

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
Everett Headquarters Building, 2320 California Street
Zoom Online Platform Option Available**

October 22, 2024

CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room

Virtual Meeting Participation Information

Join Zoom Meeting:

- Use link
<https://us06web.zoom.us/j/81835613784?pwd=Fh6CtQ8wJEyyVJ5w0B8caENNfVxqhr.1>
- Dial in: (253) 215-8782
- Meeting ID: 818 3561 3784
- Passcode: 537012

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

- A. Updates
 - 1. Other
- B. [Retiree Benefit Program](#)
- C. [North County Community Office Update](#)
- D. [Water Supply Update](#)
- E. [Energy Risk Management Report](#)
- F. [2025 Load Forecast](#)

RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation

2. COMMENTS FROM THE PUBLIC

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand.”

Continued →

3. CONSENT AGENDA

- A. [Approval of Minutes for the Regular Meeting of October 7, 2024](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

4. PUBLIC HEARING AND ACTION

- A. [Consideration of a Resolution Approving Increased Fees Payable by Licensees of Space on District Utility Poles](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. [Consideration of a Resolution Approving and Adopting a Wildfire Mitigation Plan for Public Utility District No. 1 of Snohomish County](#)

6. CEO/GENERAL MANAGER REPORT

7. COMMISSION BUSINESS

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)

8. GOVERNANCE PLANNING

- A. [Governance Planning Calendar](#)

ADJOURNMENT

October 23, 2024

Economic Alliance of Snohomish County (EASC) State of the Station - Everett, WA
11:00 a.m. – 1:00 p.m.

October 23 - 25, 2024

Energy Northwest Board (ENW) Meeting - Richland, WA

The next scheduled regular meeting is November 5, 2024

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at www.snopud.com. For additional information contact the Commission Office at 425.783.8611.



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 1

TITLE

CEO/General Manager’s Briefing and Study Session

SUBMITTED FOR: Briefing and Study Session

| | | |
|----------------------------------|--------------------|---|
| CEO/General Manager _____ | John Haarlow _____ | 8473 _____ |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: _____ | | |
| Estimated Expenditure: _____ | | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.

List Attachments:

CEO/General Manager’s Briefing and Study Session attachments



Retiree Benefit Program

Dana Follow - Senior Manager

October 22, 2024

Agenda

- Overview of Retiree Benefit Program/Document
- Future approval of Commission Resolution on November 5, 2024

Retiree Benefit Program Document

- Umbrella document that sets forth retiree benefit elements, including eligibility, covered plans, and guidelines around mid-year benefit changes allowed, etc.
- Consolidates Retiree Benefit Program provisions from variety of Commission resolutions spanning decades into one comprehensive program document
- Many draft attempts in last 14 years; document was never finalized

Retirement Education Materials

Past

Since 2018

MEMORANDUM
 TO: 2019 Prospective Retiree – For Employees Hired Prior to July 1, 2009
 FROM: Marlene Hill-Iverson 425.783.8209 / Cheri Nelson 425.783.8483 – Employee Resources

The following information will assist you in preparing for your retirement from the District. By Commission resolution, retiree is defined as "a person whose termination from the District resulted from a notice to the District of the employee's intent to retire and that retirement, under the Public Employees' Retirement System or any retirement system established by the Commission, occurred immediately upon termination."

If you have additional questions or concerns, feel free to contact Employee Resource Coordinators Marlene Hill-Iverson or Cheri Nelson. If applicable, your Domestic Partner (SRDP) is also encouraged to participate in this process.

RETIREMENT SYSTEM INQUIRY – OFFICIAL RETIREMENT ESTIMATE
 The first step in the retirement process is to contact the Public Employees' Retirement System (PERS) at least six months prior to your projected retirement date to verify your eligibility and that date. You can do this two ways: 1) by requesting an official retirement account access, or 2) by calling PERS toll free at 1-800-547-6657 and ask Retirement Services Analyst who will prepare an official retirement estimate projected retirement date. You will need to provide the following information:

- Your name, Social Security Number, and mailing address
- Your anticipated date of retirement
- The birth date of your beneficiary for estimates on survivorship option survivorship benefit. Option 3 is 50% survivorship benefit, and Option survivorship benefit)

If you have military service, you must send a copy of your military discharge to receive a determination on that service. PERS Plan 1 members, please note benefit amount does not include any balloon payment.

Your retirement estimate will reflect your projected retirement date and an item retirement benefit options. Each of your retirement benefit options will reflect a retirement benefit amount you could expect to receive. Upon receipt of your year ER Retirement Coordinator a copy to provide confirmation of your elig

APPLICATION FOR RETIREMENT
 At the time you request your retirement estimate you may also request Retirement information packet to be mailed to you for completion in hard copy also be completed online through online account access. If you prefer to complete ask the analyst for instructions. The hard copy application must be signed by if married or in a State Registered Domestic Partnership, by the spouse or s

W:\BENEFITS\Retiree\Prospective Retiree Memo\2019 Prospective Retiree Memo - Hired Prior to 7/1/09 Rev. 11

Before You Retire

It's never too early to start planning!

- Involve your spouse or significant other in your retirement and financial planning.
- Determine what you will need financially to retire:
 - Talk to a tax expert
 - Talk to a financial planner
- Make an appointment with a Deferred Compensation Plan Retirement Plan Specialist (see FAQs on page 4)
- Attend a Washington State Department of Retirement Systems (DRS) Retirement Planning Seminar
- Determine when you are eligible to retire under the Washington State Public Employees Retirement System (PERS) plan (see FAQs on page 3 and 4).
- Review your Deferred Compensation Plan (401(k) and 457 Plans) quarterly statements and your PERS Plan annual statement and service credit detail (see Useful Resources on page 5 and 6).
- Choose the effective date of your PERS retirement (must be the beginning of a month) and consider the impact on the timing of your first PERS cost-of-living adjustment (COLA). COLAs are issued July 1 of every year following your first full year of retirement. For example, if you retire effective 6/1/2015, your first COLA would be issued 7/1/2015.
- Review the Prospective Retiree Memo on the Employee Resources (ER) website for an overview of benefits available upon retirement.

- PERS 2 and PERS 3 members to be paid for all Paid Time Off (PTO) earned but not taken (leave-out) prior to your retirement date adjusted by a "leave-out" prior to your retirement date.
- PERS 1 members, be aware balance exceeding 240 hours out of all PTO/VAC hours on their ESL balance.
- Vacation/Sick Leave: Prorated transferring from the Vacation/Extended Sick Leave (VSL) or retirement, whichever Open Enrollment is available with a July 1 effective date.
- Consider your Medicare options: Medicare eligibility and date in Medicare Part D and/or a 1 (see Useful Resources on page 5 and 6).
- Contact Social Security if you are approaching age 62. Note: Social Security will not issue amount (not an estimate) Security benefit.
- Ensure your District personal (pliable), and PERS records day, address, etc.).

Once You've Decided to Retire

- Contact a PERS Retirement Services Analyst six months prior to your projected retirement date to request an official retirement estimate. Send a copy of your estimate to an ER retirement coordinator. At the time you request your retirement estimate you have the option to have a paper application for Retirement packet mailed to you for completion. Alternatively, once your estimate is complete, you can complete the retirement application using your personal online account access on the DRS website under "Your Retirement Account" and by clicking on "Apply for Retirement."
- Meet with an ER Retirement Coordinator approximately six months before your PERS retirement date to determine your options for PTO/VAC and ESL, estimate

- your last day at work and on Program options.
- Determine if you can reduce your final paycheck.
- Determine whether you will up to your retirement date or
- Determine how you will submit complete your A ment online or by paper the DRS about 90 days before your PERS retirement of printed copy to an ER retiree

If you retire from the District, there are benefits that you will be eligible to receive that may result in a substantial final paycheck. There is an opportunity at retirement to defer additional dollars from your final paycheck pre-tax into your 401(k) and/or 457 account(s). This guide has been designed to help you understand your salary deferral options on your final paycheck.

We recommend that you contact an Employee Resources Retirement Coordinator approximately six months prior to your selected PERS retirement date to discuss the material provided in this guide.

In order to make a decision about your final salary deferral(s), you first need to understand what the pay elements in your final paycheck are when you retire.

Final Paycheck

You will receive one final paycheck from the District at retirement. Your final paycheck will consist of Regular Pay and may include standard payroll deductions such as benefit deductions, loan payments, or child support payments. You may also have one or all of the final paycheck components combined into your final paycheck:

- Service Pay
- Vacation (VAC) or Paid Time Off (PTO) cash out
- Extended Sick Leave (ESL) cash out

An Employee Resources Retirement Coordinator will provide you with a personalized Service Pay Estimate that will itemize the amount of your estimated Service Pay, and if applicable, VAC, PTO or ESL cash out. You need to combine the estimated amount you expect for your Regular Pay on your final paycheck with the amount provided on your Service Pay Estimate to determine a combined/estimated final paycheck amount.

Mandatory Payroll Deductions

Your final paycheck will also have deductions. Following is a list of mandatory payroll deductions that will be deducted from your final paycheck:

- 6% PERS 1 Member contribution (no PERS 2 and 3 Member contributions).
- 401(k) and/or 457 Pre-tax contributions: Salary deferral amount(s) in place on final paycheck apply.

Countdown to Retirement
 It's never too early to start planning for retirement! This guide will give you practical ideas of how and when to prepare for retirement. Remember, as you get closer to retirement, time frames become more critical!

ENHOMISH COUNTY
PUD
 PUBLIC UTILITY DISTRICT NO. 1

What's Inside?

| | | | |
|---|---|--------------------------------------|----|
| Wisdom for the Ages Countdown to Retirement | 2 | District Retirement Package Overview | 7 |
| DRS/PERS at a Glance Time Off Balances | 5 | District Retiree Benefit Details | 8 |
| Service Pay Incentive Pay Your Final Paycheck Retirement Award/Retirement Party | 6 | Future Benefit Changes/Medicare | 9 |
| | | 401(k) & 457 Plans at a Glance | 10 |
| | | Resources | 11 |

DRS/PERS at a Glance

Online resources at drs.wa.gov! Find general plan information such as retirement eligibility, webinars (live and recorded), etc.

- Log-in/Register for DRS account to view your PERS account information, Steps to Retirement tool, and complete online "Benefit Estimator" to get an idea of your PERS pension!
- PERS normal retirement age is 65. Eligibility for early retirement is based on age and service credit (pension reduction factors apply).
- Official retirement estimate* request (by phone or online) up to one (1) year prior to retirement date. DRS sends the Official Estimate 5-6 weeks before official retirement date (timing is subject to change).
 - Military service: Provide copy of military discharge papers (DD214).
 - Review PERS benefit options: single life and survivorship.
- Review options to purchase annuities.
- Application for Retirement* complete and submit 90 days prior to PERS retirement date.

Mark Your Calendar!
 PERS pension received last day of the month
 July 1, Cost of Living Adjustment (COLA) for PERS 2 & 3 members, if applicable

*Provide copies to your HR Retirement Coordinator.
 District employees are not covered under DRS Public Employee Benefits Board (PEBB) Program or Deferred Compensation Program (DCP). The District administers its own Retiree Benefits Program (see page 8) and Deferred Compensation Plans, 401(k) and 457 (see page 10).

Time-Off Balances

- Option to leave out or cash-out time off balances, 100% of PTO or Vacation and 30% of ESL.
- See Directives 6, 38, 47 and 49 for leave-out rules.

Leave-Out Facts

- During leave-out, you will continue to:
 - Accrue PTO, Vacation, Sick Leave or ESL time-off hours during the months you have 80 eligible paid hours.
 - Be covered on active employee benefits.
 - Earn PERS partial or full service credit depending on hours paid each month.
 - Receive holiday pay, if applicable.
- Once leave-out starts, no other form of leave may be applied for or approved.
- Non-union employees must be actively working on the first work day of March to receive the Pay-For-Performance (PFP) increase.
- PERS 2 or 3 contributions are withheld.

Cash-Out Facts

- You can get a lump-sum payout of your accrued time-off balances (100% PTO or VAC/30% of ESL). See Your Final Paycheck on page 6 for details on deductions.



Countdown to Retirement

Resolutions Related to Retiree benefits/plans

| Year | Resolution # | |
|------|------------------|--|
| 1982 | 2673 | District retiree eligible to continue life & health care immediately retire under PERS |
| 1986 | 3004 | Retiree Life stopped as of 11/25/1986 |
| 1986 | 3022 | Offered \$180 a month for medical or Medicare Supplement Plan. Excess amount in Health Care Reimbursement account, also known as Flexible Spending Account (FSA) |
| 1994 | 4111 | Retiree medical District contribution 75% of most selected plan |
| 2005 | 5224 | Adoption of Health Reimbursement Account (HRA) to replace FSA for retirees |
| 2009 | 5441, 5442, 5447 | <ul style="list-style-type: none"> • New Hires after 7/1/2009 who retire under 65, eligible for medical/vision (full premium) • Retirement Health Savings (RHS) account - District contribution \$50/month • Service Pay – need 120 consecutive months to be eligible |
| 2014 | 5689 | Retiree Life – Premium retiree pays increasing from 2015 (15%) – 2020 (25%) |
| 2024 | 6173 | <ul style="list-style-type: none"> • 5/1/2024 - Upon employee or retiree death, eligible covered family members 100% COBRA subsidy for 12 months for medical and dental • RHS District contribution – 7/1/2024 \$125/Month & 1/1/2026 \$150/Month • Effective 1/1/2025 <ul style="list-style-type: none"> • Rates going from subsidized to real rates and coverage levels to match employees • Hired prior to 7/1/2009, District contribution 75% of medical plan & coverage level |

Retiree Benefit Program

| Hired before 7/1/2009 (Pre 7/1/2009) | Hired after 7/1/2009 (Post 7/1/2009) |
|--|--|
| <p><u>Under age 65</u></p> <ul style="list-style-type: none"> Plans: medical/vision or Health Reimbursement Arrangement (HRA) District contribution: 75% of medical premium or \$180 a month into HRA <p><u>Over age 65</u></p> <ul style="list-style-type: none"> Plan: Health Reimbursement Arrangement (HRA) District contribution: \$180 a month into HRA Retiree Life (stopped as of 11/25/1986) | <p><u>Under age 65</u></p> <ul style="list-style-type: none"> Plans: medical/vision District contribution: none Retirement Health Savings (RHS): can submit for reimbursement for out-of-pocket expenses (including premiums) <p><u>Over age 65</u></p> <ul style="list-style-type: none"> No plans offered RHS: can submit for reimbursement |
| <p>343 active employees*</p> <p>Other Post-Employment Benefit (OPEB) Liability: 2022 Annual Report OPEB \$51.4MM 2023 Annual Report OPEB \$44.1MM</p> | <p>888 active employees*</p> |

*as of October 2024

Retiree Demographics

| | Hired before 7/1/2009 (Pre 7/1/09) | Hired after 7/1/2009 (Post 7/1/09) |
|-----------------|------------------------------------|------------------------------------|
| Retiree Medical | 83 | None enrolled |
| HRA | 643 | Not eligible |
| RHS | Not eligible | 888 Active Employees |
| Retiree Life | 182 | Not eligible |
| Total | 726 Retirees | 888 Active Employees |

*as of October 2024

2021-2024 Retiree Program Changes

- Began offering COBRA Dental upon retirement (up to 18 months)
- Allow retirees to drop spouse or child mid-year for any reason (post-tax premium). Must have qualified life event to add spouse or eligible child mid-year or wait until next Open Enrollment
- These changes were cost-neutral to the District and not adopted via Resolution

2025 Retiree Dental Plans (6173)

- New Delta Dental plans (Standard & Premium) – not through our Retiree Benefit Program (fully insured)
- Retirees will pay premiums directly to Delta Dental
- Communications:
 - Mailing: Retiree Delta Dental plans flyer & rates to 700+ Retirees
 - Presentation: October 30, 2024, at 1:00 p.m. - Auditorium, HR Benefit team & Delta Dental representative

2025 Retiree Program Changes (6173)

- If retiree passes away, surviving eligible spouse/children offered COBRA for up to 36 months
 - District will pay 100% of medical & dental COBRA premiums, for up to 12 months
- Pre-7/1/2009 Rate & District Medical Contribution change to 75% of plan & coverage level retiree enrolled in
- Medical & Vision coverage level changes:

| 2024 | 2025 |
|----------|----------------------|
| Single | Retiree Only |
| Double | Retiree + Spouse |
| Multiple | Retiree + Child(ren) |
| | Retiree + Family |

2024 Retiree Rates & District Contribution

| Medical | | | |
|-----------------------------|-----------------|-----------------|-----------------|
| Benefit Plan | Single | Double | Multiple |
| PPO Plan | \$1,622.86 | \$1,804.96 | \$1,987.12 |
| Medical Contribution | \$1,217.15 | \$1,217.15 | \$1,217.15 |
| Retiree Monthly Cost | \$405.71 | \$587.81 | \$769.97 |
| HMO Plan | \$1,520.24 | \$1,690.88 | \$1,861.50 |
| Medical Contribution | \$1,217.15 | \$1,217.15 | \$1,217.15 |
| Retiree Monthly Cost | \$303.09 | \$473.73 | \$644.35 |
| Vision Hardware | | | |
| Benefit Plan | Single | Double | Multiple |
| Vision Hardware | \$10.50 | \$11.67 | \$12.86 |

**Medical contribution formula: 75% of cost for retiree most-selected medical plan & coverage level at beginning of each calendar year. Retiree most-selected plan as of 1/1/2023, was PPO Plan, Single

Hired before 7/1/2009

2025 Retiree Rates & District Contribution

| Medical | | | | |
|-----------------------------|-----------------|-----------------------|----------------------|------------------|
| Benefit Plan | Retiree Only | Retiree + Spouse/SRDP | Retiree + Child(ren) | Retiree + Family |
| PPO Plan | \$988.32 | \$2,075.46 | \$1,828.38 | \$2,915.54 |
| Medical Contribution | \$741.24 | \$1,556.60 | \$1,371.28 | \$2,186.66 |
| Retiree Monthly Cost | \$247.08 | \$518.86 | \$457.10 | \$728.88 |
| HMO Plan | \$912.38 | \$1,916.00 | \$1,687.90 | \$2,691.52 |
| Medical Contribution | \$684.28 | \$1,437.00 | \$1,265.92 | \$2,018.64 |
| Retiree Monthly Cost | \$228.10 | \$479.00 | \$421.98 | \$672.88 |
| Vision | | | | |
| Benefit Plan | Retiree Only | Retiree + Spouse/SRDP | Retiree + Child(ren) | Retiree + Family |
| Vision | \$5.84 | \$11.02 | \$11.60 | \$17.00 |

Hired before 7/1/2009

Next steps

- Commission Resolution November 5, 2024, to approve Retiree Benefit Program document
- If approved, mail Retiree Benefit Program document to under age 65 on medical



North County Community Office Update

Jessica Raab Holmgren - Manager Facilities Planning & Engineering

October 22, 2024

Last presented: October 4, 2021

Purpose of Presentation: Update on Community Office construction

Expectation of the Board: Informational only

Construction

The new Community office is replacing the existing Arlington and Stanwood local offices, combining them into a new location in Arlington.

The new campus has been built for flexibility, resiliency and County growth.

Community Office Timeline:

Design 2020-2022

Early site work 2021

Construction late 2022 - Spring 2025

Open Date March 17, 2025



North County Community Office



Office Facade (west face)

Office Building



Break Area



CSR Area- Furniture Installation



Open Office Area- (floor protection for furniture installation)



CSR Area- Conference Room Installation

Warehouse



Warehouse Racking



Breezeway Between Office and Warehouse

Loading Dock



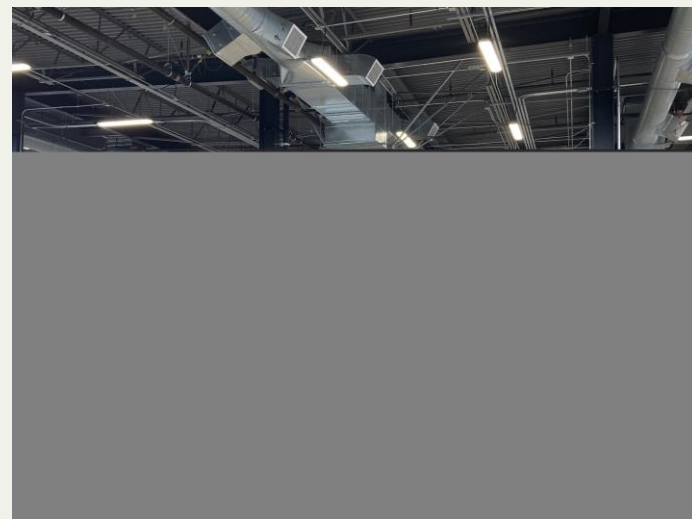
Transition From On-Grade Loading to Traditional Dock Space



Loading Dock Looking West



Loading Dock and Warehouse Facing West



On-Grade Loading Areas

Water Supply Update

Scott Richards - Lead Hydro Scheduler

Commission Meeting: October 22, 2024

Previous Presentation: April 16, 2024



Topics:

- BPA's Slice Product
- Columbia River Treaty Changes
- Water Supply Forecasts – Past & Present
- Water Supply Regulation
- Regulated Columbia River Flows

Not Covered:

- District Owned Hydro Resources
- Monthly breakdowns of precipitation/temperature

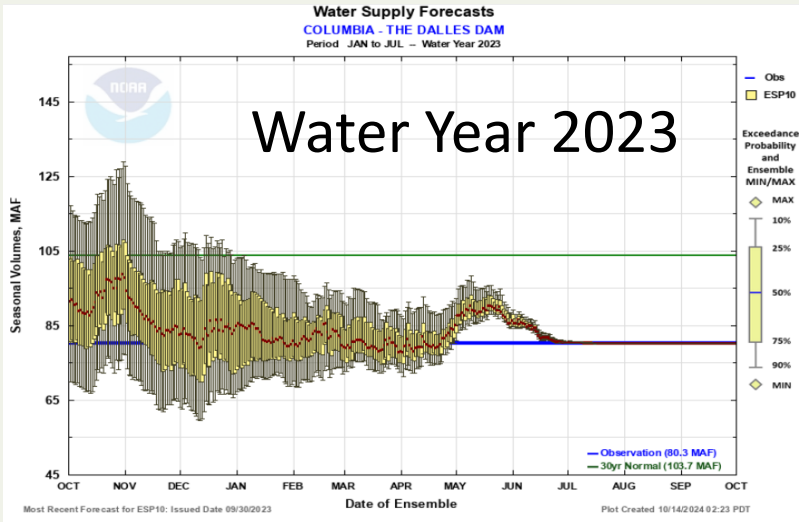
BPA's Slice Product

- The District receives a ~5% “Slice” of the Federal Columbia River Power System
- The monthly generation is typically in the 300-700 MW range, depending on water conditions
- The District will switch from Slice/Block to the Load Following product on October 1, 2025

Columbia River Treaty Changes

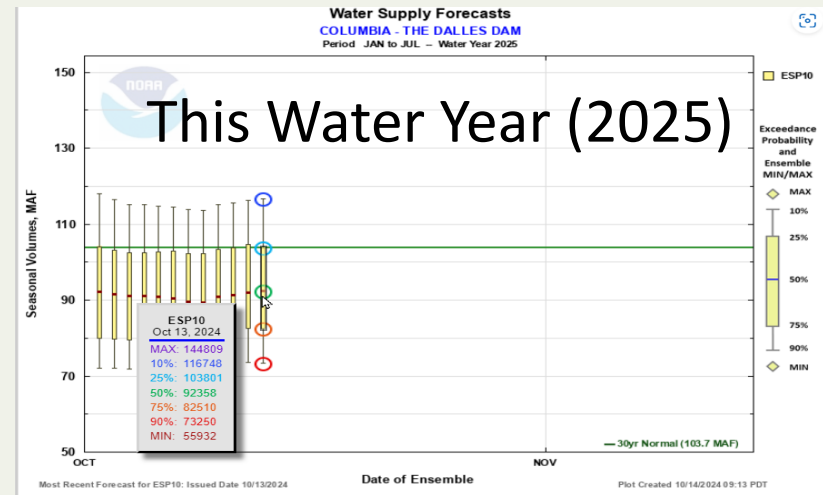
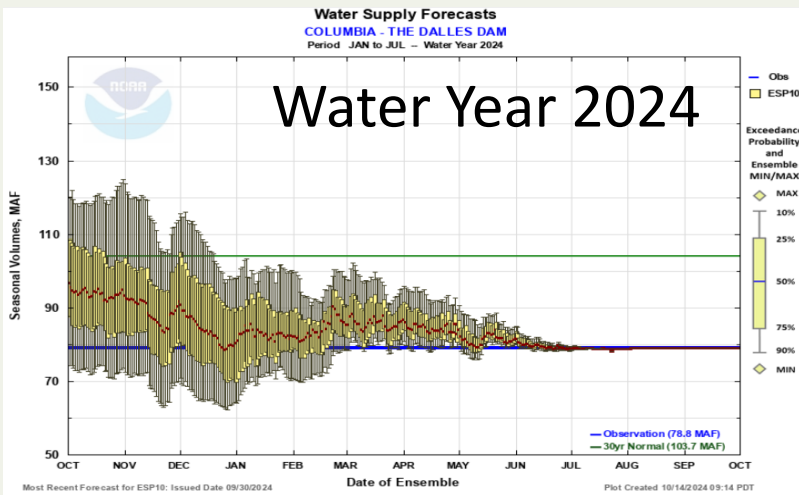
- Canadian Entitlement: Electricity sent to Canada as payment for the downstream benefits BPA receives
- Starting August 1, 2024, the Entitlement (obligation) was reduced by ~**150** average MW
- Based on The District's Slice share being ~5%, the obligation reduction is ~**7** average MW
- Details of other aspects of the revised Columbia River Treaty are slow to emerge

Below Average Water Supply Forecasts and Lots of Forecast Uncertainty



| Rank | Water Year | Percent of Normal | Period Volume |
|------|------------|-------------------|---------------------|
| | | | [Million Acre Feet] |
| 1 | 1997 | 153 | 158.6 |
| 24 | 2022 | 102 | 105.8 |
| 34 | 2020 | 98 | 101.8 |
| 50 | 2025 | 89 | 92.3 |
| 62 | 2023 | 77 | 80.3 |
| 64 | 2021 | 79 | 82.2 |
| 72 | 2024 | 76 | 78.8 |
| 77 | 1977 | 52 | 53.4 |

*1949-2025 Jan-Jul Forecast Period

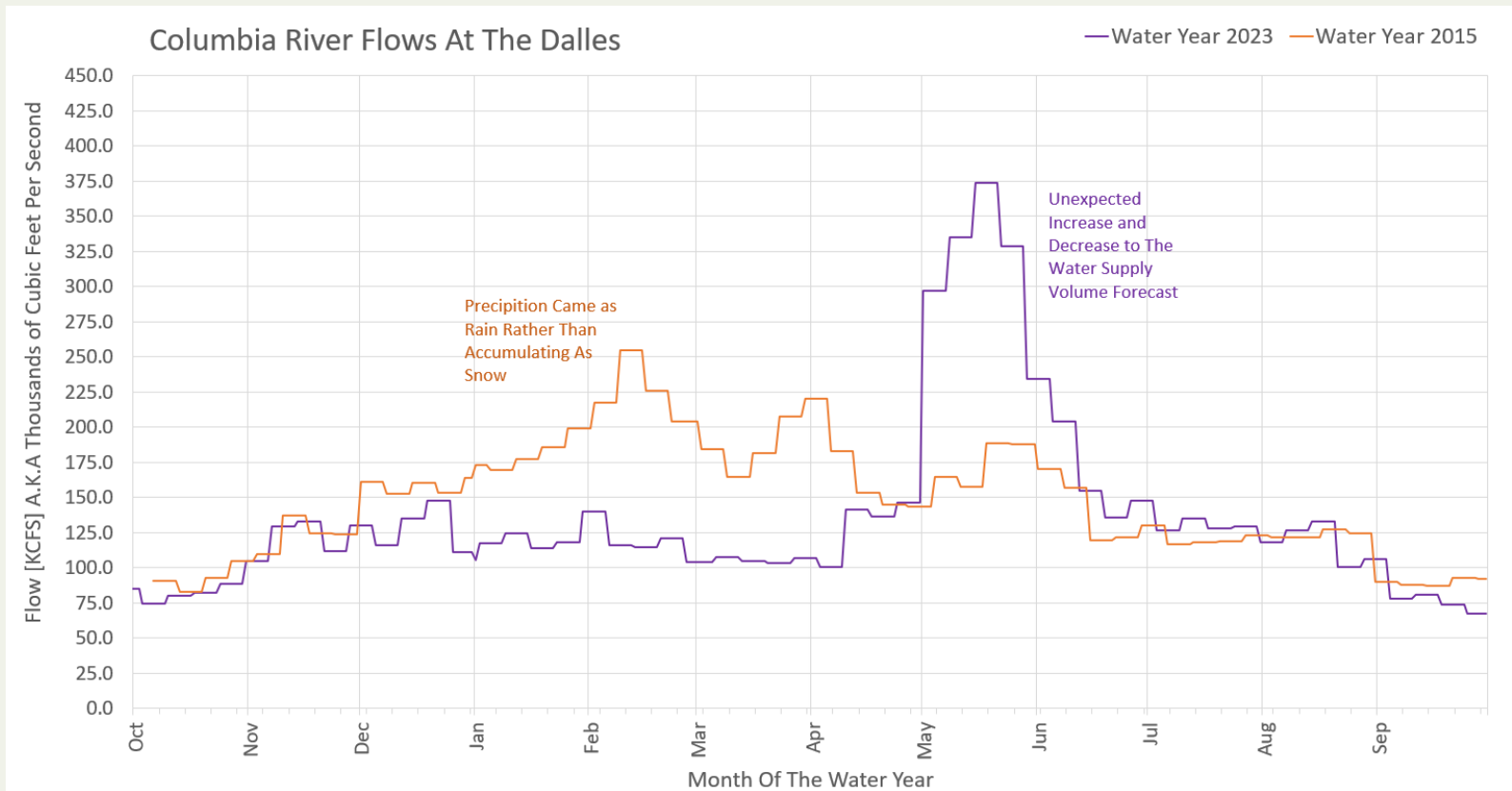


Water Supply Regulation

- Hydraulic regulation disconnects inflows from outflows
- Regulation is provided by the reservoirs behind dams
- Columbia River flows are regulated weekly/monthly/yearly for flood control, fish, navigation, irrigation, power generation, etc.

Regulated Columbia River Flows

Accurately forecasting regulated flows and Slice generation is challenging because the annual profile matters





Energy Risk Management Report

October 22, 2024

Peter Dauenhauer, Senior Manager, Economics & Energy Risk Management

Felicienne Ng, Principal Economist

Last Presentation: April 16, 2024

This Presentation

- Purpose of this Presentation
 - Report on the Energy Risk considerations and actions of the Energy Risk Management Committee (ERMC) over the last 6-months
- Expectations of the Board
 - Informational Only

Recent Meetings

- 2024-04-16 – Q4'23-Q1'24 Bi-Annual Risk Report
- 2023-10-17 – Q2 -Q3 '23 Bi-Annual Risk Report
- 2023-04-13 – Q4 '22-Q1'23 Bi-Annual Risk Report
- 2022-10-03 – Q2-Q3 '22 Bi-Annual Risk Report
- 2022-01-19 – Q4 '21 Quarterly Risk Report
- 2021-10-19 – Q3 '21 Quarterly Risk Report
- 2021-08-17 – Q2 '21 Quarterly Risk Report
- 2021-04-20 – Q1 '21 Quarterly Risk Report
- 2021-12-15 - Energy Risk Management Policies and Procedures (Workshop)

Agenda

- Energy Risk Background and Fundamentals
- Sources of Risk
- Q2 2024, Q3 2024 Risk In Retrospect
- Risk Program Plans





Background

Background on Risk Policy

- PUD staff make best efforts to anticipate both the consumption of electric power by its customers and the supply of electric power available
- The District engages in transactions to meet customer needs in a dependable, safe, and responsible manner
- These transactions include buying, selling, and scheduling of electric power, options for electric power, or other energy commodities as necessary to meet load and mitigate risk

Key Strategies

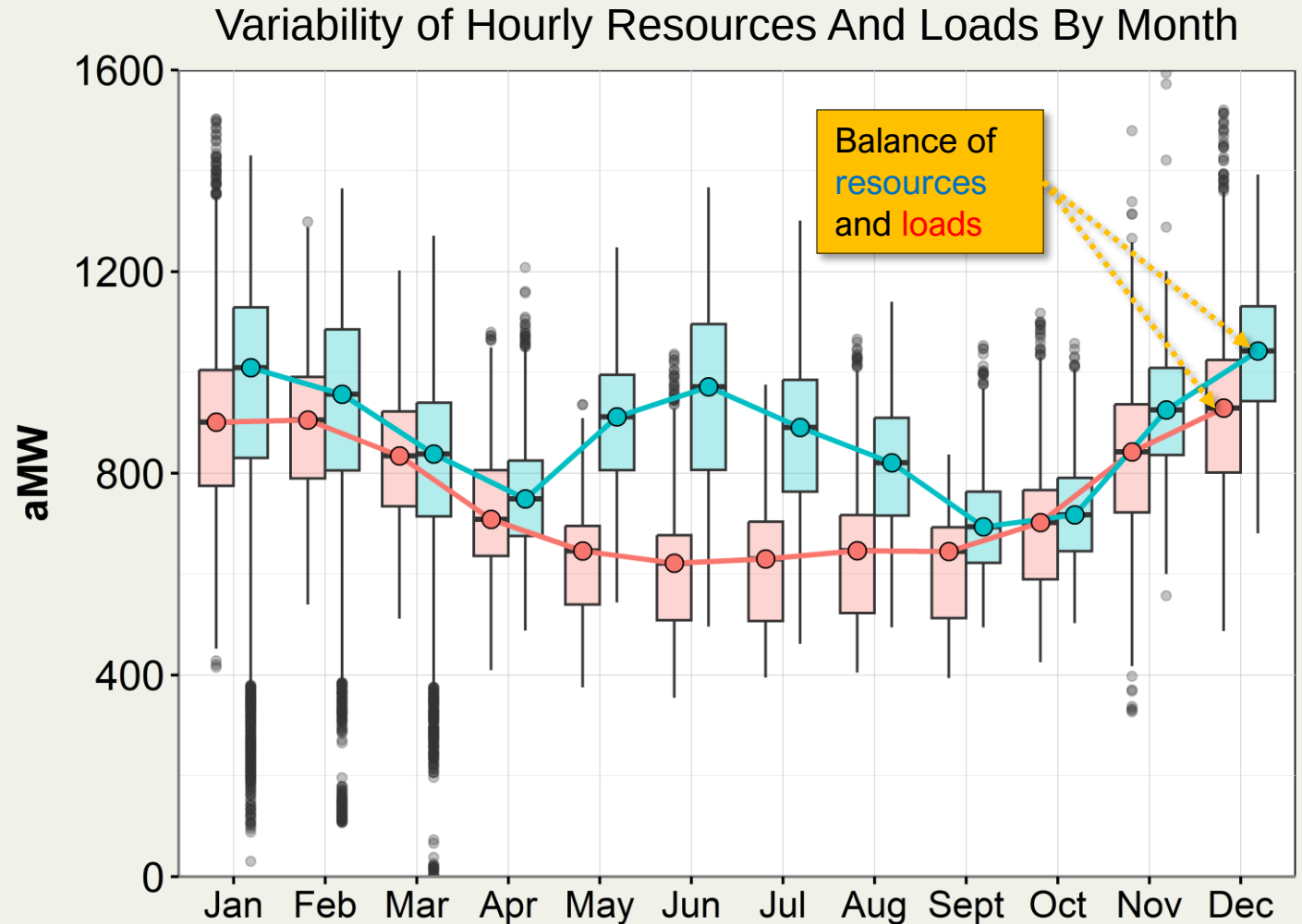
- Define and update uncertainties and risks related to
 - Resources and Load Demand
 - Market Prices
- Keep monthly market position near neutral in the short-term horizon (36 months) by
 - Keeping exposure to market prices below limits
 - Limits are set to cap the impacts of market movements to no more than a 3% rate increase
 - Reducing risks from within month balancing
 - Transacting market operations over time to “average out” market variations (Glidepath)

The background of the slide is a deep blue, abstract composition. It features numerous thin, glowing lines that swirl and curve across the frame, creating a sense of motion and depth. Interspersed among these lines are small, out-of-focus light spots, or bokeh, in various shades of blue and white, which add to the ethereal and digital feel of the design.

Sources of Risk

Resource and Load Variability

- Resources (blue boxes and lines) have seasonal/weather based variation - hydro (slice), wind.
- Load (red boxes and lines) pattern is 'winter peaking'.
- Staff regularly revises forecasts when new information is available.



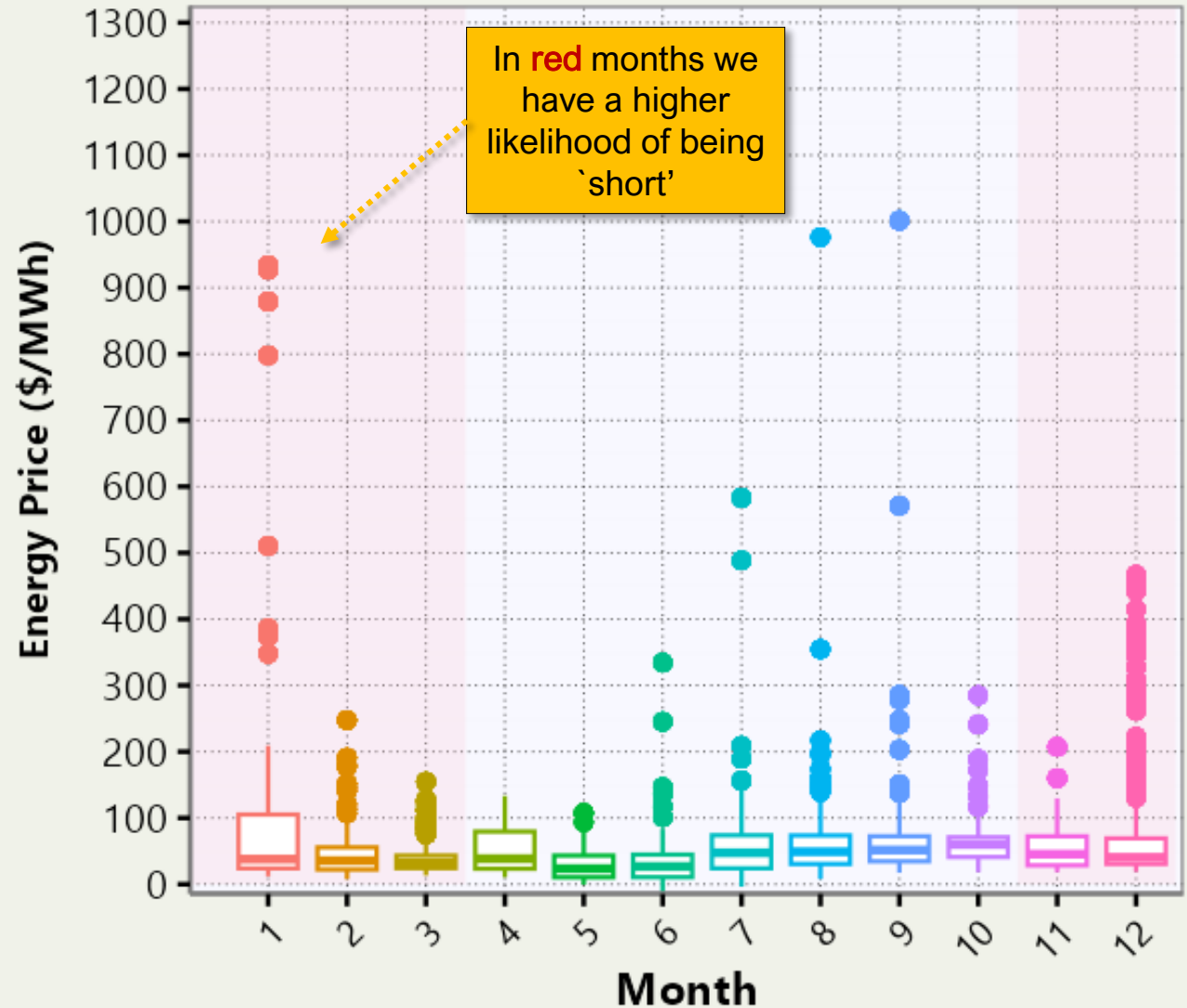
aMW = average Mega-Watts, Data: from Jan '19 to Apr '24

Price Variability

- Market prices can vary significantly during a month.
- In recent years, the variability and overall price levels have increased.
- Given this variability, we try to avoid depending on the market when prices are outliers (dots).

