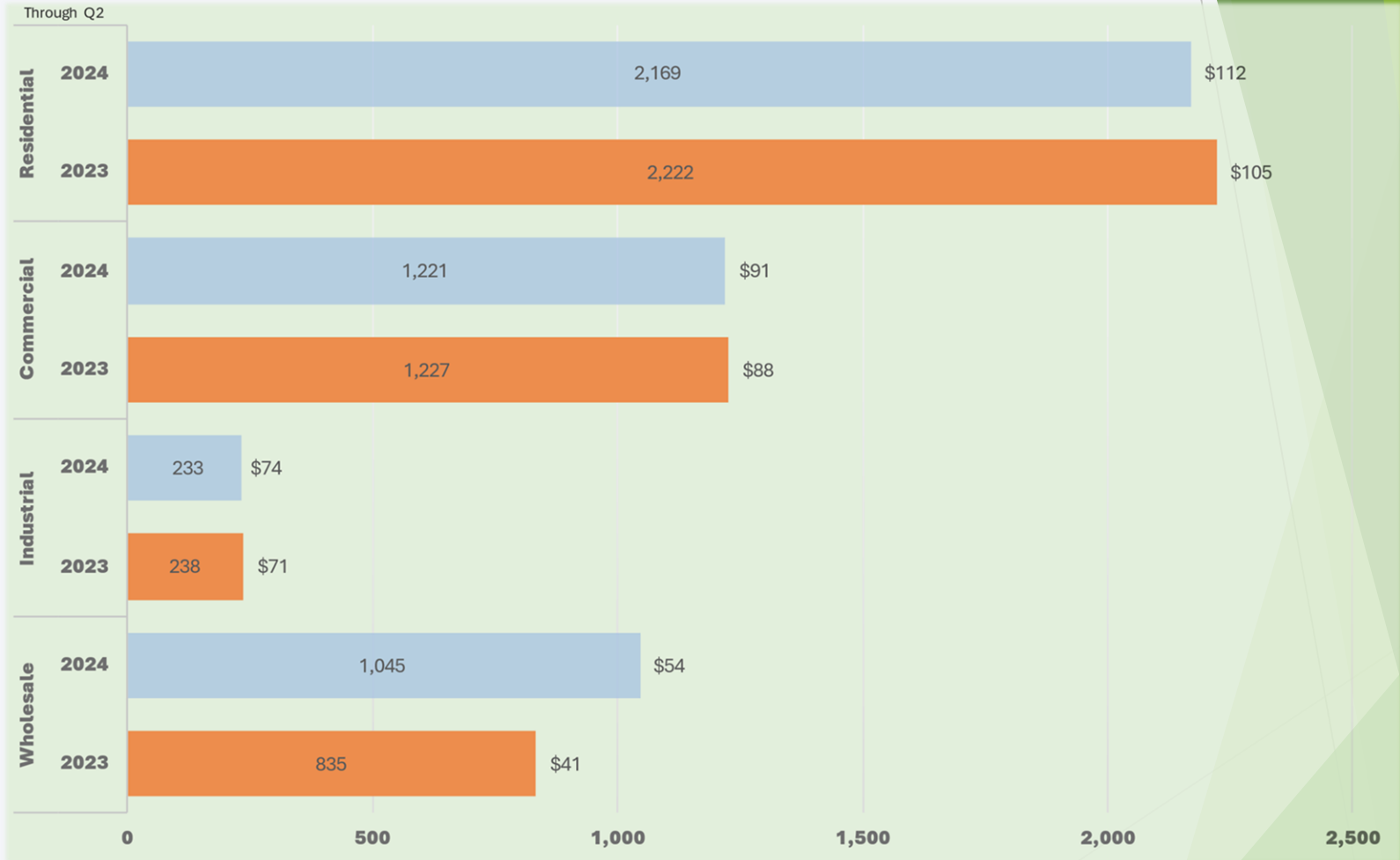
Year to Date through June 30, 2024
(millions)

	2023	Prior Year vs. Current	2024
Operating Revenues			
Retail Sales *	\$ 360	+15	\$ 375
Wholesale Revenue	34	+23	57
Other Revenues	34	-11	24
Total Operating Revenues	\$ 428	+27	\$ 455

* Excluding unbilled revenue (2023)

Megawatt Hours – Billed (000's) and Revenue per MWh

Year to Date through June 30, 2024



Statement of Operations

Electric and Generation Systems

Year to Date through June 30, 2024
(millions)

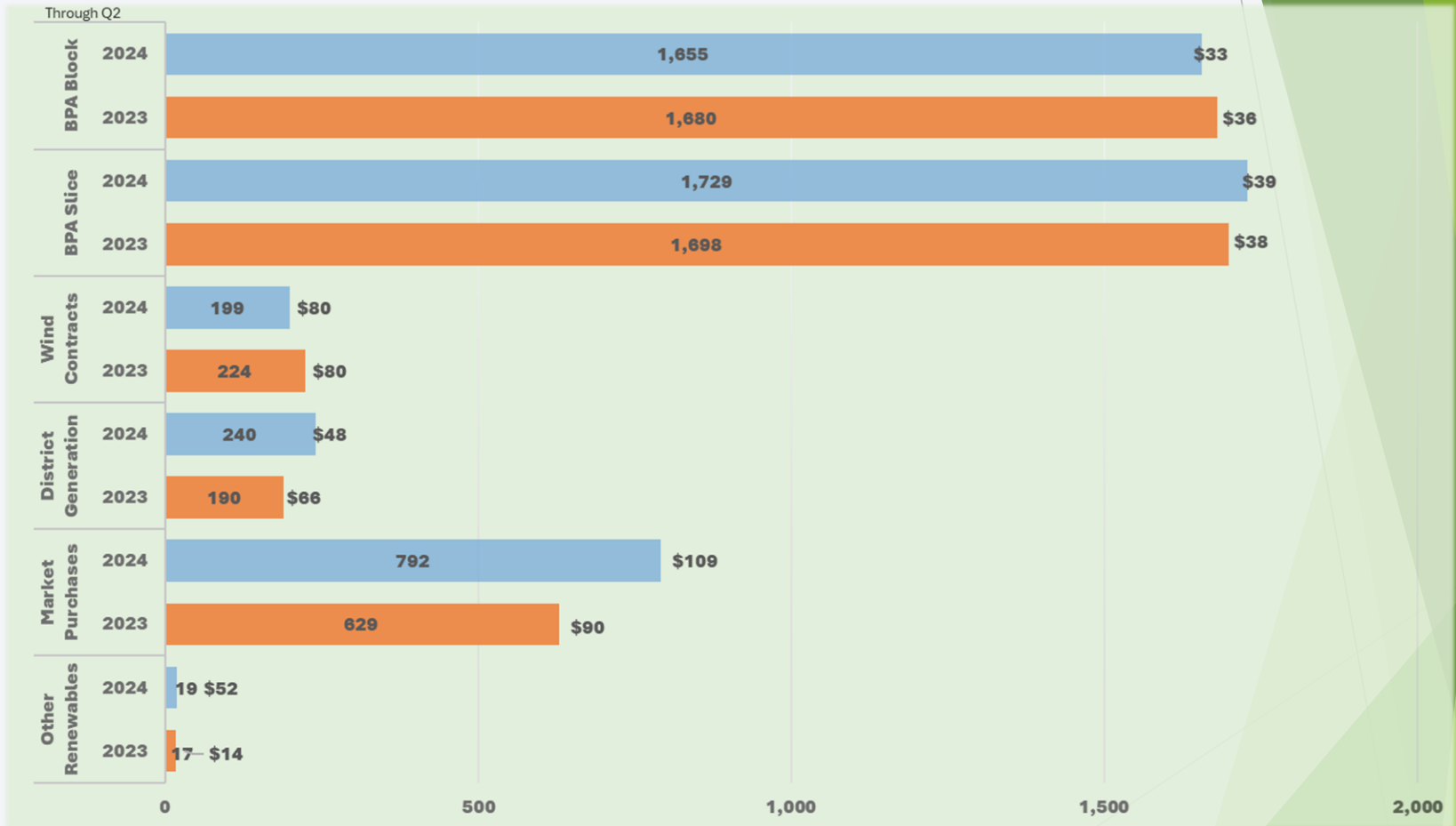
	2023	Prior Year vs. Current	2024
Operating Expenses			
Operation and Maintenance	\$ 125	+24	\$ 148
Purchased Power	216	+24	241
Depreciation Expense	36	+1	37
Taxes	22	+2	24
Total Operating Expenses	\$ 399	+50	\$ 449

