



UNION JOB DESCRIPTION TITLE: LEAD POWER TRADER

DEFINITION:

Power Traders serve the short-term load serving function and serve as the backup to the Generator Operator. This position monitors the real-time system load and balances the District's total power supply to meet estimated load in real-time, and includes preschedule/day ahead trading in a economically efficient manner. This is the lead level in the Power Trader job series.

DISTINGUISHING CHARACTERISTICS:

The Lead Power Trader position is distinguished from the Power Trader position by the increased responsibility for supervising, training and assessing employees and ensuring proper procedures, rules and regulations are followed. The Lead Power Trader is required to cover for both the Short-Term Transmission Scheduler/Trader and the Short-Term Power Trader desks, in addition to being listed in the coverage of other Power Trader shifts.

While the Lead Power Trader may be used as a shift Power Trader for coverage continuity, the intent is to use shift Power Traders (I, II, III) in and for normal conditions. The Lead Power Trader may cover for the shift Power Trader, the Day Ahead Trader Desk, and the Day Ahead Transmission Trader Desk for short periods during their standard workday based on the Senior Manager of Power Scheduling assessment of the workload demands.

The standard workweek is Monday through Friday, eight (8) hours per day within core hours between 6:00 AM and 6:00 PM. This position will have scheduled District holidays off and receive eight (8) hours holiday pay as outlined in the Collective Bargaining Agreement.

The Lead Power Trader position shall be filled through a joint collaborative interview process. The interview team will be comprised of an equal number of management and Union members. Union members for the interview team will be by selection of the IBEW.

BASIC RESPONSIBILITIES:

- Provides daily support to the RealTime Power Trading team and DayAhead group.
- Helps maintain consistent position and operation from DayAhead to Realtime, by coordinating reliable operations for RealTime.
- Responsible for creating and maintaining appropriate resource libraries, including but not limited to process, training, and compliance.
- Assists in identifying and/or providing assistance in solving issues arising from settlement, meters, technology integration, or other issues that effect the Power Trading desk.

- Creates and maintains the training program for marketing and scheduling functions within Power Scheduling, and trains new employees in these roles.
- In-office training of new employees in Power Trading roles and provides on-going mentoring and support the Power Trader team.
- Lead quarterly updates for Power, similar to the “Hydro Huddle” to help prepare for Winter, Runoff, Summer operational challenges.
- Identify opportunities for continual improvement for the RT desk, including spot checking operations and decisions, market movements, meter data, and software/hardware issues.
- Managing the Power Scheduling call out list and PTO requests to ensure 100% coverage of the RT Power desk.
- Work with other departments on reporting, risk management, new trading strategies (GHG, forward index, swaps, AC usage, etc)
- Represents the PUD at regional or national forums and stays up to speed on industry changes and initiatives.
- Ensures adequate hardware and software support at any Power Trading desk, including back up facilities.
- Works with the Senior Manager of Power Scheduling to communicate and educate employees on work conduct and/or working condition expectations in accordance with District Directives and the Collective Bargaining Agreement.
- Provides coverage for the both the Short-Term Transmission Scheduler/Trader and the Short-Term Power Trader desks.
- A minimum of one shift (twelve (12) hours) per calendar quarter will be required on the Power Trading Desk to maintain Power Trader III proficiency.
- A minimum of one day per calendar quarter will be required on the Day Ahead Trader Desk and Day Ahead Transmission Trader/Scheduler Desk to maintain coverage proficiency.

OTHER RESPONSIBILITIES:

- Performs other similar/related duties as required.

MINIMUM QUALIFICATIONS:

Satisfactory completion of training on the pre-scheduling, day-ahead trading desk, and real-time desks in the District’s Power Scheduling Department or equivalent, and demonstrated proficiency to complete the job functions at each desk in the District’s Power Scheduling Department, including demonstrated use of SCADA equipment and E-Tagging software.

Knowledge of:

- Prescheduling, short-term transmission trading, and short-term power trading.
- Proficient at learning and using various hardware and software applications.
- Accuracy with data entry and recognition of data anomalies.

Ability to:

- Analyze and resolve problems.
- Interpret and apply related complex procedures and methods.
- Coordinate power scheduling activities, power marketing, and transmission management.
- Interact with customers, government officials, and District employees.
- Communicate and work effectively with all levels of the organization, other utilities, and customers.
- Handle work under varying conditions and stressful situations.
- Lead and give work direction to co-workers.
- Train and assess others.

Education/Experience:

- Bachelor's Degree in Business Administration, Engineering, Finance, Economics, Computer Science, or related field, AND
- Six (6) years of experience in bulk-power operations;

OR

- Four (4) years of experience applying business concepts and using computer and associated business applications, AND
- Six (6) years of experience in bulk-power operations.

AND

- Minimum 3 years District experience as a Power Trader

License or Certification:

- N/A

WORKING CONDITIONS:

- Hybrid working conditions between home and office.
- The position will also be part of the Realtime Power Trader call out list and will be required to back up the Realtime Power Trader desk, the Short-Term Transmission Scheduler/Trader and the Short-Term Power Trader desks.
- May work rotating shifts including weekends, nights, and holidays.
- May perform repetitive movements from use of a computer and mouse.
- Frequent phone contact with various agencies, customers, and employees.
- Travel to business meetings and training may be required.
- This position is part of our storm response - and/or other significant emergencies - that reports for communication needs in those critical times.