Day Ahead Price Range

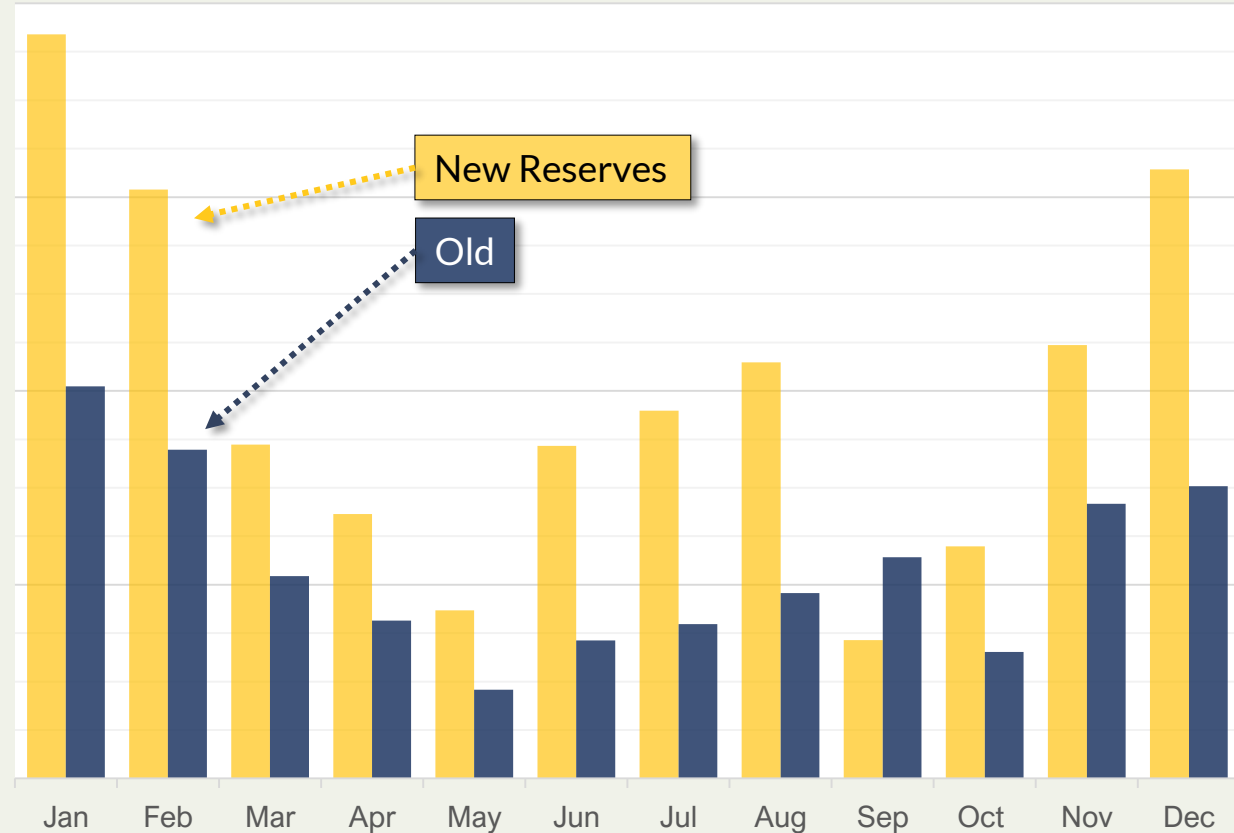
Data Range: 2019-10-31 to 2024-09-20



Target Positions

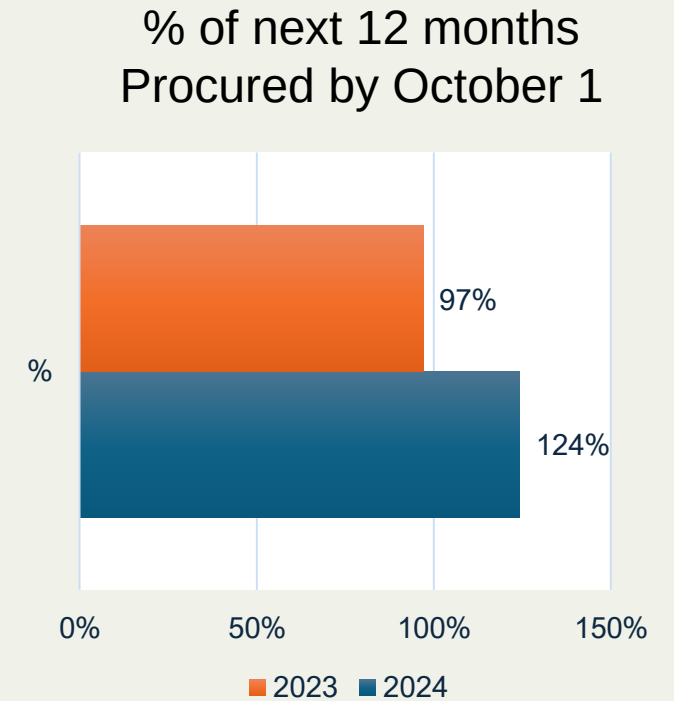
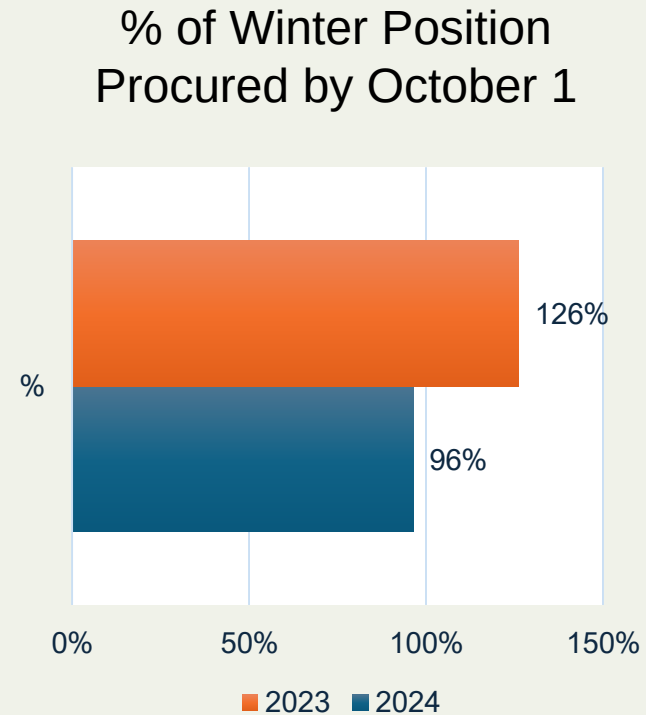
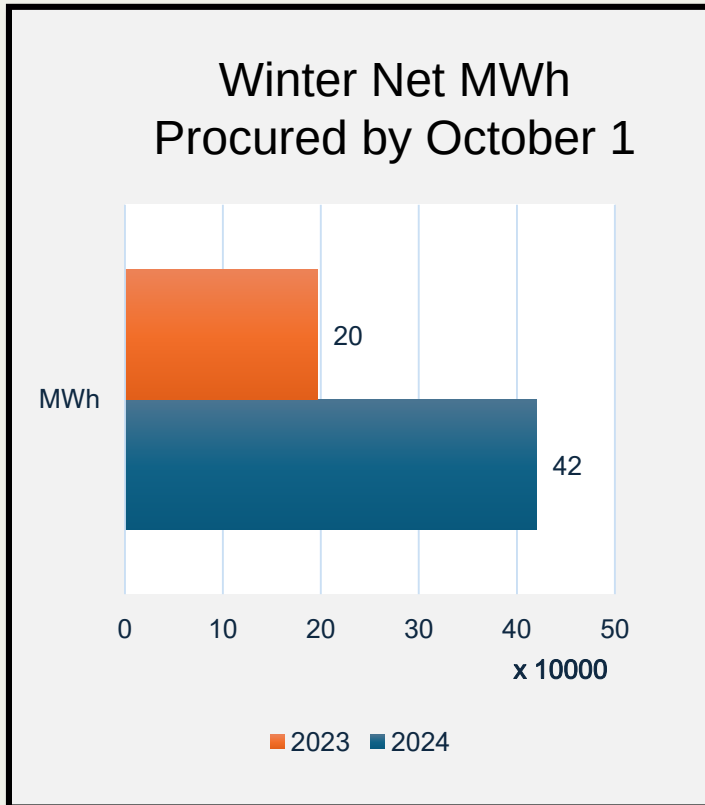
- The PUD carries a deliberate amount of length (reserves) into every month to ensure we don't get caught surprisingly short of resources in an expensive market
- **Last Report:** Established Volumetric Capacity Reserve Requirements
 - Aligned with Integrated Resource Plan
 - Created a bridge to Resource Adequacy requirements
 - Considered 36 months in advance

New vs. Old Reserve Comparison



Forward Position Outlook

- The PUD has acquired more reserves than last year and is 2.1x “longer” than last year for upcoming winter

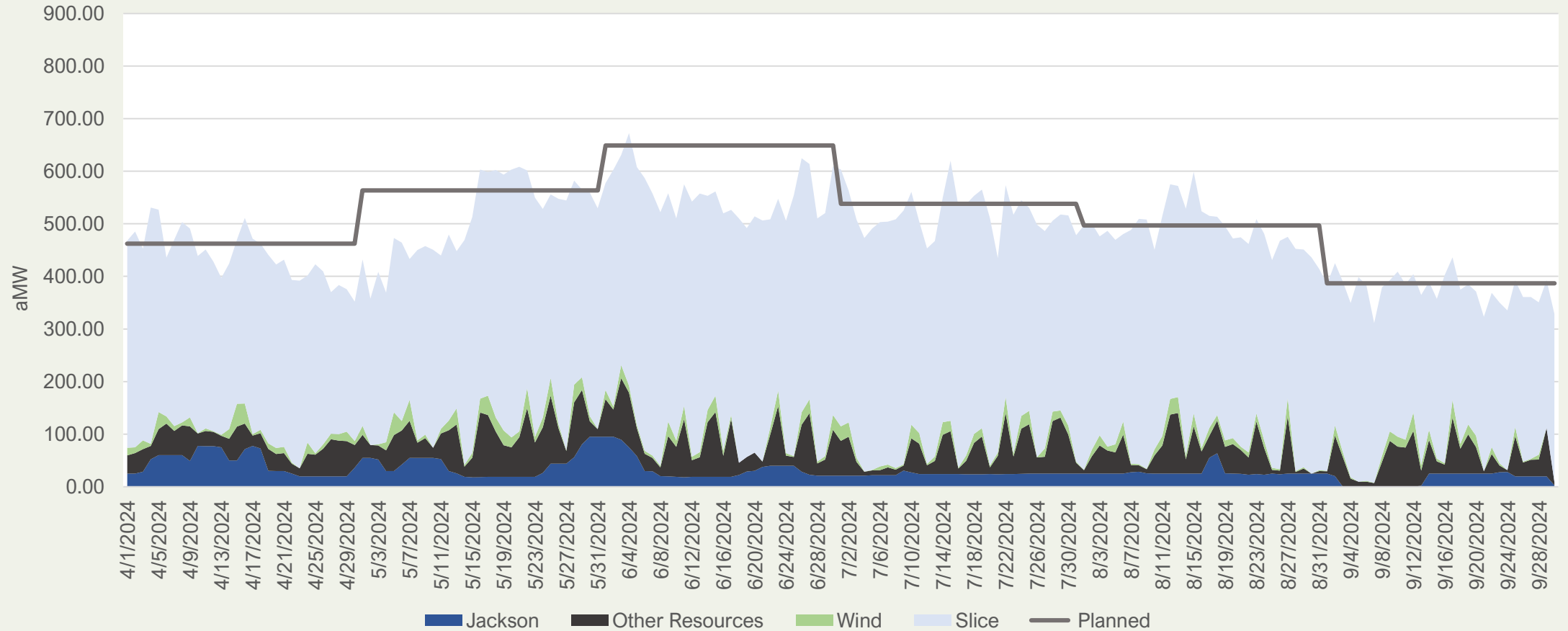




Energy Risk in Q2 '24 - Q3 '24

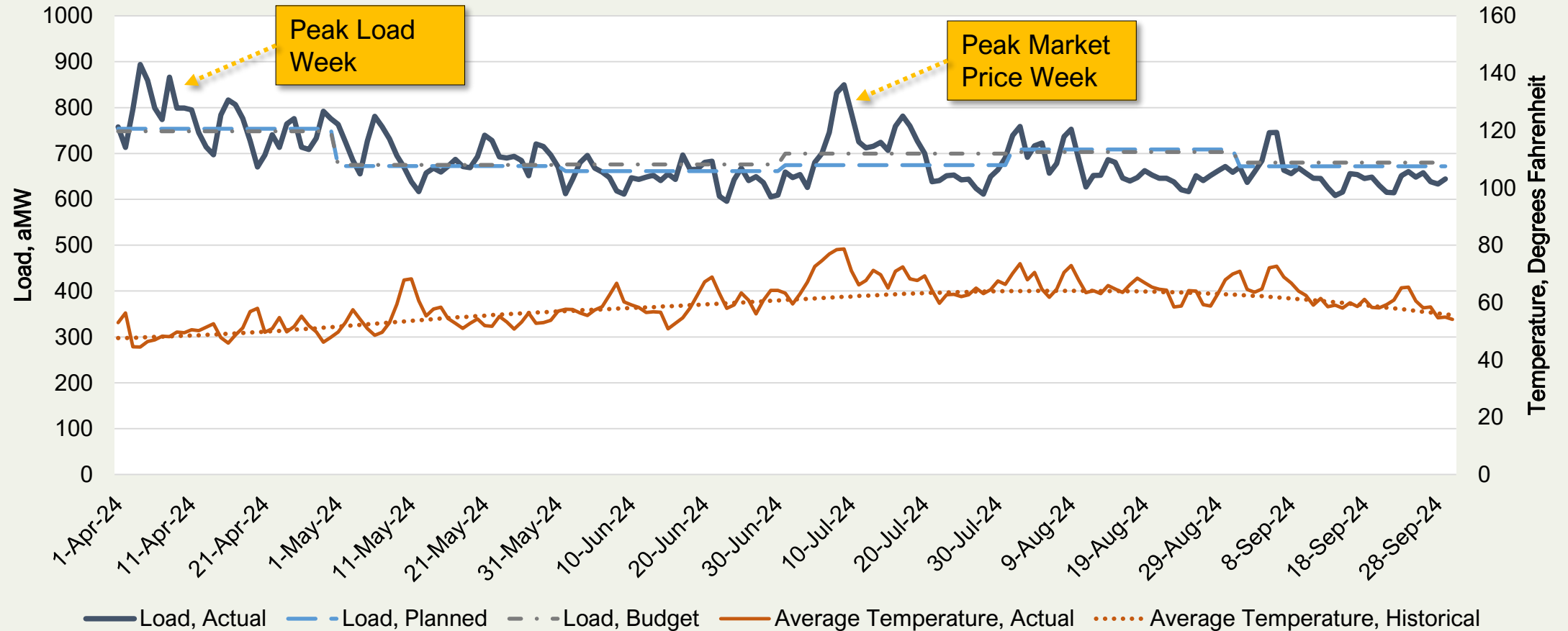
Resources (Supply)

| Q2 2024 - Q3 2024 | Actual Relative to Planned | | | | | | |
|------------------------|----------------------------|------------|------------|------------|------------|------------|------------|
| | Q2 '24 - Q3 '24 | April | May | June | July | August | September |
| Slice | 90% | 102% | 84% | 88% | 100% | 99% | 96% |
| Wind | 86% | 64% | 110% | 85% | 90% | 94% | 109% |
| Jackson | 94% | 95% | 136% | 69% | 75% | 101% | 95% |
| Other Resources | 92% | 75% | 131% | 78% | 65% | 110% | 42% |
| TOTAL | 90% | 95% | 91% | 86% | 97% | 99% | 97% |



Load (Demand)

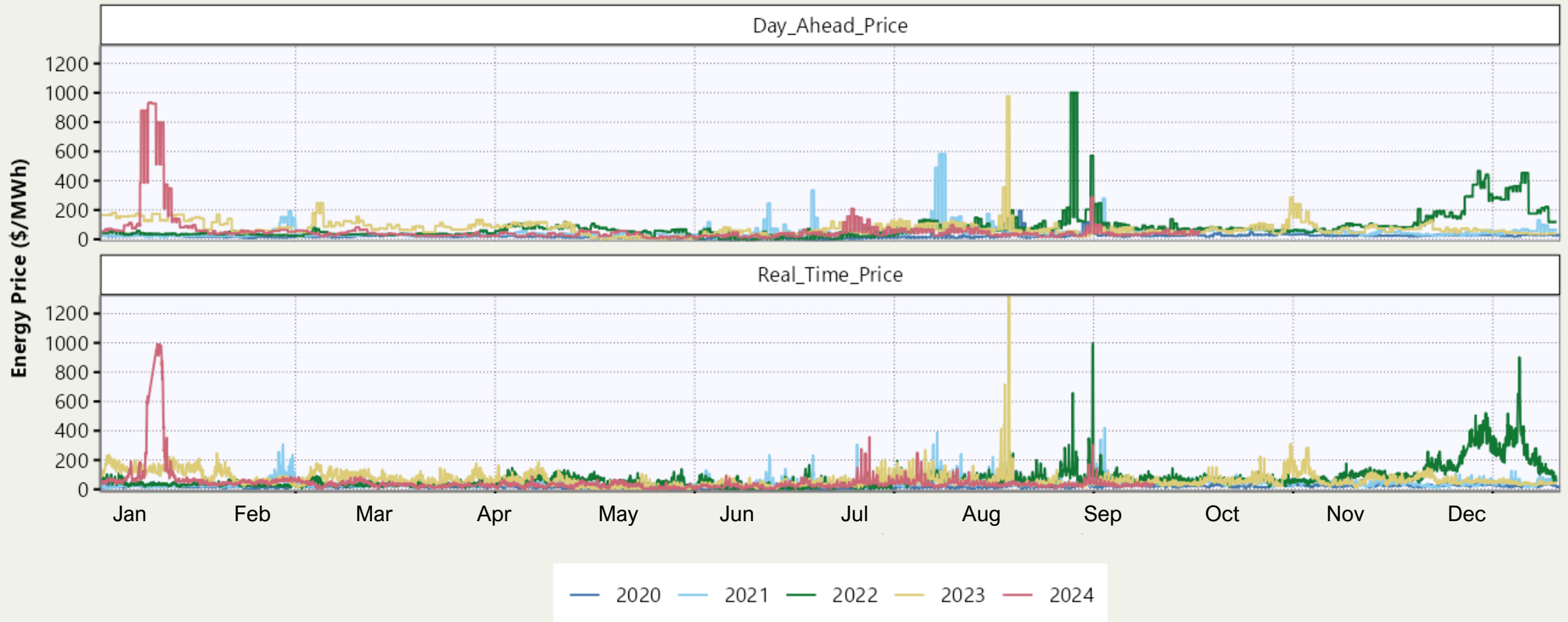
| Q2 2024 - Q3 2024 | Actual Relative to Planned Loads | | | | | | |
|----------------------|----------------------------------|-------|------|------|------|--------|-----------|
| | Q2 '24 - Q3 '24 | April | May | June | July | August | September |
| Budget Forecast | 697 | 748 | 675 | 676 | 700 | 703 | 680 |
| Month-Ahead Foreca | 691 | 754 | 673 | 662 | 675 | 709 | 672 |
| Actual | 688 | 767 | 694 | 647 | 697 | 671 | 654 |
| Actual vs. Budget | 99% | 102% | 103% | 96% | 100% | 95% | 96% |
| Actual vs. Month-Ahe | 100% | 102% | 103% | 98% | 103% | 95% | 97% |



Market Price History

Day Ahead and Real Time Price History

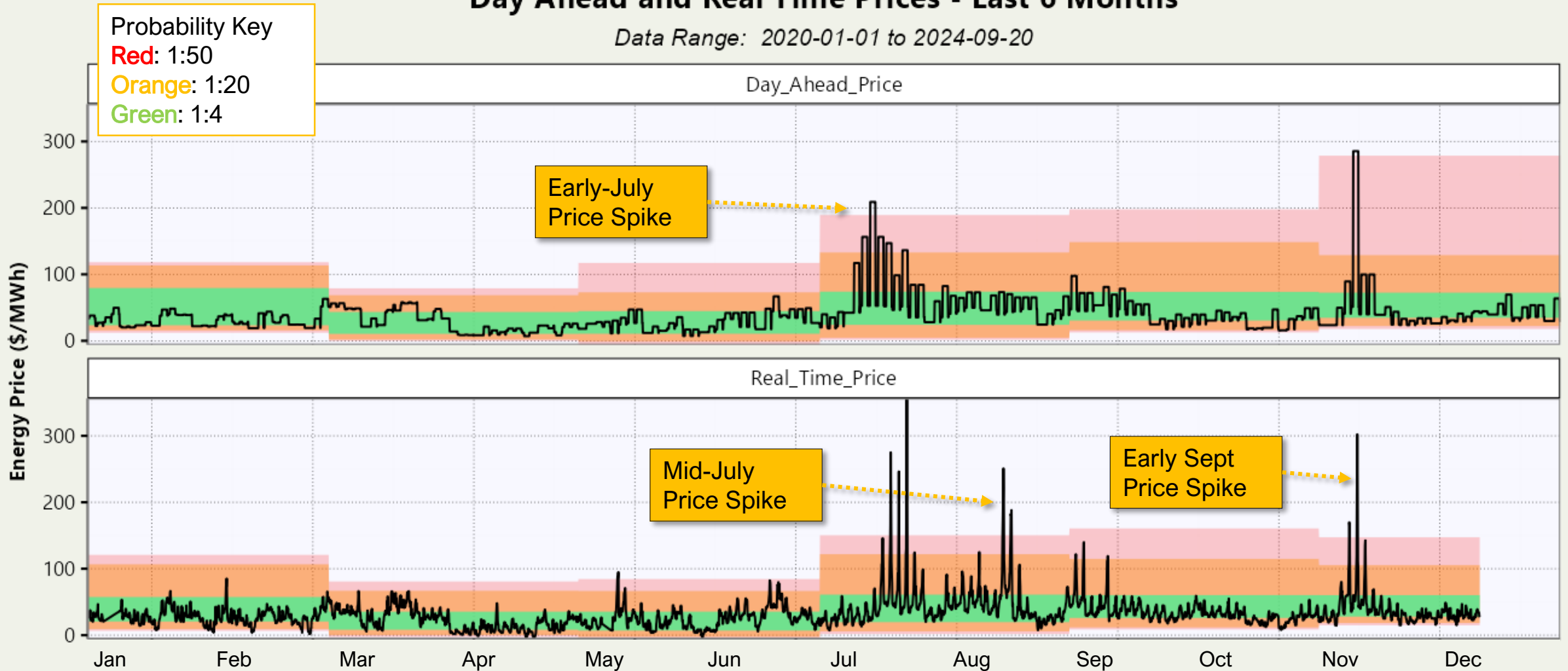
Data Range: 2020-01-01 to 2024-09-20



Market Prices Over the Last 6 months

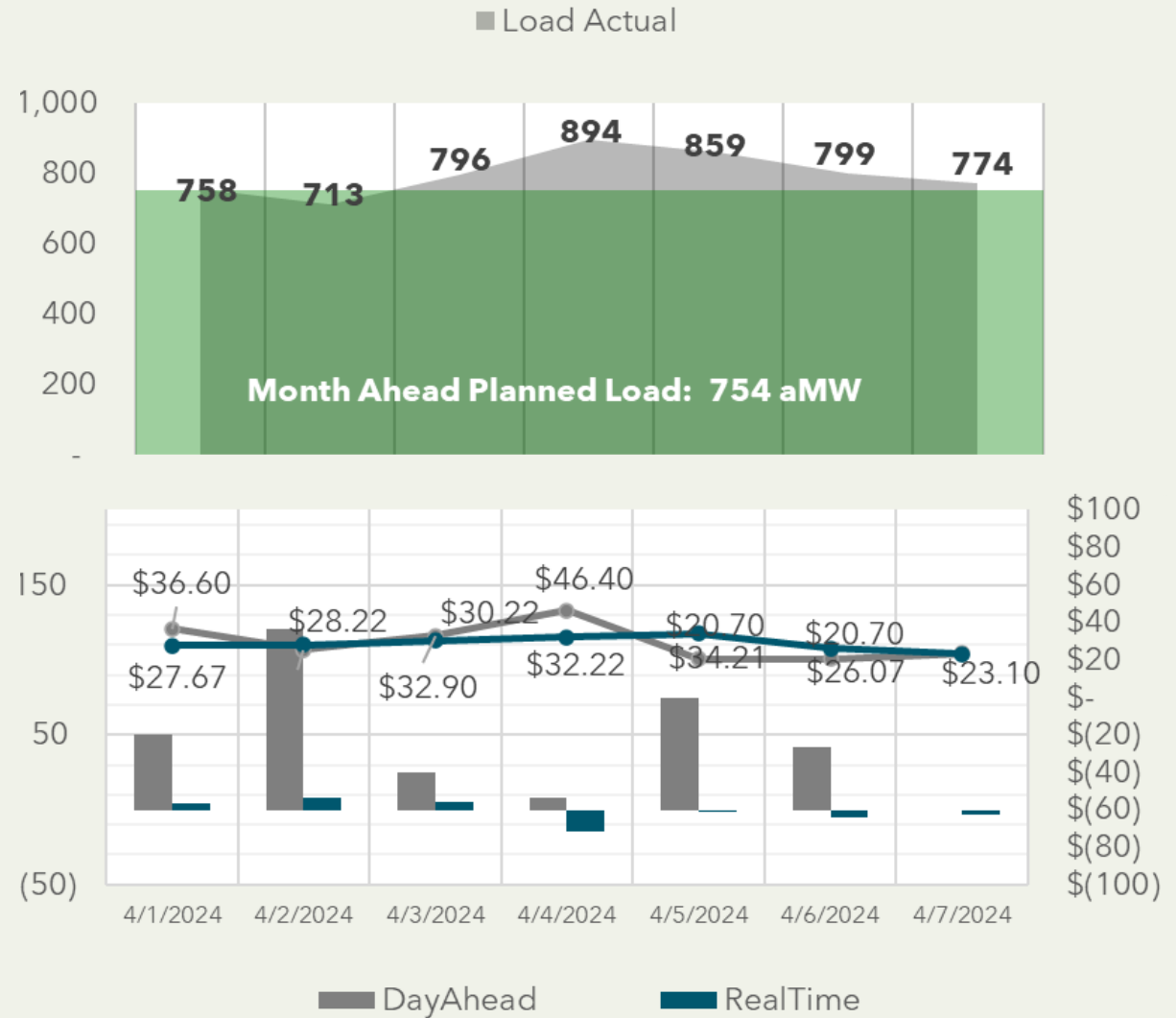
Day Ahead and Real Time Prices - Last 6 Months

Data Range: 2020-01-01 to 2024-09-20



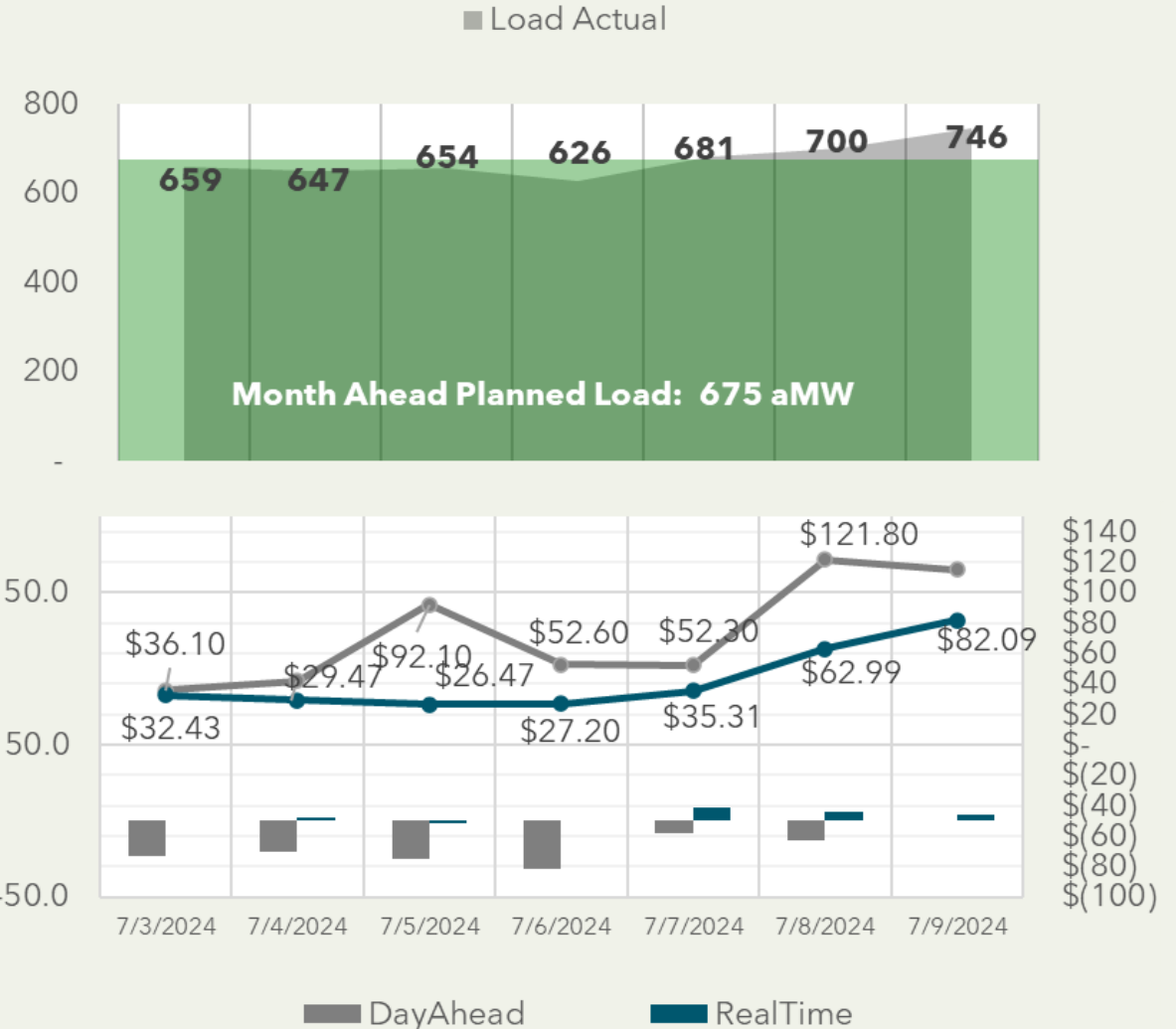
Peak Load Week

- The “Peak Load Week” during the last 6 months has the largest total load demand during a single week.
- Market prices during those periods are also shown.
- The week of April 1-7, 2024, was our peak week over the period, with **894 MW** at 10 a.m. on April 4, 2024.
- Prices over this week peaked at \$50 Day Ahead, \$60 Real-Time. We were a net buyer over this period.



Peak Price Week

- The “Peak Price Week” during the last 6 months has the most elevated prices during a single week.
- Loads during those periods are also shown.
- The week of July 3 – 9, 2024, saw the most elevated markets.
- Prices over this week peaked at \$350 Day Ahead, \$156 Real-Time. We were a net seller over this period.





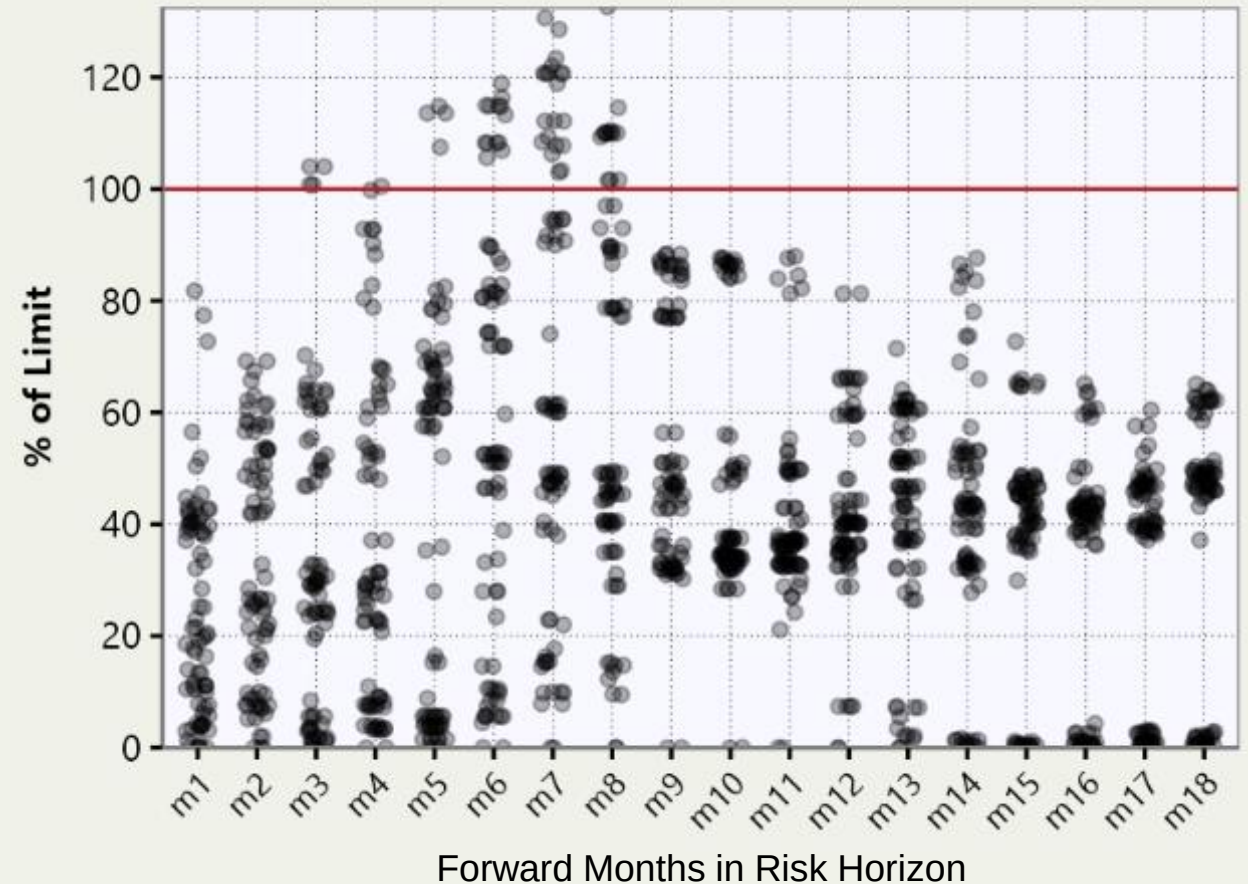
Risk Tests

Financial Load Imbalance Test

- If resources are not equal to load, we have an “open position”. This test show whether this value is above or below limits we set. The value of these open positions is not certain.
- Each dot represents one “% of Limit” test during future months.
- Exceedances throughout the period (dots over red line) were due to need to meet our targets. In this case we opted not to reduce positions.

Open Positions Relative to Limits

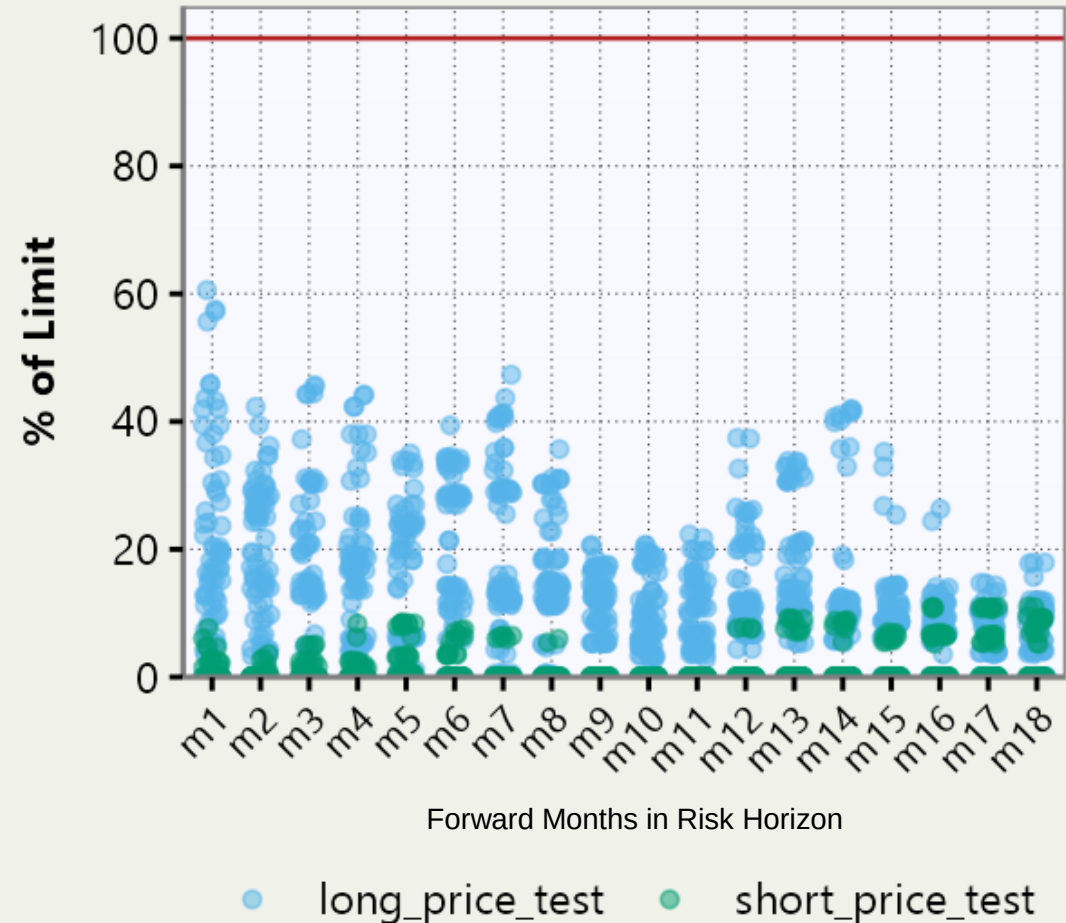
Q2'24 - Q3'24

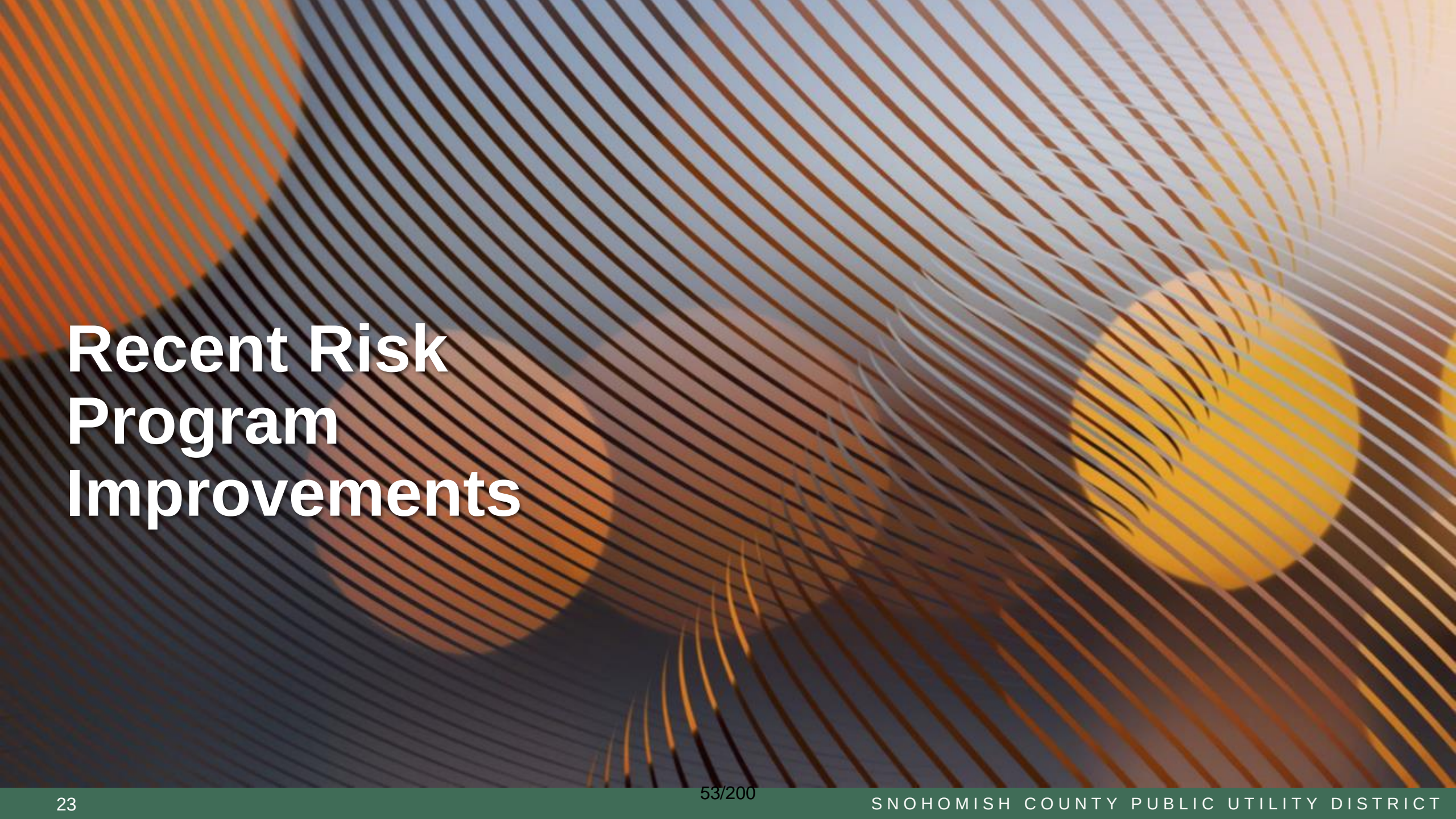


Price Exposure Test

- Our net long or short positions are subject to risk through movements in market prices.
- Risk limits for this test apply for possible price movements. These are calculated from observed price volatility.
- Each dot represents one “% of Limit” test observed in the period.
- There were no price exceedances in the period.

Price Tests Relative to Limits
Q2'24 - Q3'24



The background features a complex pattern of overlapping circles in shades of orange, yellow, and blue. A grid of thin, dark lines is overlaid on this pattern, creating a textured, mesh-like appearance. The overall color palette is warm and modern.

Recent Risk Program Improvements

Risk Strategy: Update and Future Plans

Update

- Applying forward sales moratorium
- Advanced energy and capacity purchases to address within month risks
- Staff completion of anti-market manipulation training

Future

- Transition planning for switch to Load following
- Financial hedging program development halted



Questions...