Megawatt Hours – Power Supply

(000's)

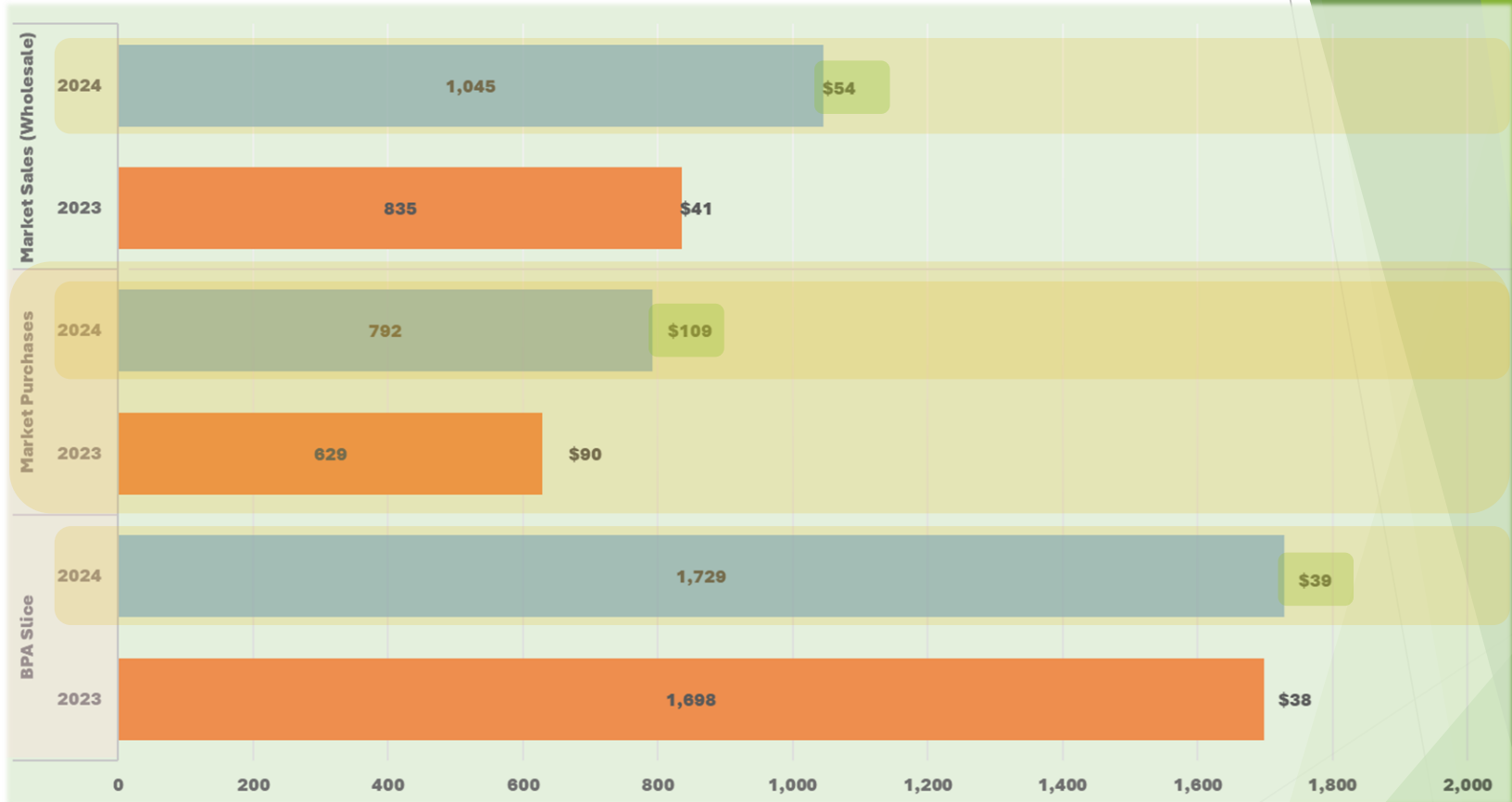
and Cost per MWh

Year to Date through June 30, 2024



Megawatt Hours Bought and Sold

Year to Date through June 30, 2024



Statement of Operations

Electric and Generation Systems

Year to Date through June 30, 2024

(millions)

	2023	Prior Year vs. Current	2024
Operating Revenues			
Retail Sales *	\$ 360	+15	\$ 375
Wholesale Revenue	34	+23	57
Other Revenues	34	-11	24
Total Operating Revenues	\$ 428	+27	\$ 455
Operating Expenses			
Operation and Maintenance	\$ 125	+24	\$ 148
Purchased Power	216	+24	241
Depreciation Expense	36	+1	37
Taxes	22	+2	24
Total Operating Expenses	\$ 399	+50	\$ 449
Net Operating Income	\$ 29	-23	\$ 6
Other Income (Expense)	\$ 3	-1	\$ 2
Interest Income (Expense)	(1)	+1	-
Capital Contributions	12	+3	15
Net Income	\$ 42	-20	\$ 22
Capital Expenditures	\$ 74	+2	\$ 77

* Excluding unbilled revenue (2023)

Financial Condition Indicators

Electric and Generation Systems

	As of June 30 - YTD	
	2023	2024
Reserves (in millions)		
Operating Reserves (Revenue Fund)	\$ 140	\$ 123
Operating Reserves (Debt Management Fund)	80	80
Contingency Reserves	125	125
Benefits Reserves	42	39
Sinking Reserve	19	19
Bond Debt Service Reserves	27	26
Project Reserves	110	57
Current Ratio - Electric and Generation <i>(Current Assets / Current Liabilities)</i>	2.5	2.9
Debt Indicators including Generation System		
Outstanding Bonds (in millions)	\$ 530	\$ 510
Debt to Capital Assets Ratio	0.19	0.18
Senior Lien Debt Service Coverage (12 mo rolling)	3.6x	3.6x
Bond Rating		
Fitch	AA-	AA-
Standard & Poors	AA	AA
Moody's	Aa2	Aa2

Electric System Operating Indicators

Year to Date

	Through June 30 - YTD	
	2023	2024
Megawatt-Hours Billed		
Retail MWh Sales - Billed	3,702,094	3,637,106
Wholesale MWh Sales	834,639	1,045,375
Total MWh Sales - YTD	4,571,533	4,682,481
Net Write Offs to Sales (YTD) %	0.01%	0.30%
Net Write Offs (YTD)	\$ 48,397	\$ 1,371,006
Avg Power Cost/MWh	\$ 46.61	\$ 51.95
New Customer Account Connections	1,601	1,352
Total Active Accounts	376,761	380,873

Statement of Operations

Water System

YTD Through June 30, 2024

(thousands)

	June 30 - YTD		
	2023	2024	Variance
Operating Revenues			
Retail Sales	\$ 6,943	\$ 7,029	\$ 86
Wholesale Revenue	547	320	(227)
Other Revenues	177	183	6
Total Operating Revenues	\$ 7,667	\$ 7,532	\$ (135)
Operating Expenses			
Operation Expense	\$ 2,731	\$ 3,342	\$ 611
Purchased Water	2,010	1,559	(451)
Maintenance Expense	1,332	1,510	178
Depreciation Expense	1,793	1,845	52
Taxes	377	379	1
Total Operating Expenses	\$ 8,243	\$ 8,634	\$ 391
Net Operating Income/(Loss)	\$ (576)	\$ (1,103)	\$ (526)
Other Income & Expense	\$ (30)	\$ (17)	\$ 13
Interest Income (Expense)	455	546	91
Capital Contributions	1,450	847	(603)
Net Income	\$ 1,298	\$ 273	\$ (1,025)
Capital Expenditures	\$ 3,270	\$ 3,262	\$ (9)

Water System Financial Condition Indicators

	As of June 30 - YTD	
	2023	2024
Reserves (in thousands)		
Operating Reserve (Revenue Fund)	\$ 5,507	\$ 4,535
Contingency Reserves	1,500	1,500
Sinking Reserve	651	827
Bond Debt Service Reserve	418	1,207
Project Reserve	17,894	33,602
Current Ratio		
(Current Assets/Current Liabilities)	4.0	3.1
Debt Indicators		
Outstanding Water System Debt (in thousands)	\$ 14,348	\$ 29,260
Debt to Capital Assets Ratio	0.08	0.15
Senior Lien Debt Service Coverage	4.5x	4.2x
Bond Rating		
Moody's	Aa2	Aa2
Standard & Poors	AA	AA

Water System Operating Indicators

Year to Date

	June 30 - YTD	
	2023	2024
Water System Cubic Feet Sold (in thousands)		
Retail	99,536	93,969
Wholesale	20,741	13,857
Water System Rates/CCF		
Retail (includes surcharges)	\$6.98	\$7.48
Wholesale	\$2.64	\$2.31
Purchased Water CCF (in thousands)	135,390	77,006
Purchased Water Cost per CCF	\$1.78	\$2.02
New Customer Account Connects - YTD	150	145
Total Active Accounts	23,463	23,715

Questions?





BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 4C

TITLE

Consideration of a Resolution Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute Second Employee Retention Agreements With the Employees of the District Power Scheduling Department and the International Brotherhood of Electrical Workers, Local No. 77

SUBMITTED FOR: Items for Individual Consideration

<u>Human Resources</u>	<u>Amanda Bowman</u>	<u>8628</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>August 6, 2024</u>	
Estimated Expenditure:	<u>\$4,500,000</u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Policy: Executive Limitation - EL-5.8 - Financial Condition and Activities: The General Manager shall not, without prior approval of the Board, execute modifications to the existing collective bargaining agreement between the District and the International Brotherhood of Electrical Workers (IBEW) that exceed \$100,000 of additional expense to the District in the current or next fiscal year.

Executive Limitation – EL-8 – With respect to employment, compensation, and benefits to employees, the CEO/General Manager shall not cause or allow jeopardy to fiscal integrity or deviate materially from the established compensation and benefit program as approved by the Board.

Governance Process, Board Job Description: GP-3(4) (A) non-delegable, statutorily assigned Board duty to fix compensation of employees by establishing a scale of salaries for specific classes of work.

The District has evaluated and elected to pursue switching products under its contract with the Bonneville Power Administration (BPA) from a Block and Slice product to a Load Following product. Recognizing that such a product switch has the potential to affect the employment of the employees in the District's Power Scheduling Department, the District approved Retention Agreements with those employees on June 18, 2024, for the period between June and October 1, 2024 (otherwise referred to as "Gate 1 Retention Period"). The District now needs to retain these highly skilled employees, who are knowledgeable about the District's Power Scheduling operations, until the actual transition with BPA occurs on October 1, 2025 (otherwise referred to as "Gate 2 Retention Period").

The District has continuously met with all potentially impacted employees, as well as, representatives of the International Brotherhood of Electrical Workers, Local 77 (IBEW represents some but not all members of the Power Scheduling Department). All agreed that it is in the District's best interest to offer a second retention package that incentivizes employees to continue working in their roles in the Power Scheduling Department through the actual transition with BPA on October 1, 2025. The retention plan is reflected in the Employee Retention Agreement (attached as Exhibit A to the resolution). The actual cost of the plan is contingent on the number of employees who select each option. The \$4.5 million reflects the estimated maximum cost of the plan.

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass the resolution approving and authorizing the Employee Retention Agreement regarding the employees of the Power Scheduling Department.

List Attachments:

Resolution
Exhibit A

RESOLUTION NO. _____

A RESOLUTION Approving and Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute a Second Employee Retention Agreement With the Employees of the District Power Scheduling Department and the International Brotherhood of Electrical Workers, Local No. 77

WHEREAS, after extensive analysis and consideration, the District has elected to pursue switching products under its contract with Bonneville Power Administration (BPA) from a Block and Slice product to a Load Following product; and

WHEREAS, throughout the decision making process the District recognized that such a product switch had the potential to significantly alter the manner in which the District purchases and sells electricity and manages its resources, including but not limited to affecting the employment of the employees of the District Power Scheduling Department (Power Traders, Short-Term Power Trader, Short-Term Transmission Scheduler/Trader, Hydro Schedulers, Senior Manager, Program Manager); and

WHEREAS, the District approved Retention Agreements with those employees on June 18, 2024, for the period between June and October 1, 2024 (otherwise referred to as “Gate 1 Retention Period”); and

WHEREAS, the District now needs to retain these highly skilled employees, who are knowledgeable about the District’s Power Scheduling operations, until the actual transition with BPA occurs on October 1, 2025 (otherwise referred to as “Gate 2 Retention Period”); and

WHEREAS, on March 7, 2024, the Washington State Public Employment Relations Commission (PERC) certified the Union as the representative of certain employees of the Power Scheduling Department for purpose of collective bargaining with the District; and

WHEREAS, the District has continuously met with all potentially impacted employees, as well as, representatives of the International Brotherhood of Electrical Workers, Local 77 (“IBEW”), and all agreed that it is in the District’s best interest to offer a second retention package that incentivizes employees to continue working in their roles in the Power Scheduling Department through the actual transition with BPA on October 1, 2025; and

WHEREAS, the retention plan is reflected in the second Employee Retention Agreement attached as Exhibit “A”; and

WHEREAS, it is expected that the final costs of implementing the employee retention plan through the second Employee Retention Agreement shall not exceed 4.5 million dollars; and

WHEREAS, the Board of Commissioners has reviewed the second Employee Retention Agreement (Exhibit A), considered the recommendations of staff, and finds that implementing the second employee retention plan through the proposed second Employee Retention Agreement is in the best interests of the District and its ratepayers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Snohomish County hereby approves and authorizes the District CEO/General Manager or his designee to execute the second Employee Retention Agreement with each of the employees of the Power Scheduling Department and with the International Brotherhood of Electrical Workers, Local No. 77, in substantially the form set forth as Exhibit A, with the condition that the final costs of implementing the second employee retention plan through the Employee Retention Agreements shall not exceed 4.5 million dollars; provided that the final form of the Employee Retention Agreements shall be subject to the review and approval of the District’s General Counsel or his designee .

PASSED AND APPROVED this 20th day of August, 2024.

President

Vice-President

Secretary

GATE 2 EMPLOYEE RETENTION AGREEMENT

This Gate 2 Employee Retention Agreement (the “Gate 2 Agreement”) is between Public Utility District No. 1 of Snohomish County (the “District”), [the International Brotherhood of Electrical Workers, Local 77 (“IBEW”)], and [First and Last Name] (“[Last Name]”), from October 1, 2024, through September 30, 2025 (“Gate 2 Retention Period” or “Retention Period”). The District, [the IBEW], and [Last Name] are also referred to individually as “Party” and collectively as “Parties.”

WHEREAS, the District has evaluated and elected to pursue switching products under its contract with the Bonneville Power Administration (BPA). A product switch has the potential to significantly alter the manner in which the District purchases and sells electricity and manages its resources. The decision to switch products will affect the employment of the [job title].

WHEREAS, if the District switches products, the switch is anticipated to occur at 12:00 AM on October 1, 2025, and there will be a period of transition from October 1, 2024, through September 30, 2025. Once the switch takes place, it is expected that [Last Name]’s position will be eliminated.

WHEREAS, the District recognizes the uncertainty of the situation during this evaluation and transition period, as well as its need to retain highly skilled personnel who are knowledgeable about the District’s power and hydro scheduling operations until the transition with BPA occurs on October 1, 2025.

WHEREAS, the Parties entered into the Gate 1 Retention Agreement in June 2024, which provides certain retention benefits for impacted employees to remain employed in their current jobs through October 1, 2024.

WHEREAS, the District met with all potentially impacted employees [as well as representatives of the IBEW,] and all agreed that it is in the District’s best interest to offer a retention plan that incentivizes employees to continue working in their roles in the Power Scheduling department from October 1, 2024, through September 30, 2025, notwithstanding the possibility, risk, or occurrence of a change in the District’s contract with BPA.

