

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

September 3, 2024

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich (virtually) and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Other. There were no other reports.

B. Cash Reserves Policy Updates

Chief Financial Officer Scott Jones and Manager Treasury and Financial Risk Lauren Way briefed the Board on the recommended changes to the Electric, Generation and Water System Reserve Policies. Other Updates included information on the Post Employment Benefit Fund, Self-Insurance Fund and other Multiple Funds.

The next steps would be to return at the September 17, 2024, Commission Meeting for approval.

EXECUTIVE SESSION

The Regular Meeting recessed at 10:40 a.m. and reconvened at 10:45 a.m. into Executive Session to discuss the legal risk of current practice or proposed action, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners, Sidney Logan, Tanya Olson, and Rebecca Wolfe; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Clerk of the Board Allison Morrison; and other District staff. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 11:03 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich (virtually) and Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items****2. RECOGNITION/DECLARATIONS**

- A. Employee of the Month for September – Jenny Zimmerman

Jenny Zimmerman was recognized as the Employee of the Month for September.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA

- A. Approval of Minutes for the Regular Meeting of August 20, 2024

- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Contract No. CW2254901 with Clean Harbors Environmental Services, Inc.

Amendments:

None

Sole Source Purchase Recommendations:

Purchase Order No. 4500093003 with S&C Electric Company

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2234812 with Open Text, Inc.

Miscellaneous No. CW2243135 with US Department of Interiors

Miscellaneous No. CW2243188 with US Department of Interiors

Contract Acceptance Recommendations:

Public Works Contract No. CW2252533 with A & R Solar

- C. Consideration of Certification/Ratification and Approval of District Check and Vouchers.
- D. Consideration of a Resolution Changing the Reporting Relationship of the Clerk of the Board and Repealing Prior Resolutions or Portions of Resolutions in Conflict With the Effective Language and Terms of This Resolution.
- E. Consideration of a Resolution Eliminating the Position of Commission and Executive Services Director.

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of August 20, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments; 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers; 4D - Resolution No. 6186 changing the reporting relationship of the Clerk of the Board and repealing prior resolutions or portions of resolutions in conflict with the effective language and terms of this resolution; and 4E - Resolution No. 6187 eliminating the position of Commission and Executive Services Director.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Approving, Ratifying, and Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute a Separation Agreement and General Release With a District Employee

A motion unanimously passed approving Resolution No. 6188 approving, ratifying, and authorizing the CEO/General Manager or his designee, on behalf of Public Utility District No. 1 of Snohomish County, to execute a separation agreement and general release with a District employee.

- B. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County to Execute a Resource Management , and Associated Task Orders With The Energy Authority, Inc

A motion unanimously passed approving Resolution No. 6189 authorizing the CEO/General Manager or his designee, on behalf of Public Utility District No. 1 of Snohomish County to execute a resource management, and associated task orders with The Energy Authority, Inc

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. July 2024 District Performance Dashboard

There were no questions on the July 2024 District Performance Dashboard.

D. 2024 Treasury, Budget, Forecast, and Project Status Report – July

There were no questions on the 2024 Treasury, Budget, Forecast, and Project Status Report – July.

8. GOVERNANCE PLANNING

A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of September 3, 2024, adjourned at 1:54 p.m.

Approved this 17th day of September, 2024.

Rebecca J. Walpe
Secretary

[Signature]
President

[Signature]
Vice President