**SNOHOMISH
PUD**

Energizing Life In Our Communities

2025 Load Forecast

Felicienne Ng, Principal Economist

October 22, 2024

Previous Meeting: November 7, 2023

Purpose & Expectation

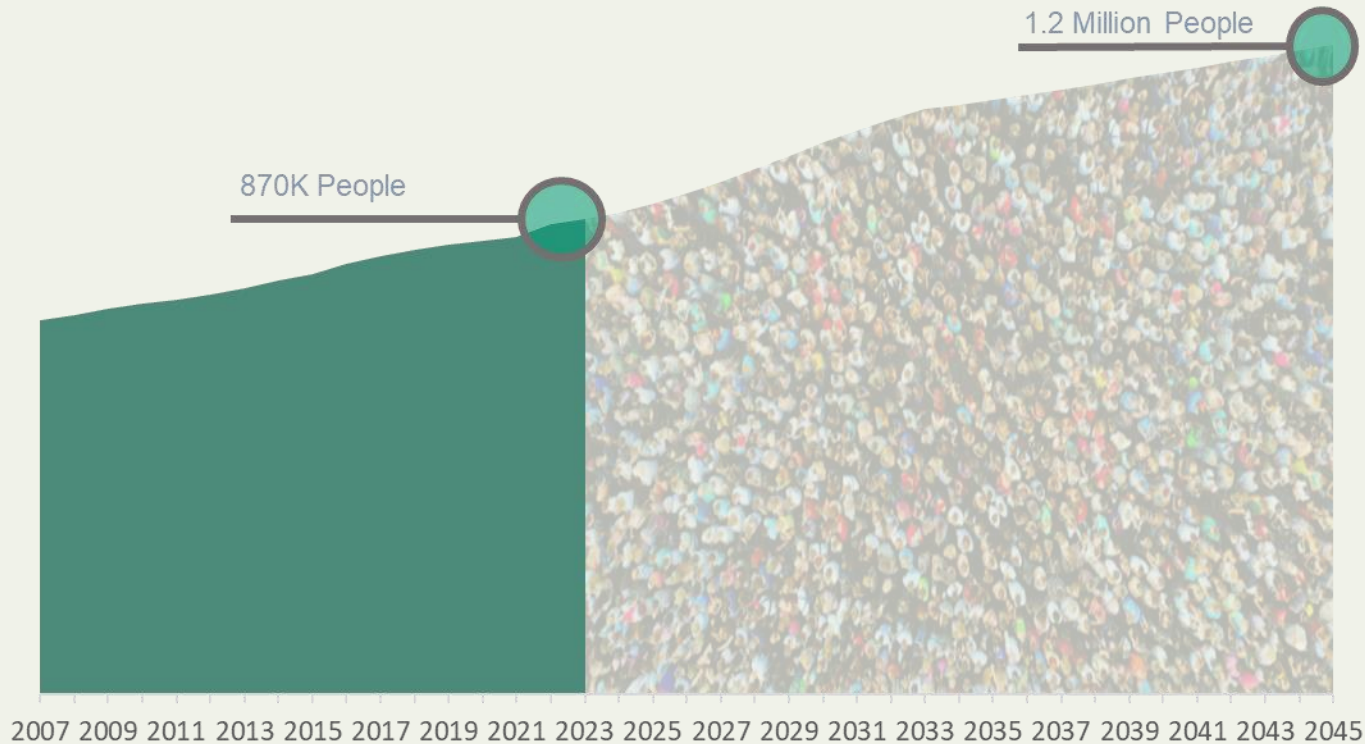
- The purpose of this presentation is to update the Board on the latest Long Term Load Forecast
- There are no expectations of the Board, informational only

Agenda

- Economic & Policy Environment
- Sector Forecasts
 - Residential
 - Commercial
 - Industrial



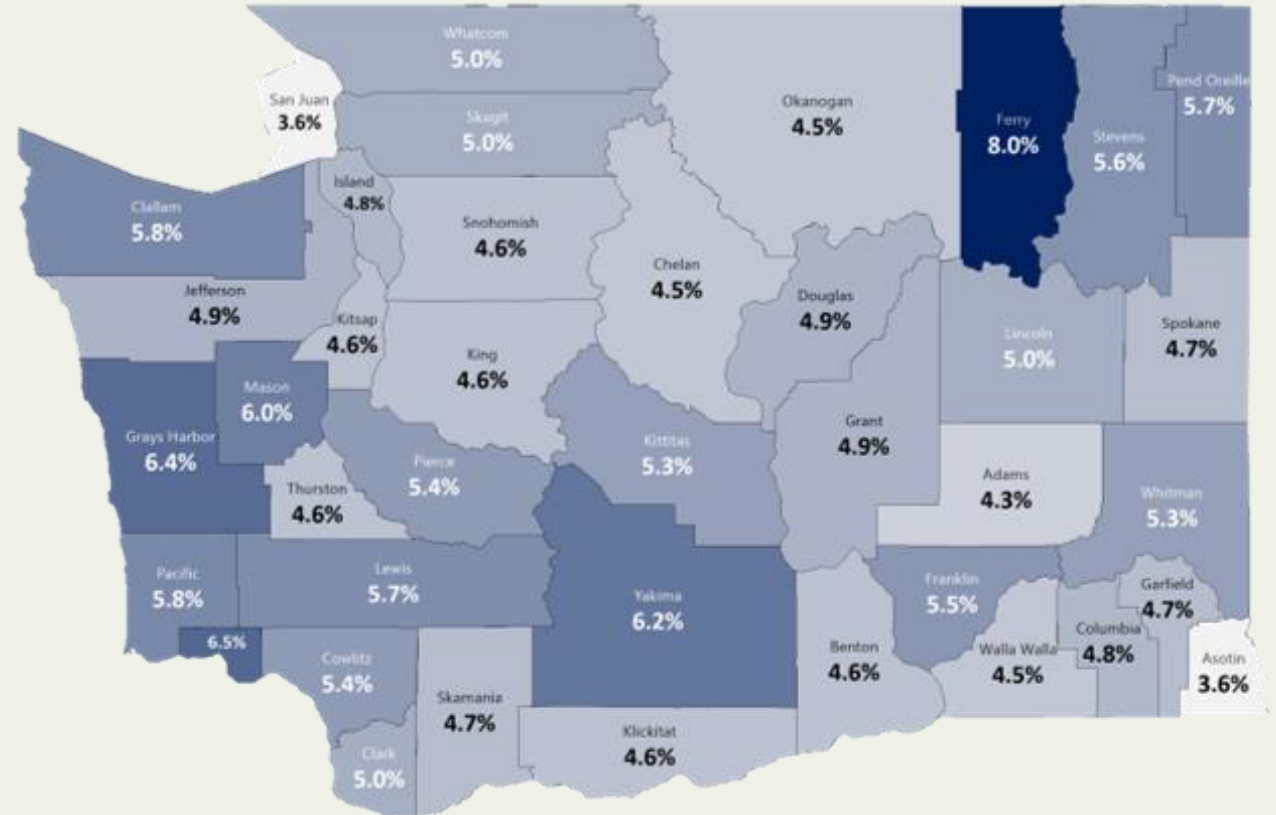
Population



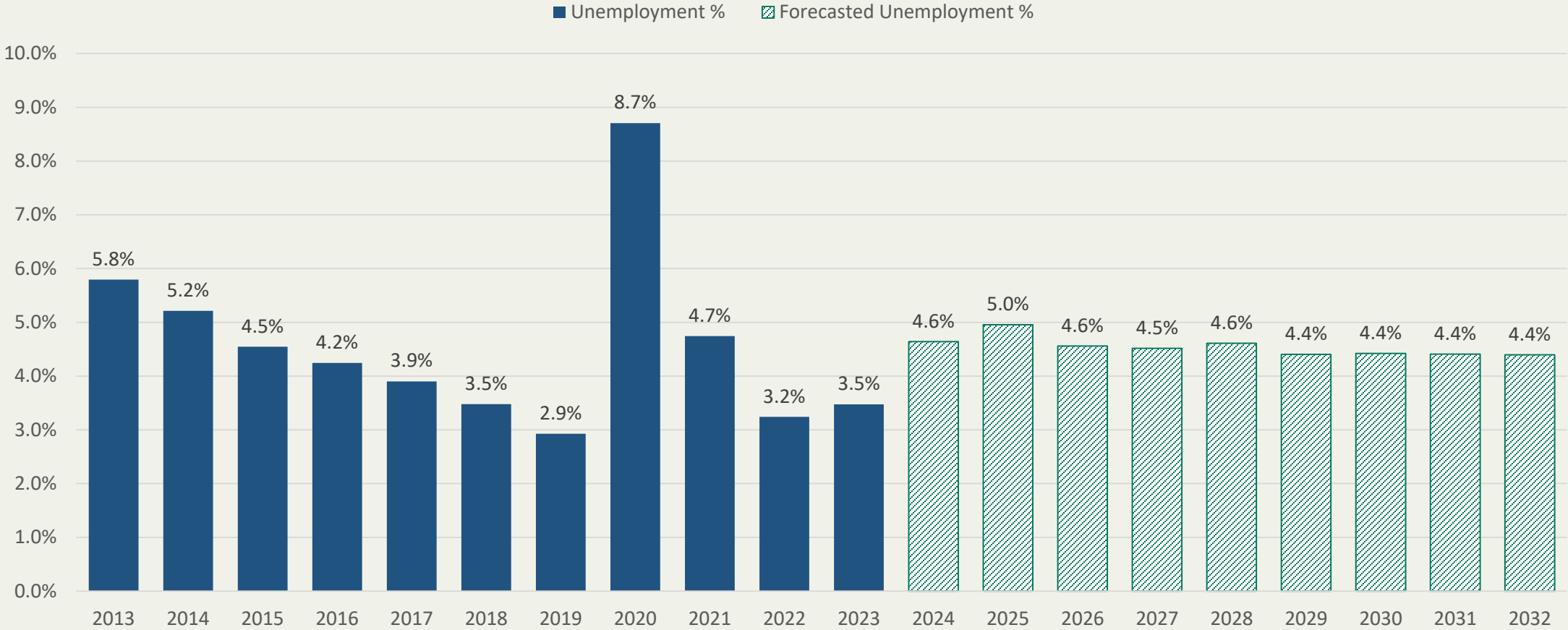
- Current Snohomish County population: ~870k people
- In 2023, Snohomish County population grew by 7.3K (0.85%)
- Migration has slowed down considerably last year
 - Roughly 3K in 2023 vs. 6-8K in prior years
- The county is expected to reach 1.2 million people by 2045
- Forecasting annual growth over the next 10 years at 1.5-2%

Labor Market

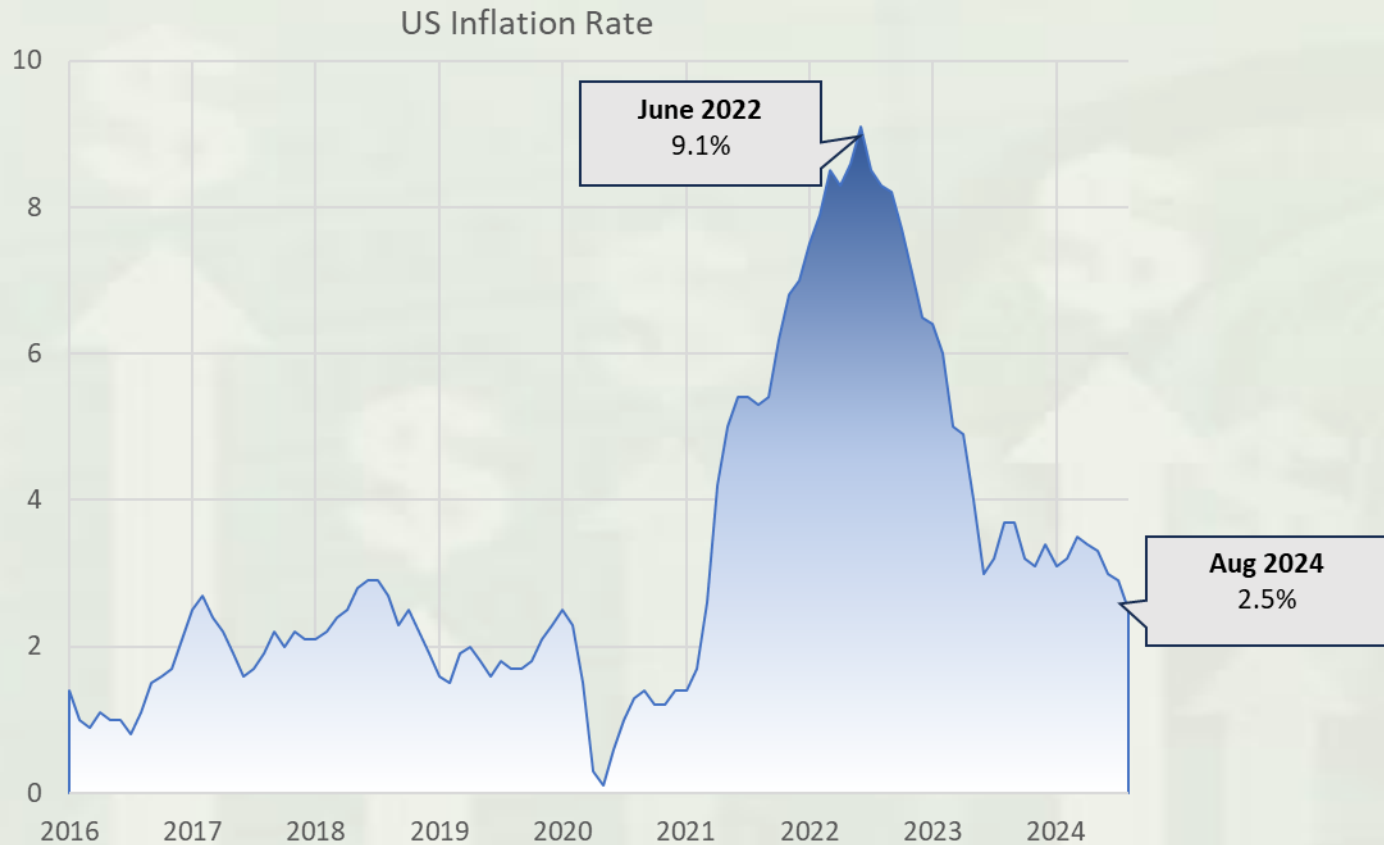
- Snohomish County August unemployment rate: 4.6%
 - Trending around 4% since the beginning of the year
- Job growth is proceeding at a slower pace than the period of historically high job openings coming out of the pandemic



Snohomish Unemployment Forecast



Inflation



- August inflation measured at 2.5%
- Seattle metro area at 3.1%
- Peak in 2022 at 9.1%
- The Federal Reserve lowered interest rates for the first time in four years
- Current Fed Funds Rate: 4.75% to 5%
- Potentially two more rate cuts coming this year

Interest Rates

- The Fed's rate cut already apparent in mortgage rates
- Building permit pipeline has been on the decline over the last two years
 - Residential permitting peaked in December 2021, and dropped almost by half in June 2023
- This decline is not due to a lack of demand but rather the result of higher costs and interest rates making it more difficult for developers to finance new projects

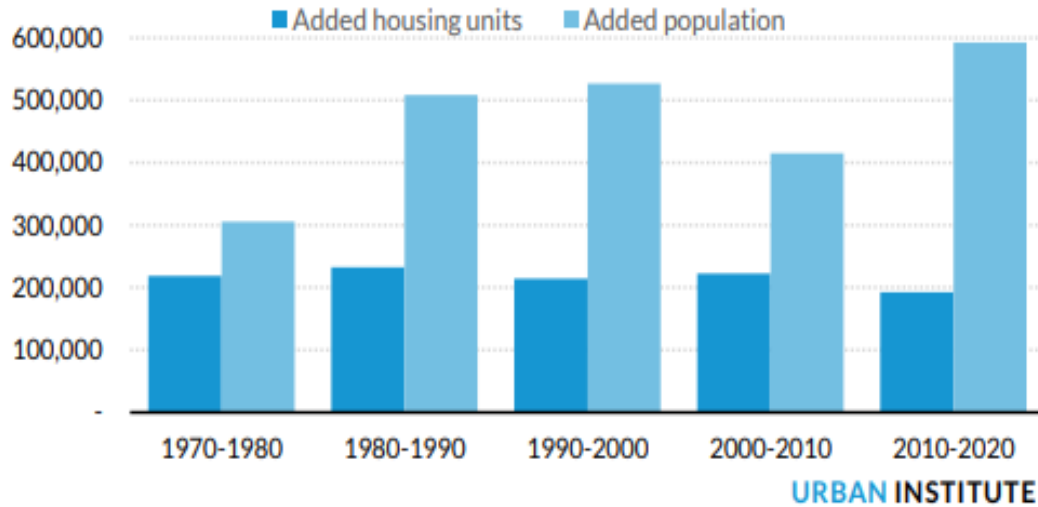


Housing Market

Housing supply in the region has not kept pace with demand

Puget Sound Counties Are Slowing Housing Production

Growth in housing units and population, by decade



Source: Author calculations based on US Census Bureau data.

Notes: Includes data for King, Kitsap, Pierce, and Snohomish Counties.

A key reason for current high home prices is the lack of housing supply

SNOHOMISH COUNTY **John L. Scott** REAL ESTATE

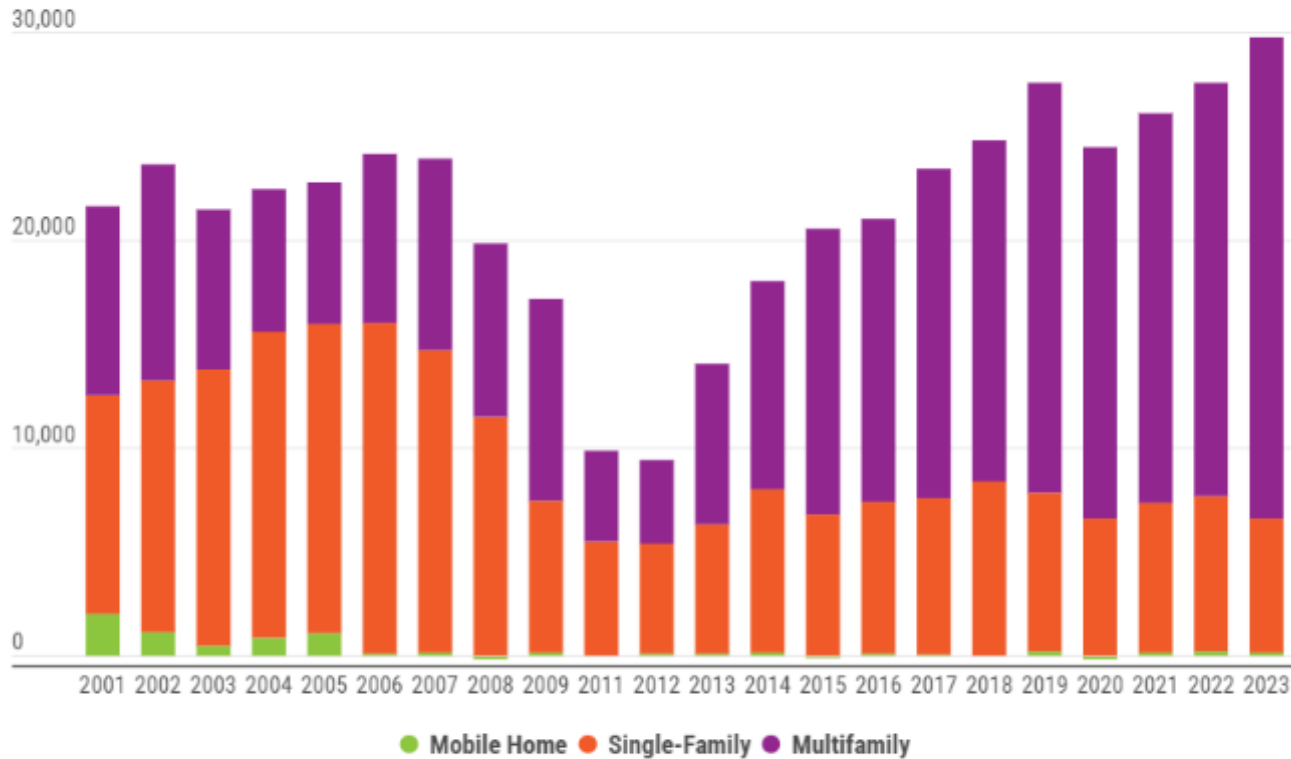
SEPTEMBER 2024 HOUSING REPORT RESALE ONLY

| Price Range | August New Resale Listing | August Resale Pending | September 1st Active Resale Listing | Months Supply | Months Resale Supply | July % Pending First 30 Days | July Sales Activity Intensity™ |
|-----------------------|---------------------------|-----------------------|-------------------------------------|---------------|----------------------|------------------------------|--------------------------------|
| 0 - 350K | 38 | 28 | 43 | 1.5 | Shortage | 53.1% | Very Strong |
| 350K - 500K | 104 | 89 | 126 | 1.4 | Shortage | 56.6% | Surge |
| 500K - 750K | 331 | 313 | 293 | 0.9 | Severe Shortage | 65.6% | Frenzy |
| 750K - 1M | 250 | 216 | 315 | 1.5 | Shortage | 56.5% | Surge |
| 1M - 1.5M | 146 | 135 | 189 | 1.4 | Shortage | 49.0% | Very Strong |
| 1.5M+ | 61 | 37 | 106 | 2.9 | Low | 46.9% | Very Strong |
| Total Activity | 930 | 818 | 1072 | 1.3 | Shortage | 57.8% | Surge |

Source: NMLS, JLS Realty Inc.

Housing Trends

Annual Housing Production by Type

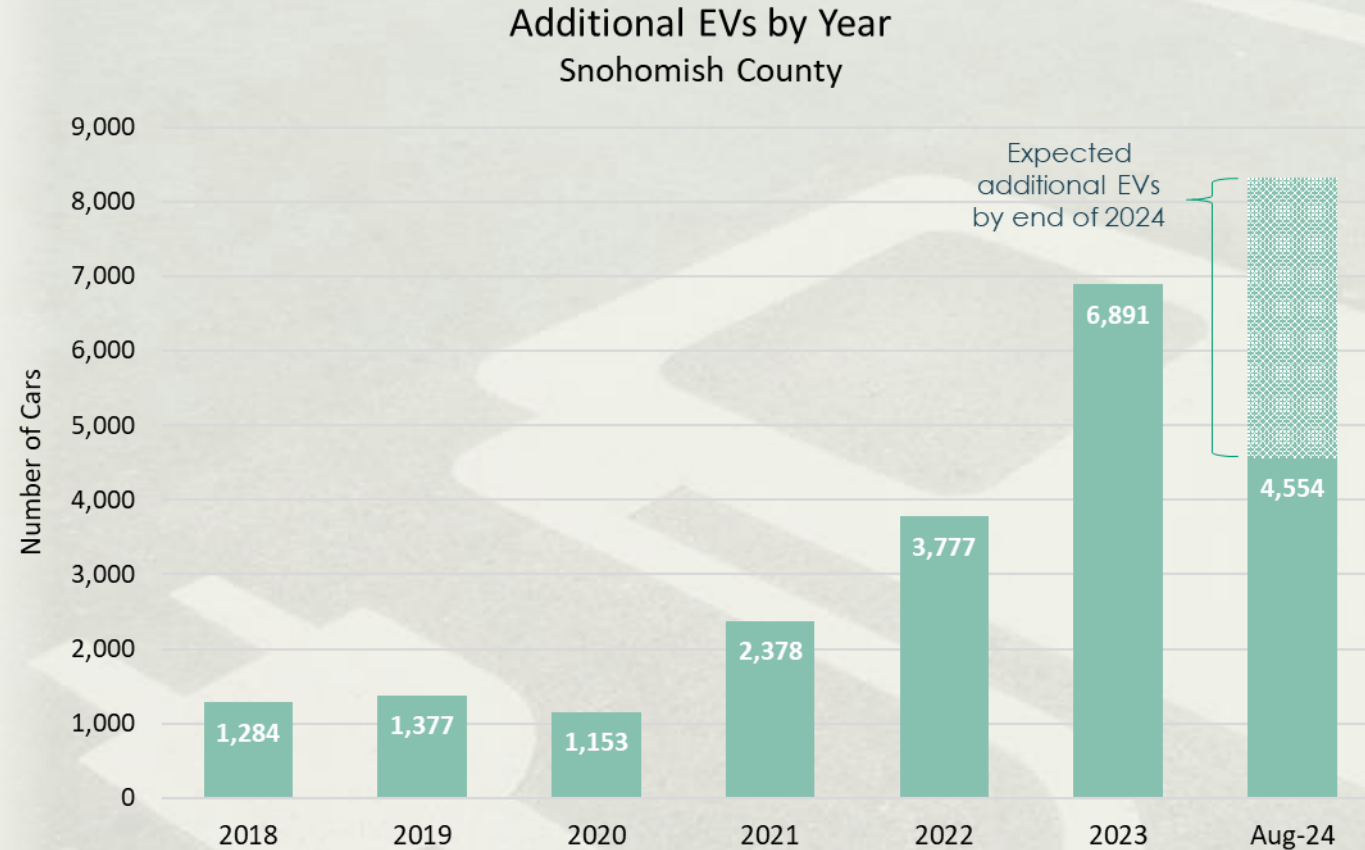


Source: WA State Office of Financial Management, April 1 Population Estimates – 2000-2010 and 2010-2020 Intercensal and 2023 Postcensal

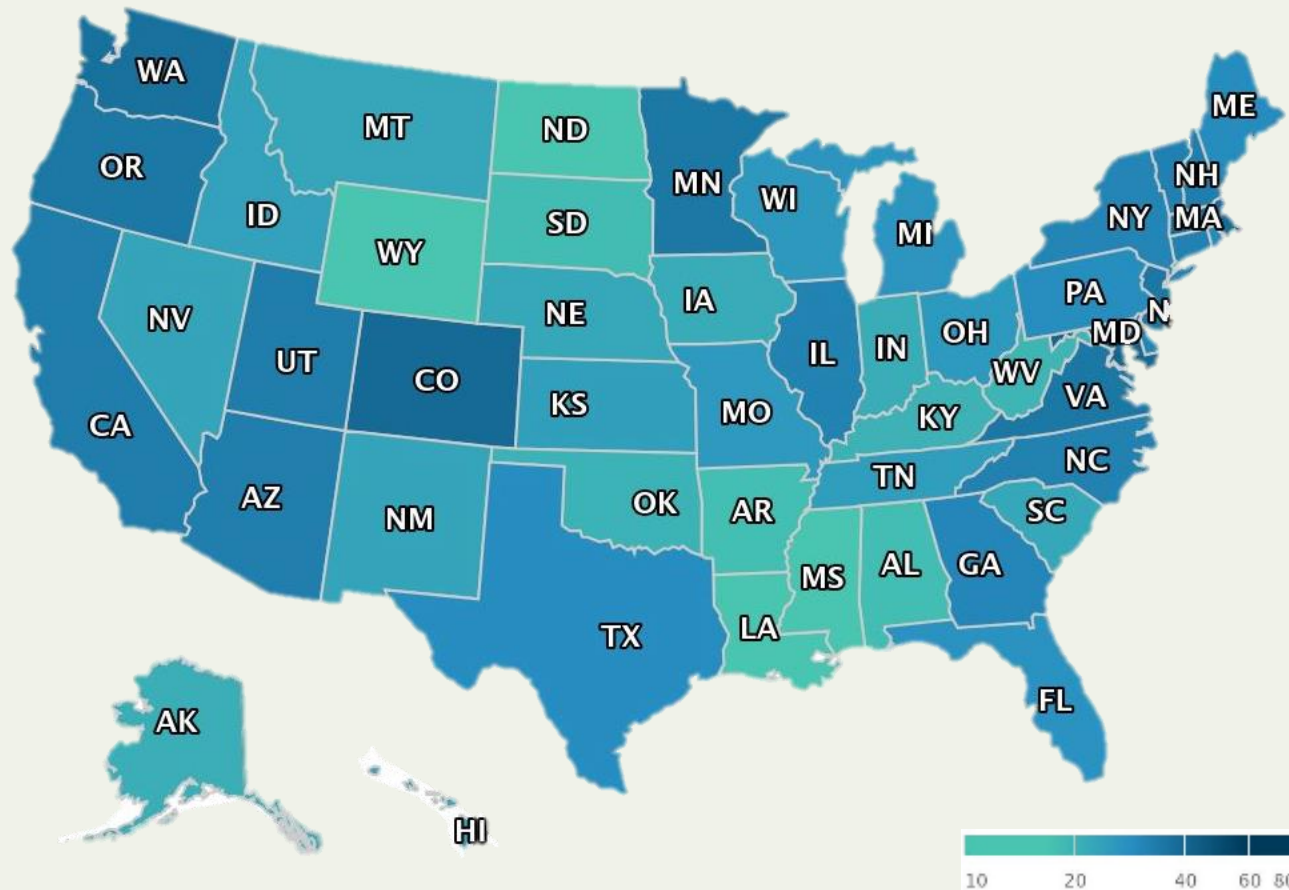
- In the Puget Sound area, 67% of all new housing units in 2024 were multi-family structures
 - Consistently rising in the past decade
 - Single Family homes have remained steady at 6k-8k per year
- Typical annual consumption of a 2-4 plex or townhome is about 15% less than a single-family home while apartments consume about 45% less

Electric Vehicles

- Just under 25k EVs registered in the county
 - On track with forecast
- 40-45% year-over-year EV growth
- About 4.5k new EVs in 2024 so far
- Long term forecast estimates about 700k EVs by 2040
 - EVs will account for roughly 60% of vehicles on the road



Remote Work



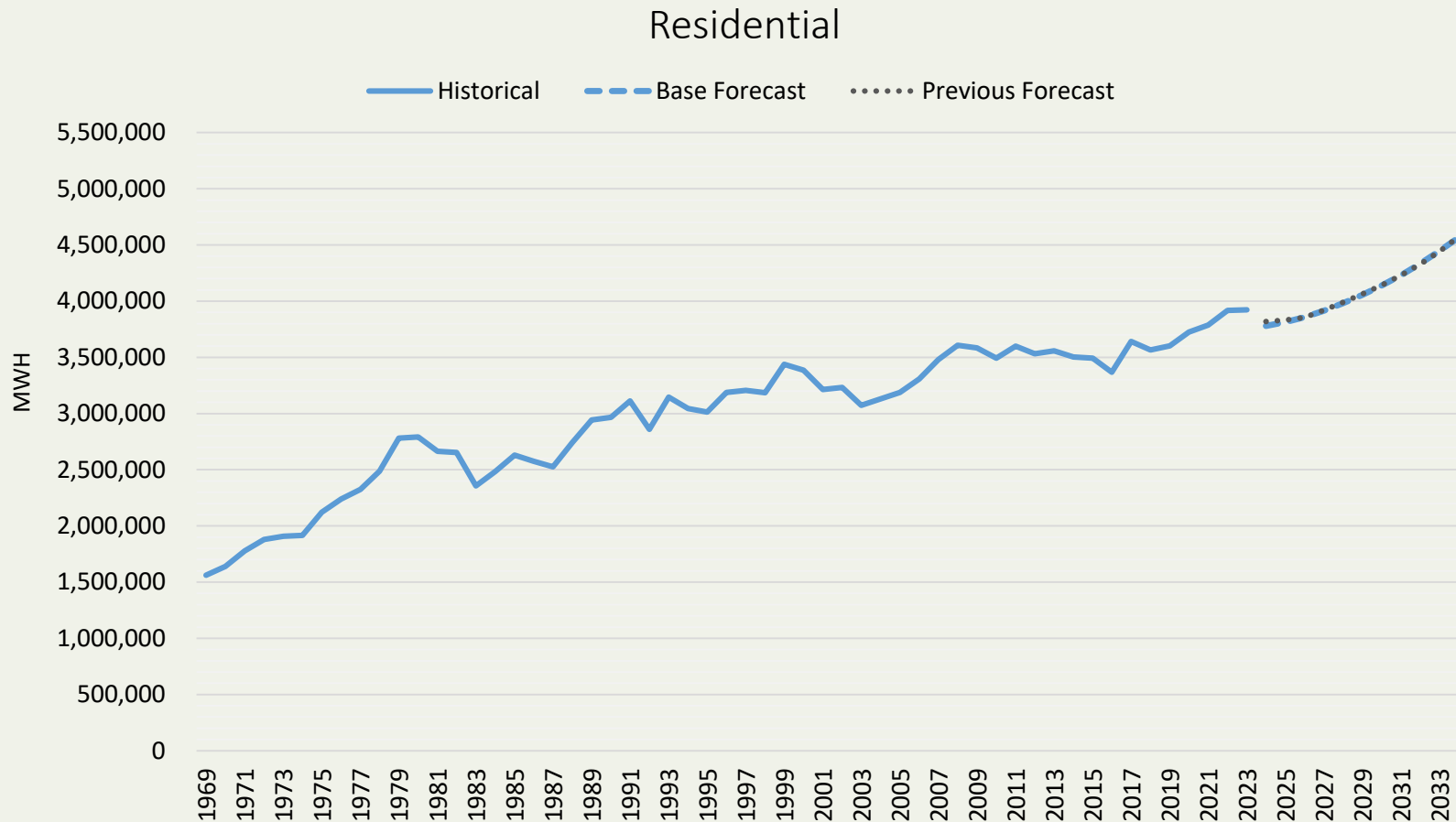
Remote workers by state in 2023

Share of workers who worked at least one day from home

Source: Census Bureau Household Pulse Survey, January-October 2023, author's calculations.

- Census Household Pulse Survey shows that about 35-45% of WA workers are currently working from home
 - 50% telework 5 days/week – fully remote
 - 25% telework 1-2 days/week
 - 25% telework 3-4 days/week
- Amazon recently announced a mandate to return to office 5 days/week
- City of Seattle announced 3 days/week policy
- Microsoft is sticking to its flexible hybrid work model

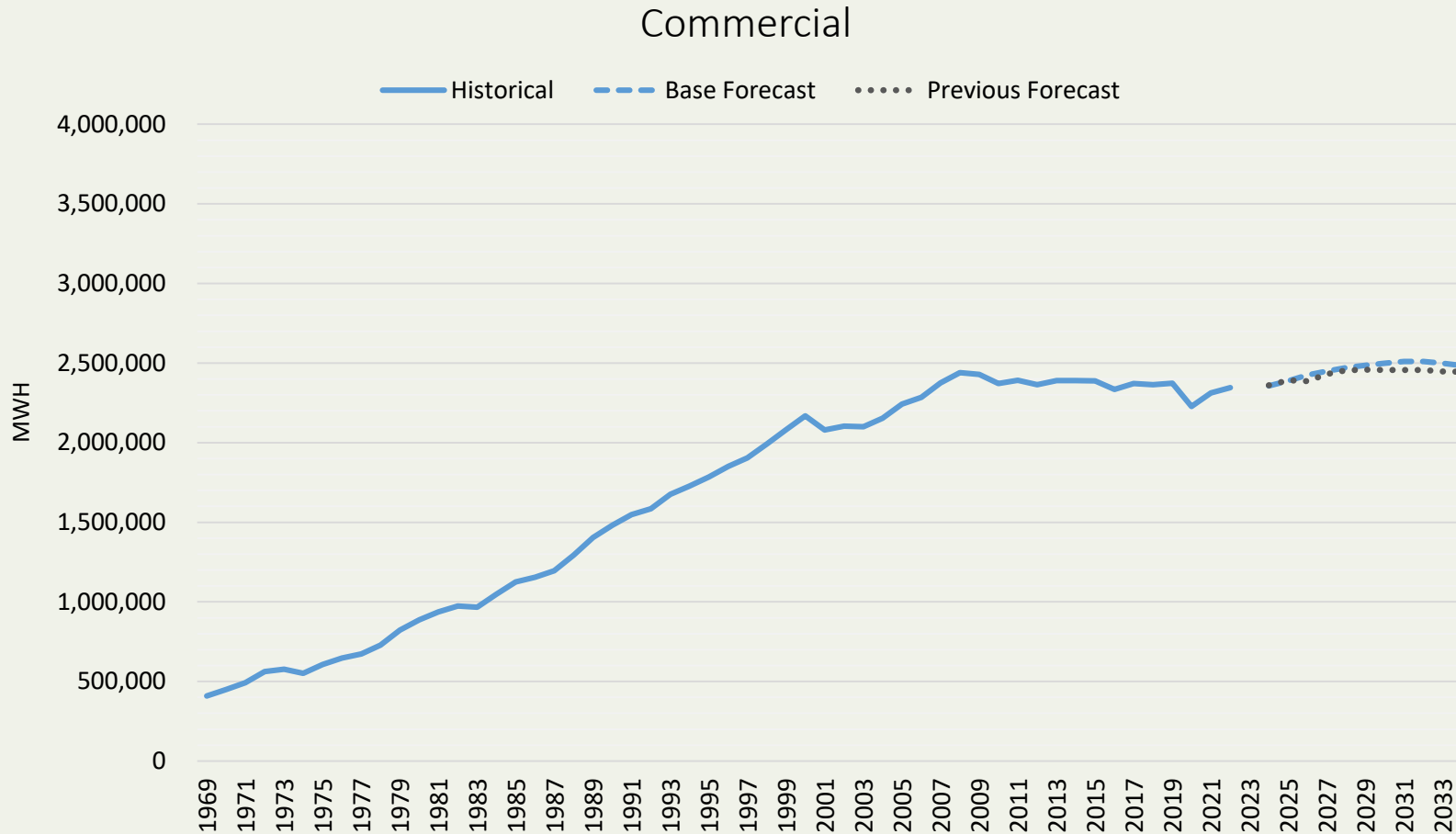
Residential Forecast



Forecast Changes:

- ↔ New Premises: small change to population forecast as compared to prior year
- ↔ EV forecast: 100% of new cars to be EV by 2035
- ↔ Electrification - same assumptions
 - Conversion of 30% of current non-electric homes over 20 years
 - A/C adoption: ~85% by 2040

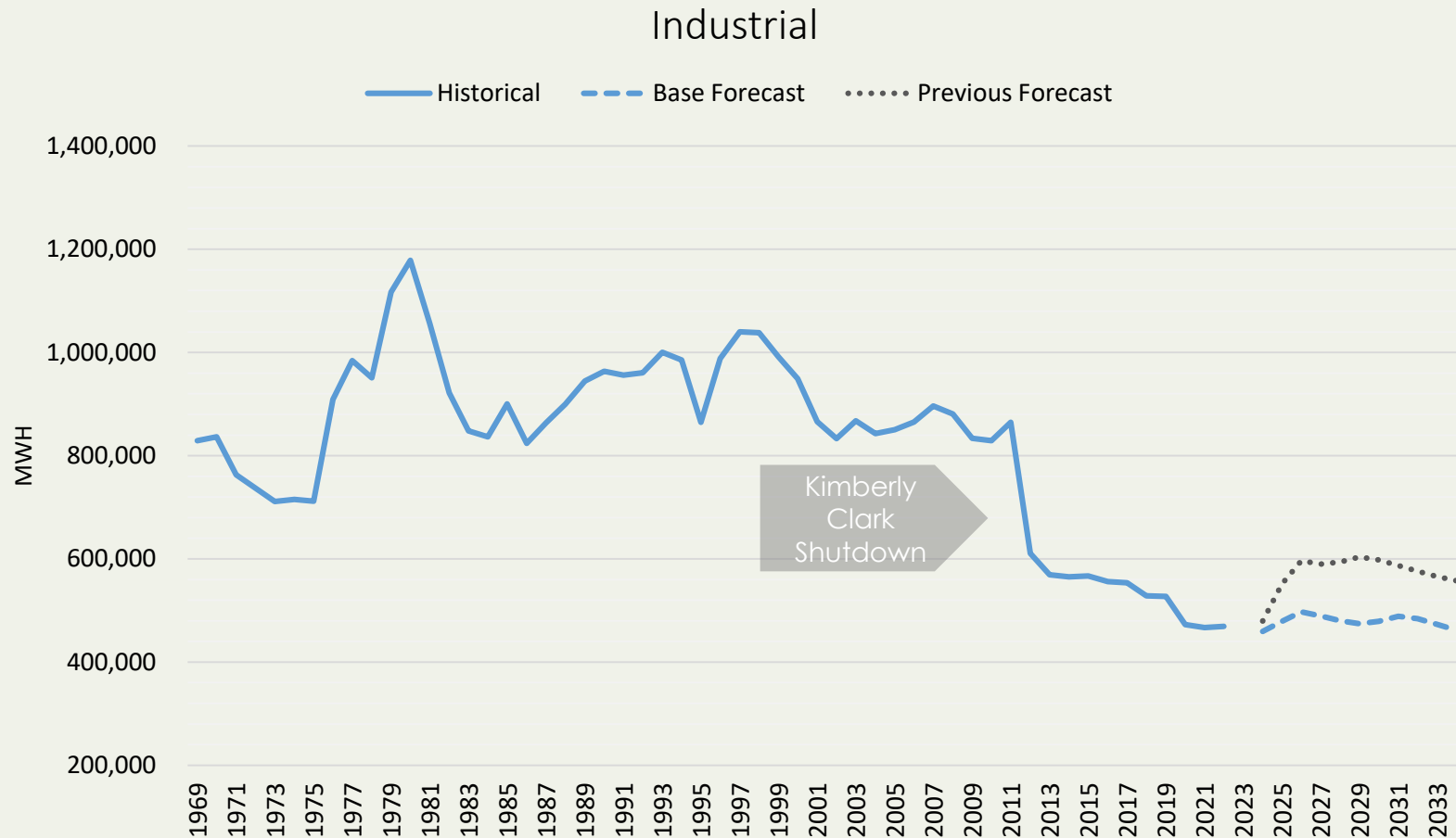
Commercial Forecast



Forecast Changes:

- ↑ New Premises: minor increase based on population and employment
- ↑ New commercial load identified by Key Accounts

Industrial Forecast



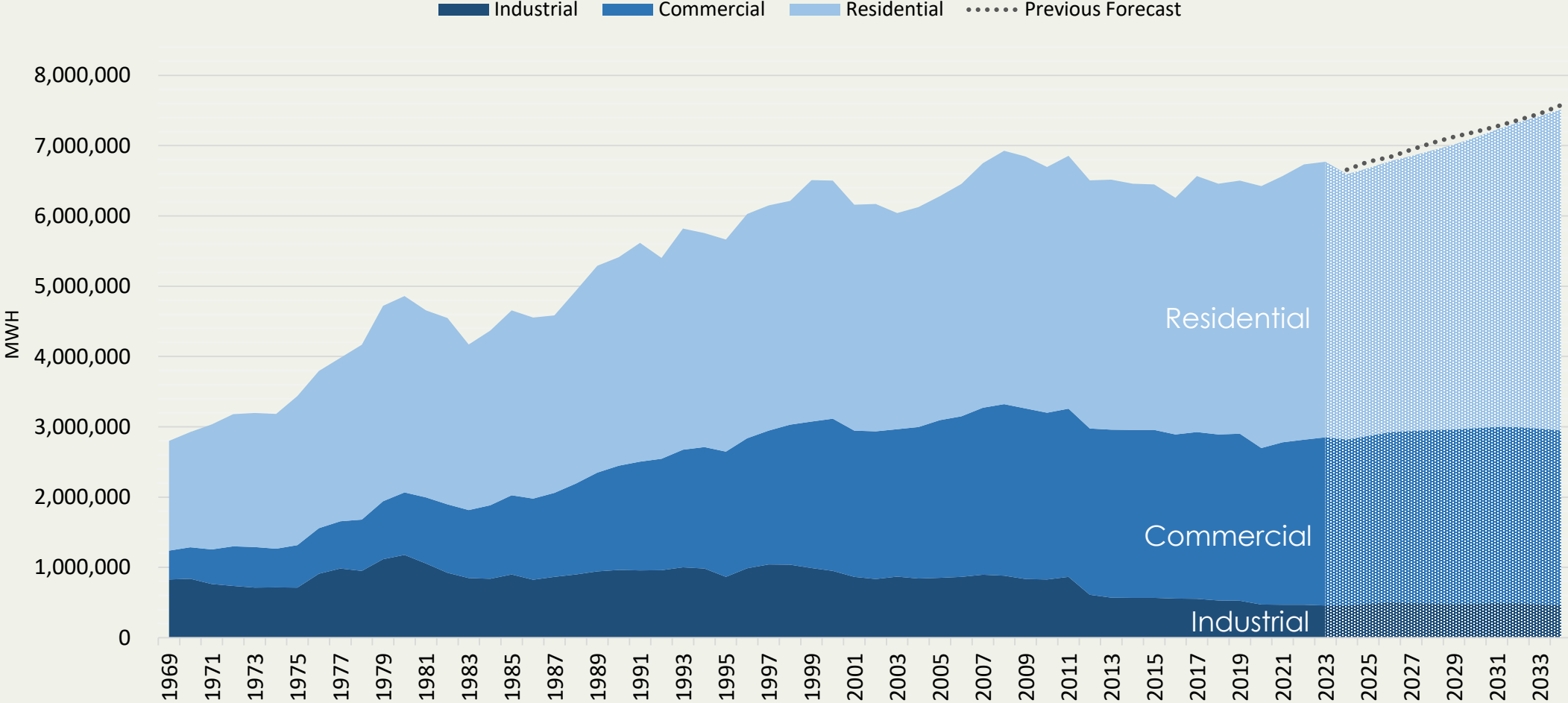
Forecast Changes:

↓ Removed recycling plant from forecast

↑ Naval Station Everett increase in military ships in Everett

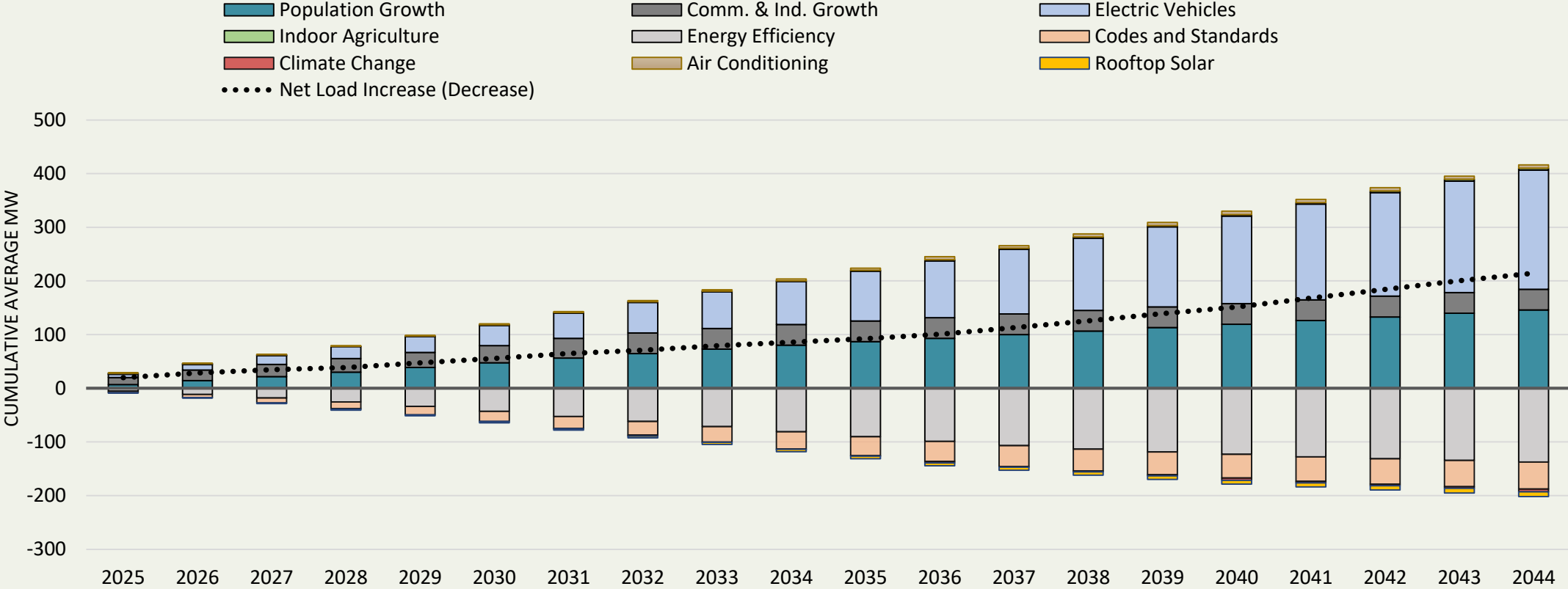
↔ Delay of Boeing's 737 MAX assembly line coming to Everett