WHEREAS, the District also recognizes that it is in the Parties’ best interests to provide the impacted employees with certainty on their available options in the event their jobs are eliminated on October 1, 2025.

WHEREAS, the District is providing [Last Name] with an incentive to continue working in their role as a [job title] from October 1, 2024, through September 30, 2025, as well as identify the various options that will be available to [Last Name] in the event the District decides to switch products with BPA and [Last Name]’s job is eliminated on October 1, 2025.

NOW, THEREFORE, based on the mutual promises and conditions outlined herein, and in consideration of the continuing employment of [Last Name] by the District from October 1, 2024, through September 30, 2025, the Parties agree as follows:

1. Retention Incentive Eligibility. Following the expiration of the Gate 2 Retention Period, [Last Name] shall be eligible to receive the benefits provided by one (1) of the Retention Incentive Options identified in Paragraph 2 below if the following conditions are met:

A. Good Standing.

- i. They are employed in good standing by the District and work in a regular full-time status as a [job title], or other position as assigned by the District pursuant to Paragraph 3(D) below, as of September 30, 2025.
- ii. “In good standing” means [Last Name] is in compliance with the District’s policies and directives concerning job performance and conduct for the duration of this Agreement.

B. Actively Employed.

- i. They have been “actively employed” as a [job title], or other position as assigned by the District pursuant to Paragraph 3(D) below, for the duration of the Gate 2 Retention Period.
- ii. “Actively employed” means they have performed actual work during the entire period of this Agreement, with the exception of prescheduled, approved use of Paid Time Off (PTO), military leave, or absences due to sickness or to care for an eligible family member (as [defined in Directive 49, Paid Time Off Program – Hourly/Non-Exempt] [6, Paid Time Off Program – Salaried/Hourly]) that do not exceed ten (10) consecutive work shifts in duration.

C. Gate 2 Retention Period

- i. The Gate 2 Retention Period is from October 1, 2024, through September 30, 2025. The District, in its sole discretion, may extend the Retention Period for up to thirty (30) days if BPA is unable to make the switch by 12:00 AM on October 1, 2025. To receive the Retention Incentives, employees would be expected to continue in their assigned position until the switch occurs. The dates and timing associated with the respective incentives would be similarly shifted to align with the duration the extension.

2. Retention Incentive Options. By no later than the close of business on March 31, 2025, [Last Name] must select **one (1)** of the following options as a Retention Incentive, in the form set forth in Exhibit A hereto. If [Last Name] fails to make a selection on whether to accept Option A, B, or C by the close of business on March 31, 2025, [Last Name] will default into Option B on the terms set forth herein.

A. Option A: Remain in District Employment in a New Job Title with Retention Bonus in the Form of Pay Preservation

- i. Guaranteed Job Placement.** By no later than March 1, 2025, the District will identify a position at the District for which [Last Name] meets the minimum qualifications and will place [Last Name] in that position effective October 1, 2025. [Should a represented employee be offered and accept a non-represented role, the employee will be eligible to bid on future Represented openings, for up to two (2) years, provided they continue to pay dues directly to the IBEW while working in the non-represented position.]
- ii. Compensation Differential.** If [Last Name] is placed in a position that is paid at a rate lower than [Last Name]’s rate of pay as a [job title] (as of the date of the job elimination), [Last Name] will receive the base pay of the new position as their regular compensation. The District will provide a Retention Incentive supplemental payment to [Last Name] that consists of the difference between [Last Name]’s rate of pay as of September 30, 2025, and their new rate of pay in their new position for a period of 24 months, through October 1, 2027. The Retention Incentive supplemental payment will be subject to required federal and state deductions and withholdings.
- iii. Transition Time.** The District will provide [Last Name] with a one (1) time allowance of twenty-four (24) hours of paid time away (not utilizing their PTO benefit) for the first three (3) days after the job elimination date, to allow the employee to adjust to the new position’s schedule. Additionally, [Last Name] will be allowed to take up to two (2) weeks of PTO before reporting to their new position.

B. Option B: Separation from District Employment with Lump Sum Retention Bonus

- i. Retention Lump Sum Payment.** [Last Name] shall be entitled to receive a lump sum payment as a Retention Bonus, equal to twelve (12) months of salary in their position as [job title], at the rate of pay in effect on September 30, 2025. This Retention Bonus will be paid on the October 7, 2025,

paycheck and is subject to required federal and state deductions and withholdings.

ii. Separation Benefits. Provided that [Last Name] executes a Separation Agreement and General Release (“Separation Agreement”), in a form substantially similar to Exhibit B hereto, by no later than September 23, 2025, and does not revoke the agreement, [Last Name] will be entitled to the following separation benefits, in addition to the benefits identified in Paragraph 3 below:

- 1. Separation Lump Sum.** [Last Name] will receive a lump sum payment in the amount of thirty thousand dollars (\$30,000). This lump sum will be paid on the October 7, 2025, paycheck and is subject to required federal and state deductions and withholdings.
- 2. COBRA Premiums.** If [Last Name] elects to continue the medical and/or dental coverage with the District under the provisions of the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District will pay the full COBRA premiums for the coverage level in which [Last Name] is enrolled as of September 30, 2025, for a period of twelve (12) months.
- 3. Extended Sick Leave (ESL) Cash Out.** At the time of separation, [Last Name] will be eligible to receive a cash out payment of one hundred percent (100%) of their ESL balance. This payment will be made on the October 7, 2025, paycheck and is subject to required federal and state deductions and withholdings.
- 4. Seniority.** [Last Name] will retain seniority in their job classification as of September 30, 2025, for a period of two (2) years and will have access to internal District job postings and be able to apply for those positions as an internal candidate through September 30, 2027.

C. Option C: Separation from District Employment with Leave Out Using Accrued Leave Benefits

- i. Paid Administrative Leave.** During the Retention Period, as a Retention Bonus, [Last Name] will earn ten (10) months of Paid Administrative Leave (PAL), which must be used beginning October 1, 2025 through July 31, 2026.

1. **Rate of Pay.** The PAL will be paid for all regular workdays (including District-recognized holidays) at the rate of pay in effect on September 30, 2025, and will not be subject to any pay increases during the PAL period.
 2. **Benefits During PAL.** [Last Name] will continue to accrue ESL and PTO benefits during the entire period while on PAL. [Last Name] will also be eligible to participate in all District benefits programs (e.g., medical, dental, deferred compensation, etc.) and receive the District's contributions toward those benefits, if any, during the PAL period.
 3. **Resignation Prior to Expiration of PAL.** If [Last Name] resigns from District employment prior to the expiration of their earned PAL, [Last Name] shall receive the remainder of the Retention Bonus as a lump sum in an amount equal to the number of months, or portions thereof, of PAL remaining. This Retention Bonus will be paid no later than the pay period following the separation date and is subject to required federal and state deductions and withholdings.
- ii. **Separation Benefits.** Provided that [Last Name] executes a Separation Agreement and General Release ("Separation Agreement"), in a form substantially similar to Exhibit C hereto, by no later than September 23, 2025, and does not revoke the agreement, [Last Name] will be entitled to the following separation benefits, in addition to the benefits identified in Paragraph 3 below:
1. **Separation Lump Sum.** [Last Name] will receive a lump sum payment in the amount of thirty thousand dollars (\$30,000). This lump sum will be paid on the first pay period following [Last Name]'s separation date and is subject to required federal and state deductions and withholdings.
 2. **Extended Sick Leave (ESL) Use Out.** Following the expiration of the PAL period set forth above, [Last Name] will be eligible to use one hundred percent (100%) of their ESL balance to extend their District employment for up to six (6) months. If [Last Name] resigns from District employment prior to using their full ESL benefits, or has more than six (6) months of accrued ESL, [Last Name] shall receive the remainder of their accrued ESL benefits as a lump sum, which will be paid on the first pay period following [Last Name]'s

separation date and is subject to required federal and state deductions and withholdings.

- 3. PTO Use Out.** Following the expiration of the PAL period and exhaustion of all accrued ESL benefits as set forth above, [Last Name] will be eligible to use their PTO balance to extend their District employment to satisfy any remaining time within the six (6) month maximum extension period described in C(ii)(2) above. The full amount of unused accrued PTO will be paid on the first pay period following [Last Name]'s separation date and is subject to required federal and state deductions and withholdings.
- 4. COBRA Premiums.** If [Last Name] elects to continue the medical and/or dental coverage with the District under the provisions of the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District will pay the full COBRA premiums for the coverage level in which [Last Name] is enrolled as of September 30, 2025, for a period of two (2) months.

