

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

August 20, 2024

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Legislative. Director Government & External Affairs Kim Johnston introduced Senior Manager Energy Services & Customer Innovations Jeff Feinberg who provided an update on the Washington Families Clean Energy Credit.

B. Strategic Plan Quarterly Update

Senior Program Manager Laura Lemke provided a semi-annual update on the 2023-2027 Strategic Plan implementation. Information included Key Performance Metrics, Q1-Q2 2024 Key Achievements, and Q2 2024 Key Achievements by Strategic Objective.

C. Contingency Services

Senior Manager Power Scheduling Rhyan Kyle provided a presentation on Contingency Services. Information included an overview of Contingency Services and a planned approach to Contingency Service contracts.

The next steps include bringing forward a package of contracts to the Board in September 2024 with the expectation that contingency service provisions would be available starting October 1, 2024.

The meeting recessed at 9:55 a.m. and reconvened at 10:00 a.m.

D. SnoSMART Commission Program Overview

Program Director Kevin Lavering provided a presentation on the SnoSMART Program. Information included a program overview of the grant background, goals and scope, the team, program components, schedule and budget, and planned resolution.

The next steps included returning for approval of a resolution at a September Commission meeting and a planned program update to the Board in January 2025.

The meeting recessed at 10:35 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items****2. COMMENTS FROM THE PUBLIC**

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of Minutes for the Special Meeting of August 1, 2024, and the Regular Meeting of August 6, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 24-1473-SC Jackson Powerhouse Switchyard Coating Repair
Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500092979 with Clary Longview Ford

Amendments:

None

Sole Source Purchase Recommendations:

Purchase Order No. 4500093003 with S & C Electric Company

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2242537 with Robert Half International Inc.

dba Accountemps

Contract Acceptance Recommendations:

None

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee to Execute Separation Agreements Between Individual Members of the Customer Energy Services Department's Meter-2-Cash Team and Public Utility District No. 1 of Snohomish County

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Special Meeting of August 1, 2024, and the Regular Meeting of August 6, 2024; 3B – Bid Awards, Professional Services Contracts and Amendments; 3C - Consideration of Certification/Ratification and Approval of District Checks and Vouchers; and 3D – Resolution No. 6184 authorizing the CEO/General Manager or his designee to execute separation agreements between individual members of the Customer Energy Services Department's Meter-2-Cash Team and Public Utility District No. 1 of Snohomish County.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. 2025 Preliminary Budget – Report of Filing and Notice of Public Hearing

A motion unanimously passed approving the proposed Notice of Public Hearing for the 2025 Preliminary Budget as presented in the packet (October 7, 2024, November 5, 2024, November 19, 2024, and December 2, 2024).

- B. Consideration of a Motion Accepting the 2nd Quarter 2024 Financial Conditions and Activities Monitoring Report

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on the 2nd Quarter 2024 Financial Conditions and Activities Monitoring Report.

A motion unanimously passed accepting the 2nd Quarter 2024 Financial Conditions and Activities Monitoring Report.

- C. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute Second Employee Retention Agreements With the Employees of the District Power Scheduling Department and the International Brotherhood of Electrical Workers, Local No. 77

A motion unanimously passed approving Resolution No. 6185 authorizing the CEO/General Manager or his designee on behalf of Public Utility District No. 1 of Snohomish County, to execute second employee retention agreements with the employees of the District Power Scheduling Department and the International Brotherhood of Electrical Workers, Local No. 77.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

6. COMMISSION BUSINESS

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

- C. 2024 Treasury, Budget, Forecast, and Major Project Status Report – June

Staff responded to questions on the 2024 Treasury, Budget, Forecast, and Major Project Status Report.

7. GOVERNANCE PLANNING

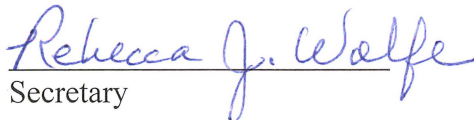
A. Governance Planning Calendar


There were no changes to the Governance Planning Calendar.

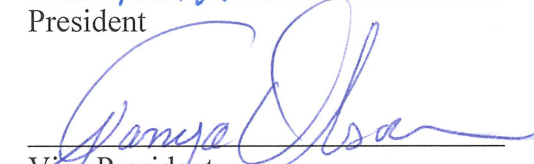
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of August 20, 2024, adjourned at 2:07 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 3rd day of September, 2024.


Secretary


President


Vice President