Total Forecast



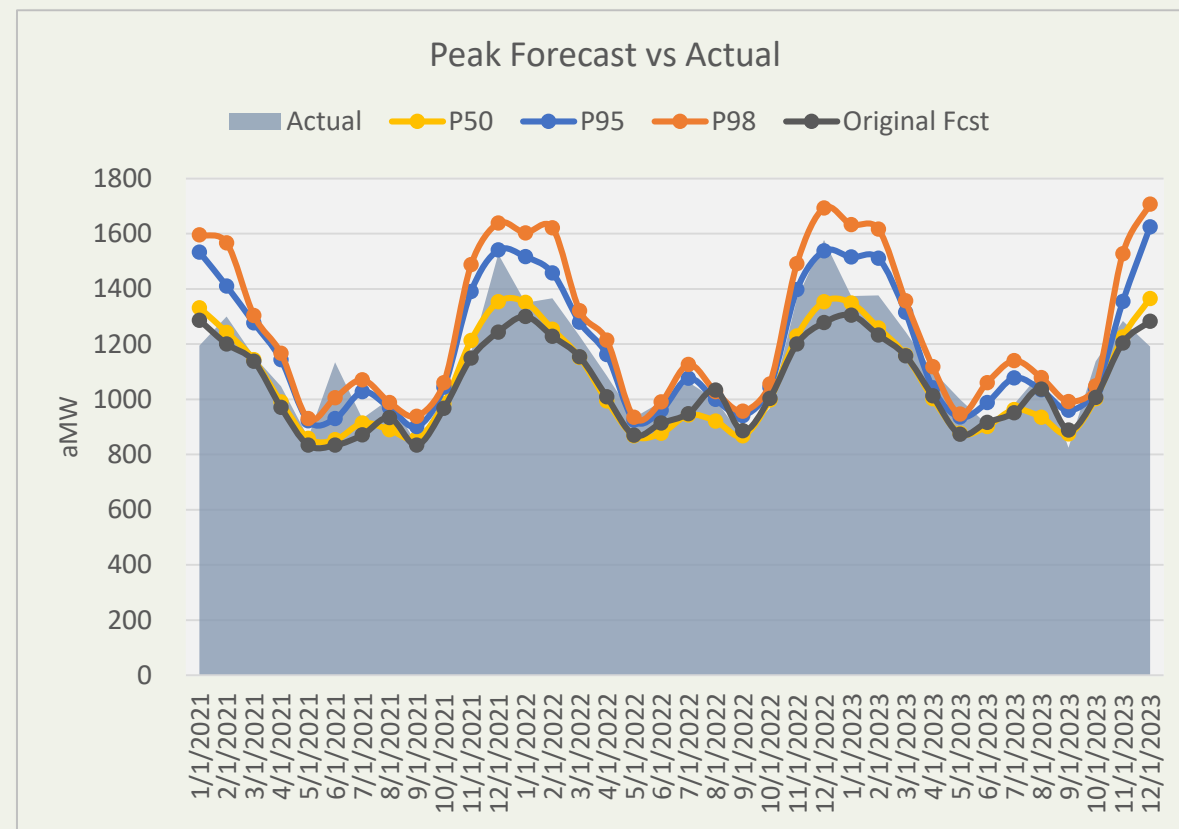
The Driving Factors

Factors Contributing to SnoPUD's Changing Load Over Time vs. 2024



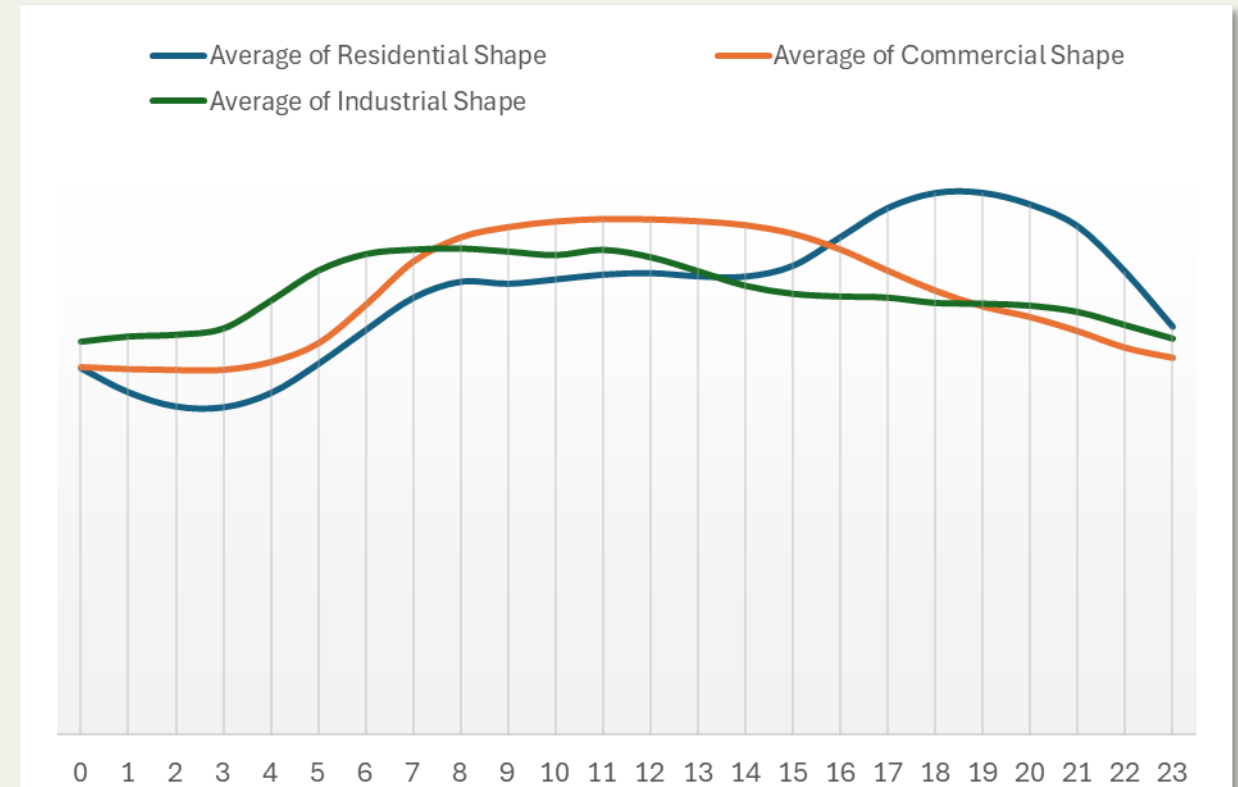
Peak Forecast

- The peak forecast is submitted to BPA annually and provided to our System Planning group
- Identified improvements to the original peak forecast method
 - Static method using just recent years of data
 - Moved to a probabilistic method
- Exploring using the P95 Peak forecast in the future



Peak Forecast – Planned Work

- Planned continuous improvements:
 - Disaggregating residential, commercial and industrial forecast
 - Disaggregating EV forecast
 - Consideration for other discrete forecast items
- These improvements will allow us to test impacts of future rate constructs such as Time-of-Day rates





Questions?

COMMENTS FROM THE PUBLIC



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 3A

TITLE

Approval of the Minutes for the Regular Meeting of October 7, 2024

SUBMITTED FOR: Consent Agenda

| | | |
|----------------------------|-------------------------|---|
| <u>Commission</u> | <u>Allison Morrison</u> | <u>8037</u> |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: | _____ | |
| Estimated Expenditure: | _____ | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.

List Attachments:
Preliminary Minutes

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Regular Meeting

October 7, 2024

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner. Vice-President Toni Olson arrived at 9:01 a.m.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Modular Microgrid Display

The Modular Microgrid Team provided a presentation and demonstration with Snohomish County Councilmember Nate Nehring on the Modular Microgrid Display.

B. Updates

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.

Commissioner Logan requested an Artificial Intelligence (AI) informational update at a future Commission meeting and the Board concurred.

2. Other. There were no other topics.

C. 2024 Wildfire Mitigation Plan Update

Senior Manager Transmission & Distribution, System Operations & Engineering Mark Flury and Engineer David Popach provided a presentation on the 2024 Wildfire Mitigation Plan Update. Information included an overview of updates to the District's Wildfire Mitigation Plan, background information, required elements, workforce training, and plan evaluation & revision.

The next step would be to return at the October 22, 2024, Commission meeting for a resolution approving the 2024 Wildfire Mitigation Plan update.

The meeting recessed at 10:02 a.m. and reconvened at 10:10 a.m.

D. Connect Up Quarterly Update

Program Director Tim Epp provided an update on Connect Up program. Information included meter deployment status, AMI network and daily operations/billing, and the progress on Connect Up 2.0.

EXECUTIVE SESSION

The Regular Meeting recessed at 10:24 a.m. and reconvened at 10:27 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Rebecca Wolfe; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; and Clerk of the Board Allison Morrison. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 10:53 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; Chief Financial Officer Scott Jones; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Add item 04B.02 "AT PLACES" page 1 Bid Awards, Professional Services Contracts and Amendments

2. RECOGNITION/DECLARATIONS

A. Team of the Month for October – The Outage Communication Team

The Outage Communication Team was recognized as Team of the Month for October.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of September 17, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

Recommend Rejection of Request for Quotation No. 24-1477-CS

Request for Quotation No. 24-1478-CS with Wireless Structures Consulting, Inc. dba Western Utility Telecom, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2256429 with Hatch

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous Contract No. CW2256244 with NewsData LLC

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous Contract No. CW2245083 with Access Info Intermediate Holding I LLC. dba AccessProfessional Services Contract No. CW2246475 with Burns & McDonnell Engineering Company, Inc.

Professional Services Contract No. CW2251486 with Robert Half International Inc.

Contract Acceptance Recommendations:

Public Works Contract No. CW2244437 with Queen City Sheet Metal & Roofing

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

An amended page 1 of Agenda Item 04B was provided at places, by reference made a part of the packet.

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of September 17, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments, as amended; and 4C - Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING**A. Open the 2025 Proposed Budget Hearing**

President Logan opened the public hearing.

Chief Financial Officer Scott Jones and Senior Business Operations Coordinator Andrea Bourdo provided a presentation to introduce the 2025 proposed Electric, Generation, and Water System budgets.

The 2025 Budget remaining hearing schedule was as follows:

November 5, 2024
2025 Proposed Budget Presentation

November 19, 2024
Discuss any potential changes to the 2025 Proposed Budget

December 3, 2024
Adoption of the 2025 Budget

There were no public comments.

A motion unanimously passed continuing the hearing on the 2025 Proposed Budget to Tuesday, November 5, 2024, at 1:30 p.m., at 2320 California Street in Everett, WA.

B. Public Hearing for Approving Increased Fees Payable by Licensees of Space on District Utility Poles

President Logan opened the public hearing.

There were no comments from the Board or the Public, the public hearing was continued.

A motion unanimously passed continuing the public hearing on approving increased fees payable by Licensees of space of District Utility Poles to Tuesday, October 22, 2024, at 1:30 p.m. at 2320 California Street in Everett, WA.

6. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute an Agreement to Grant Easements, Easement Agreement and Temporary Construction Easement With the Port of Everett to Facilitate Construction, Operation and Maintenance of District Electric Utility Infrastructure Necessary to Provide Electricity to Hat Island

President Logan opened the public hearing.

There being no comments from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6194, authorizing the Manager, Real Estate Services to execute an agreement to Grant Easements, Easement Agreement, and Temporary Construction Easement with the Port of Everett to facilitate construction, operation and maintenance of District electric utility infrastructure necessary to provide electricity to Hat Island.

7. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of A Resolution Authorizing the CEO/General Manager or Designee to Execute a U.S. Department of Energy Assistance Agreement DE-GD0000905 With Public Utility District No. 1 of Snohomish County for Bipartisan Infrastructure Law (BIL) – Snohomish County PUD’s Secure Modern Automated and Reliable Technology Project (SnoSMART)

A motion unanimously passed approving Resolution No. 6195, authorizing the CEO/General Manager or designee to execute a U.S. Department of Energy Assistance Agreement DE-GD0000905 with Public Utility District No. 1 of Snohomish County for Bipartisan Infrastructure Law (BIL) – Snohomish County PUD’s Secure Modern Automated and Reliable Technology Project (SnoSMART).

- B. Consideration of a Resolution Amending Section 2 General Terms, Conditions and Policies for Water Service of the District’s Water Service Policies and Procedures Manual to add a Discretionary Purchased Water Cost Adjustment Clause

A motion unanimously passed approving Resolution No. 6196, amending section 2 General Terms, Conditions and Policies for Water Service of the District’s Water Service Policies and Procedures Manual to add a discretionary purchased water cost adjustment clause.

8. CEO/GENERAL MANAGER REPORT

Chief Financial Officer Scott Jones reported on District related topics and accomplishments.

9. COMMISSION BUSINESS**A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. August 2024 District Dashboard

There were no questions on the August 2024 District Dashboard.

D. 2024 Treasury, Budget, and Project Status Report - August

There were no questions on the 2024 Treasury, Budget, and Project Status Report – August.

10. GOVERNANCE PLANNING**A. Governance Planning Calendar**

The Board requested that an Artificial Intelligence (AI) update be added to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of October 7, 2024, adjourned at 2:36 p.m.

Approved this 22nd day of October, 2024.

Secretary

President

Vice President



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 3B

TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

SUBMITTED FOR: Consent Agenda

| | | |
|----------------------------------|-------------------------|---|
| <u>Contracts/Purchasing</u> | <u>Clark Langstraat</u> | <u>5539</u> |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: _____ | | |
| Estimated Expenditure: _____ | | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations (Page 1);
Recommend Rejection for RFP No. 24-1500-SC

Formal Bid Award Recommendations \$120,000 and Over (Page 2);
Purchase Order No. 4500094143 for RFQ No. 24-1477-CS

Professional Services Contract Award Recommendations \$200,000 and Over (Pages 3-4);
Professional Services Contract No. CW2256533 with Moss Adams, LLP
Professional Services Contract No. CW2256444 with BHC Consultants LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over;
None

Interlocal Agreements and Cooperative Purchase Recommendations (Page 5);
Contracts:
Purchase Order No. 4500094217 with Global Rental Company
Amendments:
None

Sole Source Purchase Recommendations;
None

Emergency Declarations, Purchases and Public Works Contracts;
None

Purchases Involving Special Facilities or Market Condition Recommendations;
None

Formal Bid and Contract Amendments (Pages 6 - 7);
Public Works Contract No. CW2248363 with Faber Construction Corporation

Contract Acceptance Recommendations (Page 8);
Public Works Contract No. CW2256124 with Scott Coatings LLC

List Attachments:
October 22, 2024 Report

Public Works Contract Award Recommendation
October 22, 2024

RFP No. 24-1500-SC

Generation Hydroelectric Project
Cathodic Protection Improvements

| | | |
|-----------------------------|--------------|-----------|
| No. of Bids Solicited: | 2 | |
| No. of Bids Received: | 1 | |
| Project Leader & Phone No.: | Adam Lewis | Ext. 1782 |
| Estimate: | \$168,000.00 | |

This project includes drilling a 375-foot deep well for installation of a vertical impressed current deep anode grounded and installation of a District-supplied stand to house a new rectifier and related equipment; and commissioning and testing of installed cathodic protection equipment.

Contractor

Mesa Products Inc.

Subtotal (w/o tax)

\$216,845.00

Summary Statement: In accordance with RCW 54.04.080 the proposed bid amount exceeded the 15% threshold of the estimated cost of the project. Therefore, staff recommends that the Board of Commissioners reject this bid. Staff will review options and return with a new award.

**Formal Bid Award Recommendation(s) \$120,000 And Over
October 22, 2024**

PO No. 4500094143

4-Lake Goodwin Relay, Control, and Metering Panels

Project Leader & Phone No.: Sanjeev Farwaha Ext. 5502
Estimate: \$175,000.00

The new relay panels will have protective relays required to support a new 115kV circuit breaker to be installed in Lake Goodwin Substation in Winter/Spring of 2025. The new relays protect the radial line from Lake Goodwin to North Stanwood. That line will be extended up to the new Camano Ring Bus Substation scheduled to be completed in the Fall of 2025. To provide better reliability and protection selectivity at Lake Goodwin, a second transmission circuit breaker and associated protective relaying equipment needs to be added for the Lake Goodwin-Stimson Crossing Line (LG).

| <u>Vendor</u> | <u>Qty</u> | <u>Subtotal (w/o tax)</u> |
|--|------------|---------------------------|
| Award To: Schweitzer Engineering Laboratories, Incorporated | 1 | \$169,410.00 |

Summary Statement: The District previously solicited for these equipment/material goods under RFQ 24-1477-CS but did not receive any responsive bids. As a result, the solicitation per RCW 54.04.080 made the bid ineligible for award pursuant to RCW 39.04.010. This bid was rejected by Commission on October 7, 2024. Having received no valid bids, RCW 54.04.080 allows Commission to negotiate and award a contract for such work, in lieu of readvertising

**Professional Services Contract Award Recommendation(s) \$200,000 And Over
October 22, 2024**

PSC No. CW2256533
Financial Audit Services

| | |
|-----------------------------|--------------------------|
| No. of Bids Solicited: | 4 |
| No. of Bids Received: | 2 |
| Project Leader & Phone No.: | Shawn Hunstock Ext. 8497 |
| Contract Term: | NTP – 10/22/2024 |

Description: The District requires an annual audit of the combined Electric, Generation and Water System financial statements beginning with the examination of the year ending December 31, 2024. Audit field work and the opinion on the financial statements will need to be completed no later than 90 days following the end of the calendar year for the District financial statements. The consultant will render an opinion on the combined and individual financial statements of the Electric, Generation and Water System(s) of the District.

| | | |
|-----------------|------------------------|---------------------------------------|
| | <u>Consultant</u> | <u>Not-to-Exceed Amount (tax n/a)</u> |
| Award To | Moss Adams, LLP | \$1,159,125.00 |

Summary Statement: On August 7, 2024, the District advertised RFP #24-1481-SR to provide Audit Services for a five-year period. There were two responses to the solicitation:

- Baker Tilly US, LLP
- Moss Adams, LLP

The RFP submissions were reviewed based on established evaluation criteria, which included:

- Qualifications with respect to electric and water utilities
- Engagement team experience and background
- Firm's practice and policy regarding client services
- Firm's policy regarding coordination with the annual examination by the State Auditor; hourly billing rates

Although both firms are qualified to perform the requested services, Moss Adams, LLP, is a nationally recognized firm with a specialized Energy and Utilities Group that has in-depth experience in the utility industry. Their current client list includes Benton County PUD, Clark Public Utilities, Grant County PUD, Tacoma Public Utilities, and Seattle Public Utilities.

Based on overall review of the proposals and interviews, staff concluded that Moss Adams best meets the District's needs and therefore recommends award to Moss Adams, LLP, for a not-to-exceed amount of \$1,159,125 for the five-year term.

**Professional Services Contract Award Recommendation(s) \$200,000 And Over
October 22, 2024**

PSC No. CW2256444
Reservoir Seismic Evaluations

| | | |
|-----------------------------|---------------|-----------|
| No. of Bids Solicited: | 17 | |
| No. of Bids Received: | 17 | |
| Project Leader & Phone No.: | Max Selin | Ext. 3033 |
| Contract Term: | NTP – 1/20/25 | |

Reservoir seismic evaluations are identified to be completed in the Water Utility’s 2021 Water System Plan.to determine the vulnerability of the reservoirs should a seismic event occur. The project is scheduled for a two-to-three-month period and will cover 16 reservoirs and six pump station buildings. It is funded in the 2024 Water Utility budget.

The District advertised biennial SOQ’s on February 6, 2024 and responses were received from 17 firms. Staff short listed three consultants:

- BHC Consultants
- Burns & McDonnell Engineering
- PCS Structural Solutions.

The evaluation team of three employees used the following criteria for evaluating and selecting the consultant:

- Consultant’s experience with District similar water system improvement projects
- Quality of SOQ
- Consultant’s knowledge of the projects scope of work

Based on the above criteria, the evaluation team selected BHC Consultants LLC. They have shown through their experience with public water system infrastructure that they are the most qualified Consultant for this project.

| | | |
|-----------------|----------------------------|---------------------------------------|
| | <u>Consultant</u> | <u>Not-to-Exceed Amount (tax n/a)</u> |
| Award To | BHC Consultants LLC | \$221,000.00 |

Summary Statement: Based on the above evaluation, staff is recommending an award to BHC Consultants LLC for the Reservoir Seismic Evaluations.

Cooperative Purchase Recommendations October 22, 2024

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

CONTRACTS:

Awarded Vendor: Global Rental Company \$250,270.00

PO 4500094217

Sourcewell 040924-ALT

Purchase of one Altec Personnel Lift Truck that will be used by Distribution and Engineering Services Division. This truck will replace an existing truck that has reached its replacement criteria.

Project Lead: Christina Brueckner, Ext. 5053

**Formal Bid and Contract Amendment(s)
October 22, 2024**

PWC No. CW2248363
North County Community Office

| | |
|---------------------------------|--------------------------------|
| Contractor/Consultant/Supplier: | Faber Construction Corporation |
| Project Leader & Phone No.: | Mark Curfman Ext. 8004 |
| Amendment No.: | 11 |
| Amendment: | \$624,079.36 |

| | | | |
|---------------------------|-----------------|---------------------------------|-----------------------|
| Original Contract Amount: | \$28,798,000.00 | Original Start/Final | 9/1/2022 – 3/3/2024 |
| Present Contract Amount: | \$30,520,185.29 | Completion: | |
| Amendment Amount: | \$624,079.36 | Present Start/Final Completion: | 9/1/2022 – 11/19/2024 |
| New Contract Amount: | \$31,144,264.65 | New End Date: | 1/18/2025 |

Summary Statement: Staff recommends approval of Amendment No. 11 to increase the contract value by \$624,079.36 and the contract time by 60 calendar days as described in Field Directive 130 for tenant improvement work (TI Work) to:

- 1) Make modifications and additions to the HVAC, electrical, plumbing, controls and fire protection systems to support the installation of demountable partition office layouts, front line (CSR) workstations and systems furniture throughout the building prior to occupancy. These modifications were done to accommodate changes in staffing and operations from the time of design inception. Based mainly on maintaining building system warranties, it is in the District's interest to add this work to expedite the schedule rather than as a separate contract. This work represents approximately 85% of Amendment 11.
- 2) Add electrical work which to support the installation of emergency radio and cell phone repeater antenna systems throughout the Office and Warehouse buildings to boost the signals within the buildings. Testing after the building envelope and interiors were largely complete indicated the need for these systems. The antenna systems' installation will be done under a separate contract. This work represents approximately 6% of Amendment 11.
- 3) Make safety and operational modifications and additions to elements in the Office, Warehouse and Site that were either not foreseen just before bidding or have come up in the later stages of construction. This involves electrical work and installation labor and represents approximately 9% of Amendment 11.

There is approximately \$477,000 remaining in the project's contingency fund. There are a number of changes in various stages outside of Amendment 11 that the project team anticipates will use most of the remaining contingency.

Summary of Amendments:

Amendment No.1 dated February 9, 2023, increased the contract amount by \$176,937.44 for contingent work and extended the Substantial Completion date from January 3, 2024, to January 30, 2024, for additional work described in FD-001-R.1, -002, -006-R.1, -012, and -013. Change the Project Leader to Mark Curfman.

Amendment No. 2 dated March 30, 2023, increased the contract amount by \$130,324.75 for contingent work and extended the Substantial Completion date from January 30, 2024, to February 12, 2024, for additional work described in FD-004.R1, 005, 011.R1, 019, 020, 022, 023, and 024.

Amendment No. 3 dated May 16, 2023, reduced the contract amount by a net value of \$3,886.77 and extended the Substantial Completion date from February 12, 2024, to February 19, 2024 for work described in the following Field Directives. Contingent work adds \$76,047.23 and work is described in FD-14.R1,

Summary
Statement
(cont.):

FD-016.R1, FD-021, FD-036 and FD 038. FD-032 and FD-035 removes \$79,934.00 of original work and FD-007 is at no-cost.

Amendment No. 4 dated July 11, 2023, increased the contract amount by a net value of \$198,189.18 and extended the Substantial Completion date from February 19, 2024, to March 5, 2024, for work described in the following Field Directives. Contingent work adds \$200,450.78 and work is described in FD-027.R1, FD-028.R4, FD-029.R1, FD-030.R1, FD-034.R1, FD-42, and FD-47. FD-48 removes \$2,261.60 to correct COP-017/FD-014.R1.

Amendment No. 5 dated October 12, 2023, increased the contract amount by \$213,726.36 for contingent work and extended the Substantial Completion date from March 5, 2024, to April 16, 2024, for work described in Field Directives FD-031.R2, FD-040, FD-049.R1, FD-050.R1, FD-052.R1, FD-057.R1, FD-065 and FD-066.

Amendment No. 6 dated December 6, 2023, increased the contract amount by \$272,132.05 for contingent work and extended the Substantial Completion date from April 16, 2024 to May 24, 2024, for work described in Field Directives FD-018.R1, FD-026.R1, FD-037.R1, FD-041, FD-043.R1, FD-045.R2, FD-051.R1, FD-054.R1, FD-063.R1, FD-064, FD-068, FD-077, FD-079, FD-080, and FD-081.

Amendment No. 7 approved by Commission on April 16, 2024, increased the contract value by \$486,260.97 as described in Field Directive 113 for critical path delays and other scheduling claims by both parties from Notice to Proceed on September 1, 2022, and March 20, 2024 (“Delay Claim Period”). All other scheduling claims of any type by either Party or their subcontractors or suppliers during the Delay Claim Period are hereby waived.

This contract Amendment reflects an increase in contract price due to a series of delays which: 1) affected the project’s critical path; 2) were not reasonable and could not have been anticipated; and 3) was caused by the District or the District’s consultants as called out in the Contract Documents, Section 00 7200, paragraph 5.4.2.1.2.

Amendment No. 8 dated April 18, 2024, increased the contract amount by a net value of \$105,499.60 and extended the Substantial Completion date from May 24, 2024, to June 18, 2024, for work described in Field Directives. Contingent work adds \$159,948.21 and work is described in FD-17.R1, FD-46.R2, FD-56.R1, FD-59, FD-60.R1, FD-61.R2, FD-67.R1, FD-71.R1, FD-74, FD-75.R1, FD-82.R1, FD-83.R1, FD-87.R1, FD-92.R1, FD-94, FD-95, FD-97.R1, FD-100.R2, FD-102, FD-103, FD-105, FD-108, FD-109, FD-110, FD-111, FD-112, and FD-114. FD-73, FD-90.R1, FD-101, and FD-104 removed \$54,448.61 for work adjustments, revisions, and credits.

Amendment No. 9 dated June 21, 2024, increased the contract amount by a net value of \$70,681.99 and extended the Substantial Completion date from June 18, 2024, to September 4, 2024. This added 74 calendar days for delays experienced in addition to time originally allowed in the previous Field Directives. Contingent work added \$70,681.99 and four calendar days. Contingent work is described in FD-58.R1, FD-78.R1, FD-93.R1, FD-96.R1, FD-106.R1, and FD-126.

Amendment No. 10 dated September 3, 2024, increased the contract amount by a net value of \$72,319.72 and extended the Substantial Completion date from August 31, 2024, to September 20, 2024. This added 20 calendar days for delays experienced in addition to time originally allowed in the previous Field Directives. Contingent work added \$72,319.72 and 20 calendar days. Contingent work is described in FD-85.R1, FD-88.R1, FD-107.R1, FD-116, FD-119.R1, and FD-123.

Contract Acceptance Recommendations(s)
October 22, 2024

**Accept Contract(s) as complete and grant approval to release
Retained fund after full compliance with Departments of Labor
and Industries, Revenue and Employment Security.**

PWC No. CW2256124

Jackson Powerhouse Switchyard
Coating Repairs

| | |
|------------------------|--|
| Contractor: | Scott Coatings LLC |
| Start/End: | 9/04/2024 – 09/13/2024 |
| Evaluator & Phone No.: | Mark Babb Ext. 5308 |
| No. of Amendments: | 0 |
| Retained Fund: | \$6200.00 |

Original Contract Amount: \$124,000.00
Total Amendment Amount: \$0
Final Contract Amount: \$124,000.00

Summary None
Statement:



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 3C

TITLE

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

SUBMITTED FOR: Consent Agenda

| | | |
|---|-----------------------|------------------|
| <u>General Accounting & Financial Systems</u> | <u>Shawn Hunstock</u> | <u>8497</u> |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |

Date of Previous Briefing: _____

Estimated Expenditure: _____ Presentation Planned

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.

The attached District checks and vouchers are submitted for the Board’s certification, ratification and approval.

List Attachments:
Voucher Listing



CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 22nd day of October 2024.

CERTIFICATION:

Certified as correct:

CEO/General Manager

Shawn Hunstock

Auditor

J. Scott Jones

Chief Financial Officer/Treasurer

RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

| TYPE OF DISBURSEMENT | PAYMENT REF NO. | DOLLAR AMOUNT | PAGE NO. |
|--|-------------------------|------------------------|----------|
| REVOLVING FUND | | | |
| Customer Refunds, Incentives and Other | 1130876 - 1131148 | \$59,034.90 | 2 - 10 |
| Electronic Customer Refunds | | \$14,301.79 | 11 - 14 |
| WARRANT SUMMARY | | | |
| Warrants | 8079782 - 8079946 | \$1,276,543.11 | 15 - 20 |
| ACH | 6049602 - 6049949 | \$8,353,650.89 | 21 - 31 |
| Wires | 7003406 - 7003419 | \$9,670,692.00 | 32 |
| Payroll - Direct Deposit | 5300001113 - 5300001113 | \$5,385,236.46 | 33 |
| Payroll - Warrants | 845291 - 845311 | \$35,248.85 | 33 |
| Automatic Debit Payments | 5300001111 - 5300001118 | \$3,822,491.50 | 34 |
| | GRAND TOTAL | \$28,617,199.50 | |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|--|------------------------|-----------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/1/24 | 1130876 | ERIC PITT | \$156.40 |
| 10/1/24 | 1130877 | JIN LEE | \$28.84 |
| 10/1/24 | 1130878 | BECKY BURCHILL | \$157.73 |
| 10/1/24 | 1130879 | DAVID CHAVEZ | \$100.00 |
| 10/1/24 | 1130880 | PROJECT PRIDE | \$2,011.87 |
| 10/1/24 | 1130881 | P JANE LEVER | \$16.61 |
| 10/1/24 | 1130882 | PATRICIA LEE | \$15.58 |
| 10/1/24 | 1130883 | KATHY BOYD | \$13.74 |
| 10/1/24 | 1130884 | VALENTINA KOVALEV | \$191.59 |
| 10/1/24 | 1130885 | MARYA GROSECLOSE | \$142.75 |
| 10/1/24 | 1130886 | MROF I SPE III-MARYSVILLE LLC | \$4,315.16 |
| 10/1/24 | 1130887 | PARK LANE APTS LLC | \$30.84 |
| 10/1/24 | 1130888 | NATASSIA KIMBROUGH-KREMKE | \$103.34 |
| 10/1/24 | 1130889 | CHAPELDALE TH LLC | \$47.43 |
| 10/1/24 | 1130890 | BREANNA D BROOK | \$35.83 |
| 10/1/24 | 1130891 | AVENUE WEST HOMES LLC | \$27.55 |
| 10/1/24 | 1130892 | ROBERT COLEMAN | \$90.38 |
| 10/1/24 | 1130893 | ALPHA GENESIS LLC | \$2,160.37 |
| 10/1/24 | 1130894 | BMCH WASHINGTON LLC | \$51.88 |
| 10/1/24 | 1130895 | RICHMOND AMERICAN HOMES OF WA INC | \$39.32 |
| 10/1/24 | 1130896 | RICHMOND AMERICAN HOMES OF WA INC | \$50.32 |
| 10/1/24 | 1130897 | ANIRUDH NIGANIA | \$113.59 |
| 10/1/24 | 1130898 | MADELENE EDWARDS | \$993.06 |
| 10/2/24 | 1130899 | JUAN VALDOVINOS | \$175.11 |
| 10/2/24 | 1130900 | TRI LAM | \$42.68 |
| 10/2/24 | 1130901 | JIM FAUCETT | \$15.29 |
| 10/2/24 | 1130902 | LENNAR NORTHWEST INC | \$97.24 |
| 10/2/24 | 1130903 | REGINALD ROBSON | \$289.17 |
| 10/2/24 | 1130904 | YUKUEI SHEN | \$7.83 |
| 10/2/24 | 1130905 | CHAU LAM | \$159.77 |
| 10/2/24 | 1130906 | WAKEFIELD ALDERWOOD LLC | \$24.65 |
| 10/2/24 | 1130907 | KRISTI HENDERSON | \$188.96 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|--|------------------------|---|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/2/24 | 1130908 | WAKEFIELD ALDERWOOD LLC | \$20.43 |
| 10/2/24 | 1130909 | SOPHIA DEPEW | \$50.22 |
| 10/2/24 | 1130910 | LIVING WATERS PLUMBING & MECHANICAL LLC | \$94.22 |
| 10/2/24 | 1130911 | JIANXUN WANG | \$166.81 |
| 10/2/24 | 1130912 | BRITTANY DAVIDSON | \$135.73 |
| 10/2/24 | 1130913 | MATTHEW ACKERBERG | \$155.94 |
| 10/2/24 | 1130914 | ZAWAD KADER | \$139.89 |
| 10/2/24 | 1130915 | HEIDI BRIETZKE | \$109.51 |
| 10/2/24 | 1130916 | SAMUEL NOLASCO | \$239.51 |
| 10/2/24 | 1130917 | JAXSEN WRAY | \$8.47 |
| 10/2/24 | 1130918 | TALYNN WOODS | \$242.29 |
| 10/2/24 | 1130919 | CATHARINA NAGLE | \$348.44 |
| 10/2/24 | 1130920 | HAOWEN GENG | \$135.07 |
| 10/2/24 | 1130921 | ON Q FINANCIAL LLC | \$227.52 |
| 10/2/24 | 1130922 | JESUS ALBERTO AVILES DURAN | \$318.63 |
| 10/2/24 | 1130923 | JOEL SOLEY | \$146.11 |
| 10/2/24 | 1130924 | DEMARIAL HARRIS | \$88.43 |
| 10/2/24 | 1130925 | LENNAR NORTHWEST INC | \$24.47 |
| 10/2/24 | 1130926 | MYKOLA DROZD | \$130.99 |
| 10/2/24 | 1130927 | OSMAN ALTAMIRANO NAVARRETE | \$61.35 |
| 10/2/24 | 1130928 | SERGIO MEZA | \$112.18 |
| 10/2/24 | 1130929 | JEREMIE ABIDES | \$150.07 |
| 10/2/24 | 1130930 | MAINVUE WA LLC | \$14.81 |
| 10/2/24 | 1130931 | JOE GREEN | \$29.13 |
| 10/2/24 | 1130932 | WHITEHORSE CONSTRUCTION | \$77.74 |
| 10/2/24 | 1130933 | LUMIO HX INC | \$23.56 |
| 10/2/24 | 1130934 | ANGIE SO | \$41.35 |
| 10/2/24 | 1130935 | BARBARA DAVIS | \$151.08 |
| 10/2/24 | 1130936 | CEP III-MORNING RUN 13 LLC | \$17.79 |
| 10/2/24 | 1130937 | TERESA FRANE | \$212.17 |
| 10/2/24 | 1130938 | DEBBIE GEORGE | \$555.77 |
| 10/2/24 | 1130939 | YOLANDA WICKA | \$7.48 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|--|------------------------|------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/2/24 | 1130940 | RANDY SCHAEFER | \$133.10 |
| 10/2/24 | 1130941 | OMID BAHRAMI | \$66.03 |
| 10/2/24 | 1130942 | JOHN CONTE | \$347.55 |
| 10/2/24 | 1130943 | YIA LEE | \$53.74 |
| 10/2/24 | 1130944 | DONALD NELSON | \$1,109.95 |
| 10/2/24 | 1130945 | CRAIG CRECELIUS | \$14.39 |
| 10/2/24 | 1130946 | THANH THUY NGUYEN | \$27.57 |
| 10/2/24 | 1130947 | CORY MILBRAD | \$83.36 |
| 10/2/24 | 1130948 | ROBERT BROOKE | \$14.47 |
| 10/2/24 | 1130949 | ADRIENNE TUCKER | \$217.31 |
| 10/2/24 | 1130950 | CARRIE JENKS | \$168.63 |
| 10/2/24 | 1130951 | LAURIE WILLIAMS | \$2,200.00 |
| 10/2/24 | 1130952 | KAREN DREW | \$195.45 |
| 10/2/24 | 1130953 | BARBARA KLEIN | \$35.40 |
| 10/2/24 | 1130954 | ERNEST GOLA | \$228.01 |
| 10/2/24 | 1130955 | TIFFANY ADRIAN | \$2,200.00 |
| 10/2/24 | 1130956 | LESTIE VAIL | \$23.89 |
| 10/2/24 | 1130957 | KAN WU | \$113.20 |
| 10/2/24 | 1130958 | FAMILY TREE APTS | \$5.02 |
| 10/2/24 | 1130959 | DANIELLE POTTER | \$182.69 |
| 10/2/24 | 1130960 | PATRICIA LIN | \$37.67 |
| 10/2/24 | 1130961 | JANA MURPHY | \$159.42 |
| 10/3/24 | 1130962 | K CAROL BLUEHORSE | \$18.78 |
| 10/3/24 | 1130963 | YEVHEN POPISTASH | \$99.66 |
| 10/3/24 | 1130964 | DOUGLAS COLELLO | \$53.24 |
| 10/3/24 | 1130965 | LAWRENCE SATHER | \$9.55 |
| 10/3/24 | 1130966 | JON SCHAUB | \$30.44 |
| 10/3/24 | 1130967 | SALLY BARRINGER | \$85.84 |
| 10/3/24 | 1130968 | FREDIS GUERRA MENCIA | \$53.23 |
| 10/3/24 | 1130969 | SORONE SHAW | \$1,000.31 |
| 10/3/24 | 1130970 | OMID BAHRAMI | \$165.00 |
| 10/3/24 | 1130971 | FAIRFIELD ALDERWOOD COURT LP | \$11.98 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|---|-----------------|------------------------------|------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/3/24 | 1130972 | DANIEL BENJAMIN | \$52.54 |
| 10/3/24 | 1130973 | JERRI PARSLEY | \$484.33 |
| 10/3/24 | 1130974 | KAITLYN DAVIS | \$122.74 |
| 10/3/24 | 1130975 | MICHELLE NGUYEN | \$8.31 |
| 10/3/24 | 1130976 | ERIC ROOT | \$115.52 |
| 10/3/24 | 1130977 | ANDERSON BUCKLEY | \$319.04 |
| 10/3/24 | 1130978 | JAKOB PARKER | \$6.10 |
| 10/3/24 | 1130979 | BALEIGH SAMPSON | \$27.70 |
| 10/3/24 | 1130980 | II RICHARD HARMON | \$90.57 |
| 10/3/24 | 1130981 | J & S DEVELOPMENT LLC | \$54.84 |
| 10/3/24 | 1130982 | SINIPATI VUTI | \$143.08 |
| 10/3/24 | 1130983 | BILL BOURLAND | \$48.20 |
| 10/3/24 | 1130984 | REECE CONSTRUCTION CO | \$99.16 |
| 10/3/24 | 1130985 | CAMELIA PETRI | \$188.44 |
| 10/3/24 | 1130986 | LGI HOMES - WASHINGTON, LLC | \$39.30 |
| 10/3/24 | 1130987 | DW HOMEBUYER LLC | \$51.13 |
| 10/3/24 | 1130988 | GLENN STRATTON | \$170.59 |
| 10/4/24 | 1130989 | WILLSHIRE G.O., LLC | \$21.46 |
| 10/4/24 | 1130990 | GLORIA MYERS | \$38.77 |
| 10/4/24 | 1130991 | AMANDA WELBORN | \$206.28 |
| 10/4/24 | 1130992 | ERP OPERATING LP | \$18.39 |
| 10/4/24 | 1130993 | CHRISTINE ROBERTSON | \$185.25 |
| 10/4/24 | 1130994 | TILSON 0712 LLC | \$20.64 |
| 10/4/24 | 1130995 | WAKEFIELD ALDERWOOD LLC | \$247.03 |
| 10/4/24 | 1130996 | TOP INSURANCE ASSOCIATES LLC | \$160.17 |
| 10/4/24 | 1130997 | GENE SUNDSVIK | \$89.07 |
| 10/4/24 | 1130998 | MEGAN WOLTRING | \$61.35 |
| 10/4/24 | 1130999 | STEWART ZORUBA | \$130.67 |
| 10/4/24 | 1131000 | DEAN COOPER | \$341.72 |
| 10/4/24 | 1131001 | RODNEY BENOIT | \$27.81 |
| 10/4/24 | 1131002 | KYLE HECK | \$1,981.16 |
| 10/4/24 | 1131003 | JESSICA FLENER | \$47.82 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|--|------------------------|------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/4/24 | 1131004 | COURTNY SMITH | \$170.19 |
| 10/4/24 | 1131005 | CHRIS CANNON | \$120.60 |
| 10/4/24 | 1131006 | LINDA DIXON | \$180.70 |
| 10/4/24 | 1131007 | BENJAMIN CLAWSON | \$1,379.39 |
| 10/4/24 | 1131008 | LOW INCOME HOUSING INSTITUTE | \$153.57 |
| 10/4/24 | 1131009 | CHARLOTTE BAGGETT | \$162.45 |
| 10/4/24 | 1131010 | JAMES TOLAND | \$22.97 |
| 10/4/24 | 1131011 | CHESTER GIGATOGUERRA | \$126.10 |
| 10/4/24 | 1131012 | RAFAEL BULTZ | \$115.27 |
| 10/4/24 | 1131013 | EMILY SUSHCH | \$59.48 |
| 10/4/24 | 1131014 | PACIFIC RIDGE - DRH, LLC | \$42.45 |
| 10/4/24 | 1131015 | SABRINA HENMAN | \$717.94 |
| 10/4/24 | 1131016 | NATHANIEL VARMA | \$183.58 |
| 10/7/24 | 1131017 | VAN THI PHAM | \$175.43 |
| 10/7/24 | 1131018 | PACIFIC RIDGE - DRH, LLC | \$224.17 |
| 10/7/24 | 1131019 | ALTERNATIVE SUITES INT LLC | \$25.41 |
| 10/7/24 | 1131020 | A & P HOLDINGS LLC | \$32.49 |
| 10/7/24 | 1131021 | PACIFIC RIDGE - DRH, LLC | \$20.69 |
| 10/7/24 | 1131022 | AMA VENTURES LLC | \$201.62 |
| 10/7/24 | 1131023 | AMA VENTURES LLC | \$37.36 |
| 10/7/24 | 1131024 | AMA VENTURES LLC | \$33.34 |
| 10/7/24 | 1131025 | LOW INCOME HOUSING INSTITUTE | \$38.03 |
| 10/7/24 | 1131026 | JOHN GROOMER | \$249.21 |
| 10/8/24 | 1131027 | LILA HENRY | \$190.45 |
| 10/8/24 | 1131028 | DIANNE WHITE | \$187.80 |
| 10/8/24 | 1131029 | TAHER BASHIR | \$1,172.96 |
| 10/8/24 | 1131030 | LORI HAMILTON | \$106.76 |
| 10/8/24 | 1131031 | OLUFEMI ADEPOJU | \$727.56 |
| 10/8/24 | 1131032 | HANGAR 128 APARTMENTS, LLC | \$7.90 |
| 10/8/24 | 1131033 | TEJA RACHURI | \$29.89 |
| 10/8/24 | 1131034 | HOUSING AUTHORITY OF SNO CO | \$10.35 |
| 10/8/24 | 1131035 | RANDY AUSTRIA | \$350.00 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|---|-----------------|---|----------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/8/24 | 1131036 | TAYLOR SCHANDER | \$14.79 |
| 10/8/24 | 1131037 | JOSE NAVARRO | \$15.42 |
| 10/8/24 | 1131038 | ASHLEY BERSANO | \$292.83 |
| 10/8/24 | 1131039 | ESSEX MONTERRA LLC | \$8.67 |
| 10/8/24 | 1131040 | BRISBEN GREENS OF MERRILL CREEK | \$20.74 |
| 10/8/24 | 1131041 | KAROL BAILON | \$128.56 |
| 10/8/24 | 1131042 | ANDREA MEJIA GAZO | \$10.58 |
| 10/8/24 | 1131043 | SARATH BYREDDY | \$67.61 |
| 10/8/24 | 1131044 | MEE SOOK OH | \$21.95 |
| 10/8/24 | 1131045 | JOHN GROOMER | \$32.52 |
| 10/8/24 | 1131046 | JESSICA FIGUEROA | \$101.20 |
| 10/8/24 | 1131047 | TOM BLACKBURN | \$744.54 |
| 10/8/24 | 1131048 | MARY BAKER | \$400.00 |
| 10/8/24 | 1131049 | PAUL KINNEY | \$230.32 |
| 10/8/24 | 1131050 | MISTY WOOD | \$249.99 |
| 10/8/24 | 1131051 | HEATHER ROEMER | \$140.95 |
| 10/8/24 | 1131052 | RACHEL KONRAD | \$64.93 |
| 10/8/24 | 1131053 | JESSICA MILLER | \$348.42 |
| 10/8/24 | 1131054 | AERICK LONG | \$73.58 |
| 10/8/24 | 1131055 | JOHANNE DORVILIAS | \$127.08 |
| 10/8/24 | 1131056 | JOHN LARUE | \$427.76 |
| 10/8/24 | 1131057 | EMILY VANG | \$144.76 |
| 10/8/24 | 1131058 | MARY-ELSIE KOKA | \$260.93 |
| 10/8/24 | 1131059 | KBHPNW LLC DBA KB HOME | \$61.26 |
| 10/8/24 | 1131060 | TETINA BEREZHMA | \$111.30 |
| 10/8/24 | 1131061 | IMAN ZUBER | \$53.21 |
| 10/8/24 | 1131062 | SAUK-SUIATTLE INDIAN TRIBE | \$61.99 |
| 10/8/24 | 1131063 | XUEFAN XU | \$226.22 |
| 10/9/24 | 1131064 | ERP OPERATING LP | \$43.37 |
| 10/9/24 | 1131065 | CAROLYN GORDON | \$79.19 |
| 10/9/24 | 1131066 | ALDERWOOD HEIGHTS APTS | \$31.73 |
| 10/9/24 | 1131067 | CITYCENTER APARTMENTS LYNNWOOD PARTNERS | \$11.83 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|---|-----------------|---------------------------------------|------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/9/24 | 1131068 | SALACIA LLC | \$49.46 |
| 10/9/24 | 1131069 | SUSAN ROBINSON | \$1,202.19 |
| 10/9/24 | 1131070 | GENEVIEVE MALONE | \$467.00 |
| 10/9/24 | 1131071 | SKANSKA CONSTRUCTORS L300 | \$2,539.55 |
| 10/9/24 | 1131072 | LAURA DALEY | \$214.12 |
| 10/9/24 | 1131073 | ALICIA ROSENBAUM MERIDETH | \$70.32 |
| 10/9/24 | 1131074 | SCRIBER CREEK LLC | \$143.49 |
| 10/9/24 | 1131075 | HJERVIKEN LEGACY LLC | \$32.53 |
| 10/9/24 | 1131076 | VRONICA METCALFE-CRAIG | \$177.51 |
| 10/9/24 | 1131077 | MELINDA CASEY | \$155.11 |
| 10/9/24 | 1131078 | REGINA GRAY | \$182.63 |
| 10/9/24 | 1131079 | MICHAEL MATTEUCCI | \$140.53 |
| 10/9/24 | 1131080 | KBHPNW LLC DBA KB HOME | \$41.31 |
| 10/9/24 | 1131081 | KBHPNW LLC DBA KB HOME | \$69.66 |
| 10/9/24 | 1131082 | KBHPNW LLC DBA KB HOME | \$36.25 |
| 10/9/24 | 1131083 | MARINA BAGDASAROVG | \$127.92 |
| 10/9/24 | 1131084 | CORNERSTONE HOMES NW LLC | \$9.84 |
| 10/9/24 | 1131085 | TRISTEN SEVERN | \$243.12 |
| 10/9/24 | 1131086 | SALOUM SINGHATEH | \$124.75 |
| 10/9/24 | 1131087 | RWW LLC | \$20.08 |
| 10/9/24 | 1131088 | VOID | \$0.00 |
| 10/9/24 | 1131089 | HONG TRAN | \$200.00 |
| 10/9/24 | 1131090 | GENIE JONES | \$130.46 |
| 10/9/24 | 1131091 | MARK ALLEN | \$2,370.69 |
| 10/9/24 | 1131092 | NORTH CASCADE BUILDING MATERIALS, INC | \$105.76 |
| 10/9/24 | 1131093 | RODRIGO CRUZ | \$192.81 |
| 10/9/24 | 1131094 | FRANCIS PERECZ | \$207.68 |
| 10/9/24 | 1131095 | MADELINE GLAD | \$152.83 |
| 10/9/24 | 1131096 | BRIAN AMES | \$732.17 |
| 10/10/24 | 1131097 | MARY KIRMAN | \$130.64 |
| 10/10/24 | 1131098 | SUMIKO SMITH | \$127.36 |
| 10/10/24 | 1131099 | KARTHIK MOHAN | \$30.10 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|---|-----------------|---------------------------|------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/10/24 | 1131100 | SARAH PECORARO | \$12.95 |
| 10/10/24 | 1131101 | QAMAR CHOUDHRY | \$432.24 |
| 10/10/24 | 1131102 | HOUSING HOPE | \$28.40 |
| 10/10/24 | 1131103 | WOODLAND GREENS GJJ LLC | \$5.66 |
| 10/10/24 | 1131104 | WOODLAND GREENS GJJ LLC | \$47.36 |
| 10/10/24 | 1131105 | DEREK HARDIE | \$465.54 |
| 10/10/24 | 1131106 | DARREN MILLER | \$250.00 |
| 10/10/24 | 1131107 | SENIOR MANOR LLC | \$27.49 |
| 10/10/24 | 1131108 | BERNIE JENSEN | \$1,101.70 |
| 10/10/24 | 1131109 | EMMA INGERSOLL | \$54.75 |
| 10/10/24 | 1131110 | TRAVIS HAMILTON | \$6.31 |
| 10/10/24 | 1131111 | STANISLAV ZIMBINSKYI | \$132.33 |
| 10/10/24 | 1131112 | KATIE-ELENA ATKINS | \$111.96 |
| 10/10/24 | 1131113 | WOODLAND GREENS GJJ LLC | \$39.57 |
| 10/10/24 | 1131114 | CPI-GREP AA I LYNNWOOD LP | \$25.70 |
| 10/10/24 | 1131115 | SHAMSA SAEED | \$67.20 |
| 10/10/24 | 1131116 | MARIA ALICIA ARREDONDO | \$181.82 |
| 10/11/24 | 1131117 | PEDRO MEDINA | \$161.88 |
| 10/11/24 | 1131118 | SHEILA DAVIDSON | \$35.00 |
| 10/11/24 | 1131119 | AMERICAN LEGION POST 58 | \$9.69 |
| 10/11/24 | 1131120 | APRIL SIDDIQUE | \$22.57 |
| 10/11/24 | 1131121 | RICHARD ANDERSON | \$12.08 |
| 10/11/24 | 1131122 | KRISTIN HOUSE | \$63.84 |
| 10/11/24 | 1131123 | SHULING TSENG | \$7.07 |
| 10/11/24 | 1131124 | KAYLEE STERING | \$42.18 |
| 10/11/24 | 1131125 | JR BILL GILLESPIE | \$144.79 |
| 10/11/24 | 1131126 | SUN CLAUSON | \$9.98 |
| 10/11/24 | 1131127 | ZOE CROWELL | \$190.77 |
| 10/11/24 | 1131128 | PERLA ARANDIA CAMACHO | \$150.35 |
| 10/11/24 | 1131129 | NATALIA NELIGAN | \$148.01 |
| 10/11/24 | 1131130 | JACOB VANDERGRIEND | \$102.25 |
| 10/11/24 | 1131131 | ELIZABETH DANZICO | \$64.05 |