3. Retention Incentives Available Regardless of Option Selected. Regardless of which Option [Last Name] selects (or is defaulted into), [Last Name] is entitled to the following additional Retention Incentive benefits:

- A. Tuition Reimbursement.** [Last Name] will be eligible to receive up to ten thousand dollars (\$10,000) of tuition reimbursement benefits per year for two (2) years, which must be used by no later than September 30, 2028, in accordance with the terms of the District's Tuition Reimbursement Directive. [Last Name] understands that the District is required to assess federal income tax on these benefits, whether or not they are employed by the District at the time they utilize the funds. The District will deduct the appropriate federal income tax from the amount [Last Name] submits for reimbursement and remit that amount to the Internal Revenue Service.
- B. Paid Time Off (PTO) Cash Out.** If [Last Name] has a PTO balance exceeding four hundred and eighty (480) hours as of December 31, 2024, the full balance may be carried over to 2025 and will not be subject to the District's maximum carryover of four hundred and eighty (480) hours each year.
- C. Outplacement Services.** The District will pay for outplacement services through Transitions Team if [Last Name] elects to access those services within three (3) months from the date of separation.

- D. Interim Job Placement.** If the District decides to transition to an external third party to provide the services currently performed by [Last Name] prior to September 30, 2025, the District will temporarily assign [Last Name] to another position at the District.
- i. Compensation Differential.** [Last Name] will be paid the rate of pay appropriate to the assigned position. If the assigned position is paid at a rate lower than [Last Name]’s rate of pay as a [job title] (as of the date of the job elimination), the District will provide a Retention Incentive supplemental payment to [Last Name] that consists of the difference between [Last Name]’s rate of pay as of the date of job elimination and their new rate of pay of the assigned position through September 30, 2025. The Retention Incentive supplemental payment will be subject to required federal and state deductions and withholdings.
 - ii. Consequence for Refusal.** If [Last Name] refuses the job assignment, their employment will be separated from District employment on the date of the job elimination and they will not be entitled to any further benefits provided in this Gate 2 Retention Agreement.
- E. Reallocation of Salary(ies).** If a certain number of employees separate from District employment on either the Power Trading or Hydro Scheduling teams prior to September 30, 2025, the District will evenly disperse the base salary(ies) remaining in the Retention Period for the departed employee(s) to the employees remaining on their respective teams, up to the expiration of the Retention Period, so long as the remaining employees are performing the same services and a third party has not been retained pursuant to 3(D) above. This reallocation is intended to recognize the additional workload for the remaining team members and compensate them appropriately, as well as provide a Retention Incentive for the remaining team members to stay through the Retention Period. This Paragraph is triggered in the event that the District loses: (a) one (1) employee from the Power Trading/Hydro Scheduling team and there is no Lead; or (b) two (2) employees from the Power Trading/Hydro Scheduling team if a Lead remains.
- 4.** If the District makes the decision to not switch BPA products and, as a result, [Last Name]’s position will not be eliminated on October 1, 2025, this Retention Agreement will be null and void and [Last Name] will not be entitled to any of the Retention Incentives contained herein.
- 5.** [Last Name] will not be eligible for any of the Retentive Incentive benefits contained herein if they resign from their position as a [job title], voluntarily transition to a different position at the District, or are terminated from District employment prior to September 30, 2025.

6. Nothing in this Agreement shall be construed as (i) a requirement to retain any employee for any period of time, (ii) a restriction on the District's right to layoff, transfer or reassign, discipline or discharge, [or take any other action in accordance with the terms of the Parties' Collective Bargaining Agreement.]

7. **Venue, Governing Law, and Interpretation.** This Gate 2 Agreement shall be governed in accordance with the laws of the State of Washington without regard to its conflict of law provisions, and the parties hereby agree that any disputes regarding this Agreement will be resolved in the state courts located in Snohomish County, Washington and/or federal district court located in Washington. Should any provision of this Gate 2 Agreement be declared illegal or unenforceable by any court of competent jurisdiction and cannot be modified to be enforceable (excluding the general release language), then such provision shall immediately become null and void, leaving the remainder of this Gate 2 Agreement in full force and effect.

8. **Representation of Comprehension of Document and Voluntary Signing.** In entering into this Gate 2 Agreement, [Last Name] represents that they have had a full and complete opportunity to review this Gate 2 Agreement and to seek the advice of counsel, and that they fully understand and voluntarily accept the terms of this Gate 2 Agreement.

9. **Qualifications or Amendments.** This Gate 2 Agreement may not be modified, altered or changed except upon written consent of both parties and specific reference is made to this Gate 2 Agreement.

10. **Entire Agreement, No Qualifications or Amendments.** This Gate 2 Agreement sets forth the full, final and entire agreement between [Last Name] and the District with regard to the matters set forth in it. This Agreement fully supersedes any prior agreements or understandings between the parties. [Last Name] acknowledges that at the time of execution of this Agreement they are relying only upon the representations set forth in this Agreement. This Agreement may not be modified, altered or changed except upon express written consent of the Parties wherein specific reference is made to this "Gate 2 Employee Retention Agreement."

11. **Attorney's Fees.** Each Party hereto shall bear all attorney's fees and costs arising from this matter, if any. In the event a suit is brought to enforce any provision of this Agreement, the prevailing party shall be awarded all costs incurred in prosecuting or defending the action, including attorney and paralegal fees. In the event the District is the prevailing party, the hourly rate to be paid to the District for the work of attorneys and paralegals in the General Counsel's Office shall be the hourly rate charged by persons in downtown Everett law firms having similar experience.

DATED this ____ day of _____, 2024.

INTERNATIONAL BROTHERHOOD OF
ELECTRICAL WORKERS LOCAL 77

Name: Nichole Reedy

Title: Sr. Assistant Business Manager

Date Signed: _____

[FIRST NAME LAST NAME]

PUBLIC UTILITY DISTRICT NO. 1
OF SNOHOMISH COUNTY

By: _____

John Haarlow
CEO/General Manager

Date Signed: _____

Date Signed: _____

EXHIBIT A

**RETENTION INCENTIVE OPTION ELECTION
Due by March 31, 2025***

I, _____, hereby make the following Retention Incentive Option election, as set forth in the Gate 2 Employee Retention Agreement:

- Option A: Remain in District Employment in a New Job Title with Retention Bonus in the Form of Pay Preservation. I accept the offered position as _____ with the rate of pay equal to _____, effective October 1, 2025.
- *Option B: Separation from District Employment with Lump Sum Retention Bonus. My separation date will be September 30, 2025.
- Option C: Separation from District Employment with Leave Out Using Accrued Leave Benefits. My separation date is anticipated to be _____, 202__.

Signature

Date: _____

***If you fail to return this Retention Incentive Option Election by close of business on March 31, 2025, you will be defaulted into Option B.**

EXHIBIT B

[Reserved for Separation Agreement and Release]

EXHIBIT C

[Reserved for Separation Agreement and Release]



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 5

TITLE

CEO/General Manager’s Report

SUBMITTED FOR: CEO/General Manager Report

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 6A

TITLE

Commission Reports

SUBMITTED FOR: Commission Business

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 6B

TITLE

Commissioner Event Calendar

SUBMITTED FOR: Commission Business

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

List Attachments:

Commissioner Event Calendar

Commissioner Event Calendar – 2024

August 2024

August 7 - 9:

Public Power Council/PNUCC Meetings
Portland, OR/Virtual
(Logan/Olson/Wolfe)

August 7:

PUD Safety Days
Everett, WA 8:30 a.m. – 12:00 p.m.
(Logan/Olson)

August 23:

Evergreen State Fair
Monroe, WA 10:00 a.m. – 2:00 p.m.
(Logan)

August 26:

Evergreen State Fair
Monroe, WA 10:00 a.m. – 2:00 p.m.
(Olson)

August 30:

Lynnwood Light Rail Grand Opening
Lynnwood, WA ~~4:00 p.m.~~ 11:00 a.m. – 8:00 p.m.
(Olson/Wolfe)

