

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

September 17, 2024

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Other. There were no other reports.

B. 2025 Pole Attachment Rates

Principal Economist Felicie Ng and Lead Joint Use and Permits Specialist Beth Haskin updated the Board on the new pole attachment rates that would go into effect on January 1, 2025.

The next steps would be a Public Hearing at the October 7, 2024, Commission Meeting and a Public Hearing and Action at the October 22, 2024, Commission Meeting.

C. Snohomish PUD's Journey to Inclusive Excellence

Chief Executive Officer, Rootworks, LLC. Sherelle Gordon provided an overview of Snohomish County PUD's inclusion efforts. Information included Executive Leadership's commitment to inclusion, organizational assessment findings, and the collaborative approach taken.

The Board concurred on having a DEI education workshop during the next governance policies review session/retreat.

D. Easement From the Port of Everett for Hat Island Submarine Cable

Senior Manager, Transmission & Distribution, System Operations & Engineering Mark Flury provided a presentation on an Easement from the Port of Everett for the Hat Island Submarine Cable. Information included power supply background, the proposed permanent easement and the proposed temporary construction easement.

The next step would be a Public Hearing and Action at the October 7, 2024, Commission Meeting.

The meeting recessed at 9:47 a.m. and reconvened at 9:55 a.m.

E. Discretionary Purchased Water Cost Adjustment Language

Manager, Water Utility Business Services Christina Arndt provided a presentation on the discretionary purchased water cost adjustment language. Information included background details, the current process, the purpose of the adjustment clauses, the discretionary adjustment and the proposed cost adjustment clause.

The next step would be to return at the October 7, 2024, Commission Meeting for approval.

The meeting recessed at 10:05 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. RECOGNITION/DECLARATIONS

- A. Consideration of a Resolution Recognizing and Designating the Week of October 7 Through October 11, 2024, as Customer Service Appreciation Week to Honor and Celebrate District Employees for the Outstanding Customer Service They Have Provided Over the Past 12 Months

A motion unanimously passed approving Resolution No. 6190, recognizing and designating the week of October 7 through October 11, 2024, as Customer Service Appreciation Week to honor and celebrate District employees for the outstanding customer service they have provided over the past 12 months.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Gayla Shoemake, Edmonds, WA

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of September 3, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 24-1484-SC with Davey Tree Surgery Company

Formal Bid Award Recommendations \$120,000 and Over:

Request for Proposal No. 23-1411-BP with WaveGuide Networks, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Service Contract No. CW2256266 with Willdan Energy Solutions, Inc.

Professional Service Contract No. CW2256314 with Sherelle Gordon DBA RootWorks, LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2223323 with HDR Engineering, Inc.

Miscellaneous No. CW2237965 with Ocera, Inc.

Miscellaneous No. CW2238675 with MCG Energy Holdings

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of September 3, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING AND ACTION

A. Disposal of Surplus Property – 4th Quarter 2024

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendations that the items were no longer necessary or useful to the District, a motion unanimously passed approving the items listed on Exhibit A and Exhibit B of the Surplus Property Recommendation Report be declared surplus and be sold for high bid or disposed of according to the policy in the 4th Quarter of 2024.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Resolution Modifying the District's Electric System Financial Reserve Policy

A motion unanimously passed approving Resolution No. 6191, modifying the District's Electric System Financial Reserve Policy.

B. Consideration of a Resolution Modifying the District's Water System Financial Reserve Policy

A motion unanimously passed approving Resolution No. 6192, modifying the District's Water System Financial Reserve Policy.

C. Consideration of a Resolution Modifying the District's Generation System Financial Reserve Policy

A motion unanimously passed approving Resolution No. 6193, modifying the District's Generation System Financial Reserve Policy.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

Commissioner Logan proposed a change to the Regular Meeting structure. The Board concurred with the proposal. Commissioner Logan and Clerk of the Board Allison Morrison will work on the details of the proposed changes.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

9. GOVERNANCE PLANNING

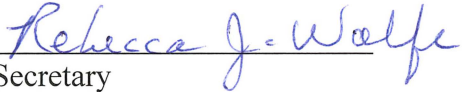
A. Governance Planning Calendar

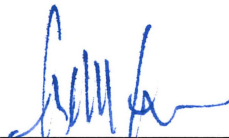
There were no changes to the Governance Planning Calendar.

ADJOURNMENT

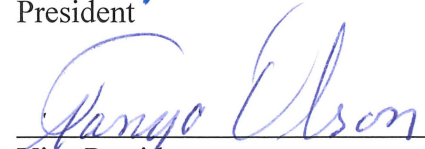
There being no further business or discussion to come before the Board, the Regular Meeting of September 17, 2024, adjourned at 2:01 p.m.

Approved this 7th day of October, 2024.


Secretary



President



Vice President