Detailed Disbursement Report

| Revolving Fund - Customer Refunds, Incentives and Other | | | |
|---|-----------------|-----------------------|----------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/11/24 | 1131132 | CHRIS BRACKETT | \$141.39 |
| 10/11/24 | 1131133 | AUSTIN BROWN | \$60.05 |
| 10/11/24 | 1131134 | JUSTIN JARDINE | \$88.83 |
| 10/11/24 | 1131135 | LAURA SUAREZ | \$152.75 |
| 10/11/24 | 1131136 | CHRISTOPHER KLEEVES | \$33.19 |
| 10/11/24 | 1131137 | LEUDIS MEJIA GUERRERO | \$29.62 |
| 10/11/24 | 1131138 | LENNAR NORTHWEST INC | \$71.78 |
| 10/11/24 | 1131139 | LENNAR NORTHWEST INC | \$6.44 |
| 10/11/24 | 1131140 | LENNAR NORTHWEST INC | \$115.54 |
| 10/11/24 | 1131141 | NADEZDA RYBAKOVA | \$230.86 |
| 10/11/24 | 1131142 | LENNAR NORTHWEST INC | \$21.98 |
| 10/11/24 | 1131143 | LENNAR NORTHWEST INC | \$40.40 |
| 10/11/24 | 1131144 | BMCH WASHINGTON LLC | \$12.08 |
| 10/11/24 | 1131145 | MICHAEL GADWELL | \$226.32 |
| 10/11/24 | 1131146 | PEARL MCKERNAN | \$327.03 |
| 10/11/24 | 1131147 | PAOLA BEATRIZ MACIA | \$55.71 |
| 10/11/24 | 1131148 | ALEXIS WILSON | \$97.13 |

Total: \$59,034.90

Detailed Disbursement Report

| Revolving Fund - Electronic Customer Refunds | | | |
|---|------------------------|-------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 9/30/24 | 000528689472 | BALDEV HEHAR | \$83.25 |
| 9/30/24 | 000528689473 | JON SPRAGUE | \$105.59 |
| 9/30/24 | 000528689474 | JENYSSA REYES | \$128.42 |
| 9/30/24 | 000528689475 | ZACHARY FRAZIER | \$28.33 |
| 9/30/24 | 000528689476 | YANJUN TIAN | \$157.71 |
| 9/30/24 | 000528689477 | DANIELLE GONZALEZ | \$47.85 |
| 9/30/24 | 000528689478 | VANCE WALSTRA | \$99.88 |
| 9/30/24 | 000528689479 | NGAINUNMAWI SONNA | \$70.69 |
| 9/30/24 | 000528689480 | JULIANNE HUI | \$10.33 |
| 9/30/24 | 000528689481 | TERRY WREN | \$40.93 |
| 9/30/24 | 000528689482 | DANIELLE GONZALEZ | \$116.21 |
| 9/30/24 | 000528689483 | FAZAL KHAN | \$123.68 |
| 9/30/24 | 000528689484 | ELENA BAHR | \$30.67 |
| 9/30/24 | 000528689485 | JEAN MCROY | \$15.67 |
| 9/30/24 | 000528689486 | JACQUE MILLER | \$8.00 |
| 9/30/24 | 000528689487 | MARIA PANIAGUA | \$46.34 |
| 9/30/24 | 000528689488 | VALERIE FAVROW | \$97.16 |
| 9/30/24 | 000528689489 | MARIA PANIAGUA | \$92.68 |
| 9/30/24 | 000528689490 | JENNIFER KAYLOR | \$93.52 |
| 9/30/24 | 000528689491 | SHENGLI YANG | \$18.96 |
| 9/30/24 | 000528689492 | ROSHAAN ALI | \$544.54 |
| 9/30/24 | 000528689493 | ZION SWAMY | \$14.38 |
| 9/30/24 | 000528689494 | TAYLOR OBERMAN | \$675.31 |
| 9/30/24 | 000528689495 | CHRISTINA GOINGS | \$157.90 |
| 10/1/24 | 000528699521 | ALINA ZAVERINA | \$117.78 |
| 10/1/24 | 000528699522 | ALINA ZAVERINA | \$108.09 |
| 10/1/24 | 000528699523 | ALINA ZAVERINA | \$114.74 |
| 10/1/24 | 000528699524 | NAING HTWE | \$133.92 |
| 10/1/24 | 000528699525 | ALINA ZAVERINA | \$83.10 |
| 10/1/24 | 000528699526 | ALINA ZAVERINA | \$94.97 |
| 10/1/24 | 000528699527 | KEALI HARDY | \$46.37 |
| 10/1/24 | 000528699528 | MADLINE HARRISON | \$413.67 |

Detailed Disbursement Report

| Revolving Fund - Electronic Customer Refunds | | | |
|---|------------------------|--------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/1/24 | 000528699529 | PHILLIP MACFADDEN | \$33.36 |
| 10/1/24 | 000528699530 | MARY HURLBERT | \$91.96 |
| 10/1/24 | 000528699531 | PHILLIP MACFADDEN | \$83.00 |
| 10/1/24 | 000528699532 | ALINA ZAVERINA | \$39.96 |
| 10/1/24 | 000528699533 | DINO OCHOA | \$5.98 |
| 10/1/24 | 000528699534 | RYAN HOFMANN | \$9.78 |
| 10/1/24 | 000528699535 | ISABELLE JENSEN | \$299.68 |
| 10/1/24 | 000528699536 | RYAN HOFMANN | \$306.53 |
| 10/1/24 | 000528699537 | DOUG DREYER | \$410.36 |
| 10/1/24 | 000528699538 | BRITTANY SPOERHASE | \$313.88 |
| 10/2/24 | 000528712919 | BRUCE HILLIARD | \$56.48 |
| 10/2/24 | 000528712920 | BRUCE HILLIARD | \$13.04 |
| 10/2/24 | 000528712921 | BARBARA RIZZO | \$98.00 |
| 10/4/24 | 000528731237 | JONAS NICOTRA | \$122.66 |
| 10/4/24 | 000528731238 | JEFF REMBOLD | \$248.00 |
| 10/4/24 | 000528731239 | JEFF REMBOLD | \$239.36 |
| 10/4/24 | 000528731240 | KELLY KERZMAN | \$156.35 |
| 10/4/24 | 000528731241 | ANNA POGHOSYAN | \$61.84 |
| 10/4/24 | 000528731242 | HUMBERTO DEL RIO | \$8.68 |
| 10/4/24 | 000528731243 | ANNA POGHOSYAN | \$159.21 |
| 10/4/24 | 000528731244 | ZACHARY STEERE | \$65.00 |
| 10/4/24 | 000528731245 | LESLIE NAVARRO | \$26.17 |
| 10/4/24 | 000528731246 | JEFF JONES | \$87.47 |
| 10/4/24 | 000528731247 | JEFF JONES | \$104.39 |
| 10/4/24 | 000528731248 | ANNA POGHOSYAN | \$278.95 |
| 10/4/24 | 000528731249 | ELVINA KOTYK | \$147.09 |
| 10/4/24 | 000528731250 | MEGAN LENIHAN | \$108.72 |
| 10/4/24 | 000528731251 | KATHERINE HURD | \$101.66 |
| 10/4/24 | 000528731252 | SRINIVASA SHAIK | \$36.68 |
| 10/4/24 | 000528731253 | ROBERT VARNER | \$90.02 |
| 10/4/24 | 000528731254 | MATTHEW DUPPS | \$241.68 |
| 10/7/24 | 000528745312 | ILLIA LEONCHYK | \$226.99 |

Detailed Disbursement Report

| Revolving Fund - Electronic Customer Refunds | | | |
|---|------------------------|----------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/7/24 | 000528745313 | JORDAN STUTZMAN | \$144.79 |
| 10/7/24 | 000528745314 | KEVIN KIRKPATRICK | \$74.28 |
| 10/7/24 | 000528745315 | ERNIE CHAMBERLIN | \$23.27 |
| 10/7/24 | 000528745316 | ANTON MYROSHNYCHENKO | \$103.24 |
| 10/7/24 | 000528745317 | SHELLI CHAN | \$89.94 |
| 10/7/24 | 000528745318 | JOHAN FIGUEROA | \$21.36 |
| 10/7/24 | 000528745319 | MATTHEW TERRY | \$36.17 |
| 10/7/24 | 000528745320 | JAMIE ARPAN | \$14.53 |
| 10/7/24 | 000528745321 | MATTHEW SIMMONS | \$49.16 |
| 10/7/24 | 000528745322 | VITALII SABADASH | \$160.00 |
| 10/7/24 | 000528745323 | BAILEY MEADE | \$71.95 |
| 10/7/24 | 000528745324 | TIFFANY KOBAYASHI | \$70.35 |
| 10/7/24 | 000528745325 | THACH HO | \$56.97 |
| 10/8/24 | 000528754582 | NADIIA PAVLENKO | \$25.97 |
| 10/8/24 | 000528754583 | JEANMARIE TRAPP | \$147.78 |
| 10/8/24 | 000528754584 | ANUHYA UPPALAPATI | \$127.99 |
| 10/8/24 | 000528754585 | JOHN BULL | \$138.44 |
| 10/8/24 | 000528754586 | ANNAMAY ALFANO | \$60.15 |
| 10/8/24 | 000528754587 | NADIIA PAVLENKO | \$81.47 |
| 10/8/24 | 000528754588 | ANTHONY PALACIOS | \$64.30 |
| 10/8/24 | 000528754589 | ANNAMAY ALFANO | \$92.00 |
| 10/8/24 | 000528754590 | JOSE SANCHEZ | \$130.28 |
| 10/8/24 | 000528754591 | KATERYNA KALIUZHNA | \$65.01 |
| 10/8/24 | 000528754592 | KYLE HUISH | \$16.18 |
| 10/8/24 | 000528754593 | CHARLES PERRETTO | \$68.96 |
| 10/8/24 | 000528754594 | KENNETH GOODWIN | \$52.76 |
| 10/8/24 | 000528754595 | ANTHONY PALACIOS | \$56.02 |
| 10/8/24 | 000528754596 | SAVANNAH HARVEY | \$56.29 |
| 10/8/24 | 000528754597 | NADIIA PAVLENKO | \$142.00 |
| 10/8/24 | 000528754598 | CHARLES PERRETTO | \$118.00 |
| 10/8/24 | 000528754599 | FALEN HACHIGONTA | \$51.26 |
| 10/8/24 | 000528754600 | TYLER KIEHN | \$146.41 |

Detailed Disbursement Report

| Revolving Fund - Electronic Customer Refunds | | | |
|---|------------------------|---------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/8/24 | 000528754601 | CASI MYERS | \$17.65 |
| 10/8/24 | 000528754602 | ANTHONY PAGALAN | \$35.76 |
| 10/8/24 | 000528754603 | LEANDRO MACEDO | \$135.55 |
| 10/8/24 | 000528754604 | AYOUB KHUJA | \$160.00 |
| 10/8/24 | 000528754605 | YANJUN TIAN | \$86.68 |
| 10/8/24 | 000528754606 | DINO OCHOA | \$13.02 |
| 10/10/24 | 000528769697 | VALENTYNA SHEBANOVA | \$85.60 |
| 10/10/24 | 000528769698 | VALENTYNA SHEBANOVA | \$2.56 |
| 10/10/24 | 000528769699 | MARITZA NELSON | \$118.88 |
| 10/10/24 | 000528769700 | RODNEY BENOIT | \$37.60 |
| 10/10/24 | 000528769701 | VALENTYNA SHEBANOVA | \$83.04 |
| 10/10/24 | 000528769702 | VINCENT GIST | \$801.36 |
| 10/10/24 | 000528769703 | RUSLAN BALABAN | \$370.67 |
| 10/10/24 | 000528769704 | CHRISTOPHER FLECK | \$77.04 |
| 10/10/24 | 000528769705 | JIAXUAN HUANG | \$300.00 |
| 10/10/24 | 000528769706 | DAGMAR JACOBSEN | \$72.00 |
| 10/11/24 | 000528778491 | AMANDA KUGEL | \$138.00 |
| 10/11/24 | 000528778492 | AMANDA KUGEL | \$65.53 |
| 10/11/24 | 000528778493 | AMANDA KUGEL | \$138.00 |
| 10/11/24 | 000528778494 | AMANDA KUGEL | \$138.00 |
| 10/11/24 | 000528778495 | AMANDA KUGEL | \$138.00 |
| 10/11/24 | 000528778496 | AMANDA KUGEL | \$138.00 |
| 10/11/24 | 000528778497 | AMANDA KUGEL | \$138.00 |
| 10/11/24 | 000528778498 | SUBHASH VUPPALA | \$260.00 |

Total: \$14,301.79

Detailed Disbursement Report

| Accounts Payable Warrants | | | |
|----------------------------------|------------------------|-------------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/1/24 | 8079782 | VERIZON | \$4,124.35 |
| 10/1/24 | 8079783 | T-MOBILE WEST LLC | \$24,563.14 |
| 10/1/24 | 8079784 | JM1 HOLDINGS LLC | \$36,449.21 |
| 10/1/24 | 8079785 | BRIO OWNERS ASSOCIATION | \$322.00 |
| 10/1/24 | 8079786 | SPRINT SPECTRUM L.P. | \$13,520.35 |
| 10/1/24 | 8079787 | COMCAST HOLDING CORPORATION | \$574.32 |
| 10/1/24 | 8079788 | EQUIFAX INFORMATION SERVICES LLC | \$14,489.09 |
| 10/1/24 | 8079789 | CITY OF EVERETT | \$5,473.00 |
| 10/1/24 | 8079790 | HATLOES DECORATING CENTER INC | \$1,513.45 |
| 10/1/24 | 8079791 | IRON MOUNTAIN QUARRY LLC | \$244.49 |
| 10/1/24 | 8079792 | CITY OF MARYSVILLE | \$129.49 |
| 10/1/24 | 8079793 | GENUINE PARTS COMPANY | \$729.23 |
| 10/1/24 | 8079794 | PACIFIC SAFETY SUPPLY INC | \$2,951.99 |
| 10/1/24 | 8079795 | RIVERSIDE TOPSOIL INC | \$260.00 |
| 10/1/24 | 8079796 | SCADA AND CONTROLS ENGINEERING INC | \$20,880.00 |
| 10/1/24 | 8079797 | SIX ROBBLEES INC | \$12,093.24 |
| 10/1/24 | 8079798 | SNOHOMISH COUNTY | \$10.00 |
| 10/1/24 | 8079799 | SOUND PUBLISHING INC | \$266.08 |
| 10/1/24 | 8079800 | SEPTIC SERVICES INC | \$2,039.31 |
| 10/1/24 | 8079801 | TALLEY INC | \$16,710.95 |
| 10/1/24 | 8079802 | VALMONT INDUSTRIES INC | \$10,770.20 |
| 10/1/24 | 8079803 | STATE OF WASHINGTON | \$15,691.00 |
| 10/1/24 | 8079804 | ALDERWOOD WATER & WASTEWATER DISTRI | \$90.69 |
| 10/1/24 | 8079805 | BICKFORD MOTORS INC | \$3,083.70 |
| 10/1/24 | 8079806 | CITY OF BRIER | \$131.25 |
| 10/1/24 | 8079807 | ENGINUITY ADVANTAGE LLC | \$544.00 |
| 10/1/24 | 8079808 | EDS MCDUGALL LLC | \$765.00 |
| 10/1/24 | 8079809 | ISLAND COUNTY | \$226.60 |
| 10/1/24 | 8079810 | GARY D KREIN | \$879.20 |
| 10/1/24 | 8079811 | LI IMMIGRATION LAW PLLC | \$2,100.00 |
| 10/1/24 | 8079812 | NW TRANSMISSION INC | \$4,720.63 |
| 10/1/24 | 8079813 | SNOHOMISH COUNTY | \$4,017.00 |

Detailed Disbursement Report

| Accounts Payable Warrants | | | |
|----------------------------------|------------------------|-------------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/1/24 | 8079814 | SPRINGBROOK NURSERY AND TRUCKING IN | \$97.95 |
| 10/1/24 | 8079815 | WESTON SERVICES INC | \$387.50 |
| 10/1/24 | 8079816 | WRECKING BALL DEMOLITION LLC | \$6,669.45 |
| 10/1/24 | 8079817 | HDR ENGINEERING INC | \$698.75 |
| 10/1/24 | 8079818 | CENTURYLINK COMMUNICATIONS LLC | \$2,986.61 |
| 10/1/24 | 8079819 | CROWN CASTLE INTERNATIONAL CORP | \$7,548.07 |
| 10/1/24 | 8079820 | KAISER FOUNDATION HEALTH PLAN OF WA | \$5,397.00 |
| 10/1/24 | 8079821 | WILLAMETTE UNIVERSITY | \$34,500.00 |
| 10/1/24 | 8079822 | OCCUPATIONAL HEALTH CENTERS OF WA P | \$82.00 |
| 10/1/24 | 8079823 | OVERTON SAFETY TRAINING INC | \$15,620.00 |
| 10/1/24 | 8079824 | CRAWFORD & COMPANY | \$5,046.54 |
| 10/1/24 | 8079825 | NORTHWEST FIBER LLC | \$9,248.14 |
| 10/1/24 | 8079826 | KINSHIP GROUP LLC | \$4,046.29 |
| 10/1/24 | 8079827 | KENDALL DEALERSHIP HOLDINGS LLC | \$307.88 |
| 10/1/24 | 8079828 | REECE CONSTRUCTION COMPANY | \$19,593.24 |
| 10/1/24 | 8079829 | TCF ARCHITECTURE PLLC | \$14,321.25 |
| 10/1/24 | 8079830 | DDMK INC | \$137.38 |
| 10/1/24 | 8079831 | RMA GROUP INC | \$9,743.00 |
| 10/1/24 | 8079832 | NATIONAL TRENCH SAFETY INC | \$164.86 |
| 10/1/24 | 8079833 | ROGER BELL REAL ESTATE HOLDINGS | \$6,000.00 |
| 10/1/24 | 8079834 | ROCK CREEK ENERGY GROUP LLP | \$1,529.00 |
| 10/1/24 | 8079835 | GUARD PEST CONTROL | \$2,061.40 |
| 10/1/24 | 8079836 | QUALUS LLC | \$20,148.50 |
| 10/1/24 | 8079837 | COFFMAN ENGINEERS INC | \$4,452.50 |
| 10/1/24 | 8079838 | FLUKE CORPORATION | \$88,365.89 |
| 10/1/24 | 8079839 | HAUSMEISTER HOME SERVICES INC | \$1,319.00 |
| 10/3/24 | 8079840 | CITY OF ARLINGTON | \$5,800.00 |
| 10/3/24 | 8079841 | AT&T CORP | \$1,617.96 |
| 10/3/24 | 8079842 | CEDAR GROVE ORGANICS RECYCLING LLC | \$36.55 |
| 10/3/24 | 8079843 | CITY OF EVERETT | \$3,541.62 |
| 10/3/24 | 8079844 | HAT ISLAND COMMUNITY ASSN | \$100.00 |
| 10/3/24 | 8079845 | CORE & MAIN LP | \$1,824.97 |

Detailed Disbursement Report

| Accounts Payable Warrants | | | |
|----------------------------------|------------------------|---------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/3/24 | 8079846 | LAITRAM GROUP INC | \$9,551.82 |
| 10/3/24 | 8079847 | IRON MOUNTAIN QUARRY LLC | \$415.02 |
| 10/3/24 | 8079848 | ISLAND COUNTY | \$305.50 |
| 10/3/24 | 8079849 | ISLAND COUNTY | \$306.50 |
| 10/3/24 | 8079850 | GENUINE PARTS COMPANY | \$932.34 |
| 10/3/24 | 8079851 | PITNEY BOWES INC | \$2,630.47 |
| 10/3/24 | 8079852 | RIVERSIDE TOPSOIL INC | \$300.00 |
| 10/3/24 | 8079853 | SOUND PUBLISHING INC | \$308.70 |
| 10/3/24 | 8079854 | DOBBS HEAVY DUTY HOLDINGS LLC | \$878.16 |
| 10/3/24 | 8079855 | ASCENT GIS INC | \$1,318.80 |
| 10/3/24 | 8079856 | BICKFORD MOTORS INC | \$1,812.46 |
| 10/3/24 | 8079857 | PUBLIC UTILITY DIST NO 1 OF | \$1,565.83 |
| 10/3/24 | 8079858 | TECHPOWER SOLUTIONS INC | \$8,123.81 |
| 10/3/24 | 8079859 | WYNNE AND SONS INC | \$259.36 |
| 10/3/24 | 8079860 | MX TOOLBOX INC | \$1,188.00 |
| 10/3/24 | 8079861 | TRAVIS J MIRANDA | \$7,409.75 |
| 10/3/24 | 8079862 | LAMAR TEXAS LTD PARTNERSHIP | \$3,323.00 |
| 10/3/24 | 8079863 | US MOWER | \$926.36 |
| 10/3/24 | 8079864 | CLARY LONGVIEW LLC | \$136,581.82 |
| 10/3/24 | 8079865 | KENDALL DEALERSHIP HOLDINGS LLC | \$187.04 |
| 10/3/24 | 8079866 | THE PAPE GROUP | \$4,539.97 |
| 10/3/24 | 8079867 | REECE CONSTRUCTION COMPANY | \$1,634.10 |
| 10/3/24 | 8079868 | NATIONAL TRENCH SAFETY INC | \$139.58 |
| 10/3/24 | 8079869 | DARYL JAN HABICH ESTATE | \$8,750.00 |
| 10/3/24 | 8079870 | DLR GROUP INC | \$5,922.50 |
| 10/3/24 | 8079871 | NORTHWEST FIBER LLC | \$2,451.05 |
| 10/3/24 | 8079872 | EARTHWORK SOLUTIONS LLC | \$1,068.22 |
| 10/3/24 | 8079873 | WALTER E NELSON OF N WASHINGTON | \$942.77 |
| 10/3/24 | 8079874 | LUMEN TACTICAL LLC | \$1,845.79 |
| 10/3/24 | 8079875 | DAVID JOSEPH GOMES | \$500.00 |
| 10/3/24 | 8079876 | CITY OF EVERETT | \$7,164.00 |
| 10/3/24 | 8079877 | CITY OF SNOHOMISH | \$758.63 |

Detailed Disbursement Report

| Accounts Payable Warrants | | | |
|----------------------------------|------------------------|-------------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/8/24 | 8079878 | SHAUN BURKE | \$3,150.00 |
| 10/8/24 | 8079879 | AT&T CORP | \$61,776.19 |
| 10/8/24 | 8079880 | COMCAST HOLDING CORPORATION | \$166.98 |
| 10/8/24 | 8079881 | CITY OF EVERETT | \$70.39 |
| 10/8/24 | 8079882 | GLOBAL RENTAL COMPANY INC | \$21,980.00 |
| 10/8/24 | 8079883 | CORE & MAIN LP | \$5,323.25 |
| 10/8/24 | 8079884 | MUKILTEO WATER & WASTEWATER DIST | \$319.41 |
| 10/8/24 | 8079885 | GENUINE PARTS COMPANY | \$1,317.63 |
| 10/8/24 | 8079886 | OLYMPIC VIEW WATER SEWER | \$177.84 |
| 10/8/24 | 8079887 | PACIFIC SAFETY SUPPLY INC | \$7,539.43 |
| 10/8/24 | 8079888 | REPUBLIC SERVICES INC | \$2,746.48 |
| 10/8/24 | 8079889 | RIVERSIDE TOPSOIL INC | \$125.00 |
| 10/8/24 | 8079890 | SILVER LAKE WATER & SEWER DISTRICT | \$97.55 |
| 10/8/24 | 8079891 | SIX ROBBLEES INC | \$8,285.82 |
| 10/8/24 | 8079892 | SKAGIT LAW GROUP PLLC | \$75.00 |
| 10/8/24 | 8079893 | SNOHOMISH COUNTY | \$10.00 |
| 10/8/24 | 8079894 | SNOHOMISH COUNTY | \$10.00 |
| 10/8/24 | 8079895 | SOUND PUBLISHING INC | \$76.44 |
| 10/8/24 | 8079896 | UNUM LIFE INSURANCE CO OF AMERICA | \$39,931.64 |
| 10/8/24 | 8079897 | STATE OF WASHINGTON | \$8,878.32 |
| 10/8/24 | 8079898 | WAGNER SMITH EQUIPMENT CO | \$575.39 |
| 10/8/24 | 8079899 | WASTE MANAGEMENT OF WASHINGTON INC | \$6,702.80 |
| 10/8/24 | 8079900 | AABCO BARRICADE CO INC | \$12,898.07 |
| 10/8/24 | 8079901 | BICKFORD MOTORS INC | \$1,269.11 |
| 10/8/24 | 8079902 | D & G BACKHOE INC | \$152,300.91 |
| 10/8/24 | 8079903 | DIRECTV ENTERTAINMENT HOLDINGS LLC | \$222.98 |
| 10/8/24 | 8079904 | THE HO SEIFFERT COMPANY | \$3,790.00 |
| 10/8/24 | 8079905 | SPRINGBROOK NURSERY AND TRUCKING IN | \$176.68 |
| 10/8/24 | 8079906 | SNOHOMISH COUNTY SOCIETY OF | \$10,247.81 |
| 10/8/24 | 8079907 | USGS NATIONAL CENTER | \$5,980.00 |
| 10/8/24 | 8079908 | ELDEC CORPORATION | \$5,088.95 |
| 10/8/24 | 8079909 | OCCUPATIONAL HEALTH CENTERS OF WA P | \$898.50 |

Detailed Disbursement Report

| Accounts Payable Warrants | | | |
|----------------------------------|------------------------|-------------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/8/24 | 8079910 | SNOHOMISH COUNTY 911 | \$1,900.20 |
| 10/8/24 | 8079911 | TAPER | \$106,779.66 |
| 10/8/24 | 8079912 | BHC CONSULTANTS LLC | \$12,814.75 |
| 10/8/24 | 8079913 | KENDALL DEALERSHIP HOLDINGS LLC | \$492.34 |
| 10/8/24 | 8079914 | MAIN STREET ELECTRIC INC | \$510.00 |
| 10/8/24 | 8079915 | CONCENTRIC LLC | \$659.09 |
| 10/8/24 | 8079916 | CAREER TRANSITIONS INC | \$1,750.00 |
| 10/8/24 | 8079917 | NATIONAL TRENCH SAFETY INC | \$394.54 |
| 10/8/24 | 8079918 | FIVE9 INC | \$25.00 |
| 10/8/24 | 8079919 | GREAT BLUE RESEARCH INC | \$15,192.25 |
| 10/8/24 | 8079920 | A & P HOLDINGS LLC | \$4,400.00 |
| 10/8/24 | 8079921 | EARTHWORK SOLUTIONS LLC | \$534.11 |
| 10/8/24 | 8079922 | METER READINGS HOLDING I CORP | \$16,399.04 |
| 10/8/24 | 8079923 | ARROW INSULATION INC | \$2,974.00 |
| 10/8/24 | 8079924 | EVERGREEN STATE SHEET METAL INC | \$2,875.00 |
| 10/10/24 | 8079925 | CITY OF EVERETT | \$42.23 |
| 10/10/24 | 8079926 | GLOBAL RENTAL COMPANY INC | \$4,297.80 |
| 10/10/24 | 8079927 | CITY OF MARYSVILLE | \$706.69 |
| 10/10/24 | 8079928 | PACIFIC SAFETY SUPPLY INC | \$1,429.97 |
| 10/10/24 | 8079929 | JOSEPH T RYERSON & SON INC | \$1,958.86 |
| 10/10/24 | 8079930 | SIX ROBBLEES INC | \$10,074.11 |
| 10/10/24 | 8079931 | WASTE MANAGEMENT OF WASHINGTON INC | \$855.92 |
| 10/10/24 | 8079932 | BICKFORD MOTORS INC | \$987.75 |
| 10/10/24 | 8079933 | ENGINUITY ADVANTAGE LLC | \$752.00 |
| 10/10/24 | 8079934 | GARY D KREIN | \$879.20 |
| 10/10/24 | 8079935 | CITY OF EVERETT | \$300.00 |
| 10/10/24 | 8079936 | GSR RENTALS INC | \$2,839.54 |
| 10/10/24 | 8079937 | THE PAPE GROUP INC | \$3,421.09 |
| 10/10/24 | 8079938 | GRACE BIBLE CHURCH OF MARYSVILLE | \$5,200.00 |
| 10/10/24 | 8079939 | OCCUPATIONAL HEALTH CENTERS OF WA P | \$551.50 |
| 10/10/24 | 8079940 | BAXTER AUTO PARTS INC | \$11,194.17 |
| 10/10/24 | 8079941 | CINTAS CORPORATION NO 2 | \$5,935.60 |

Detailed Disbursement Report

| Accounts Payable Warrants | | | |
|---------------------------|-----------------|---------------------------------|------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/10/24 | 8079942 | WALTER E NELSON OF N WASHINGTON | \$404.04 |
| 10/10/24 | 8079943 | IRIS GROUP HOLDINGS LLC | \$571.48 |
| 10/10/24 | 8079944 | ANGELA ROSS | \$5,285.00 |
| 10/10/24 | 8079945 | RICHARD FIORITO | \$750.00 |
| 10/10/24 | 8079946 | EVERGREEN STATE SHEET METAL INC | \$400.00 |