August 2024

Commissioner Event Calendar – 2024

September 2024

September 4 - 6:
Public Power Council/PNUCC Meetings
Portland, OR

September 2024

Commissioner Event Calendar – 2024

October 2024

October 2 - 3:

Public Power Council Meetings
Portland, OR

October 4:

PNUCC Meeting
Virtual

October 23:

EASC State of the Station
Everett, WA 11:00 a.m. – 1:00 p.m.
(Logan/Olson/Wolfe)

October 2024

Commissioner Event Calendar – 2024

November 2024

November 6 - 8:

Public Power Council/PNUCC Meetings
Portland, OR

November 2024

Commissioner Event Calendar – 2024

December 2024

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December 2024

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****For Planning Purposes Only and Subject to Change at any Time****

2024 Treasury, Budget, and Project Status Report

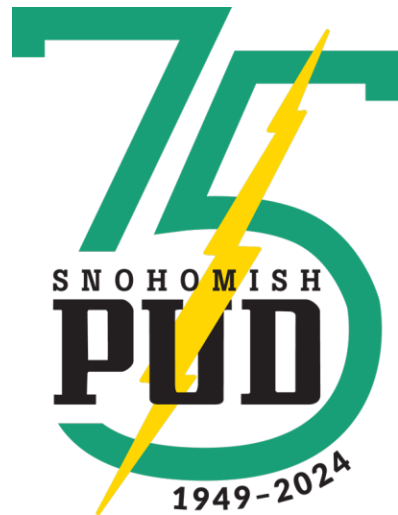
Report to the Board of
Commissioners

August 20, 2024



Highlights June 2024

Operating revenues and expenses in June closely matched the budget, resulting in minimal changes to the year-end forecast.



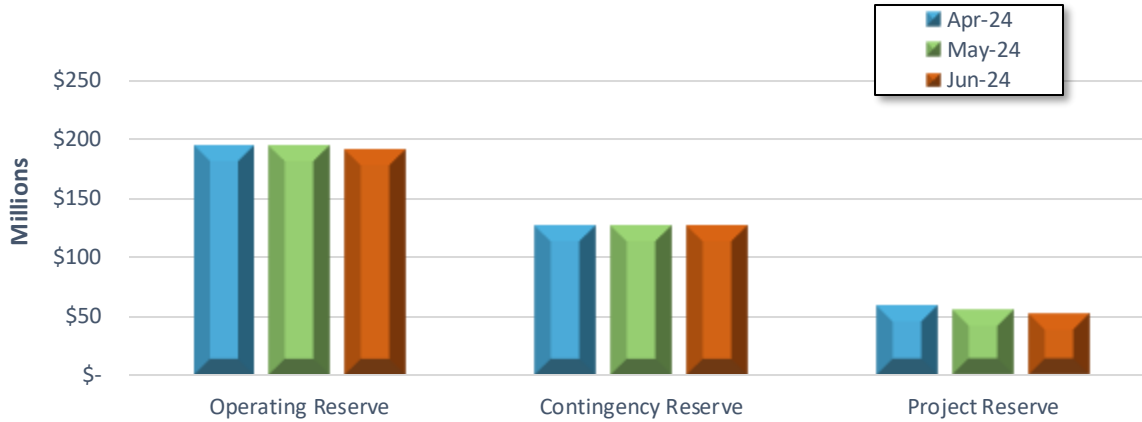
Electric System Treasury Report

Key Performance Indicators

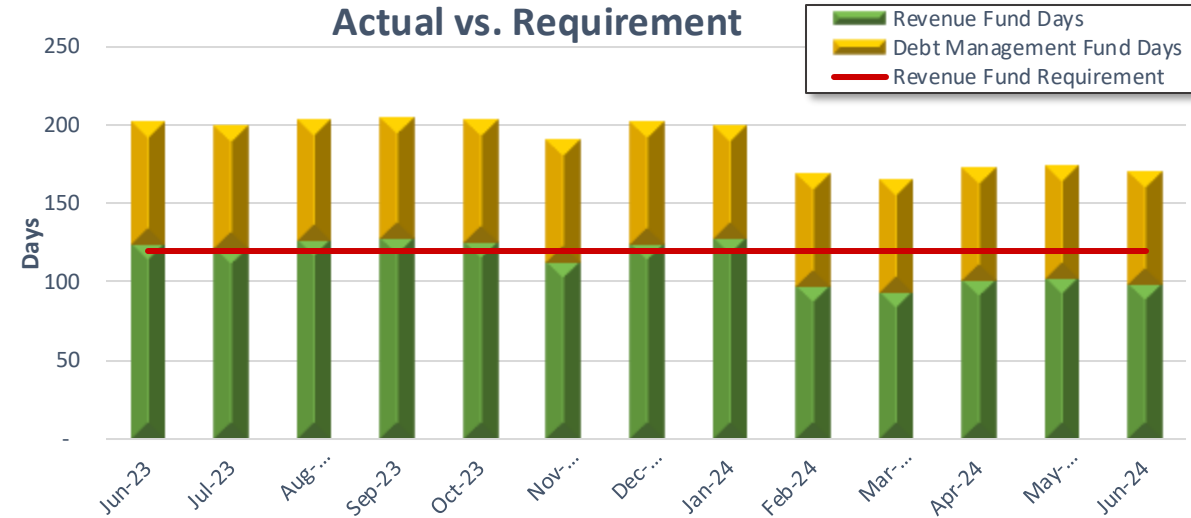
Revenue Fund
Days Cash on Hand
 06/30/2024: 98 Days
 Requirement: 120 Days

Return on Investments
 06/30/2024: 3.93%
 06/30/2023: 2.90%

Investment Portfolio Balance Trends by Month Prior Four Months



Days Cash on Hand Actual vs. Requirement



- The portfolio decreased by \$39 million since December 31, 2023, primarily due to significant wholesale market energy purchases made from the Operating Reserve in the first quarter, and the payment of interest on debt in June 2024.
- Proceeds received from the 2022 bond issuance, held in the Project Reserve, are transferred to the Operating Reserve after eligible capital expenditures are paid.
 - \$17.9 million of bond funds have been transferred from the Project Reserve to the Operating Reserve through June.
 - \$47 million of bond funds remain to be spent and will be transferred to the Operating Reserve through July 2025.

- The Revenue Fund (within the Operating Reserve) decreased \$4 million in June due primarily to disbursement activity outpacing receipts, consistent with lower customer consumption in the summer months.
- The Days cash on hand for the combined Operating Reserve is reported above. The Debt Management Fund is expected to be combined with the Revenue Fund through Resolution in the Fall.
- The average return on District investments continues to rise as investments are made at favorable interest rates observed in the current market environment.
 - \$8.3 million of cash interest income has been earned year to date, compared to \$6.8 million through June 2023.

Electric System Budget and Forecast

Highlights Through June 2024

- **Energy Retail Sales** are expected to be higher than budget due to higher loads and larger than budgeted rate increase.
- **Energy Wholesale Sales** are higher than budget due to extreme market conditions in January. This has helped to partially reduce the impact of the higher market purchases incurred in the same month.
- **Other Operating Revenues** reflect unbudgeted revenue related to the RDC (Reserves Distribution Clause) from BPA.
- **Purchased Power** results reflect substantially higher market purchases in January due to extreme weather and market events.
- **Operations & Maintenance** costs reflect additional Transmission and Ancillary costs in January due to the extreme weather events. Departmental O&M spending is expected to be closely aligned with budgets by year-end.