Total: \$1,276,543.11

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|----------------------|-----------------|-----------------------------------|--------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 9/30/24 | 6049602 | DAVID EVANS & ASSOCIATES INC | \$8,451.50 |
| 9/30/24 | 6049603 | ON HOLD CONCEPTS INC | \$234.70 |
| 9/30/24 | 6049604 | RWC INTERNATIONAL LTD | \$1,372.70 |
| 9/30/24 | 6049605 | TOPSOILS NORTHWEST INC | \$396.00 |
| 9/30/24 | 6049606 | UNIVERSAL LANGUAGE SERVICE INC | \$44.05 |
| 9/30/24 | 6049607 | GORDON TRUCK CENTERS INC | \$1,266.90 |
| 9/30/24 | 6049608 | VAN NESS FELDMAN LLP | \$2,640.00 |
| 9/30/24 | 6049609 | WETLAND RESOURCES INC | \$900.00 |
| 9/30/24 | 6049610 | WILLIAMS SCOTSMAN INC | \$257.66 |
| 9/30/24 | 6049611 | OTC GLOBAL HOLDINGS LP | \$1,245.00 |
| 9/30/24 | 6049612 | EHT INC | \$8,500.00 |
| 9/30/24 | 6049613 | KEMP WEST INC | \$608,469.25 |
| 9/30/24 | 6049614 | LENZ ENTERPRISES INC | \$281.40 |
| 9/30/24 | 6049615 | LONE MOUNTAIN COMMUNICATIONS LLC | \$28,800.00 |
| 9/30/24 | 6049616 | LONGS LANDSCAPE LLC | \$1,367.50 |
| 9/30/24 | 6049617 | NORTHWEST CASCADE INC | \$6,320.09 |
| 9/30/24 | 6049618 | NORTHWEST TOWER ENGINEERING PLLC | \$5,250.00 |
| 9/30/24 | 6049619 | PACIFIC MOBILE STRUCTURES INC | \$3,337.10 |
| 9/30/24 | 6049620 | PAGERDUTY INC | \$3,852.19 |
| 9/30/24 | 6049621 | SENSUS USA INC | \$11,385.64 |
| 9/30/24 | 6049622 | TOTAL LANDSCAPE CORP | \$49,227.84 |
| 9/30/24 | 6049623 | TYNDALE ENTERPRISES INC | \$2,489.11 |
| 9/30/24 | 6049624 | ULINE INC | \$526.08 |
| 9/30/24 | 6049625 | GRAYBAR ELECTRIC CO INC | \$1,089.88 |
| 9/30/24 | 6049626 | ANIXTER INC | \$14,518.62 |
| 9/30/24 | 6049627 | ROADPOST USA INC | \$1,314.00 |
| 9/30/24 | 6049628 | Z2SOLUTIONS LLC | \$14,850.00 |
| 9/30/24 | 6049629 | TRAFFIC CONTROL PLAN CO OF WA LLC | \$175.00 |
| 9/30/24 | 6049630 | CARLSON SALES METERING SOLUTIONS | \$65,555.35 |
| 9/30/24 | 6049631 | ATWORK COMMERCIAL ENTERPRISES LLC | \$40,303.44 |
| 9/30/24 | 6049632 | DS SERVICES OF AMERICA INC | \$3,224.90 |
| 9/30/24 | 6049633 | CURTIS A SMITH | \$8,423.15 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|-----------------------------|------------------------|----------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 9/30/24 | 6049634 | BANK OF AMERICA NA | \$375,958.32 |
| 9/30/24 | 6049635 | THEODORE BLAINE LIGHT III | \$2,660.00 |
| 9/30/24 | 6049636 | FLEET SERVICE VEHICLE REPAIR LLC | \$839.58 |
| 9/30/24 | 6049637 | MAPBOX INC | \$1,058.80 |
| 9/30/24 | 6049638 | GMES LLC | \$306.63 |
| 9/30/24 | 6049639 | LIVEVIEW TECHNOLOGIES INC | \$19,426.19 |
| 9/30/24 | 6049640 | ELEVATOR SUPPORT COMPANY LLC | \$2,912.36 |
| 9/30/24 | 6049641 | RODDAN INDUSTRIAL LLC | \$7,376.58 |
| 9/30/24 | 6049642 | STUART C IRBY COMPANY | \$412.13 |
| 9/30/24 | 6049643 | CLOUD CREEK SYSTEMS INC | \$8,000.00 |
| 9/30/24 | 6049644 | OXBOW LLC | \$16,050.00 |
| 9/30/24 | 6049645 | JAMES MILLER | \$101.84 |
| 9/30/24 | 6049646 | MONICA GORMAN | \$86.43 |
| 9/30/24 | 6049647 | LISA HORNUNG | \$134.00 |
| 9/30/24 | 6049648 | DAVID ROBERTSON | \$127.30 |
| 9/30/24 | 6049649 | ANGELA JOHNSTON | \$444.15 |
| 9/30/24 | 6049650 | HAIXIAO REN | \$116.00 |
| 9/30/24 | 6049651 | LIBERTY MUTUAL GROUP INC | \$21,195.25 |
| 10/1/24 | 6049652 | DAVID EVANS & ASSOCIATES INC | \$61,245.96 |
| 10/1/24 | 6049653 | EJ BROOKS COMPANY | \$10,696.57 |
| 10/1/24 | 6049654 | HOWARD INDUSTRIES INC | \$39,021.10 |
| 10/1/24 | 6049655 | MYCOFF FRY PARTNERS LLC | \$25,000.00 |
| 10/1/24 | 6049656 | ROBERT HALF INTERNATIONAL INC | \$2,537.60 |
| 10/1/24 | 6049657 | RWC INTERNATIONAL LTD | \$1,609.48 |
| 10/1/24 | 6049658 | STAR RENTALS INC | \$2,913.30 |
| 10/1/24 | 6049659 | TOPSOILS NORTHWEST INC | \$660.00 |
| 10/1/24 | 6049660 | UNITED PARCEL SERVICE | \$148.10 |
| 10/1/24 | 6049661 | WEST COAST PAPER CO | \$3,151.05 |
| 10/1/24 | 6049662 | ENERGY NORTHWEST | \$62,594.00 |
| 10/1/24 | 6049663 | RICOH USA INC | \$2,747.50 |
| 10/1/24 | 6049664 | ROHLINGER ENTERPRISES INC | \$1,215.29 |
| 10/1/24 | 6049665 | SNOHOMISH COUNTY | \$58,038.51 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|----------------------|-----------------|-------------------------------------|--------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/1/24 | 6049666 | ALTEC INDUSTRIES INC | \$2,891.67 |
| 10/1/24 | 6049667 | WILSON CONSTRUCTION COMPANY | \$39,901.53 |
| 10/1/24 | 6049668 | ANIXTER INC | \$18,193.76 |
| 10/1/24 | 6049669 | GRID SOLUTIONS US LLC | \$98,004.42 |
| 10/1/24 | 6049670 | ICONIX WATERWORKS INC | \$10,747.25 |
| 10/1/24 | 6049671 | CENVEO WORLDWIDE LIMITED | \$6,103.52 |
| 10/1/24 | 6049672 | INFOSOL INC | \$4,350.00 |
| 10/1/24 | 6049673 | HARNISH GROUP INC | \$291.33 |
| 10/1/24 | 6049674 | OPENSQUARE HOLDINGS LLC | \$18,321.60 |
| 10/1/24 | 6049675 | FLEET SERVICE VEHICLE REPAIR LLC | \$456.89 |
| 10/1/24 | 6049676 | UTILITY TRAILER & EQUIP SALES NW LL | \$183.93 |
| 10/1/24 | 6049677 | PACHECOS LANDSCAPING LLC | \$2,373.84 |
| 10/1/24 | 6049678 | SYNOPTIC DATA PBC | \$1,750.00 |
| 10/1/24 | 6049679 | PIPE & PILING SUPPLIES USA LTD | \$68,019.58 |
| 10/1/24 | 6049680 | ACCURATE CALIBRATION SERVICES | \$2,750.00 |
| 10/1/24 | 6049681 | GRANITE CONSTRUCTION COMPANY | \$114,704.24 |
| 10/1/24 | 6049682 | AA REMODELING LLC | \$1,025.00 |
| 10/1/24 | 6049683 | CM AIR PROS LLC | \$4,150.00 |
| 10/1/24 | 6049684 | HOME COMFORT ALLIANCE LLC | \$1,975.00 |
| 10/1/24 | 6049685 | DANA FOLLOW | \$1,478.27 |
| 10/1/24 | 6049686 | BILL GREENFIELD | \$185.00 |
| 10/1/24 | 6049687 | BENJAMIN SMITH | \$25.46 |
| 10/1/24 | 6049688 | DANIEL WITTENBERG | \$33.50 |
| 10/1/24 | 6049689 | TAYLOR OSTRANDER | \$895.65 |
| 10/1/24 | 6049690 | WILLIAM BINCKLEY | \$175.00 |
| 10/1/24 | 6049691 | JENNY ZIMMERMAN | \$200.00 |
| 10/2/24 | 6049692 | DAY MANAGEMENT CORPORATION | \$2,509.84 |
| 10/2/24 | 6049693 | INTERCONTINENTAL EXCHANGE HOLDINGS | \$5,450.00 |
| 10/2/24 | 6049694 | NORTH COAST ELECTRIC COMPANY | \$80.27 |
| 10/2/24 | 6049695 | ROMAINE ELECTRIC CORP | \$164.74 |
| 10/2/24 | 6049696 | STELLAR INDUSTRIAL SUPPLY INC | \$6,059.92 |
| 10/2/24 | 6049697 | STELLA-JONES CORPORATION | \$25,261.38 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|----------------------|-----------------|-------------------------------------|--------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/2/24 | 6049698 | TACOMA SCREW PRODUCTS INC | \$1,310.90 |
| 10/2/24 | 6049699 | TOPSOILS NORTHWEST INC | \$660.00 |
| 10/2/24 | 6049700 | GORDON TRUCK CENTERS INC | \$51.46 |
| 10/2/24 | 6049701 | WETLAND RESOURCES INC | \$450.00 |
| 10/2/24 | 6049702 | WASHINGTON ST NURSERY & LANDSCAPE A | \$3,575.00 |
| 10/2/24 | 6049703 | WW GRAINGER INC | \$2,585.06 |
| 10/2/24 | 6049704 | EDGE ANALYTICAL INC | \$216.00 |
| 10/2/24 | 6049705 | LENZ ENTERPRISES INC | \$44.65 |
| 10/2/24 | 6049706 | BEN-KO-MATIC CO | \$222.62 |
| 10/2/24 | 6049707 | PELLCO CONSTRUCTION INC | \$308,626.38 |
| 10/2/24 | 6049708 | SEATTLE AUTOMOTIVE DISTRIBUTING INC | \$126.00 |
| 10/2/24 | 6049709 | SENSUS USA INC | \$45,314.74 |
| 10/2/24 | 6049710 | TOTAL RECLAIM INC | \$250.76 |
| 10/2/24 | 6049711 | WALTER E NELSON CO OF WESTERN WA | \$3,247.22 |
| 10/2/24 | 6049712 | ALTEC INDUSTRIES INC | \$295.74 |
| 10/2/24 | 6049713 | ANIXTER INC | \$8,580.11 |
| 10/2/24 | 6049714 | ICONIX WATERWORKS INC | \$10,703.75 |
| 10/2/24 | 6049715 | NASH CONSULTING INC | \$7,500.00 |
| 10/2/24 | 6049716 | CLOUD CREEK SYSTEMS INC | \$1,093.75 |
| 10/2/24 | 6049717 | ROYAL SWITCHGEAR MFG CO | \$40,485.00 |
| 10/2/24 | 6049718 | GRANITE CONSTRUCTION COMPANY | \$591.15 |
| 10/2/24 | 6049719 | HOME COMFORT ALLIANCE LLC | \$7,325.00 |
| 10/2/24 | 6049720 | BRIE'N MILLER | \$277.38 |
| 10/2/24 | 6049721 | LIBERTY MUTUAL GROUP INC | \$44,199.17 |
| 10/3/24 | 6049722 | ASPLUNDH TREE EXPERT LLC | \$43,620.16 |
| 10/3/24 | 6049723 | CLEAN HARBORS ENVIRONMENTAL | \$533,887.84 |
| 10/3/24 | 6049724 | DAVID EVANS & ASSOCIATES INC | \$2,207.50 |
| 10/3/24 | 6049725 | DOBLE ENGINEERING CO | \$189.00 |
| 10/3/24 | 6049726 | IVOXY CONSULTING INC | \$67,586.74 |
| 10/3/24 | 6049727 | NELSON DISTRIBUTING INC | \$317.70 |
| 10/3/24 | 6049728 | NW ENERGY EFFICIENCY ALLIANCE INC | \$32,267.50 |
| 10/3/24 | 6049729 | PACIFIC TOPSOILS INC | \$62.54 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|----------------------|-----------------|-------------------------------------|--------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/3/24 | 6049730 | ROMAINE ELECTRIC CORP | \$707.99 |
| 10/3/24 | 6049731 | SHI INTERNATIONAL CORP | \$6,541.25 |
| 10/3/24 | 6049732 | TOPSOILS NORTHWEST INC | \$792.00 |
| 10/3/24 | 6049733 | GORDON TRUCK CENTERS INC | \$776.00 |
| 10/3/24 | 6049734 | BRAKE & CLUTCH SUPPLY INC | \$217.69 |
| 10/3/24 | 6049735 | CELLCO PARTNERSHIP | \$92,406.32 |
| 10/3/24 | 6049736 | GENERAL PACIFIC INC | \$95,942.70 |
| 10/3/24 | 6049737 | HERRERA ENVIRONMENTAL CONSULTANTS I | \$3,278.76 |
| 10/3/24 | 6049738 | NORTHWEST CASCADE INC | \$1,465.00 |
| 10/3/24 | 6049739 | SENSUS USA INC | \$393,518.93 |
| 10/3/24 | 6049740 | SOUND SAFETY PRODUCTS CO INC | \$1,239.67 |
| 10/3/24 | 6049741 | T-MOBILE USA INC | \$1,383.71 |
| 10/3/24 | 6049742 | TYNDALE ENTERPRISES INC | \$15,182.91 |
| 10/3/24 | 6049743 | WALTER E NELSON CO OF WESTERN WA | \$1,530.53 |
| 10/3/24 | 6049744 | GRAYBAR ELECTRIC CO INC | \$3,256.33 |
| 10/3/24 | 6049745 | ANIXTER INC | \$221,879.31 |
| 10/3/24 | 6049746 | RESOURCE INNOVATIONS INC | \$150,500.00 |
| 10/3/24 | 6049747 | CENVEO WORLDWIDE LIMITED | \$5,761.51 |
| 10/3/24 | 6049748 | HARMSSEN LLC | \$8,039.25 |
| 10/3/24 | 6049749 | WORKLOGIX MANAGEMENT INC | \$875.00 |
| 10/3/24 | 6049750 | NORTHWEST CORROSION ENGINEERING LLC | \$2,717.04 |
| 10/3/24 | 6049751 | RENTOKIL NORTH AMERICA INC | \$165.90 |
| 10/3/24 | 6049752 | CHANDLER ASSET MANAGEMENT INC | \$3,500.00 |
| 10/3/24 | 6049753 | SOUND GRID PARTNERS LLC | \$532.50 |
| 10/3/24 | 6049754 | JAMIE CONTRERAS | \$251.92 |
| 10/3/24 | 6049755 | KELSIE WIEBE | \$1,191.36 |
| 10/3/24 | 6049756 | JEFFREY SELLENTIN | \$422.10 |
| 10/4/24 | 6049757 | PETROCARD INC | \$35,900.32 |
| 10/4/24 | 6049758 | PUGET SOUND ENERGY INC | \$321.78 |
| 10/4/24 | 6049759 | WEST PUBLISHING CORPORATION | \$1,839.71 |
| 10/4/24 | 6049760 | WIDENET CONSULTING GROUP LLC | \$1,472.00 |
| 10/4/24 | 6049761 | PUBLIC UTILITY DISTRICT EMPLOYEES | \$1,760.00 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|-----------------------------|------------------------|-------------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/4/24 | 6049762 | REINHAUSEN MANUFACTURING INC | \$35,707.90 |
| 10/4/24 | 6049763 | OFFICE OF THE SECRETARY OF STATE | \$1,787.00 |
| 10/4/24 | 6049764 | GRAVITEC SYSTEMS INC | \$8,225.72 |
| 10/4/24 | 6049765 | EIP COMMUNICATIONS I LLC | \$6,624.22 |
| 10/4/24 | 6049766 | BREEZE FREE INC | \$625.00 |
| 10/4/24 | 6049767 | COZY HEATING INC | \$5,750.00 |
| 10/4/24 | 6049768 | WASHINGTON ENERGY SERVICES COMPANY | \$2,675.00 |
| 10/4/24 | 6049769 | CM AIR PROS LLC | \$4,150.00 |
| 10/4/24 | 6049770 | HOME COMFORT ALLIANCE LLC | \$2,675.00 |
| 10/4/24 | 6049771 | TRACI BRUMBAUGH | \$21.36 |
| 10/4/24 | 6049772 | LYNETTE ZWAR | \$45.00 |
| 10/7/24 | 6049773 | CLEAN HARBORS ENVIRONMENTAL | \$3,064.04 |
| 10/7/24 | 6049774 | FASTENAL COMPANY | \$300.10 |
| 10/7/24 | 6049775 | MYCOFF FRY PARTNERS LLC | \$25,000.00 |
| 10/7/24 | 6049776 | NORTH COAST ELECTRIC COMPANY | \$151.45 |
| 10/7/24 | 6049777 | NORTHSTAR CHEMICAL INC | \$2,167.20 |
| 10/7/24 | 6049778 | RWC INTERNATIONAL LTD | \$2,086.53 |
| 10/7/24 | 6049779 | STAR RENTALS INC | \$5,984.13 |
| 10/7/24 | 6049780 | TOPSOILS NORTHWEST INC | \$924.00 |
| 10/7/24 | 6049781 | OLDCASTLE INFRASTRUCTURE INC | \$2,247.46 |
| 10/7/24 | 6049782 | GORDON TRUCK CENTERS INC | \$1,213.94 |
| 10/7/24 | 6049783 | BENEFITFOCUS COM INC | \$13,201.65 |
| 10/7/24 | 6049784 | BIGFOOT CONSTRUCTION EQUIPMENT INC | \$3,039.28 |
| 10/7/24 | 6049785 | DESIGNER DECAL INC | \$4,648.22 |
| 10/7/24 | 6049786 | EDGE ANALYTICAL INC | \$300.00 |
| 10/7/24 | 6049787 | GENERAL PACIFIC INC | \$5,846.14 |
| 10/7/24 | 6049788 | HERRERA ENVIRONMENTAL CONSULTANTS I | \$5,113.68 |
| 10/7/24 | 6049789 | LENZ ENTERPRISES INC | \$341.00 |
| 10/7/24 | 6049790 | MT HOOD FASTENER CO | \$2,183.90 |
| 10/7/24 | 6049791 | NORTHWEST CASCADE INC | \$275.00 |
| 10/7/24 | 6049792 | NORTHWEST HANDLING SYSTEMS INC | \$1,688.55 |
| 10/7/24 | 6049793 | TECH PRODUCTS INC | \$1,599.00 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|-----------------------------|------------------------|-----------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/7/24 | 6049794 | GRAYBAR ELECTRIC CO INC | \$3,754.22 |
| 10/7/24 | 6049795 | ALTEC INDUSTRIES INC | \$3,317.49 |
| 10/7/24 | 6049796 | ANIXTER INC | \$26,397.53 |
| 10/7/24 | 6049797 | TRU-CHECK INC | \$314,719.69 |
| 10/7/24 | 6049798 | FABER CONSTRUCTION CORP | \$683,475.60 |
| 10/7/24 | 6049799 | MYTHICS LLC | \$24,519.26 |
| 10/7/24 | 6049800 | BORDER STATES INDUSTRIES INC | \$20,009.50 |
| 10/7/24 | 6049801 | PURCELL TIRE & RUBBER COMPANY | \$6,334.30 |
| 10/7/24 | 6049802 | HR ACUITY LLC | \$38,755.00 |
| 10/7/24 | 6049803 | UNIVERSAL PROTECTION SERVICE LP | \$140,175.81 |
| 10/7/24 | 6049804 | STUART C IRBY COMPANY | \$8,143.59 |
| 10/7/24 | 6049805 | IHEARTMEDIA ENTERTAINMENT INC | \$1,560.01 |
| 10/7/24 | 6049806 | FS COM INC | \$14,555.16 |
| 10/7/24 | 6049807 | JESSICA RAAB HOLMGREN | \$151.42 |
| 10/7/24 | 6049808 | JASON COHN | \$142.71 |
| 10/7/24 | 6049809 | GILLIAN ANDERSON | \$87.10 |
| 10/8/24 | 6049810 | ALS GROUP USA CORP | \$272.00 |
| 10/8/24 | 6049811 | COMMERCIAL FILTER SALES & SERVICE | \$127.97 |
| 10/8/24 | 6049812 | HOWARD INDUSTRIES INC | \$108,783.42 |
| 10/8/24 | 6049813 | ITRON INC | \$10,961.56 |
| 10/8/24 | 6049814 | NORTH COAST ELECTRIC COMPANY | \$1,425.37 |
| 10/8/24 | 6049815 | NORTHSTAR CHEMICAL INC | \$1,166.94 |
| 10/8/24 | 6049816 | PARAMETRIX INC | \$4,062.50 |
| 10/8/24 | 6049817 | PETROCARD INC | \$32,946.80 |
| 10/8/24 | 6049818 | RWC INTERNATIONAL LTD | \$874.48 |
| 10/8/24 | 6049819 | SNOHOMISH COUNTY | \$303.50 |
| 10/8/24 | 6049820 | SHI INTERNATIONAL CORP | \$13,088.21 |
| 10/8/24 | 6049821 | STELLAR INDUSTRIAL SUPPLY INC | \$2,857.17 |
| 10/8/24 | 6049822 | SNOHOMISH COUNTY SOCIETY OF | \$3,700.00 |
| 10/8/24 | 6049823 | TACOMA SCREW PRODUCTS INC | \$1,658.64 |
| 10/8/24 | 6049824 | TOPSOILS NORTHWEST INC | \$660.00 |
| 10/8/24 | 6049825 | UNITED PARCEL SERVICE | \$541.16 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|-----------------------------|------------------------|-----------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/8/24 | 6049826 | VAN NESS FELDMAN LLP | \$5,000.00 |
| 10/8/24 | 6049827 | COLEHOUR & COHEN INC | \$8,153.75 |
| 10/8/24 | 6049828 | EDGE ANALYTICAL INC | \$292.00 |
| 10/8/24 | 6049829 | GENERAL PACIFIC INC | \$20,033.32 |
| 10/8/24 | 6049830 | LENZ ENTERPRISES INC | \$1,302.52 |
| 10/8/24 | 6049831 | NORTHWEST CASCADE INC | \$168.89 |
| 10/8/24 | 6049832 | PACO VENTURES LLC | \$3,141.06 |
| 10/8/24 | 6049833 | PORTAGE BAY SOLUTIONS INC | \$1,968.50 |
| 10/8/24 | 6049834 | ROHLINGER ENTERPRISES INC | \$45.15 |
| 10/8/24 | 6049835 | WESTERN PACIFIC CRANE & EQUIP LLC | \$17,803.80 |
| 10/8/24 | 6049836 | ALTEC INDUSTRIES INC | \$5,693.80 |
| 10/8/24 | 6049837 | ANIXTER INC | \$423,951.08 |
| 10/8/24 | 6049838 | SEATTLE NUT & BOLT LLC | \$801.64 |
| 10/8/24 | 6049839 | CG ENGINEERING PLLC | \$10,647.50 |
| 10/8/24 | 6049840 | MYTHICS LLC | \$44,531.46 |
| 10/8/24 | 6049841 | RESOURCE INNOVATIONS INC | \$10,500.00 |
| 10/8/24 | 6049842 | OPENSQUARE HOLDINGS LLC | \$75,353.25 |
| 10/8/24 | 6049843 | ADCOMM ENGINEERING LLC | \$13,935.00 |
| 10/8/24 | 6049844 | K&D SERVICES INC | \$263.76 |
| 10/8/24 | 6049845 | FLEET SERVICE VEHICLE REPAIR LLC | \$1,431.48 |
| 10/8/24 | 6049846 | NMC METALS INC | \$13,746.75 |
| 10/8/24 | 6049847 | COZY HEATING INC | \$2,875.00 |
| 10/8/24 | 6049848 | AA REMODELING LLC | \$1,850.00 |
| 10/8/24 | 6049849 | CM AIR PROS LLC | \$1,975.00 |
| 10/8/24 | 6049850 | TRINH LY | \$116.00 |
| 10/8/24 | 6049851 | OSCAR CABRERA | \$175.00 |
| 10/8/24 | 6049852 | MATTHEW MCREYNOLDS | \$116.00 |
| 10/8/24 | 6049853 | ROBERT MCMANIS | \$1,242.38 |
| 10/8/24 | 6049854 | WILLIAM TOMARAS | \$125.25 |
| 10/8/24 | 6049855 | ANN NICHOLS | \$124.62 |
| 10/8/24 | 6049856 | JAMES HALE | \$25.46 |
| 10/8/24 | 6049857 | STEPHANIE STROM | \$16.00 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|----------------------|-----------------|-------------------------------|-------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/8/24 | 6049858 | JOHN PETOSA | \$37.10 |
| 10/8/24 | 6049859 | KEVIN LAVERING | \$1,907.84 |
| 10/8/24 | 6049860 | JACKELINE MORALES | \$62.98 |
| 10/8/24 | 6049861 | EDWIN WALSTAD | \$22.05 |
| 10/8/24 | 6049862 | CRAIG CORNELIUS | \$60.00 |
| 10/8/24 | 6049863 | MELISSA NEWBY | \$26.80 |
| 10/8/24 | 6049864 | MONICA DOPPEL | \$1,279.53 |
| 10/8/24 | 6049865 | LISA WHEATLEY | \$101.84 |
| 10/8/24 | 6049866 | JOHN WALKER | \$127.30 |
| 10/8/24 | 6049867 | LISA PORTER | \$160.80 |
| 10/8/24 | 6049868 | JEFFREY FEINBERG | \$561.29 |
| 10/8/24 | 6049869 | KASSIDI NEAL | \$802.50 |
| 10/8/24 | 6049870 | KEVIN JOHNSTON | \$135.00 |
| 10/8/24 | 6049871 | SHAWN WIGGINS | \$108.54 |
| 10/8/24 | 6049872 | CHESNEY ROODZANT | \$21.44 |
| 10/8/24 | 6049873 | KEVIN DAVIS | \$17.65 |
| 10/8/24 | 6049874 | KIMBERLEY MULLENE | \$257.28 |
| 10/8/24 | 6049875 | JOSHUA PETOSA | \$1,218.16 |
| 10/8/24 | 6049876 | CHRIS BALLOU | \$160.80 |
| 10/8/24 | 6049877 | SAGE WILLIAMSON | \$266.00 |
| 10/8/24 | 6049878 | SOPHIA HITSKY | \$1,158.44 |
| 10/9/24 | 6049879 | DAVID EVANS & ASSOCIATES INC | \$11,621.25 |
| 10/9/24 | 6049880 | INTERWEST CONSTRUCTION INC | \$64,847.90 |
| 10/9/24 | 6049881 | ROBERT HALF INTERNATIONAL INC | \$1,712.88 |
| 10/9/24 | 6049882 | ROMAINE ELECTRIC CORP | \$781.52 |
| 10/9/24 | 6049883 | RWC INTERNATIONAL LTD | \$1,091.99 |
| 10/9/24 | 6049884 | SISKUN INC | \$2,773.30 |
| 10/9/24 | 6049885 | STAR RENTALS INC | \$2,825.80 |
| 10/9/24 | 6049886 | TOPSOILS NORTHWEST INC | \$2,376.00 |
| 10/9/24 | 6049887 | GORDON TRUCK CENTERS INC | \$26.29 |
| 10/9/24 | 6049888 | THE COMPLETE LINE LLC | \$2,248.56 |
| 10/9/24 | 6049889 | EDGE ANALYTICAL INC | \$66.00 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|-----------------------------|------------------------|-------------------------------------|---------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/9/24 | 6049890 | GENCORE CANDEO LTD | \$7,997.42 |
| 10/9/24 | 6049891 | HOGLUNDS TOP SHOP INC | \$7,260.13 |
| 10/9/24 | 6049892 | LENZ ENTERPRISES INC | \$482.40 |
| 10/9/24 | 6049893 | NORTHWEST CASCADE INC | \$558.00 |
| 10/9/24 | 6049894 | LOUIS F MATHESON CONSTRUCTION INC | \$361.47 |
| 10/9/24 | 6049895 | ROHLINGER ENTERPRISES INC | \$11,996.33 |
| 10/9/24 | 6049896 | SENSUS USA INC | \$215,777.00 |
| 10/9/24 | 6049897 | WALTER E NELSON CO OF WESTERN WA | \$9,520.58 |
| 10/9/24 | 6049898 | WESTERN ELECTRICITY COORDINATING CO | \$5,006.39 |
| 10/9/24 | 6049899 | ALTEC INDUSTRIES INC | \$136.65 |
| 10/9/24 | 6049900 | SEMAPHORE CORP | \$5,169.70 |
| 10/9/24 | 6049901 | HARMSEN LLC | \$5,377.50 |
| 10/9/24 | 6049902 | OAC SERVICES INC | \$2,653.20 |
| 10/9/24 | 6049903 | JACKAREN CONSULTING | \$19,771.20 |
| 10/9/24 | 6049904 | HASSAN M SHABAN | \$17,200.00 |
| 10/9/24 | 6049905 | ECOGRIND SITE SOLUTIONS LLC | \$580,412.79 |
| 10/9/24 | 6049906 | SLADE WILLS | \$1,811.66 |
| 10/9/24 | 6049907 | JASON ZYSKOWSKI | \$300.05 |
| 10/9/24 | 6049908 | SARAH BOND | \$1,700.91 |
| 10/9/24 | 6049909 | CAROLYN BEEBE | \$1,063.73 |
| 10/9/24 | 6049910 | NORMAN VANISKI | \$67.00 |
| 10/9/24 | 6049911 | SHANE FRYE | \$390.62 |
| 10/9/24 | 6049912 | JESSICA SPAHR | \$814.77 |
| 10/9/24 | 6049913 | KEVIN LAVERING | \$2,363.67 |
| 10/9/24 | 6049914 | TYLER REINITZ | \$1,224.64 |
| 10/9/24 | 6049915 | JONATHAN KUBAT | \$1,915.59 |
| 10/9/24 | 6049916 | KRYSTA RASMUSSEN | \$1,132.06 |
| 10/9/24 | 6049917 | TESSA MORENO | \$113.90 |
| 10/9/24 | 6049918 | ANGELA MICHAELSON | \$833.52 |
| 10/9/24 | 6049919 | ABEYALEW ALEMNEH | \$452.18 |
| 10/9/24 | 6049920 | BRADLEY CLARK | \$179.00 |
| 10/10/24 | 6049921 | ASPLUNDH TREE EXPERT LLC | \$39,040.62 |

Detailed Disbursement Report

| Accounts Payable ACH | | | |
|----------------------|-----------------|-------------------------------------|--------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/10/24 | 6049922 | CONSOLIDATED ELECTRICAL DISTRIBUTOR | \$8,613.42 |
| 10/10/24 | 6049923 | DAVID EVANS & ASSOCIATES INC | \$1,626.92 |
| 10/10/24 | 6049924 | INTERWEST CONSTRUCTION INC | \$309,947.56 |
| 10/10/24 | 6049925 | NORTHSTAR CHEMICAL INC | \$666.90 |
| 10/10/24 | 6049926 | ROMAINE ELECTRIC CORP | \$1,732.65 |
| 10/10/24 | 6049927 | STELLAR INDUSTRIAL SUPPLY INC | \$419.73 |
| 10/10/24 | 6049928 | CHAMPION BOLT & SUPPLY INC | \$200.00 |
| 10/10/24 | 6049929 | EDGE ANALYTICAL INC | \$225.00 |
| 10/10/24 | 6049930 | GENERAL PACIFIC INC | \$330,190.15 |
| 10/10/24 | 6049931 | LENZ ENTERPRISES INC | \$256.80 |
| 10/10/24 | 6049932 | SEATTLE AUTOMOTIVE DISTRIBUTING INC | \$305.03 |
| 10/10/24 | 6049933 | SOUND SAFETY PRODUCTS CO INC | \$6,684.14 |
| 10/10/24 | 6049934 | GRAYBAR ELECTRIC CO INC | \$2,829.93 |
| 10/10/24 | 6049935 | ALTEC INDUSTRIES INC | \$132.51 |
| 10/10/24 | 6049936 | HCL AMERICA INC | \$8,422.38 |
| 10/10/24 | 6049937 | ADP INC | \$11,262.42 |
| 10/10/24 | 6049938 | STUART C IRBY COMPANY | \$398.39 |
| 10/10/24 | 6049939 | COHEN VENTURES INC | \$35,958.97 |
| 10/10/24 | 6049940 | JESSICA SPAHR | \$2,201.44 |
| 10/10/24 | 6049941 | JOHN HAARLOW | \$751.71 |
| 10/11/24 | 6049942 | MR TRUCK WASH INC | \$2,629.44 |
| 10/11/24 | 6049943 | STAR RENTALS INC | \$392.76 |
| 10/11/24 | 6049944 | WIDENET CONSULTING GROUP LLC | \$1,840.00 |
| 10/11/24 | 6049945 | CELLCO PARTNERSHIP | \$319.10 |
| 10/11/24 | 6049946 | EDGE ANALYTICAL INC | \$1,820.00 |
| 10/11/24 | 6049947 | RUBATINO REFUSE REMOVAL LLC | \$6,664.18 |
| 10/11/24 | 6049948 | SEMAPHORE CORP | \$439.60 |
| 10/11/24 | 6049949 | NATHAN GIBSON | \$1,369.28 |

Total: \$8,353,650.89

Detailed Disbursement Report

| Accounts Payable Wires | | | |
|------------------------|-----------------|-------------------------------------|-----------------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 9/30/24 | 7003406 | US DEPARTMENT OF ENERGY | \$4,530,728.00 |
| 9/30/24 | 7003407 | US BANK | \$57,572.50 |
| 10/1/24 | 7003408 | WASHINGTON STATE DEPT OF HEALTH | \$471,380.97 |
| 10/4/24 | 7003409 | ICMA-RC | \$322,953.23 |
| 10/4/24 | 7003410 | PUBLIC UTILITY DIST NO 1 OF SNOHOMI | \$20,679.77 |
| 10/4/24 | 7003411 | ICMA-RC | \$711,079.63 |
| 10/4/24 | 7003412 | MOBILIZZ INC | \$14,277.42 |
| 10/8/24 | 7003413 | ICMA-RC | \$105,000.00 |
| 10/8/24 | 7003414 | MOBILIZZ INC | \$613.35 |
| 10/8/24 | 7003415 | US BANK NA | \$2,555,469.17 |
| 10/9/24 | 7003416 | CITY OF SEATTLE | \$271,817.06 |
| 10/9/24 | 7003417 | CRAWFORD & COMPANY | \$4,989.25 |
| 10/10/24 | 7003418 | THE ENERGY AUTHORITY INC | \$600,000.00 |
| 10/11/24 | 7003419 | CRAWFORD & COMPANY | \$4,131.65 |
| Total: | | | \$9,670,692.00 |

Detailed Disbursement Report

| Payroll | | | |
|-----------------|----------------------------|--------------------------------|----------------|
| Period End Date | Payment Ref Nbr | Payee | Amount |
| 10/3/24 | 5300001113 | PUD EMPLOYEES - DIRECT DEPOSIT | \$5,385,236.46 |
| 10/7/24 | 845291 - 845311 | PUD EMPLOYEES - WARRANTS | \$35,248.85 |

Detailed Disbursement Report

| Automatic Debit Payments | | | |
|--------------------------|-----------------|---------------------------|----------------|
| Payment Date | Payment Ref Nbr | Payee | Amount |
| 10/1/24 | 5300001111 | SAFEGUARD BUSINESS SYSTEM | \$1,408.09 |
| 10/2/24 | 5300001112 | ELAVON INC DVA MERCHANT S | \$7,770.53 |
| 10/3/24 | 5300001113 | ADP INC | \$1,375,632.38 |
| 10/4/24 | 5300001114 | WELLNESS BY WISHLIST INC | \$45,346.77 |
| 10/8/24 | 5300001115 | US POSTAL SVC | \$110,000.00 |
| 10/8/24 | 5300001116 | WELLNESS BY WISHLIST INC | \$7,032.21 |
| 10/11/24 | 5300001117 | WELLNESS BY WISHLIST INC | \$13,918.03 |
| 10/6/02 | 5300001118 | STATE OF WA DEPT OF RETIR | \$2,261,383.49 |

Total: \$3,822,491.50



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 4A

TITLE

Consideration of a Resolution Approving Increased Fees Payable by Licensees of Space on District Utility Poles

SUBMITTED FOR: Public Hearing and Action

| | | |
|--|------------------------|---|
| Rates, Economics, and Energy Risk Mgmt | Peter Dauenhauer | 1762 |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: | <u>October 7, 2024</u> | |
| Estimated Expenditure: | <u>N/A</u> | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to “[e]stablish and maintain rates and charges for electricity energy and water and various other services, facilities, and commodities sold, furnished, or supplied by the District.”

Since 2008, RCW 54.04.045 has prescribed the cost allocation methodologies that locally controlled utilities in the State of Washington, including Public Utility District No. 1 of Snohomish County (“District”), must use in developing fees for 3rd party wireline pole attachments. Per the statute, the District must develop non-discriminatory cost-based fees. Such fees are calculated by averaging the results of the Federal Communications Commission’s Telecom methodology and the American Public Power Association’s methodology.

District staff is proposing that the annual attachment fees for wholly-owned poles increase from \$30.93 to \$32.58 per attachment, and fees for jointly-owned poles increase from \$17.01 to \$17.92 per attachment. The prior rate adjustment was approved in 2023. A number of factors can be attributed to this rate increase, including but not limited to the District’s cost of poles, general and administrative expenses, and maintenance costs.

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the District Board of Commissioners pass the attached resolution authorizing revision of the joint use fee schedule.

List Attachments:

Resolution

Exhibit A – Redlined

Presentation – Presented September 17, 2024

RESOLUTION NO. _____

A RESOLUTION Approving Increased Fees Payable by Licensees of Space on District Utility Poles

WHEREAS, Public Utility District No. 1 of Snohomish County ("District") enters into license and permit agreements ("License Agreements") with cable television system operators and others ("Licensees") granting the Licensees the nonexclusive right to use space on poles owned by the District for the purpose of attaching to such pole facilities and equipment used by the Licensees in connection with their operations; and

WHEREAS, the Application Fees, Contact Fees and Unauthorized Contact Penalty Fees (collectively "Fees") that the District currently charges were established by Resolutions Nos. 5336 and 5478; and

WHEREAS, RCW 54.04.045 defines the methodology for setting pole attachment fees by Public Utility Districts; and

WHEREAS, District staff proposed adjustment of said Fees in compliance with said state law for District-Owned and Jointly-Owned poles; and

WHEREAS, on October 22, 2024, the Commission held a hearing to consider any oral and written comments made by Licensees and members of the public with respect to the Fee adjustments proposed by District staff; and

WHEREAS, the Commission has reviewed the types and amounts of proposed Fees to be paid by Licensees and has considered the recommendations of staff regarding the same.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that the Application Fees, Annual Contact Fees and Unauthorized Contact Penalty Fees to be paid for space on District utility poles on and after January 1, 2025, as set forth in the attached Exhibit “A” Joint Use Fee Schedule, are hereby adopted.

BE IT FURTHER RESOLVED that such Fees shall continue in effect unless and until modified by the Commission.

PASSED AND APPROVED this 22nd day of October, 2024.

President

Vice-President

Secretary

Joint Use Fee Schedule

Wireline Equipment Annual Contact Fees (Formerly Known as ‘Exhibit “B”’)

Administrative & Engineering Review Fee: ~~\$185.00~~340 plus ~~\$12.00~~22 for each pole per application within the same Section, Township and Range.

Communication Cable (aerial rate)

Each contact fee provides six inches of vertical space on a pole and provides for a maximum of 2" cross section of cable/messenger diameter. Additional pole space required to provide minimum clearances per Exhibit "C" or cables of large diameter will result in additional contact fees.

Wholly-owned District Pole (a pole solely owned by the District):

~~\$29.39~~30.93 per contact (effective through December 31, ~~2023~~2024)

~~\$30.93~~32.58 per contact (effective January 1, ~~2024~~2025)

Jointly-owned Pole (a pole jointly owned by the District and another owner):

~~\$16.16~~17.01 per contact (effective through December 31, ~~2023~~2024)

~~\$17.01~~17.92 per contact (effective January 1, ~~2024~~2025)

Auxiliary Equipment (non-aerial rate)

Each contact fee provides one foot of vertical space on the pole. Equipment requiring more than one vertical foot of space on the pole will be charged additional contact fees. Power supplies, junction cabinets, and splice boxes are considered auxiliary equipment. Power supplies, for example, require an average of 2 feet of space per attachment.

Wholly-owned District Pole:

~~\$29.39~~30.93 per contact/foot (effective through December 31, ~~2023~~2024)

~~\$30.93~~32.58 per contact/foot (effective January 1, ~~2024~~2025)

Jointly-owned Pole:

~~\$16.16~~17.01 per contact/foot (effective through December 31, ~~2023~~2024)

~~\$17.01~~17.92 per contact/foot (effective January 1, ~~2024~~2025)

Unauthorized Contact Penalty (Bootleg)

\$370.00 bootleg application fee per pole and 5 (five) years back rent at current wholly-owned District pole rate.

Wireless Telecommunications Equipment Annual Contact Fees (Formerly Known as ‘Exhibit “A”’)

The following sets forth the ranges of Annual Fees (unless otherwise specified) for the use of various types of District property and facilities for installation of wireless telecommunications equipment or facilities used for providing FCC-licensed frequencies, on a per-site basis.

Where a range of fees rather than a fee certain is provided, the actual fee for each site or other use of District facilities will be negotiated between the District and the Licensee or user based on the current and

projected values of the following factors, to the extent applicable at the time the applicable site license agreement is executed by the District and the Licensee: location and other site-specific factors; height requirements for proposed Licensee equipment; amount of space used, or rendered unusable by others; the length of the proposed license term, in light of the then-current market conditions; the aggregate number of sites proposed to be licensed by the Licensee; and any other factors affecting the interests of the District, in the sole discretion of the District.

1. Use of unimproved space on District property for construction and/or installation of Licensee antennae support structures, antennae and related facilities:

(a) \$8,000 to \$12,000 per initial 1,000 square feet (or portion thereof); and

(b) Prorated amount of base fee for square footage in excess of 1,000 square feet used or rendered unusable to others.

2. Attachment of Licensee equipment or facilities to existing District facilities:

(a) Macro antennas on distribution poles above the electrical space: \$4,000 to \$8,000 per pole.

(b) Small cell (5G) antennas within the communication space or on Street Light standards: One-time application fee of \$100 dollars plus ongoing annual contact fee of \$148.50 or \$270 per pole, depending on whether the pole is wholly or jointly owned and what arrangements for revenue-sharing have been made among the owners.

(c) Equipment on District poles in the Electrical Space or on Street Lights: \$60 to \$125 per installation.

(d) Rack space in District communications shelters: \$235 to \$500 per vertical unit.

(e) Other facilities: \$4,000 to \$14,000 plus a fee for usable square footage of \$100 to \$500 per square foot.

(f) Unimproved ground space for use for equipment shelters and other facilities serving installations described in subsections 2(a) and (c) above: \$25 to \$75 per square foot.



2025 Pole Attachment Rates

Felicienne Ng, Principal Economist

Beth Haskin, Lead Joint Use and Permits Specialist

September 17, 2024

Previous Presentation: October 2, 2023

Purpose and Expectations

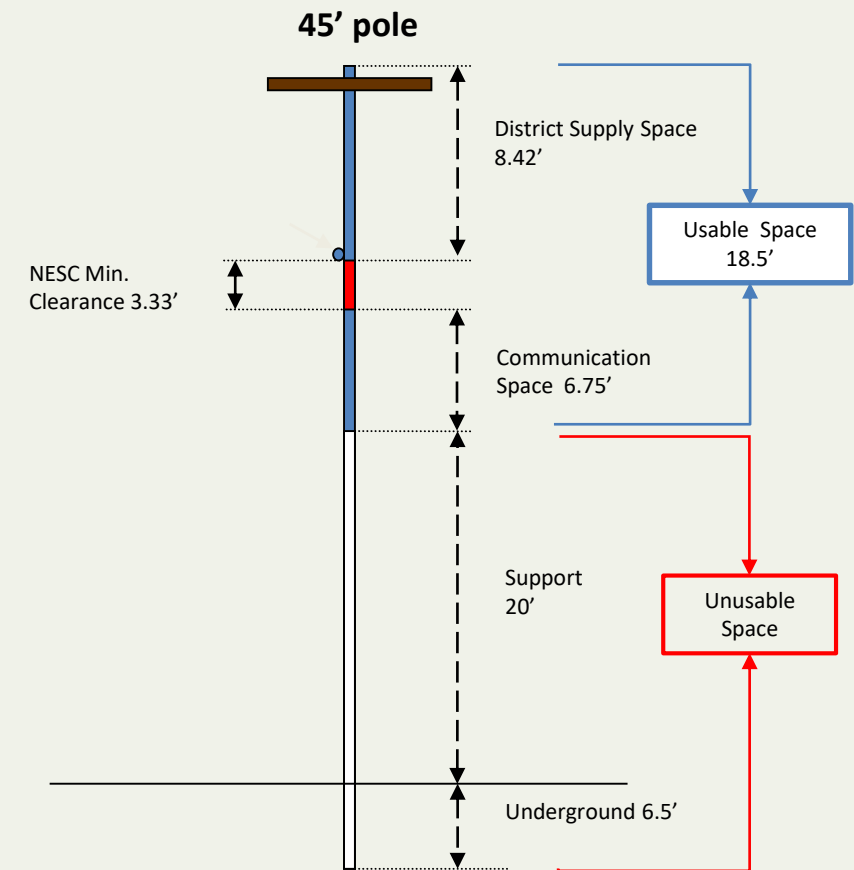
- The purpose of this presentation is to update the Commission on the new pole attachment rates that will go into effect January 1, 2025
- October 7, 2024 – Public Hearing
- October 22, 2024 - Public Hearing & Action

Background

- The District currently has 87,015 attachments
 - 28,154 on District Owned poles
 - 59,368 on Jointly Owned poles (District's share: 55%)
 - Approximately \$2M of revenue in total
- 2023 Rate increase was 5%
 - \$1.54 (District Owned) and \$0.85 (Jointly Owned)

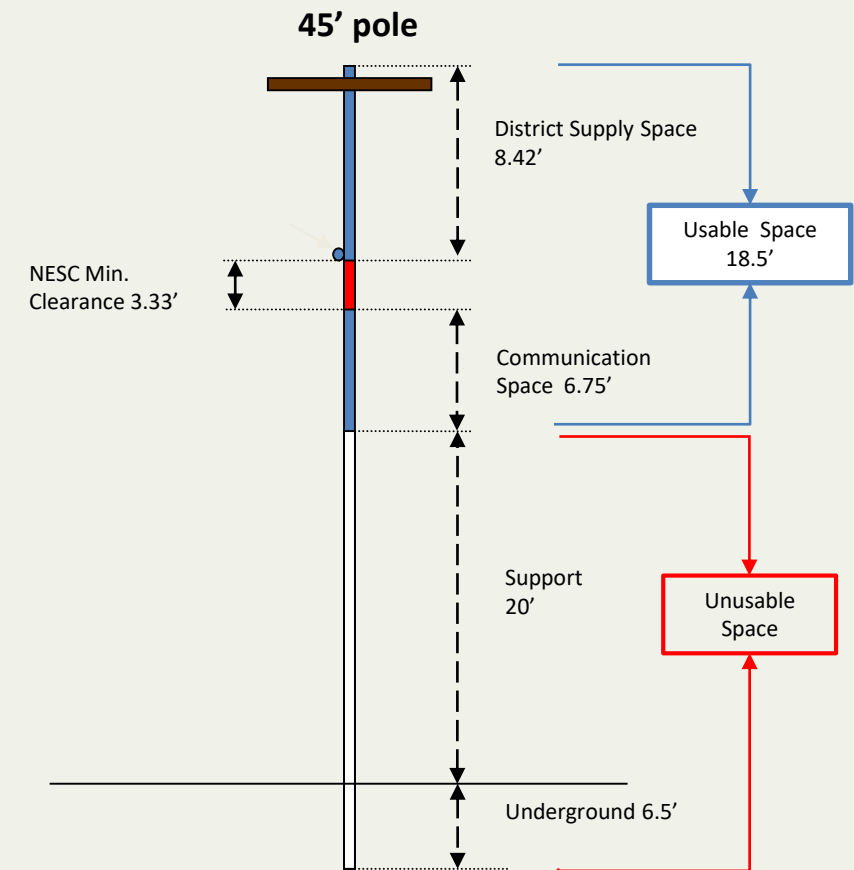
Rate Methodology

- Washington State Method - RCW 54.04.045.
- Enacted June 2008.
- 50% Federal Communications Commission (FCC) Telecom Method.
 - Formula only considers usable space of the pole.
 - Intended to provide subsidies for cable attachments to foster growth.
- 50% American Public Power Association (APPA) Shared Cost Method.
 - Equal allocation of common space.



Snohomish Assumptions

- Space Occupied
 - Standard FCC & APPA assumptions use 1 linear foot per attachment.
 - District and attachers have agreed to use ½ linear foot to allow for more attachments.
 - This reduces the attachment rate.
- Pole Size
 - Standard FCC & APPA assumptions use 37.5ft.
 - District uses 45ft.
 - This reduces the attachment rate.
- Safety Space
 - District did not factor the National Electrical Safety Code (NESC) Safety Space of 3.33ft as 'Unusable Space' -- prior agreement with customers.
 - This reduces the attachment rate.



New Rates

| | DISTRICT OWNED POLES (annual per attachment) | JOINTLY OWNED POLES (annual per attachment) |
|---------------|--|---|
| Current Rate | \$30.93 | \$17.01 |
| Proposed Rate | \$32.58 | \$17.92 |
| % Change | 5% | 5% |

- Expected annual revenue increase: \$123k
- Attachers were notified of rate increase on July 1, 2024

Rate Comparison



Application Fees

- Current application fee: \$185 + \$12/pole
- Fees have not been reviewed since 2011
- A review of 2023 costs shows a shortfall in application fee revenues of approximately \$138k (64%)
 - For full cost recovery, fees will need to increase to \$494 + \$32/pole
 - The District is proposing a two-year phase in starting with \$340 + \$22/pole

Next Steps

- Public Hearing: October 7, 2024
- Public Hearing & Action: October 22, 2024
- Rates Effective: January 1, 2025



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 5A

TITLE

Consideration of a Resolution Approving and Adopting a Wildfire Mitigation Plan for Public Utility District No. 1 of Snohomish County

SUBMITTED FOR: Items for Individual Consideration

| | | |
|-------------------------------------|------------------------|---|
| Transmission & Distribution Systems | <u>Mark Flury</u> | <u>1722</u> |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: | <u>October 7, 2024</u> | |
| Estimated Expenditure: | <u>N/A</u> | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4)- the Board will perform non-delegable statutory assigned duties.

Under RCW 19.29A.170, each consumer-owned utility in Washington State must adopt a Wildfire Mitigation Plan (“Wildfire Mitigation Plan” or “WMP”) by October 31, 2024, using a format and elements recommended by the Washington State Department of Natural Resources (“DNR”). District staff have developed a proposed District Wildfire Mitigation Plan utilizing said recommended format and elements (Attachment 1 to resolution under consideration). RCW 19.29A.170 requires the District’s governing body to review the Wildfire Mitigation Plan. If the WMP is approved and adopted by the Commission, a copy of the WMP will be submitted to DNR and it will be posted on the website of the Utility Wildland Fire Prevention Advisory Committee.

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution approving and adopting the Wildfire Mitigation Plan.

List Attachments:

Resolution
Attachment 1

RESOLUTION NO. _____

A RESOLUTION Approving and Adopting a Wildfire Mitigation Plan for Public Utility District No. 1 of Snohomish County

WHEREAS, under RCW 19.29A.170, each consumer-owned utility in Washington State must adopt a wildfire mitigation plan (“Wildfire Mitigation Plan” or “WMP”) by October 31, 2024, using a format and elements recommended by the Washington State Department of Natural Resources; and

WHEREAS, District staff have developed a proposed District Wildfire Mitigation Plan utilizing said recommended format and elements; and

WHEREAS, RCW 19.29A.170 requires the District’s governing body to review the Wildfire Mitigation Plan; and

WHEREAS, District staff recommend that the District Board of Commissioners approve and adopt the Wildfire Mitigation Plan attached hereto as Attachment 1; and

WHEREAS, if the WMP is approved and adopted by the Commission, a copy of the WMP will be submitted to the Washington State Department of Natural Resources and it will be posted on the website of the Utility Wildland Fire Prevention Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Snohomish County that the Wildfire Mitigation Plan attached hereto as Attachment 1 is hereby approved and adopted.

PASSED AND APPROVED this 22nd day of October, 2024.

President

Vice-President

Secretary



2024 WILDFIRE MITIGATION PLAN

Effective October 30, 2024-2027

SEPTEMBER 27, 2024
SNOHOMISH COUNTY PUD #1

1.0 Executive Summary

Unusually large wildfires are on the rise in the Pacific Northwest, with an increase in fires in west-side conifer forests. As a result of this increased wildfire danger, an Electric Utilities Wildland Fire Prevention Task Force was convened (SSB 5305 and RCW 76.04) by the Washington Department of Natural Resources (WADNR) to address wildfire prevention and develop protocols in dealing with education, communication, vegetation management, and investigation thresholds, among other considerations.

From Washington Legislature passed House Bill 1032 in July 2023: *It is in the best interest of the state, our citizens, and our natural resources to identify the sources of wildland fires; identify and implement best practices to reduce the prevalence and intensity of those wildland fires; put those practices in place; and by putting those practices in place, reduce the risk of wildland fires and damage and losses resulting from those fires. The legislature finds that electric utilities are partners with relevant state agencies, emergency responders, and public and private entities in identifying best practices to reduce the risk of and prevent wildland fires. The Legislature directed the Department of Natural Resources (DNR), in consultation with the Energy Resilience and Emergency Management Office of the Department of Commerce, to contract with an independent consultant with experience in developing electric utility wildfire mitigation plans to develop an electric utility wildfire mitigation plan format and a list of elements to be included in electric utility wildfire mitigation plans. The Wildfire Mitigation Plan (WMP) format below achieves the direction of the Legislature.*

Public Utility District No. 1 of Snohomish County (District) believes the development of a thorough Wildfire Mitigation Plan (WMP) is a prudent and responsible component of the overall preparation necessary to address the increased wildfire occurrence in Washington.

In its effort to identify locations in the service area that present increased wildfire risk, the District has contracted a vendor specializing in wildfire threat assessment to deliver specialized analytics and mapping services. The District's plan identifies Ignition Potential Index (IPI) areas of 94 and above as "High" risk areas. For more information, see Section 6.1.

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2.0 Wildfire Mitigation Plan Overview

2.1 Purpose of the Wildfire Mitigation Plan

Public safety has always been at the forefront of an electric utility’s operational practices. Reducing the risk of utility-caused wildfire is an essential part of achieving public safety. The District’s existing policies, programs and procedures are intended to directly or indirectly manage or reduce the risk of creating a wildfire.

The strategies, programs and activities described in this WMP, with associated goals and metrics, have been identified by the state as an effective approach to reducing fire-related risk for the District’s customers in the near-term.

The WMP describes vegetation management, asset inspection and maintenance, recloser and breaker setting protocols, communication plans, restoration of service processes, and community outreach efforts. Additionally, it identifies plan owners, measures effectiveness, and deficiency tracking.

As the District gains experience implementing the WMP’s mitigation programs, and as new information emerges, the District will assess, evaluate, enhance, and refine its practices. As part of this process, the District will review and, if appropriate, update the WMP at least once every three years.

2.2 Description of Where WMP Can be Found Online

The District’s WMP can be found on www.snopud.com in the “Outages & Safety” section of the site. For any questions or concerns regarding the WMP, please contact the System Planning & Protection Department (425-783-1000 or systemprotection@snopud.com).

2.3 Best Practices Cross-Reference Table

| Standard or Best Practice Name/Description | Document, Page Number, or Citation |
|--|------------------------------------|
| Revised Code of Washington (RCW) | 64.12.035 |
| NESC | Rule 281, NSB Handbook 81 |
| ANSI | A300 Tree Care standards |

Table 1. Best Practices Cross-Reference

3.0 Utility Overview

The District is a municipal corporation of the state of Washington, founded in 1936, and formed by a majority vote of the people for the purpose of providing electric and/or water utility service. There are 27 other PUDs in Washington, with the District being the largest. As of 2024, the District serves approximately 385,000 electrical customers throughout Snohomish County and Camano Island.

The District is governed by a three-member publicly elected Board of Commissioners. They are responsible for setting policy and appointing a General Manager (CEO). The General Manager (CEO) is responsible for the District's overall management and operations. The District owns and operates certain generation, transmission and distribution system assets which are critical to maintaining electric service to its customers.

The District transmits and distributes electricity within a 994 square mile service area that includes most of Snohomish County and Camano Island. The District operates out of its headquarters located in Everett, Washington, with branch offices in Arlington, Lynwood, Monroe, Snohomish, and Stanwood.

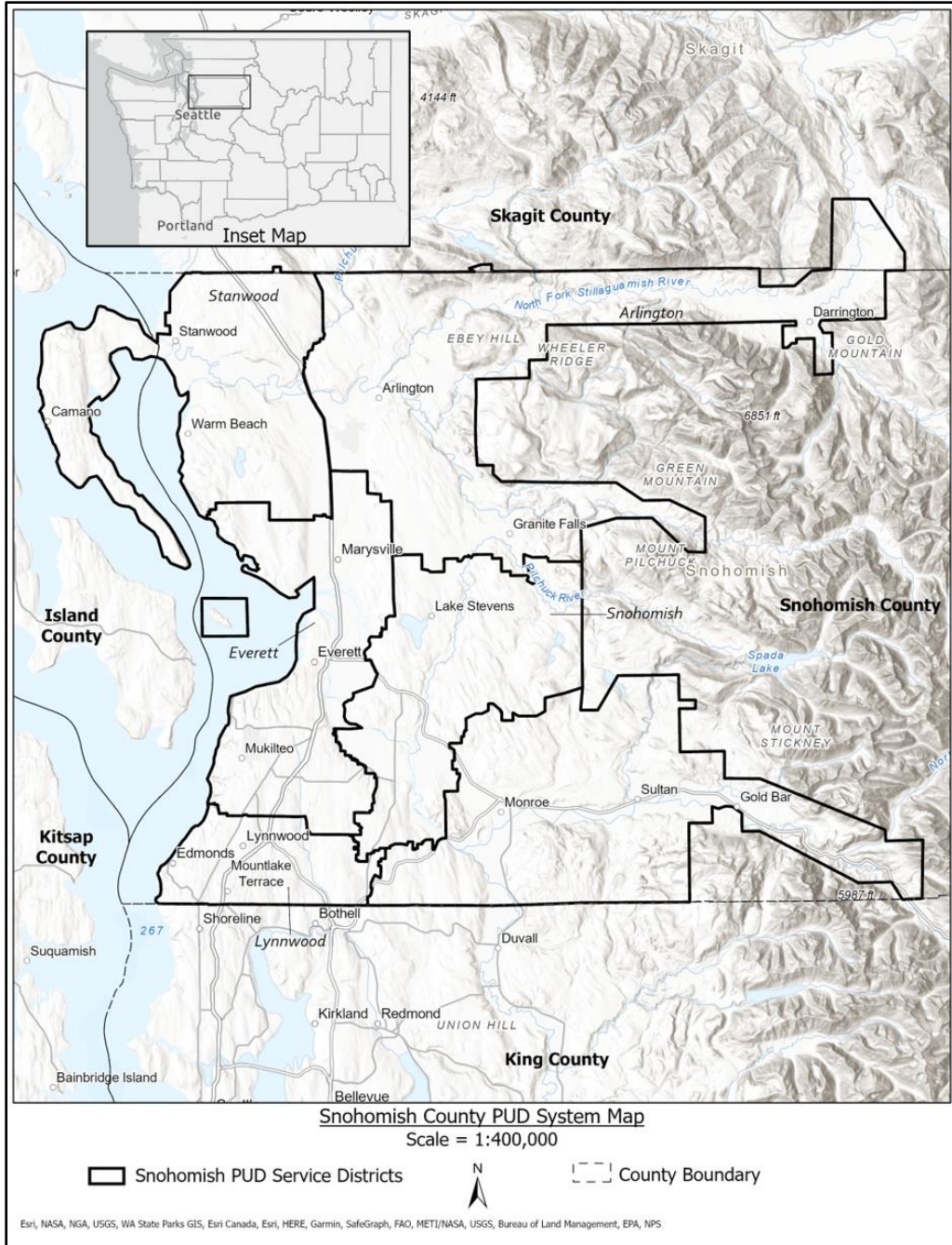


Figure 1. Snohomish PUD Service Area

3.1 Utility Description and Context Setting Table

| | |
|--|---|
| Utility Name | Snohomish County PUD #1 |
| Service Territory Size (sq miles) Note: With existing facilities/equipment | 944 |
| Service Territory Make-up | 28.8% - Urban 10.2% - Agriculture 0.54% - Barren/Other 33.3% - Conifer Forest/Woodland 0.0% - Desert 18.0% - Hardwood Forest/Woodland 4.1% - Herbaceous 3.2% - Shrub 1.9% - Water |
| Service Territory Wildland Urban Interface Note: Based on service territory size above | 8% - Wildland Urban Interface 46% - Wildland Urban Intermix |
| Customers Served | 385,092 |
| Account Demographic | 93% - Residential 0% - Agricultural 7% - Commercial/Industrial |
| Utility Equipment Make-up (circuit miles) Note: If there were 3 different overhead conductors on three spans that were 300 feet apart the distance would be considered 300', not 900'. | Overhead Dist.: 3293.83 Overhead Trans.: 332.45 Underground Dist.: 3070.45 Underground Trans.: 0.15 |
| Has developed protocols to pre-emptively shut off electricity in response to elevated wildfire risks? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Has previously pre-emptively shut off electricity in response to elevated wildfire risk? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Number of shut-off events: 0 |

Table 2. Utility Description and Context Setting

4.0 Objectives of the Wildfire Mitigation Plan

The following is a list of the primary objectives of the WMP and an explanation of how each objective supports a response and recovery system that is focused on public safety.

Safety and Prevention: Ensure safe operation, inspection, and maintenance of the system to mitigate wildfire risks.

Safety and Prevention is integral to a response and recovery system and consists of the capability to reduce the impact and consequences of an incident by developing operational plans that identify critical objectives. Plans should define an integrated view of the sequence and scope of the tasks to achieve the objectives. Operational plans should be executable within the stipulated timeline of the plan, using available resources.

1. **Proactive Risk Mitigation:** By ensuring safe operation and regular inspection of overhead facilities in areas with an IPI of 94 and above, potential hazards can be identified and addressed proactively, reducing the likelihood of wildfires. This proactive approach is crucial in public safety as it helps prevent incidents before they occur.
2. **System Maintenance:** Regular maintenance of the system ensures that all components are functioning optimally. This not only enhances the system's efficiency but also minimizes the risk of malfunctions that could lead to wildfires.
3. **Wildfire Risk Reduction:** Wildfires pose significant threats to public safety, causing loss of life, property, and natural resources. By focusing on mitigating wildfire risks, the objective directly contributes to safeguarding public safety.
4. **Emergency Preparedness:** In the event of a wildfire, a well-maintained and safely operated system can facilitate efficient response and recovery operations. This can include quicker detection of fires, faster communication, and more effective coordination of emergency response efforts.
5. **Community Assurance:** Ensuring safe operation and maintenance of the system provides reassurance to the community, fostering a sense of security. This psychological aspect of public safety is as important as the physical safety measures.

This objective supports a public safety-focused response and recovery system by emphasizing proactive prevention measures, maintaining system integrity, reducing wildfire risks, enhancing emergency preparedness, and providing community assurance.

Risk Reduction: Minimize the probability of the system causing wildfire ignition.

Risk Reduction plays a pivotal role in a response and recovery system that is centered on public safety by ensuring protection elements have and maintain risk assessment processes to identify and prioritize assets, systems, and functions.

1. **Proactive Approach:** This objective emphasizes minimizing the probability of wildfire ignition, which is a proactive approach to public safety. By focusing on risk reduction, potential threats can be identified and mitigated before they escalate into wildfires.

2. **System Safety:** By aiming to minimize the system’s potential to cause wildfire ignition, this objective ensures that the system operates within safe parameters. This reduces the likelihood of system-related incidents, thereby enhancing public safety.
3. **Wildfire Prevention:** Wildfires pose a significant risk to public safety, causing extensive damage to life, property, and the environment. By minimizing the probability of wildfire ignition, this objective directly contributes to the prevention of such disasters.
4. **Emergency Response Efficiency:** In the unfortunate event of a wildfire, a system that has been optimized for risk reduction can aid in efficient emergency response.
5. **Community Confidence:** A system that prioritizes risk reduction can instill confidence in the community. Knowing that measures are in place to minimize wildfire risks can foster a sense of security among the public.

This objective supports a public safety-focused response and recovery system by promoting a proactive approach, ensuring system safety, preventing wildfires, enhancing emergency response efficiency, and building community confidence.

Awareness: Raise awareness and education across District regarding wildfire preparation and mitigation.

Awareness increases understanding of wildfire risks and prevention measures; this is a crucial component of a response and recovery system that prioritizes public safety.

1. **Informed Decision-Making:** Awareness of wildfire risks and prevention measures empowers the District to make informed decisions. This can range from adhering to safety guidelines to making choices that reduce the risk of wildfires.
2. **Preventive Actions:** With increased awareness, the District can take proactive steps to prevent wildfires. This can include maintaining safe distances from flammable materials, adhering to burn bans, and promptly reporting suspicious activities or signs of fire.
3. **Effective Response:** In the event of a wildfire, awareness can significantly improve the effectiveness of the response. Individuals and workgroups who are aware of the risks and appropriate actions to take during a wildfire can respond more quickly and safely, reducing potential harm.
4. **Community Engagement:** Awareness initiatives foster a more informed workforce, encouraging individuals to participate in wildfire prevention and response efforts.
5. **Policy Development:** Increased awareness can inform plan development, leading to the implementation of more effective safety guidelines and strategies for wildfire prevention and response.

The objective of increasing awareness supports a public safety-focused response and recovery system by enabling informed decision-making, promoting preventive actions, enhancing response effectiveness, fostering enterprise-wide engagement, and informing plan development.

4.1 Minimizing likelihood of ignition

Minimizing the likelihood of ignition is the first defense in preventing wildfire. Section 7 discusses in detail efforts used to minimize the likelihood of ignition including during work, during extreme weather conditions, and measures utilized year-round.

4.2 Resiliency of the electric grid

Overhead electric infrastructure is likely to be impacted during a high energy wildfire. However, there are a variety of measures that can be deployed to minimize the impact to the grid from smaller brush fires or fires through low fuel areas. The High IPI areas designated in the WMP have two circuits of radially fed 12kV distribution. If a wildfire were to go through these areas, it is likely that it would still cause an outage for many of the customers served in the area.

The local transmission lines feeding one of the areas are owned and operated by Seattle City Light. If a wildfire were to impact their ability to serve the District's North Mountain substation, the electric service in the area would be impacted.

The District also has a storm response program that would go into effect in the case of a wildfire. The District's stock of poles and other materials would be utilized to repair the system as quickly as possible. The District would also reach out to other PUDs nearby to procure any additional materials needed to repair the system and restore service to the area.

5.0 Roles and Responsibilities

5.1 Utility Roles and Responsibilities

The District is governed by a three-member Board of Commissioners that reviews and adopts the WMP, and any subsequent revisions. The following organization chart summarizes the specific staff/positions and their roles and responsibilities regarding wildfire mitigation within the District.



Figure 2. Wildfire Mitigation Team Leads

5.2 Coordination with local utility and infrastructure providers

The District's Energy Control Center (ECC) and servicemen are trained to immediately call first responders during wildfire response and recovery.

The District's Emergency Management Department actively engages in local wildfire initiatives, collaborating with local emergency management organizations. This includes being a key contributor to the Community Wildfire Protection Plan maintained by the Snohomish County Department of Emergency Management (SCDEM) and other initiatives aimed at threat and hazard mitigation. Additionally, the District assists in the development of Snohomish County's Hazard Mitigation Plan.

Furthermore, the District's Emergency Management Department is an active participant in the SCDEM Duty Officer Coordination information sharing platform. This participation allows the District to share information about District operations to a broad audience, including elected officials and department leaders from government agencies and critical infrastructure providers in Snohomish County.

5.3 Coordination with local Tribal entities

The Sauk-Suiattle Tribe, north of Darrington, are located near a high IPI area and may be impacted or have emergency response needs in a wildfire scenario.

5.4 Emergency Management / Incident Response Organization

During an emergency that could potentially impact District facilities, the District would leverage processes that are often implemented during windstorms and other outage events. Multiple departments continually work together to assess the damage and plan for the resources required to carry out the restoration. Information is continually sent to the District's Corporate Communications and Customer Service agents to enable them to inform customers and news agencies of the progress of restoration.

Department of Emergency Management Communication and Coordination

The District, through its Department of Emergency Management Communication and Coordination (EMCC), coordinates with local emergency response agencies as well as other relevant local and state agencies. In response to all emergency events, the District collaborates with local Emergency Management organization(s) and provides an agency representative to the county and/or city Emergency Operations Centers (EOC), if applicable, to ensure effective communication and coordination. The District's primary coordination point is Snohomish County Department of Emergency Management.

During wildfire events, District EMCC staff contacts the local emergency management organization(s) and establishes themselves as the District representative for coordination.

Reporting Fires

Immediately after initial discovery of a fire or as soon as feasible, the District or its contractors will call 911.

When reporting a fire, District staff or contractors will provide, to the extent known by the reporting person, the following information:

- Their name
- Call back telephone number;
- Location, including descriptive location (reference point), intersection, GPS position etc.;
- Any suspected injuries/damages that occurred; and
- Fire information, including estimated acres, estimated rate of spread, fuel type, and wind conditions.

Red Flag Warning Operational Protocols

A Red Flag Warning (RFW) is issued by the National Weather Service (NWS) when critical fire weather conditions are forecast or met. The RFW is to call attention to weather conditions that may result in extreme burning conditions. The type of weather patterns that can cause an RFW include low relative humidity, strong winds, dry fuels, the possibility of dry lightning strikes, or any combination of the above. An RFW can be issued during an on-going event, or if the fire-weather forecaster has a high degree of confidence that Red Flag criteria will occur within 24 hours.

The District's Vegetation Management Superintendent is responsible for monitoring and notifying that an RFW has been issued. When issued, available representatives from the Wildfire Risk Team will meet to review the area identified in the RFW declaration and list out distribution feeders and transmission lines serving or passing through the impacted area(s).

The relays for Distribution device(s) and transmission line breaker(s) feeding the high-risk area where the RFW was issued will be put into alternative settings which is later described in Subsection 7.6.1.

Work in high-risk areas is performed only when the following conditions are met:

- For emergency work only and if not doing the work poses a higher risk for ignition.
- Activities are under the direct observation of the crew foreman or site lead.
- When the crew can maintain adequate communications with other District staff and operations centers.
- Crew has fire suppression equipment accessible in the immediate area of work that would facilitate an immediate response to an ignition.
- Crews will be on alert for fires while working or passing through high-risk areas and immediately report fires or signs of fire to 911 and the operations center as soon as feasible.

5.4.1 Planned Updates

The District's Crisis Communication Plan (CCP), currently being developed, is specific in outlining processes and responsibilities, pertaining to communications both internally and externally in an accurate and timely manner to all appropriate stakeholders. The CCP will establish guidelines to streamline communication and coordination for extensive emergency response activities. The purpose of the plan is to:

- Establish an organizational structure that provides centralized oversight of emergency response communications.
- Provide guidelines to support key functions, Management Team, Service Center, and Call Centers.
- Provide documentation for incident activities.
- Ensure communications with the public, customers, media, regulatory agencies, and federal, state, and local governments to operate effectively to exchange accurate and timely information.
- Identify guidelines for training, drills, and evaluations to continually refine procedures and improve emergency response effectiveness.

6.0 Wildfire Risks and Drivers Associated with Design, Construction, Operation, Maintenance, and Response

The District staff evaluated fire causes in the region and identified the following key potential risk drivers. Five-categories were identified as primary risks to the District’s ability to mitigate the likelihood and impact of a wildfire within its service territory:

| Risk Factor | Mitigation Activity | Referenced Section |
|--------------------------------|--|--------------------|
| Fuel | Vegetation Management program | 7.3.1 |
| | Inspection of high IPI circuits | 7.4.1 |
| | Inspection of overhead power system | 7.4.1 |
| | Maintenance of the right-of-way (ROW) under or around the PUD’s power lines | 7.3.1 |
| | Utilizing Risk Associated with an Ignition Location (RAIL) method to assess the ignition source locations | 6.1 |
| Extreme Weather | Various resources to monitor evolving fire weather and climatological conditions | 7.1.1 |
| | Pre-wildfire season inspections on high IPI circuits | 7.4.1 |
| | Monitoring the status of Industrial Fire Precaution Level (IFPL) daily | 7.1.1 |
| | Red Flag Warning operational protocols | 7.6.1 |
| | Every year before dry season, members of the Wildfire Risk Team (WRT) will begin to meet regularly to plan when Fire Settings will be in effect for High IPI areas | 7.6.1 |
| | Public Safety Power Shutoff protocols | 7.7.1 |
| Contact from Objects | Overhead transformers and protective equipment with bushing guards | 7.2.1 |
| | Jumpers with narrow spacing are being installed with insulated covers | 7.2.1 |
| | Conductor spacers installed to mitigate conductor slap | 7.2.1 |
| | Proactive vegetation management | 7.3.1 |
| | Protection equipment and settings utilized to isolate faults | 7.6.1 |
| Equipment and Material Failure | Inspection of overhead facilities | 7.4.1 |
| | The transmission system is being built with ductile iron or steel poles. Fiberglass crossarms are also being installed on the system | 7.2.1 |
| | The High IPI circuits are visually inspected for damage every year at a time prior to the dry season | 7.4.1 |
| | Alternative Recloser settings | 7.6.1 |
| | Protective equipment inspections | 7.4.1 |
| Field Work | Field staff trainings | 7.5.1 |
| | Hot Line Hold setting during hot line work | 7.6.1 |
| | IFPL restrictions and precautions | 7.1.1 |
| | Firewatch services | 7.1.1 |

Table 3. Potential Risk Factors

6.1 Risks and risk drivers associated with topographic and climatological risk factors

Fuel

Assessing wildfire threat requires a risk assessment formulation that assesses the source locations of damaging fires rather than where fire damage occurs. This type of assessment is sometimes called risk-source, risk transmission, or Risk Associated with an Ignition Location (RAIL). The District uses a specific methodology to assess wildfire threat across large landscapes and then prioritizes operational fire safety measures that mitigate the likelihood and impact of such fires.

The two primary components of the RAIL analysis are 1) ignition likelihood, assessed through the ignition potential index, and 2) ignition consequence or the conditional impact. Ignition likelihood is a function of wind speed, wind direction, and fuel dryness. Ignition consequence here is a combination of fire growth potential and the associated impacts to population (or housing units) and drinking water. To generate a wildfire liability threat map for operational fire safety applications, the District uses several quantitative indices based on the conceptual RAIL model. The wildfire threat assessment modeling framework, shown in Figure 3 below, considers the spatially varying influences of climate (wind speed, wind direction and dead fuel moisture content), fuel load (heat per unit area), and the conditional impact of wildfires (fire growth potential and impacts to housing units and surface drinking water). This assessment formulation assists in identifying the source location of damaging fires.

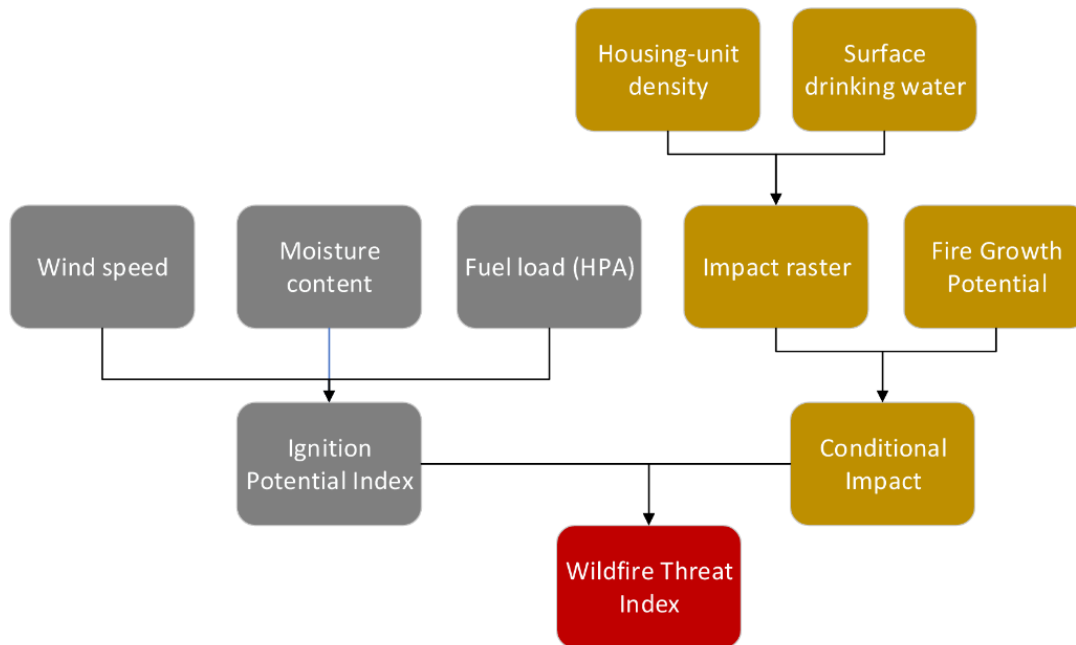


Figure 3. Wildfire Threat Assessment Modeling Framework

Three utility-wildfire threat indices were calculated, including:

- Ignition Potential Index (IPI): Ignition Potential Index raster representing the relative potential of the mapped parts of the landscape to produce an ignition that escapes initial suppression efforts as a function of climate (wind speed and direction and fuel dryness) and fuel load, or heat per unit area (HPA). The IPI raster is best used to prioritize the locations most capable of igniting a fire and producing fires resistant to initial suppression efforts due to higher HPA.
- Conditional Impact (CI): A relative index of the consequence of wildfire (to homes and surface drinking water) if one were to occur, estimated as a function of fire growth potential, estimated through spatial wildfire simulations, and the associated impacts to housing-unit density and surface drinking water source areas.
- Wildfire Threat Index (WTI): A relative index of the overall wildfire liability threat, including the potential for wildfire ignition (IPI) and the consequence if one were to occur (CI). WTI is the best product for evaluating the combination of ignition potential and potential for damaging wildfires.

The District prioritizes the IPI as the primary wildfire threat indicator because the IPI raster considers climate factors and fuel characteristics with a higher likelihood of igniting and sustaining fires, even after initial suppression efforts. This allows for a more detailed assessment of ignition risk.

The highest levels of ignition potential are mainly on the eastern side of the District's service area. The map below shows the different IPI severities throughout the District's territory. The District has designated areas with an IPI of 94 and above as "High" risk zones. The threshold of 94 aligns with the field locations identified as the point where fire hazard significantly increases due to the nature of the fuel prevalence and conditions, increasing wind speeds, and dryness. Currently there are two (2) electric circuits that contain facilities in IPI of 94 and above.

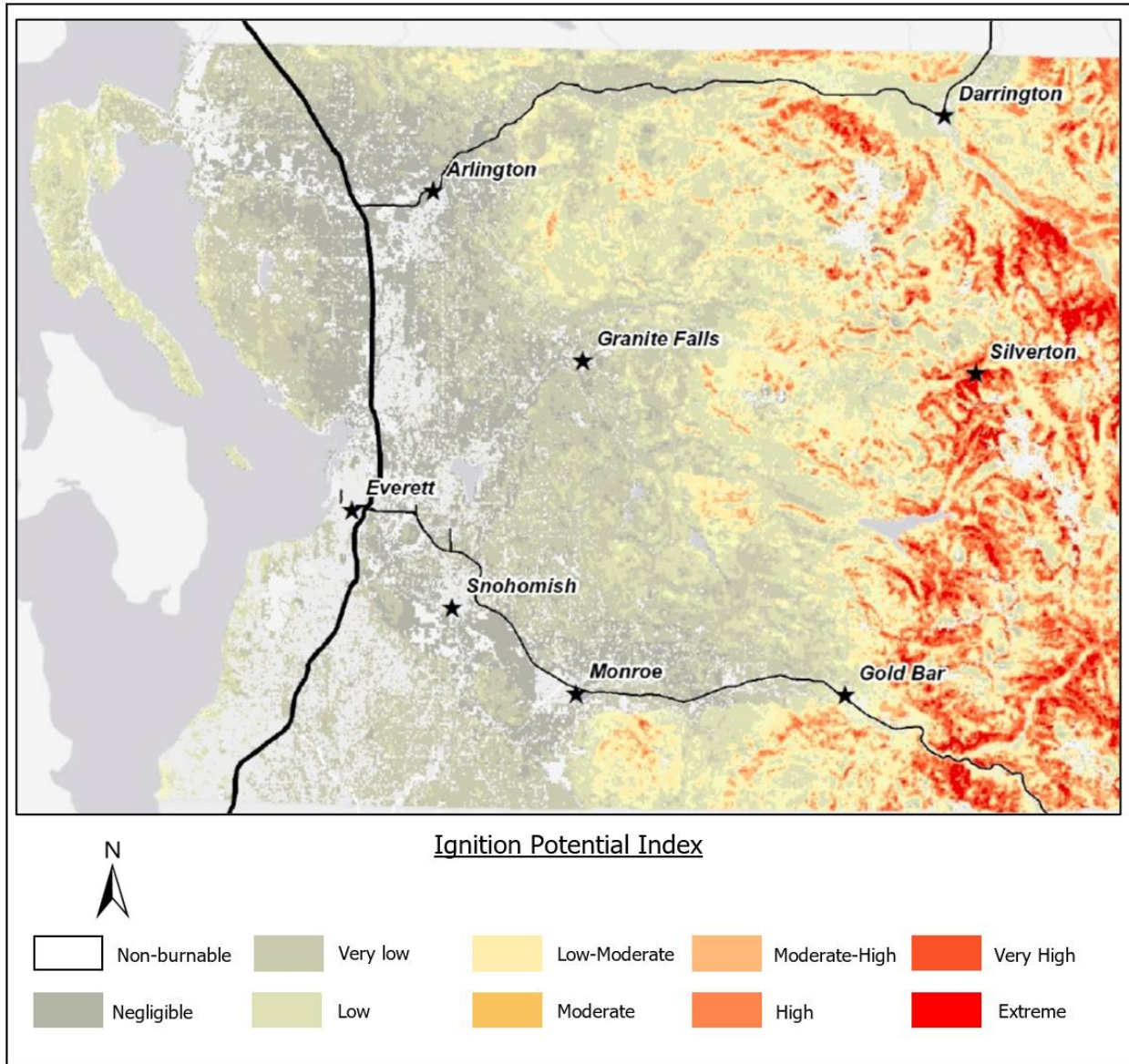


Figure 4. Ignition Potential Index

Extreme Weather

The District’s service area can experience very dry weather during late summer and early fall with drought conditions developing quickly. In the late summer and early fall, strong, dry easterly winds, which sometimes last for days, can produce extreme fire conditions. The highest summer temperatures generally occur during these extended periods of high wind.

The U.S. Drought Monitor depicts the location and intensity of drought conditions across the landscape. The system uses five categories: Abnormally Dry (D0), showing areas that may be going into or are coming out of drought, and four levels of drought (D1–D4) as listed in the legend below. Records going back to 2000 show drought conditions for the Snohomish County area

range from “None” to “Extreme Drought” (Figure 5). D4-Exceptional Drought conditions did not occur in the sample date range.

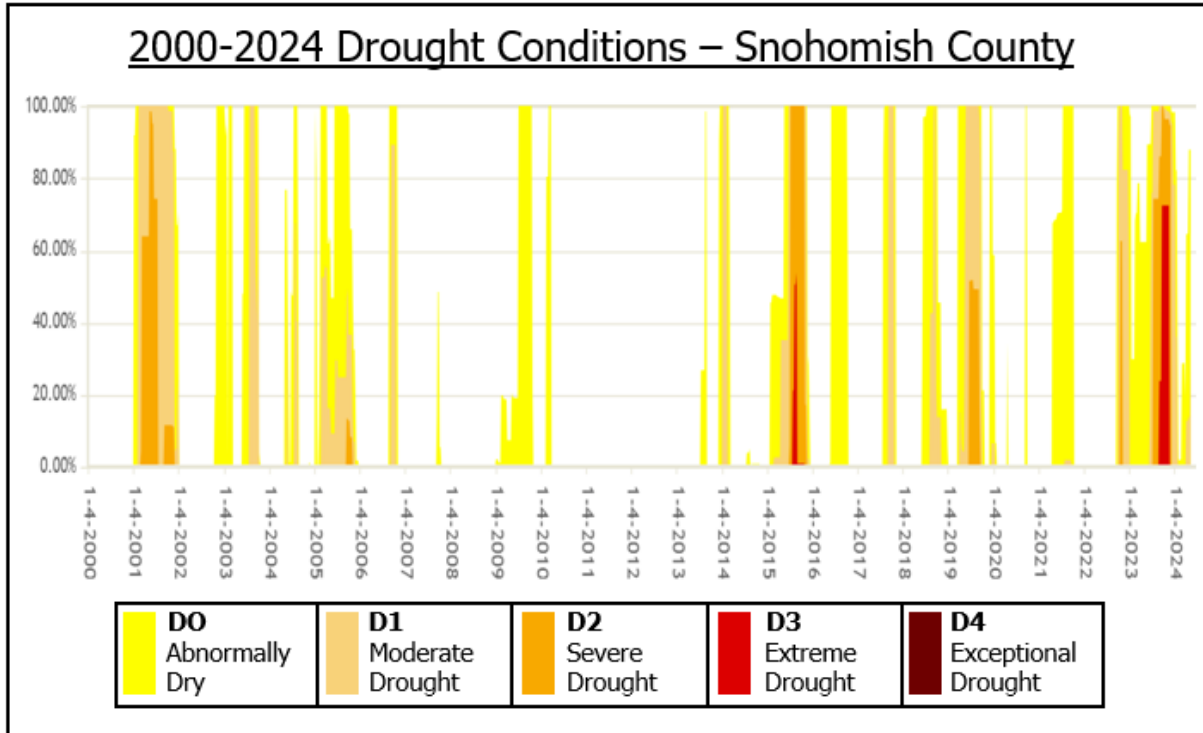


Figure 5. Historic Drought Conditions

Unlike droughts that can last for extended periods of time, RFWs are regional alerts to short-term weather conditions conducive to wildfire outbreak and spread. Figure 6 on the following page represents the historical occurrences of RFWs in the service area from 2014 through 2023 (years with no RFWs were omitted).

NWS [SEW] Seattle: RFW Issued for WAZ656

| | | | | | | | | | | | | | |
|------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2014 | 1 | | | | | | | 1 | | | | | |
| 2015 | 3 | | | | | 2 | 1 | | | | | | |
| 2016 | 1 | | | | | | | 1 | | | | | |
| 2018 | 1 | | | | | | | 1 | | | | | |
| 2020 | 2 | | | | | | | 1 | 1 | | | | |
| 2021 | 2 | | | | | 1 | | 1 | | | | | |
| 2022 | 1 | | | | | | | | 1 | | | | |
| | Total | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |

Figure 6. Red Flag Warnings by Year/Month 2014-2023 (0 events for missing years)

High wind events and storms are common occurrences in the region. Electric conductors can sway under these conditions, and if extreme, phase-to-phase contact or cross-phasing can occur for very specific conductor spacing and span lengths. When two or more energized conductors encounter each other, there exists a potential to emit sparks.

6.2 Enterprise-Wide Safety Risks

Contact from Objects

Much of the distribution system is located in areas with trees, making it susceptible to tree-related incidents. The transmission system, even more critical to system reliability, is also located in tree corridors. Contact from objects such as tree branches or trees, can lead to power interruptions and damage to the system. Additionally, wildlife such as squirrels, birds, and other animals can come into contact with energized lines or equipment and may lead to outages. These also pose a fire risk as sparks from such contacts can ignite fuel sources.

Equipment and Material Failure

Equipment and material failures pose risks to the utility's infrastructure. Equipment failures can occur, potentially leading to faults that fail to interrupt or generate sparks, which may ignite fuel.

Field Work

Construction equipment, vehicles, and non-utility personnel working near power lines can contact conductors, causing a faulted condition. Excavation work performed without locating underground utilities is another hazard. Tools and vehicles can be sources of sparks or ignition as well. For example, driving a vehicle over dry grass can cause an ignition when vegetation contacts hot exhaust components.

7.0 Wildfire Preventative Strategies

The District has been proactively implementing measures to address potential wildfire risks for many years. The following outlines existing fire mitigation efforts and identifies planned updates to those efforts.

This WMP describes programs that the District will use to mitigate wildfire risks as quickly as possible. Many of the programs are multi-year and programmatic in nature (i.e., there is a startup period with limited initial implementation followed by full implementation that expands as processes and methods mature).

Some of the strategies and programs in use now are not limited to any timeframe, and are instead situational, and based on certain real-world events. These conditions are predominantly weather and vegetative fuel-related and not associated with time periods (e.g., in 2024, or within 5 years). Similarly, the District's, post-incident recovery, restoration and remediation activities and programs to support customers impacted by a wildfire are not timeframe dependent. These practices will be updated as the District gains new information and adopts improved practices.

7.1 Weather Monitoring

7.1.1 Current Strategy Overview

The District's System Operators use various resources to monitor evolving fire weather and climatological conditions that may contribute to fire events.

- **United States Forest Service (USFS)-Wildland Fire Assessment System (WFAS):** For immediate and short-term situational awareness, mapping tools from the USFS-WFAS help determine daily and short-term forecasted risk, with daily or weekly fire weather status maps produced as needed to assess PNW wildfire conditions. (<https://www.wfas.net/>)
- **The National Weather Service (NWS):** The NWS provide on-line predictive fire weather forecasting tools in the form of a current fire-weather outlook, 2-day, and a 3-8 day outlook. (https://www.spc.noaa.gov/products/fire_wx/)
- **The National Oceanic and Atmospheric Administration (NOAA) Weather and Hazards Data Viewer:** This on-line map provides historic or real-time surface observations including wind speed and direction, wind gust, dew point, relative humidity, and sea level pressure collected from remote automated weather stations (RAWS). Extreme-weather

alerts such as fire weather watch, high wind watch, and red flag warning are provided from this resource. (<https://www.wrh.noaa.gov/map/?wfo=psr>)

- **Industrial Fire Level Precaution Levels (IFPL):** Fire Season requirements become effective when Fire Season is declared in each Washington DNR Protection District (Areas 653, 656, 658). (<https://www.dnr.wa.gov/ifpl>)
- **District Weather Stations:** The District has installed its own weather stations at 18 substations throughout the service area. These stations are monitored remotely through the Supervisory Control and Data Acquisition (SCADA) system and provide temperature, wind speed, wind direction, barometric pressure, and relative humidity. Additionally, the Spada Lake Weather station positioned in the Spada Lake region reports similar information, as well as predictive wind alert notifications.