	(\$000's)		(\$000's)	
	YTD Budget through June	YTD Results through June	2024 Budget	2024 Projection
Operating Revenues				
Energy Retail Sales	\$ 365,955	\$ 374,686	\$ 681,891	\$ 696,576
Energy Wholesale Sales	46,011	56,574	87,017	97,581
Other Operating Revenues	17,688	23,375	35,377	44,281
Total Operating Revenues	\$ 429,654	\$ 454,635	\$ 804,285	\$ 838,438
Operating Expenses				
Purchased Power	\$ 187,396	\$ 240,649	\$ 386,240	\$ 438,101
Operations & Maintenance	146,679	154,690	293,357	295,510
Taxes	22,808	23,688	42,500	44,937
Depreciation	33,409	33,540	66,818	66,871
Total Operating Expenses	\$ 390,292	\$ 452,567	\$ 788,914	\$ 845,420
Net Operating Income	\$ 39,362	\$ 2,068	\$ 15,371	\$ (6,983)
Interest Income & Other	8,613	11,401	17,226	20,528
Interest Charges	(9,374)	(8,811)	(18,747)	(18,418)
Contributions	17,392	14,450	34,785	33,843
Net Income	\$ 55,993	\$ 19,108	\$ 48,634	\$ 28,970
Capital Expenditures	\$ 75,225	\$ 75,569	\$ 149,589	\$ 175,347

Capital variance explanations on subsequent slides

Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$16,489	\$14,676	\$32,979	\$34,199

Substation:

In 2024, there are twenty-two substation projects in various stages of design with ten slated for construction this year (4 major, 6 minor). **New:** Jennings Park substation: electrical construction underway; to be energized Q4 2024. Crosswind Substation: In design; civil construction starts July 2024; energize Q3 2025. **Upgrades:** Camano Substation rebuild: civil construction underway; energize Q3 2025. Clearview Substation: switchgear replacement Q2 – Q4 2024.

System Reliability:

Six Substation System Reliability projects are planned for 2024. Four are complete and two are in design. Others: The final removal of the MESA-2 battery, (estimated cost \$3.3M unbudgeted), has started and will finish in early Q4 2024.

Telecom:

The South County fiber diversity and Stanwood-to-Camano fiber projects were completed early Q1 2024 and the AMI network deployment is on track to be completed by the end of the year. Telecom will deploy 29 sites of the new Next Generation transport network by Q3 2024 and 12 of 17 sites for the Radio Replacement project by Q4 2024. A critical fiber transport system between the Operations center and ARDC (Arlington Data Center) will be upgraded by Q3 2024 to provide additional bandwidth for IT Networks.

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$22,975	\$24,586	\$45,950	\$54,458

Transmission and Distribution Projects:

Approximately 313 bad order poles and 2.7 miles of depreciated cable have been replaced to date in 2024. Underground relocation associated with the County's Larch Way/Locust Way roundabout project was completed in Q1 2024, as was the final segment of the Ballinger Substation 5th Feeder. A relocation project in support of Lynnwood's new overpass project at Poplar Way is expected to be constructed this summer. We are projecting to be over budget due to a backlog of bad order poles, Twin City design work pushed from 2023, and more reimbursable work than planned.



Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$9,846	\$12,634	\$19,693	\$23,750

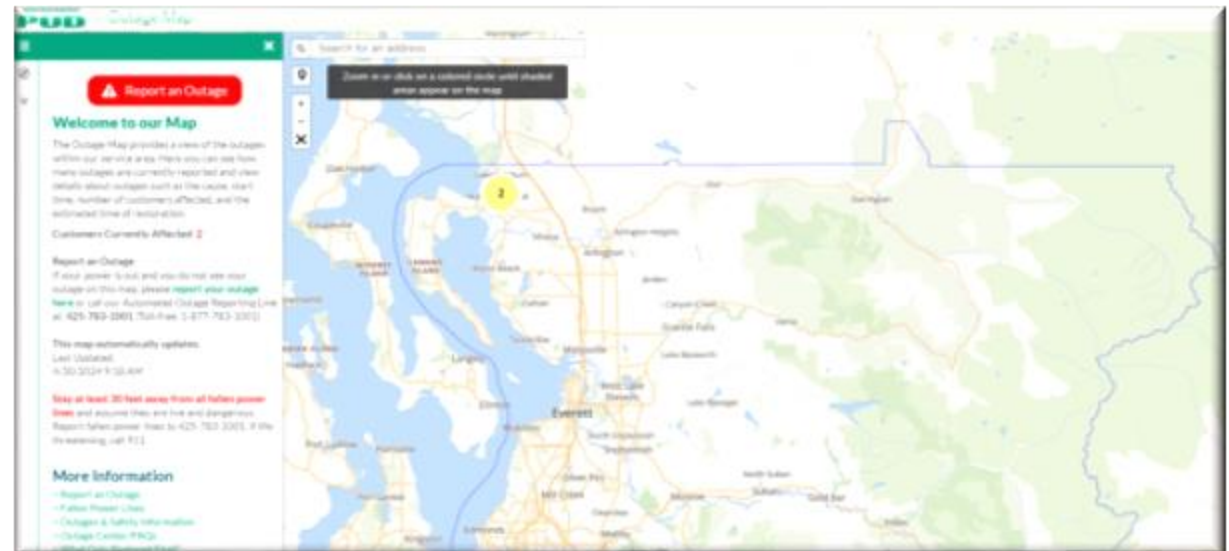
Regional Design and Construction:

Budget over YTD due to some large customer reimbursable projects (Cathcart Crossing, Smokey Point Apartments).

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$2,750	\$3,568	\$5,500	\$6,846

Emergency Work and Major Storms:

Slightly higher than expected work was incurred YTD in addition to some reclassification of dollars from Operating and Maintenance to Capital.



Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$8,718	\$5,454	\$17,439	\$16,318

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$366	\$1,203	\$732	\$2,190

Connect Up Program:

The AMI Network deployment is at 95% with final sites expected to finish by early 2025. Electric meter deployment has exceeded 25k meters (~6% of total) and is currently focused on the Hwy 2 corridor. Water deployments are over 7k meters (~28% of total). Electric meter supply remains the biggest challenge to faster deployment.

Information Technology Systems:

The District’s network, computer, and storage infrastructure requires regular investments to remain reliable, secure, compliant, and maintainable. IT will spend the entire capital budget by the end of the year to keep infrastructure up to date. The forecast includes strategic and operational technology projects happening across the District such as the KloudGin Schedule & Dispatch and Energy Services Platform, as well as the procurement of additional data storage hardware due to increasing District growth. The variance between the budget and the forecast is primarily due to GASB 96 accounting standards/rules regarding capitalization of cloud/software-as-a-service software.

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$4,401	\$3,969	\$8,801	\$8,947

Transportation:

The Transportation Services team is striving to maintain budget compliance while continuing to deal with extended manufacture lead times, supply chain issues and unforeseen cost fluctuations.

Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$8,691	\$9,168	\$17,382	\$17,859

Facilities - North County Local Office:

The new Community Office is still under construction. We are working cross-functionally with groups across the District for system set up and other functional details. The office is tentatively set to open in October.

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$700	\$385	\$1,401	\$9,222

Facilities - Other Projects:

- We have several projects in flight including:
- Masterplan
 - Warehouse repair
 - Warehouse painting
 - Design for EB HVAC upgrades
 - East County – The forecast has been updated to reflect a potential property purchase in Q3 2024.



Generation System Budget and Forecast

- **Wholesale Sales** to Electric are lower than budget due to the timing of capital projects early in the year, we are currently forecasting to be under budget by year end.
- **Generation through June:** 239,991 MWh; precipitation over last 12-months 89% of average.



	(\$000's)		(\$000's)	
	YTD Budget through June	YTD Results through June	2024 Budget	2024 Projection
Operating Revenues				
Wholesale Sales	\$ 13,298	\$ 11,599	\$ 26,595	\$ 24,897
Other Operating Revenues	-	339	-	339
Total Operating Revenues	\$ 13,298	\$ 11,939	\$ 26,595	\$ 25,236
Operating Expenses				
Operations & Maintenance	\$ 4,631	\$ 5,166	\$ 9,262	\$ 9,798
Taxes	49	51	98	102
Depreciation	3,081	3,136	6,161	6,217
Total Operating Expenses	\$ 7,761	\$ 8,353	\$ 15,521	\$ 16,117
Net Operating Income	\$ 5,537	\$ 3,585	\$ 11,074	\$ 9,120
Interest Income & Other	498	713	996	1,211
Interest Charges	(1,908)	(1,541)	(3,817)	(3,450)
Contributions	25	31	50	56
Net Income	\$ 4,152	\$ 2,789	\$ 8,303	\$ 6,938
Capital Expenditures	3,509	1,143	7,018	4,652

Generation System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$3,509	\$1,143	\$7,018	\$4,652

Jackson Switchyard:

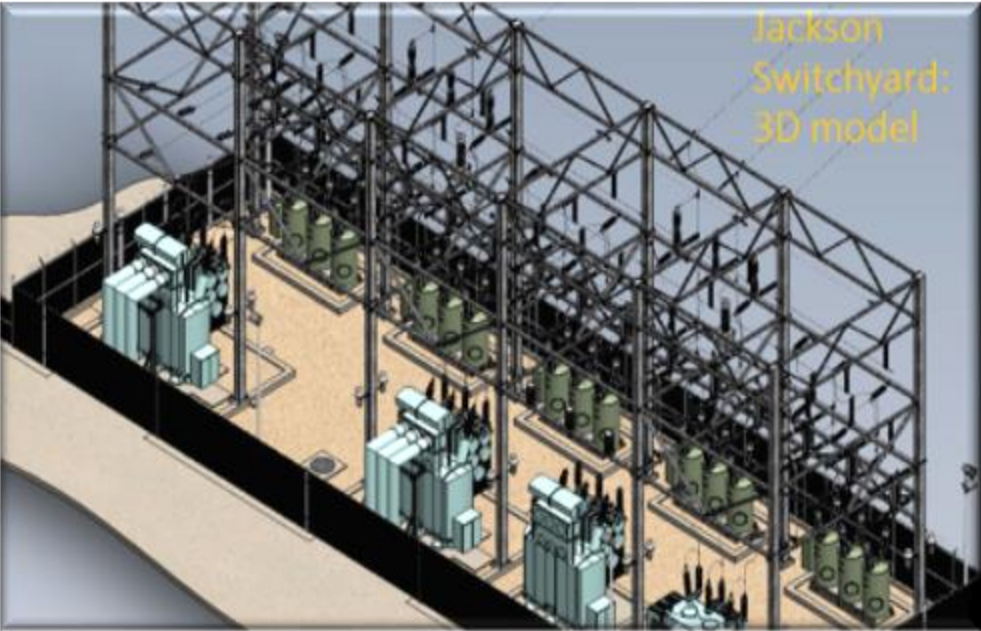
Completed procurement specifications to Contracts for new Transformers. Will advertise in June 2024 for award Dec. 2024, delivery/install in 2027-28.

Protective Relays 115kV:

Generation and Substation Construction have procured relays and are in process of assembling panels to be installed during the September 2024 shutdown.

Unit 3 / Unit 4 Valve Replacements:

We are assembling vendor quotes and specifications to advertise for new 500-psi 30-inch ball valves in Q3 2024.



Water System Budget and Forecast

Highlights Through June 2024

- Water Retail Sales are trending close to budget.
- Water Wholesale Sales are slightly under budget due to City of Snohomish and other wholesale customers with lower consumption.
- Purchased Water is under budget due to less water needing to be purchased.
- Contributions are lower than budget due to less developer activity in the service area.

	(\$000's)		(\$000's)	
	YTD Budget through June	YTD Results through June	2024 Budget	2024 Projection
Operating Revenues				
Water Retail Sales	\$ 7,252	\$ 7,029	\$ 14,503	\$ 14,280
Water Wholesale Sales	334	319	668	653
Other Operating Revenues	189	183	377	372
Total Operating Revenues	\$ 7,775	\$ 7,531	\$ 15,548	\$ 15,305
Operating Expenses				
Purchased Water	\$ 2,086	\$ 1,559	\$ 4,171	\$ 3,707
Operations & Maintenance	4,894	4,852	9,787	11,056
Taxes	387	379	773	765
Depreciation	1,915	1,844	3,830	3,760
Total Operating Expenses	\$ 9,282	\$ 8,634	\$ 18,561	\$ 19,288
Net Operating Income	\$ (1,507)	\$ (1,103)	\$ (3,013)	\$ (3,983)
Interest Income & Other	95	992	191	1,088
Interest Charges	(534)	(463)	(1,069)	(998)
Contributions	2,355	847	4,711	3,202
Net Income	\$ 409	\$ 273	\$ 820	\$ (691)
Capital Expenditures	5,808	3,261	14,128	11,578

Water System Project Status Reports (\$000's)

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$5,808	\$3,261	\$14,125	\$11,578



Projects in Progress:

- Warm Beach Well #4 construction started May 20th. Interwest Construction, Inc. (ICI) has 154 calendar days to complete. ICI is currently working on the demolition phase.
- Kayak Reservoir 2 Pre-Con was June 12th and T. Bailey would like to pour foundation in August if all permits are issued. 300 calendar days in the contract. Estimated completion March 2025.
- Lake Stevens Treatment Plant is with Contracts and currently working on permitting with the City of Lake Stevens. Advertisement will be after all permits are secured.
- Marine Drive Water Main Extension was awarded to B&L Utility, Inc. Construction commenced in June with a completion date on or before August 30th.
- Soper Hill Road Water Main Replacement is anticipated to advertise for bid in July and award in July. 60 calendar days to complete the project.
- Jordan Creek Bridge Water Main Relocation's preliminary planset was sent over to Snohomish County in June, final planset in August with the project set to bid in September as an Interlocal Agreement (ILA) with the Snohomish County project.
- Burn Road Reservoir is in design phase at 60% complete with permitting later this year.
- AMI / Connect Up Water continues to move forward with deployment. Approx. 30% complete.



BUSINESS OF THE COMMISSION

Meeting Date: August 20, 2024

Agenda Item: 7A

TITLE

Governance Planning Calendar

SUBMITTED FOR: Governance Planning

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda.

The Planning Calendar is enclosed for Board review.

List Attachments:
Governance Planning Calendar

Governance Planning Calendar – 2024

To Be Scheduled

- ~~Cap and Invest Consignment Revenue Allocation Policy Canceled per staff~~

To Be Scheduled

- Reserves Update

Governance Planning Calendar – 2024

August 6, 2024

Morning Session:

- Media

Afternoon Session:

- Monitoring Report:
 - Asset Protection Monitoring Report
- Governance Planning Calendar

August 20, 2024

Morning Session:

- Legislative
- Strategic Plan – Quarterly Update
- SnoSMART Update

Afternoon Session:

- Public Hearing:
 - 2025 Preliminary Budget – Report of Filing and Notice of Public Hearing
 - 2nd Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

Governance Planning Calendar – 2024

September 3, 2024

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

September 17, 2024

Morning Session:

- Legislative
- Pole Attachment Rates
- Diversity, Equity, & Inclusion Initiative Update

Afternoon Session:

- Public Hearing and Action:
 - Disposal of Surplus Property – 4th Quarter
- Governance Planning Calendar

Governance Planning Calendar – 2024

October 7, 2024

Morning Session:

- Media
- Connect Up Quarterly Update

Afternoon Session:

- Public Hearing:
 - Open 2025 Proposed Budget Hearing
 - Pole Attachment Rates
- Governance Planning Calendar

October 22, 2024

Morning Session:

- Legislative
- Energy Risk Management Report
- Water Supply Update

Afternoon Session:

- Public Hearing and Action:
 - Pole Attachment Rates
- Governance Planning Calendar

Governance Planning Calendar – 2024

November 5, 2024

Morning Session:

- Media
- Strategic Plan – Quarterly Update (Questions Only)

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2025 Proposed Budget
- Monitoring Report:
→3rd Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

November 19, 2024

Morning Session:

- Community Engagement
- Legislative

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2025 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2025
- Governance Planning Calendar

Governance Planning Calendar – 2024

December 3, 2024

Morning Session:

- Media
- Connect Up Quarterly Update
- Audit Activity Update

Afternoon Session:

- Public Hearing and Action:
 - Adopt 2025 Budget
- Monitoring Report:
 - Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2025
- Proposed 2025 Governance Planning Calendar

December 17, 2024

Morning Session:

- Legislative

Afternoon Session:

- Public Hearing and Action:
 - Disposal of Surplus Property - 1st Quarter 2025
 - Confirm Final Assessment Roll for LUD No. 67
- Adopt 2025 Governance Planning Calendar

Governance Planning Calendar – 2024

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30	31			

February

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March

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31						

April

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30						

July

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August

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September

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29	30					

October

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November

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

For Planning Purposes Only and Subject to Change at any Time