Industrial Fire Precaution Levels

When qualifying conditions of fire hazard exist, the State Forester will declare Fire Season to be in effect. The Industrial Fire Precaution Level (IFPL) system is intended to help prevent wildfires by regulating industrial and recreational activities on Washington Department of Natural Resources (WADNR), Forest Service or BLM forestlands. IFPL restrictions are issued at one of four levels that begin with Level One at the start of the “Closed Fire Season” and progress through Level Four as conditions warrant. Conditions will vary across the state, therefore each protection district will declare Fire Season separately. The declaration of Fire Season affects forestry and other commercial operations as well as the activities of the general public. Fire Season remains in effect until terminated by an additional declaration or the State Forester declares that conditions of fire hazard no longer exist.

During Fire Season, the District monitors the status of these precaution levels daily and issues instructions to its crew and contractors accordingly. In-house and contracted Vegetation Management (VM) crews have a fire tanker/trailer with at least 300 gallons, as well as fire tools on site when required by IFPL.

Firewatch Services

The purpose of a Firewatch is to stay after the day’s work is over and report any fire starts to the proper authorities. A Firewatcher is assigned by the crew Foreman and is required to be on duty after the last power-driven equipment used by the operator has been shut down for the day. The Firewatcher must be on duty a minimum of one hour. The Firewatcher must do the following:

- Visually observe all parts of the operation area on which industrial activity has been in progress.
- Be physically capable of fighting a fire and experienced in operating firefighting equipment.
- Have on-site communication (radio or cellular) to summon help in the event a fire breaks out.
- Have transportation available in case radio or phone communication does not work.

7.1.2 Planned Updates

There are no planned updates related to weather monitoring at this time.

7.2 Design and Construction Standards

7.2.1 Current Strategy Overview

The electric utility industry has provided solutions that can harden a system to prevent wildfires. These solutions also help prevent unplanned outages and provide protection for wildlife.

The District has been installing overhead transformers and protective equipment with bushing guards that prevent electrocution of squirrels and other small animals. Insulator covers on the Distribution system prevent large birds from becoming electrocuted phase to phase. New equipment installed that require jumpers with narrow spacing are being installed with insulated covers that protect wildlife and equipment from damage.

All new pole installations include a grounding wire to enhance sensitivity and speed of protective equipment for clearing faults, reducing the risk of damage to the system. Conductor spacer installation is requested in areas where conductor slap has been identified, ensuring future occurrences are reduced.

The transmission system is being built with ductile iron or steel poles that are both resistant to brush fires and don't allow fires from flashover to propagate down the pole as a wood pole would. Fiberglass crossarms are also being installed on the system and are more resistant to fire than wood crossarms, when energized by a conductor due to insulator or hardware failure.

7.2.2 Planned Updates

The District's SnoSMART project will deploy hundreds of wireless-communicating smart grid devices, recloser and regulator installations that will include antennas for future remote capabilities. The new infrastructure and systems will enhance not just the reliability and resiliency operations but also provide real-time data to enable improved outage communications and provide more visibility of the District's system.

The District is currently evaluating a change to flame resistant insulators on the 12kV system. The District has standardized on Hendrix composite insulators and has been using them since 2010. In 2024, Hendrix now sells a flame-resistant version to prevent ignition in the case of a failure.

7.3 Fuel & Vegetation Management

7.3.1 Current Strategy Overview

The District utilizes a comprehensive Vegetation Management (VM) program to ensure the safety and reliability of its electric facilities. The program aims to protect both the public and utility workers while also preventing fires and maintaining consistent service across the service area. The specifics of the VM Plan are outlined in District T&D Guideline 4-18-1.0. The VM Guidelines will be reviewed and updated as needed due to changes in regulations or conditions.

The District's vegetation management crews plan to inspect and trim trees on High IPI distribution circuits every year. The remainder of the distribution system is inspected and trimmed on a seven-year cycle. The transmission system is inspected and trimmed on a three-year cycle.

State and Federal Agencies require maintenance of the right-of-way (ROW) under or around the District's power lines. The District is authorized by RCW 64.12.035 to trim or remove any tree or vegetation that poses an imminent hazard to the general public or is a potential threat that could damage electric facilities.

The District has evaluated the vegetation characteristics and growth rates of the predominant species along the overhead lines to determine the years of growth until they contact the conductor. Contracted and in-house VM crews are responsible for trimming trees and vegetation around the District's energized power lines, utility poles, and pad-mount transformers to obtain the minimum required clearance with due regard to current and future tree health and symmetry.

During routine maintenance and preventative inspections, the District proactively addresses high-risk fuel sources by removing hazardous vegetation. Additionally, the District conducts inspections for vegetation-related concerns in response to service calls and whenever utility staff identify vegetation-to-conductor clearance issues during their daily operations.

Trees are trimmed or removed for safety, reliability, and compliance with the National Electric Safety Code (NESC). The District's tree trimming crews and contractors are governed by principles of modern arboriculture using the American National Standards Institute (ANSI) A300 Part 1 concepts and utility directional pruning, which supports proper pruning/tree health while achieving and maximizing the pruning cycle.

Tree clearance is determined by the growth rate of the species. Correct tree trimming should promote tree growth away from electrical conductors, provide longer periods of clearance, and reduce future work. Correct tree trimming techniques include collar cuts, directional pruning, and drop-crotch trimming.

7.3.2 Planned Updates

The District does not have any planned updates to the vegetation management program.

7.4 Asset Inspections and Response

7.4.1 Current Strategy Overview

The District separately inspects its overhead power system on a 10-year cycle. This inspection includes assessment of pole health, damage to the pole and attached materials, and signs of electrical failure of the insulators. Each pole is given a rating to guide the District in their pole replacement program with human and animal caused damage accelerating the pole's replacement. The equipment and materials in High IPI circuits are visually inspected for damage every year at a time prior to the dry season.

District protective equipment is inspected periodically to identify any damage and confirm proper operation. Steel and ductile iron poles are also inspected for accelerated wear and damage.

7.4.2 Planned Updates

The District does not have any planned updates to the asset inspection and response program.

7.5 Workforce Training

7.5.1 Current Strategy Overview

The District has developed rules and complementary annual training programs for its workforce to reduce the likelihood of an ignition. Field staff will be:

- Trained in proper use and storage of fire extinguishers and fire suppression equipment.
- Required to conduct tailgate meetings to discuss the potential(s) for ignition, environmental conditions (current and forecasted weather that coincides with the duration of work for the day).
- Required to identify the closest fire extinguisher and other fire abatement tools.
- Required to report all ignition events to management for follow-up.
- Encouraged to identify possible changes to the WMP and bring such information to management.

7.5.2 Planned Updates

Incorporate discussion of the District's WMP at employee safety meetings including engineering, line construction, and vegetation management with an emphasize on their roles in preventing ignition and the spread of wildfire.

7.6 Relay and Recloser Practices

7.6.1 Current Strategy Overview

The District's System Protection and Relay groups have developed and tested two types of settings for use on District transmission, distribution feeder, and recloser relays for wildfire mitigation. These are briefly described below. The different types of settings can be selected via SCADA by the System Operator for transmission or feeder relays, or in the field by pushbutton controls for feeder and recloser relays.

Fire Settings

Fire Settings use a single time trip to lockout. Coordination with downstream devices is maintained, but with no automatic reclose.

Hot Line Hold

Hot Line Hold is used when crews are performing work near energized distribution conductors as outlined in the District's Switching and Clearance manual or for breakers/reclosers in an area

where a RFW day has been issued. Hot Line Hold uses a single instantaneous trip (no intentional delay) to lockout. Because the instantaneous trip happens in six cycles or less (0.1 seconds), the feeder breaker/recloser usually opens to de-energize the circuit before any downstream protective devices operate, so coordination is sacrificed for speed.

Fire Settings Schedule and Additional Triggers

Every year starting in May, members of the Wildfire Risk Team (WRT) will begin to meet regularly to plan when Fire Settings will be in effect for distribution feeder breakers and reclosers on the feeder in or passing through High IPI areas. Additionally, after Fire Settings are enabled, the WRT will continue to regularly meet to monitor and document current weather conditions and anything that may need to be addressed. In September, the same group will begin to monitor when feeders will be returned to Normal Settings to close the year's wildfire season. Generally, Fire Settings will be considered between July 1st and October 1st.

Wildfire Risk Team

Manager System Planning & Protection
ECC Superintendent
ECC General Foreman
Vegetation Management Superintendent
Manager Security & Emergency Management

If the Industrial Fire Protection Level (IFPL), published by the Washington State Department of Natural Resources, reaches Level III (Partial Shutdown), Fire Settings will be in effect for feeder breakers and reclosers on the feeder in or passing through High IPI areas. When the IFPL has dropped to Level I, Closed Fire Season, and remained there for two weeks, feeders will be returned to Normal Settings.

Red Flag Warning (RFW)

When a red flag warning (RFW) day is declared by the National Weather Service, members of the WRT will meet to review the area identified in the red flag warning declaration and list out distribution feeders and transmission lines serving or passing through that area.

The Distribution devices(s) feeding the area where the RFW was issued will be put in Hot Line Hold.

- This may be circuit breaker(s) (Hot Line Hold applied by the System Operator) and/or recloser(s) (Hot Line Hold applied by a serviceman if the recloser is not DA-capable).
- Hot Line Hold will be enabled as close as practical to the time the red flag warning is declared and will be disabled as soon as the red flag warning declaration is ended.
- Hot Line Hold will be applied only for very critical and specific needs.

Any devices put in Hot Line Hold will be returned to the state they started from unless the IFPL has changed to Level III in the meantime.

The Transmission line breaker(s) feeding or passing through the area where the RFW was issued will have reclosing disabled.

- Reclosing disabled will be selected on transmission line terminals as close as practical to the time the RFW is declared, and reclosing will be re-enabled as soon as the Red Flag warning declaration is ended.
- Reclosing disabled will be applied only for very critical and specific needs.
- Auto-sectionalizing schemes will be disabled on lines where reclosing schemes are disabled, as the two schemes are designed to operate in conjunction with each other.

7.6.2 Planned Updates

The District plans to test Schweitzer Engineering Laboratories' (SEL) Arc Sense Technology (AST) on feeder and recloser relays to detect high-impedance faults on distribution systems. Additionally, the District plans to replace lateral fuses connecting to the feeder with single phase reclosers in High IPI areas and enable Hot Line Hold on those devices during elevated fire risk.

7.7 De-energization / Public Safety Power Shutoff (PSPS)

7.7.1 Current Strategy Overview

The District will only order a PSPS when the most extreme fire danger conditions are forecasted. The PSPS is used as a tool of last resort to reduce the likelihood of an ignition from the electric system and to keep customers and communities safe. In determining whether to order a PSPS, the District will consider several factors, including:

- Issuance of a RFW by the National Weather Service, meaning that the National Fire Danger Rating System is high to extreme and certain weather parameters are expected to occur within 24 hours:
 - Average wind speed 15 mph or higher.
 - Relative Humidity 25% or lower.
- Low humidity levels: The District considers 20 percent and below as low humidity.
- Forecasted sustained winds above 25 miles per hour (mph) and wind gusts exceeding 45 mph.
- Site-specific conditions such as temperature, terrain, and local climate.
- On-the-ground, real-time wildfire related information from the ECC, and field observations from District field crews.
- Neighboring utilities are considering or are actively in PSPS for portions of their system adjacent to the District's system.
- Urgent hazards in the field reported from field personnel: wire down, high wind, flying debris, or other hazards.

The Chief Operations Officer makes the final call on the PSPS considering the above factors and recommendations from the WRT, incident commanders, and reports from field personnel.

7.7.2 Planned Updates

The District will continuously refine and enhance its response protocols by conducting tabletop exercises and incorporating lessons from potential events when PSPS factors are identified.

8.0 Community Outreach and Public Awareness

8.1 Current Community Outreach and Public Awareness Program

The District has made it a priority to engage with customers and communities on wildfire prevention and mitigation. Through its website, social media channels, customer communications and agency interactions, the District educates the public on several topics related to activities under the utility's Wildfire Mitigation Plan, including:

- Targeted proactive tree trimming in wildfire vulnerable areas.
- Regular equipment inspections and upgrades.
- Utility fire setting precautions.
- Grid hardening projects.
- Crew safety when working in high-ignition areas.

Further, the District regularly communicates how customers can take proactive measures to safeguard from wildfires. It educates customers on what they can do to mitigate wildfire risk and be prepared for wildfire season through information released on its website, through social media and in media reports. This information includes:

- Approved tree planting practices near power lines.
- Home emergency planning.
- National Weather Service heat index alerts.
- Safety at District recreation sites.

8.2 Planned Updates

As the wildfire threat continues to increase, the District will increase communication and awareness of its Wildfire Mitigation Plan. This will include a webpage dedicated to information on wildfire mitigation and threat response and community engagement in communities with high-ignition probabilities.

As the possibility of a PSPS increases, the District will activate a PSPS-specific webpage, develop communication protocols and coordinate communication strategies with peer utilities.

District staff plan to engage with elected officials in cities and regional governments and commercial and industrial customers in impacted areas.

9.0 Restoration of Service

When conditions fall below the PSPS determination factors from Subsection 7.7.1 and weather patterns do not forecast any dangerous conditions, field personnel will visually inspect the deenergized lines for potential weather-related hazards and damage to the lines, poles, and equipment. Where equipment damage is found, crews will isolate the damaged area from the rest of the system and perform any repairs as needed prior to reenergizing the PSPS area. Once repairs are complete and lines are energized, customers are notified that power has been restored. Patrols and restoration efforts may be prioritized by customer criticality and impacts, with consideration given to circuit configuration and resources available.

10.0 Evaluating the Plan

10.1 Metrics and Assumptions for Measuring Plan Effectiveness

The District has various processes and procedures in place that are used to measure the effectiveness of the WMP.

| Metric | Responsible Party | Indicator |
|---|---|--|
| Fire Settings for IFPL Level III | WRT, Energy Control Center | Weekly meetings beginning in May through October to discuss weather conditions and consider enabling/disabling fire settings on High IPI circuits, Red Flag Warning days predicted, possibility of PSPS and especially during times of changing IFPL numbers. |
| Industry Best Practices | System Planning and Protection, Standards | Stay abreast with industry best practices, including monitoring, sensing, and materials available to prevent ignition and fire risk. |
| Vegetation Management for High IPI Circuits | Vegetation Management | Annually assess and spot trim High IPI circuits. |
| Recloser Construction | Distribution Engineering Services | Install industry standard wildlife guards and insulated tap wires on all newly installed reclosers. |
| SCADA Functionality on High IPI Circuits | Distribution Engineering Services | Add SCADA functionality to protective equipment installed on all High IPI circuits. |
| WMP Training | Distribution Engineering Services | Conduct annual safety meetings to provide training for all employees, with a specific focus on those in engineering, line construction, and vegetation management. Emphasize their roles and responsibilities in preventing ignition and the spread of wildfires. Ensure attendance is documented and the training is added to each employee's training profile. |

Table 4. Metrics and Assumptions

10.2 Identifying and Addressing Areas of Continued Improvement in the Plan

This section describes adjustments, improvements, or additions to the plan derived from established metrics including lessons learned, or any other processes contributing to continuous improvement efforts.

The WMP should evolve as lessons are learned, new information and insights are gained, and priorities are updated. The WMP will be reviewed and revised as appropriate every three years.

Any individual desiring to add to, subtract from, or introduce a new methodology into the WMP is required to submit their suggested change to System Planning and Protection. Once the request has been submitted, the Manager of System Planning and Protection and the Wildfire Risk Team will review the change and consider the revision. If the suggested change is not implemented, an explanation will be provided to the submitter.

Any major or significant WMP changes will be considered an update, and the summary of changes page should reflect this revision.

The Manager of System Planning and Protection will ensure any updated version of the WMP is distributed to the Wildfire Mitigation Team leads and other appropriate individuals, departments, and/or workgroups for review and implementation.

10.3 Monitoring the Effectiveness of Inspections

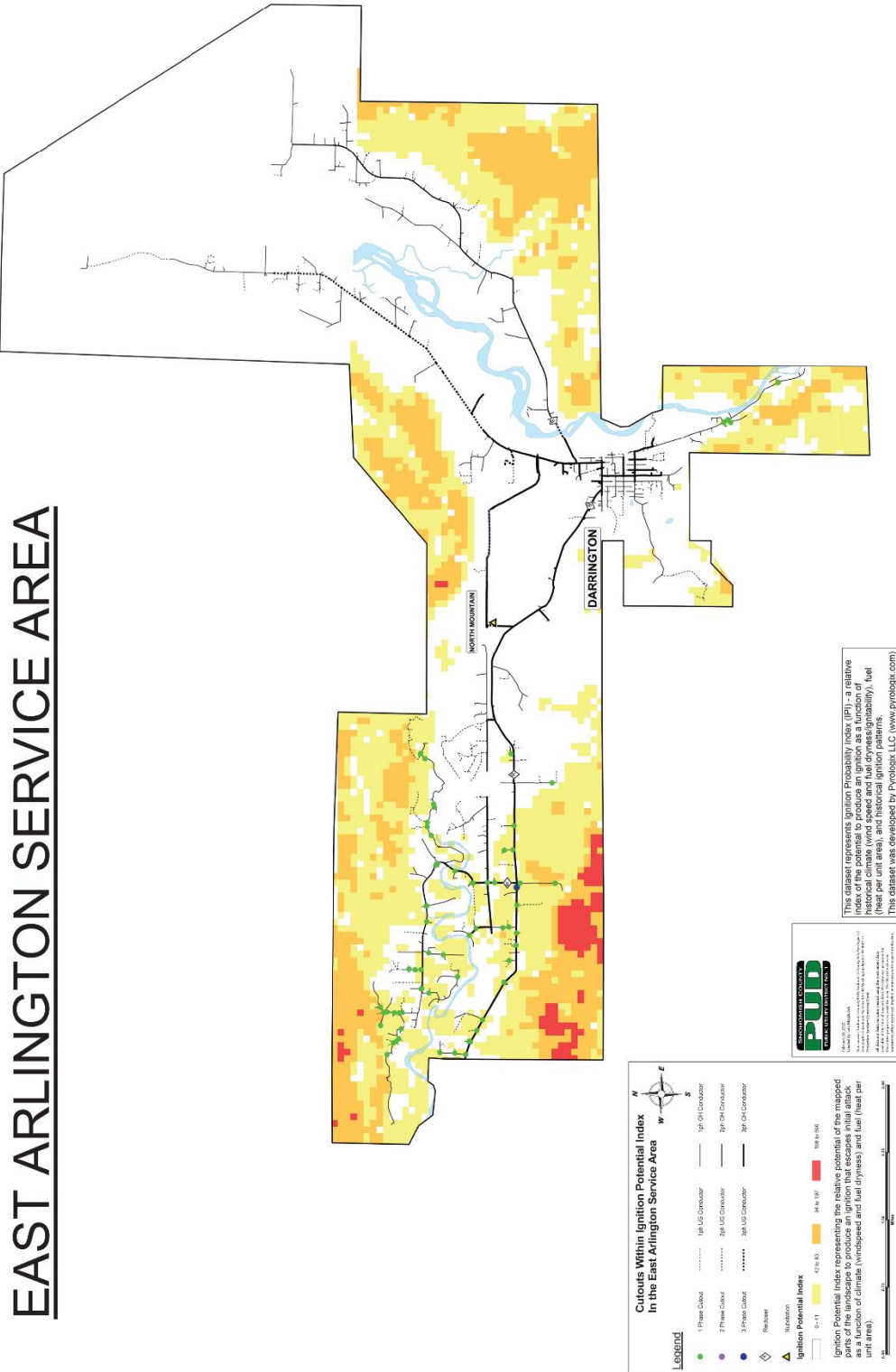
District management will audit vegetation management and visual inspections of High IPI circuits annually to ensure they are completed.

11.0 Summary of Changes

| Publish Date | Summary of Changes |
|--------------|--|
| 09/27/2024 | Initial conversion to Washington Electric Utility Wildfire Mitigation Plan Template. This conversion included the addition of information regarding preventative strategies and emergency management and coordination plans. |

Appendix A

A-1 High IPI Maps



A-2 T&D Guideline 4-18-1.0



T&D Guideline

4 - 18 - 1.0

Line Clearance
Overhead Distribution & Transmission Lines

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REV. 4
NOV. 8, 2011

Scope

This standard covers the District's requirements for tree to conductor clearance for existing and new transmission and distribution construction.

Line Clearance

The term "Line Clearance" is intended to encompass tree, brush and vegetation pruning, removal, disposal and control on right-of-ways utilized by the District.

Required Clearances

Transmission and Transmission w/Distribution Underbuild Clearances — See Figure 1.

Distribution Clearances — See Figure 2.

Note: Minimum clearances or greater are achieved on the day of trimming.

Trees that cannot be removed and which are within the clearing zones specified in Figures 1 and 2 shall have all limbs removed that are on the conductor side from the ground up to a point 15 feet above the uppermost distribution conductor. All limbs overhanging transmission conductor should be removed. All dead branches overhanging primary conductors at any height should be removed. Also, any branches that overhang the conductor at a sharp angle or threaten to touch the conductor because of ice and snow loading shall also be removed.

Any tree shall be removed if proper pruning to required clearances results in a reduction of 50% or greater in live crown area.

Removing trees and brush shall mean cutting as close to the ground as possible and, in no case, higher than 6" above ground.

High Risk/Critical Trees

Trees that are determined by the District to be a potential threat to the continued operation of the line (danger trees) shall be cut leaving a stump as close to the ground as possible.

High Risk/Critical Trees may include:

- Forked trees.
- Dead or rotten trees.
- Trees weakened by decay, disease or erosion.
- Trees visibly leaning toward the line.
- Trees or parts of trees which may contact the line under snow, ice or wind loads.
- Trees originating from fallen decaying logs, old growth stumps or other unstable rooting positions.
- Troublesome trees such as alder, big leaf maple and hemlock.

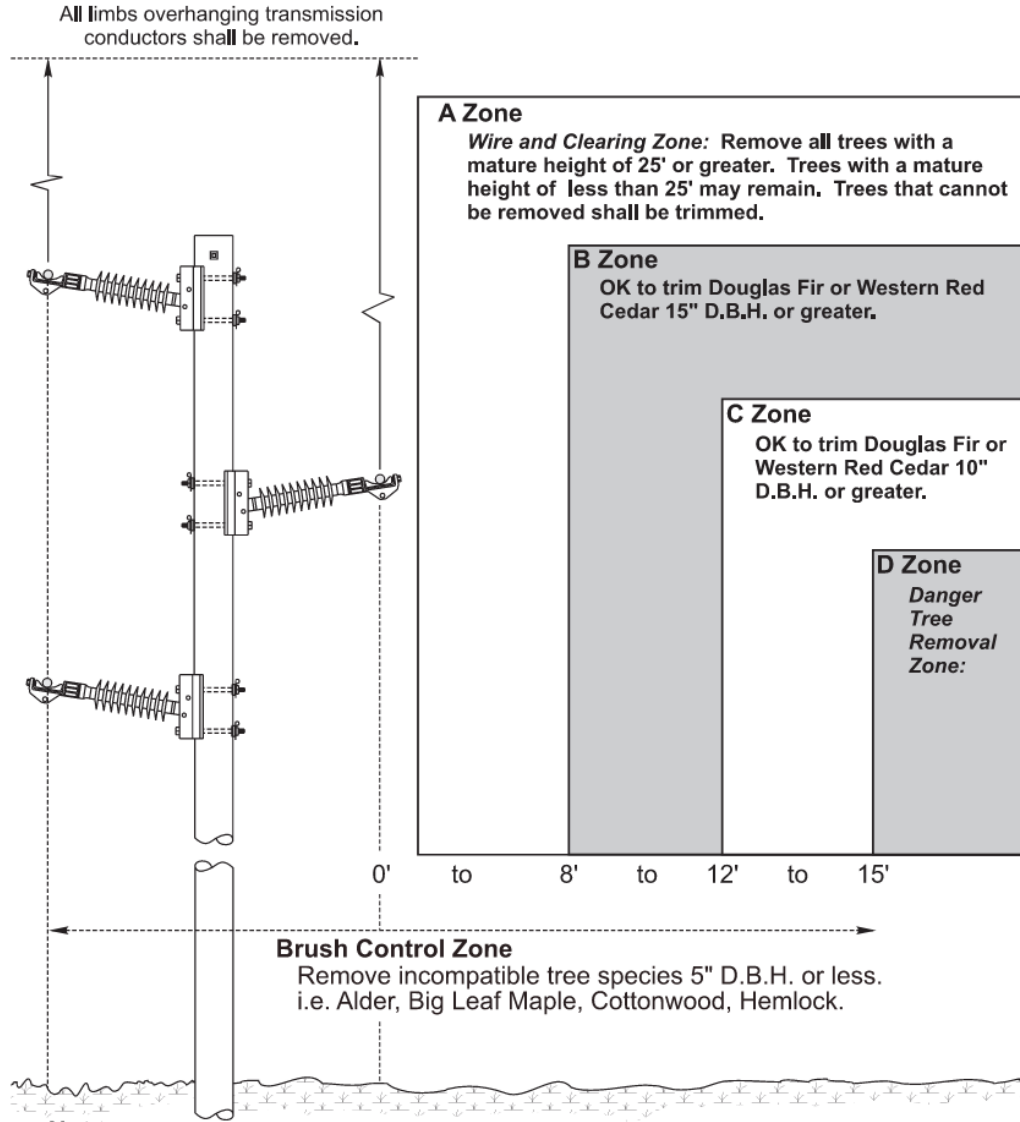


T&D Guideline

4 - 18 - 1.0

Line Clearance
 Overhead Distribution & Transmission Lines

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Notes:

- All zones are measured from the outermost wire regardless of construction type.
- Transmission clearances apply if distribution underbuild is present.
- D.B.H. — (Diameter at Breast Height), diameter measured 4-1/2' above ground.

Figure 1
Minimum Transmission Trimming Clearances

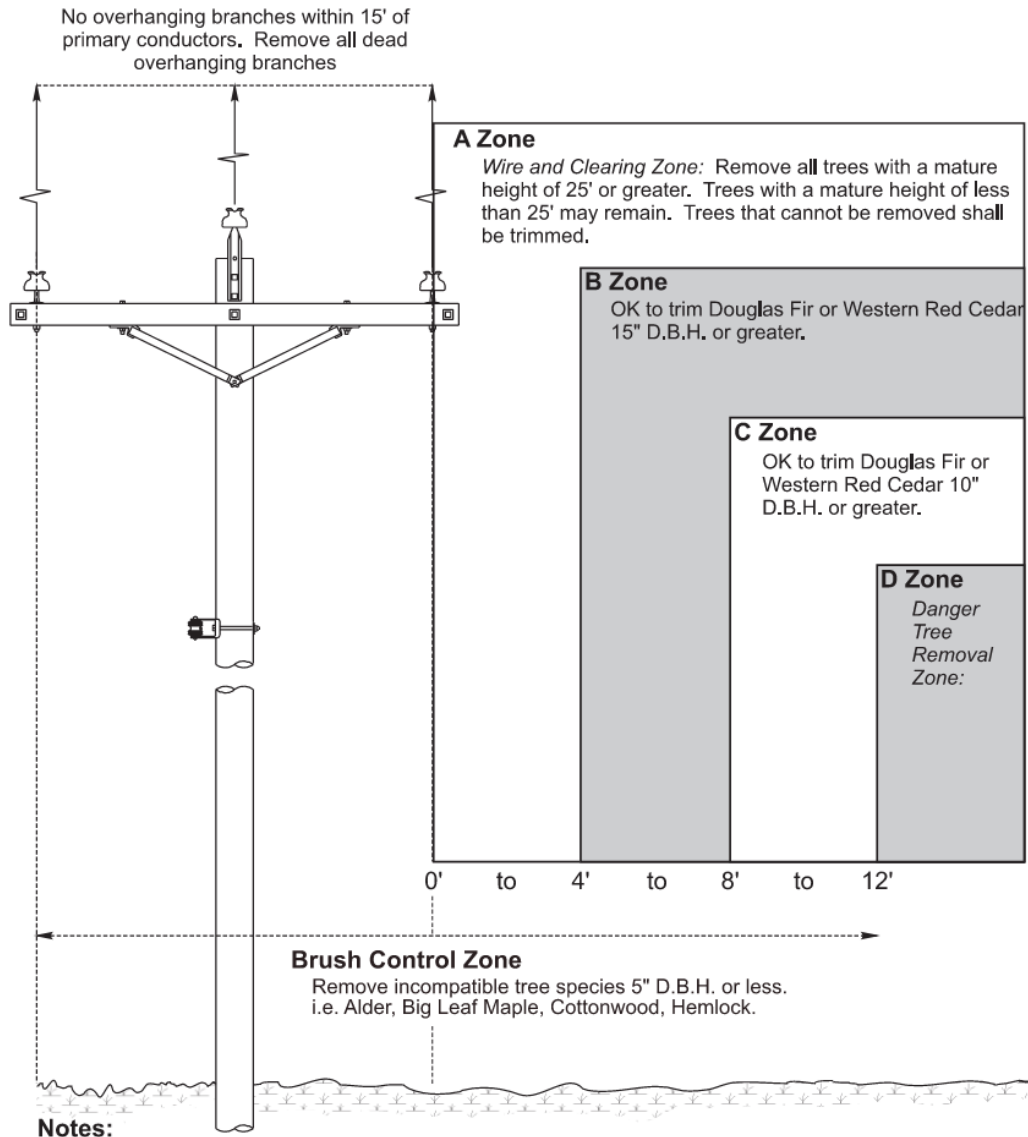


T&D Guideline

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Line Clearance
 Overhead Distribution & Transmission Lines

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- All zones are measured from the outermost wire regardless of construction type.
- Transmission clearances apply for distribution underbuild.
- D.B.H. — (Diameter at Breast Height), diameter measured 4-1/2' above ground.

Figure 2
Minimum Distribution Trimming Clearances



T&D Guideline

4 - 18 - 1.0

Line Clearance
 Overhead Distribution & Transmission Lines

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Tree Pruning Specifications

Snohomish County PUD #1 specifies providing 12 feet of clearance to the side, 15 feet of clearance above, and 2 ft. of clearance below the lowest communication lines at pole attachment height for distribution conductors. For transmission lines (115kV) PUD specifies 15 feet of clearance to the side and below the conductors, with no overhang permitted. If we are unable to provide these clearances we will prune as close to our specs as possible, with a minimum clearance of no vegetation within 4 feet of our distribution conductors and 8 feet of our transmission conductors.

General Pruning Guidelines

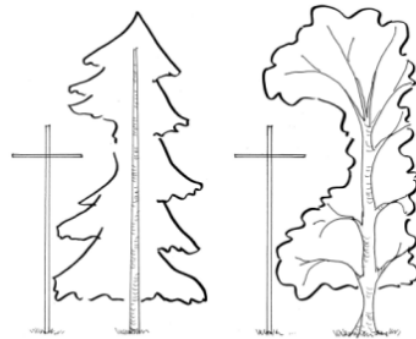
- Line clearance cuts must be made in a manner to direct future growth away from conductors. This principle, termed natural or directional pruning, is accomplished by pruning undesirable branches back to lateral branches or parent stems that are growing away from utility hardware. This guides the growth of the tree away from the wires. Where practical, cuts should be restricted to large diameter branches and made well within the crown. Shaping through the use of many cuts of smaller branches should be avoided. In no cases shall the limbs be stubbed off at the edge of the clearing limits.
- To minimize sucker growth and minimize stress to the tree, as well as for the sake of appearance, it is best not to remove more than one-fourth of the crown.
- Precautions shall be taken to avoid stripping or tearing of bark when cutting large diameter limbs.
- All severed limbs must be removed and shall not be allowed to remain entangled in the tree.
- Climbing irons or "hooks" should not be used on high value trees on residential sites, except in cases involving tree removal work. Ornamental trees planted for aesthetic purposes or trees which would be damaged by the hooks are considered high value trees.
- When trimming remove dead branches at any height above the wires since they could easily break off and cause a power interruption.

Pruning Methods

Utility Line Clearance pruning methods are divided into four general types: Trim to Spec, Crown Reduction, Side Trim and Side Trim to Spec.

Trim to Spec (TTS)

Trim to provide required clearance around conductors. Taper above and below. If less than one-third of the foliage remains, the limb shall be cut to the main stem. Overhanging branches are permitted above distribution lines only. No overhang allowed on 115 kV. Tops or main leaders more than 5 inches diameter at cut height will not be trimmed or removed. Tops or main leaders less than 5 inches in diameter at cut height within the clearance zone will be trimmed or removed to provide 2 ft. of clearance below the lowest communication lines at pole attachment height.



Trim to Spec — Shorten or remove side limbs to provide conductor clearance.



T&D Guideline

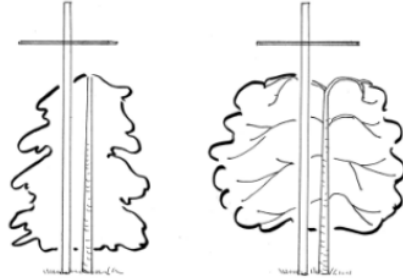
4 - 18 - 1.0

Line Clearance
 Overhead Distribution & Transmission Lines

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Crown Reduction (CR)

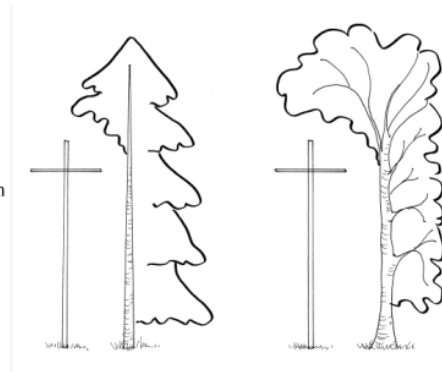
Crown Reduction can be specified when the tree stands directly beneath the conductor. Crown of tree will be reduced and entire tree shaped. Use drop-crotch pruning with proper pruning cuts to direct growth away from the conductor. Prune for two feet of clearance below the lowest communication lines at pole attachment height.



Crown Reduction — Prune 2 ft. below the lowest communication lines at the point of attachment on the pole.

Side Trim (ST)

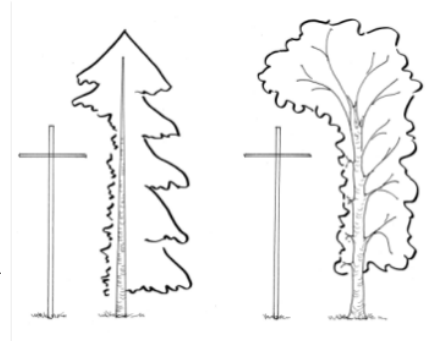
Remove limbs that project toward conductors to the trunk at the branch collar and down to the ground on the side of the tree adjacent to utility lines. Tops or main leaders at any diameter will not be removed. Limbs above a side trim may be partly shortened to a lateral branch to reduce a notched effect and improve conductor clearance provided no less than one-third of the leaf/needle bearing portion of any limb will remain after proper pruning. Overhanging branches are permitted above distribution lines only.



Side Trim — Trim flush to the trunk and down to the ground.

Side Trim To Spec (STT)

Prune limbs to provide required clearance straight to ground at and below the conductor, NO taper below: Taper above. Trees may be side trimmed by pruning the limbs provided no less than one-third of the leaf/needle bearing portion of any limb will remain after proper pruning. Otherwise the limb shall be cut to the main stem. No overhang allowed on 115 kV.



Side Trim to Spec — Provide clearance to the ground below the conductor; No taper below.



T&D Guideline

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Line Clearance
 Overhead Distribution & Transmission Lines

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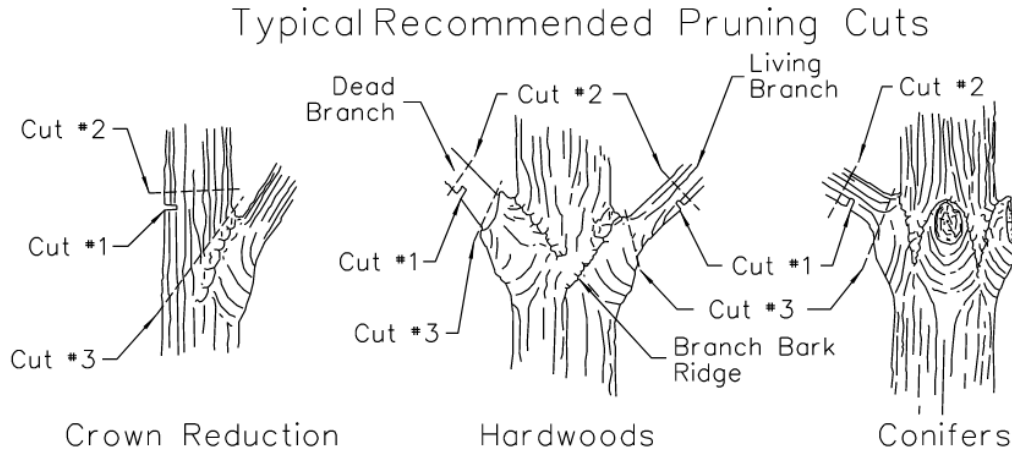


Figure 6

Herbicide Use

All herbicides shall be transported, handled and applied in accordance with all applicable local, state and Federal laws and regulations as well as District Vegetation Management Policy.

Unless otherwise specified by the District, all cut stumps shall be treated with an approved cut surface treatment immediately following cutting according to the herbicide manufacturer's instructions. No more than 30 minutes shall elapse between the time the stump is cut and the herbicide is applied. All stumps shall be cut horizontally to avoid runoff. Herbicides for stump treatment shall include a dye to aid control and application verification.

No herbicide applications shall be made in environmentally sensitive areas such as wetlands, swales and watersheds.

No herbicide applications shall be made within 3 feet of the fence line of active pastures.

Slash Disposal

All cut material, including tops and stem wood, less than 5 inches in diameter shall be chipped. When brush machines are used, all cut material including stem wood shall be mulched to a size no larger than 2 inches in diameter and no longer than 2-1/2 feet in length. This reduces tree brush to low-profile pieces in contact with the ground and no higher than 12 inches from the ground.

All wood 5 to 24 inches in diameter shall be cut in lengths not to exceed 4 feet. All wood over 24 inches in diameter shall be cut in lengths not to exceed 2 feet.

Site Preservation

Care shall be taken to preserve the natural ground covers where possible. Rivers, lakes, streams, natural drainage areas, ponds, etc. shall not be disturbed. All local, state and federal laws and regulations must be followed when performing work around salmon spawning streams.



T&D Guideline

4 - 18 - 1.0

Line Clearance
Overhead Distribution & Transmission Lines

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District Tree Pruning and Tree Removal Authorization Forms

Forms to use for authorization and/or notification of property owners are listed below:

| Form No. | Description of Use |
|----------|---|
| 1426 | Leave contact information if customer is not at home. |
| 1615 | Authorization to secure owner permission prior to any tree pruning or tree removal on public or private land. |
| 2095 | In response to customer reported tree condition if customer is not at home and problem is not the District's. |
| 2260 | Notice that customer's tree condition poses a hazard and will be trimmed or removed. |



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 6

TITLE

CEO/General Manager’s Report

SUBMITTED FOR: CEO/General Manager Report

| | | |
|----------------------------------|--------------------|---|
| CEO/General Manager _____ | John Haarlow _____ | 8473 _____ |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: _____ | | |
| Estimated Expenditure: _____ | | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 7A

TITLE

Commission Reports

SUBMITTED FOR: Commission Business

| | | |
|----------------------------|-------------------------|---|
| <u>Commission</u> | <u>Allison Morrison</u> | <u>8037</u> |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: | _____ | |
| Estimated Expenditure: | _____ | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 7B

TITLE

Commissioner Event Calendar

SUBMITTED FOR: Commission Business

| | | |
|----------------------------|-------------------------|---|
| <u>Commission</u> | <u>Allison Morrison</u> | <u>8037</u> |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: | _____ | |
| Estimated Expenditure: | _____ | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

List Attachments:

Commissioner Event Calendar

Governance Planning Calendar – 2024

To Be Scheduled

- Governance Policies Review and DEI Education Workshop
- Artificial Intelligence (AI) Update

To Be Scheduled

Commissioner Event Calendar – 2024

October 2024

October 2 - 3:

Public Power Council Meetings
Portland, OR
(Logan/Olson/Wolfe)

October 4:

PNUCC Meeting
Virtual
(Logan/Olson/Wolfe)

October 9:

Public Power Council (PPC) FUEL
Virtual.
(Logan/Olson/Wolfe)

October 17:

Camano Island Chamber Meeting
Camano Island, WA 11:30 a.m. – 1:00p.m.
(Logan)

October 23:

EASC State of the Station
Everett, WA 11:00 a.m. – 1:00 p.m.
(Logan/Olson)

October 23-25:

Energy Northwest Board Meeting
Richland, WA
(Logan/Wolfe)

October 2024

October 24:

New Employee Orientation Program
Virtual 8:45 a.m. – 10:00 a.m.
(Olson)

Commissioner Event Calendar – 2024

November 2024

November 4:

Jennings Park Substation Ribbon Cutting
Marysville, WA 1:00 p.m. – 2:00 p.m.
(Logan)

November 6 - 8:

Public Power Council/PNUCC Annual Meetings
Portland, OR
(Logan/Olson/Wolfe)

November 2024

Commissioner Event Calendar – 2024

December 2024

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December 2024

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****For Planning Purposes Only and Subject to Change at any Time****



BUSINESS OF THE COMMISSION

Meeting Date: October 22, 2024

Agenda Item: 8A

TITLE

Governance Planning Calendar

SUBMITTED FOR: Governance Planning

| | | |
|----------------------------------|-------------------------|---|
| <u>Commission</u> | <u>Allison Morrison</u> | <u>8037</u> |
| <i>Department</i> | <i>Contact</i> | <i>Extension</i> |
| Date of Previous Briefing: _____ | | |
| Estimated Expenditure: _____ | | Presentation Planned <input type="checkbox"/> |

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda.

The Planning Calendar is enclosed for Board review.

List Attachments:
Governance Planning Calendar

Governance Planning Calendar – 2024

November 5, 2024

Morning Session:

- Media
- Strategic Plan – Quarterly Update (Questions Only)
- Update Cost of Service Analysis and Preliminary Revenue Adjustments 2025 - 2030

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2025 Proposed Budget
- Monitoring Report:
→3rd Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

November 19, 2024

Morning Session:

- Community Engagement
- Legislative

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2025 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2025
- Governance Planning Calendar

Governance Planning Calendar – 2024

December 3, 2024

Morning Session:

- Media
- ~~Connect Up Quarterly Update (Moved to December 17)~~
- Audit Activity Update

Afternoon Session:

- Public Hearing and Action:
 - Adopt 2025 Budget
- Monitoring Report:
 - Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2025
- Proposed 2025 Governance Planning Calendar

December 17, 2024

Morning Session:

- Legislative
- 2025 Water Utility Retail Rates
- **Connect Up Quarterly Update**

Afternoon Session:

- Public Hearing and Action:
 - Disposal of Surplus Property - 1st Quarter 2025
 - Confirm Final Assessment Roll for LUD No. 67
- Adopt 2025 Governance Planning Calendar

Governance Planning Calendar – 2024

January

| S | M | T | W | T | F | S |
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February

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March

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April

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May

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June

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July

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September

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October

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November

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December

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| 29 | 30 | 31 | | | | |
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