

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

November 5, 2024

The Regular Meeting was convened by President Sidney Logan at 8:00 a.m. Those attending were Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner. Vice-President Tanya Olson was absent.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. OFFICE OF THE WASHINGTON STATE AUDITOR (SAO)

A. Entrance Conference

Kristina Baylor and Kirk Gadbois, with the Office of the Washington State Auditor (SAO) updated the Board on planned Audit Scope activities for the January 31, 2023, to December 31, 2023, time period. The areas for evaluation include accounts payable, accounts receivable, rebate payments, tracking and monitoring of theft sensitive assets, surplus IT equipment, financial condition and open public meetings.

The meeting recessed at 8:20 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 9:00 a.m. Those attending were Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner. Vice-President Tanya Olson was absent.

2. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles, which included a presentation of a \$750 bill credit awarded to customer Peter Bell.
2. Other. There were no other topics.

B. Surplus and Sale of a Stormwater Easement Across District Property

Manager, Real Estate Services Maureen Barnes provided a presentation on the surplus and sale of a stormwater easement. Information included the stormwater easement background and proposed easement details.

The next steps would be a Public Hearing and Action at the November 19, 2024, Commission meeting.

C. Cost-of-Service Analysis (COSA) Theory & Process

Senior Manager Rates, Economics, & Energy Risk Management Peter Dauenhauer and Principal Economist Christina Leineweber provided a presentation on Cost-of-Service Analysis (COSA) theory and process. Information included COSA workshops, rates guidance and philosophy, COSA theory and background information.

The next steps would be a briefing at the November 19, 2024, Commission meeting; Public Hearing at the December 3, 2024, Commission meeting and a Public Hearing and Action at the December 17, 2024, Commission meeting. Pending approval, the new rates would be effective April 1, 2025.

EXECUTIVE SESSION

The Regular Meeting recessed at 10:15 a.m. and reconvened at 10:22 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan and Rebecca Wolfe; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; and Clerk of the Board Allison Morrison. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 10:40 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner. Vice-President Tanya Olson was absent.

*** Items Taken Out of Order**

****Non-Agenda Items**

3. RECOGNITION/DECLARATIONS

- A. Employee of the Month for November – Andrew McDonnell

Andrew McDonnell was recognized as Employee of the Month for November.

4. COMMENTS FROM THE PUBLIC

There were no comments from the public.

5. CONSENT AGENDA

- A. Approval of Minutes for the Regular Meeting of October 22, 2024
- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Public Works Contract No. CW2256666 with Mesa Products Inc.

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Request for Proposal No. 24-1456-HL with Aspire HR, LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Request for Proposal No. 24-1468-HL with Ivoxy Consulting, Inc.

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

Outline Agreement No. 4600003687 with Sourcewell

Sole Source Purchase Recommendations:

Order Agreement No. 4600004375 with McWane Inc.

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2252455 with Resource Innovations

Purchase Order No. 4500086025 with ETI, Inc.

Professional Services Contract No. CW2253437 with David Evans & Associates, Inc.

Professional Services Contract No. CW2254726 with Jackaren Consulting

Contract Acceptance Recommendations:

Public Works Contract No. CW2253748 with Kemp West, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion passed approving Agenda Items 5A – Approval of Minutes for the Regular Meeting of October 22, 2024; 5B – Bid Awards, Professional Services Contracts and Amendments; 5C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

6. PUBLIC HEARING

A. Continue Public Hearing on the 2025 Proposed Budget

President Logan reconvened the public hearing.

Manager, Budget and Financial Planning Sarah Bond provided a presentation continuing the discussion of the 2025 proposed Electric, Generation and Strategic Plan budgets.

The 2025 Proposed Budget remaining hearing schedule was as follows:

November 19, 2024

Discuss Water System proposed budget, any potential changes to the 2025 Proposed Budget

December 3, 2024

Adoption of the 2025 Budget

There were no public comments.

A motion passed continuing the hearing on the 2025 Proposed Budget to Tuesday, November 19, 2024, at 1:30 p.m., at 2320 California Street in Everett, WA.

7. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Resolution Adopting and Approving the Snohomish County Public Utility District No. 1 Retiree Benefits Program

A motion passed approving Resolution No. 6199 adopting and approving the Snohomish County Public Utility District No. 1 Retiree Benefits Program.

8. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

9. COMMISSION BUSINESS

A. Commission Reports

There were no Commission reports.

B. Commissioner Event Calendar

Commissioner Logan noted that the Jennings Park Substation Ribbon Cutting was canceled due to the weather. There were no other changes to the Commissioner Event Calendar.

C. 2024 Treasury, Budget, and Project Status Report – September

There were no questions on the 2024 Treasury, Budget, and Project Status Report - September.

D. September 2024 District Dashboard

There were no questions on the September 2024 District Dashboard.

E. Consideration of a Resolution Establishing the Regular Meeting Dates of the Commission for the Year 2025

A motion passed approving Resolution No. 6200 establishing the Regular Meeting dates of the Commission for the year 2025.

10. GOVERNANCE PLANNING

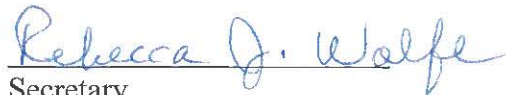
A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

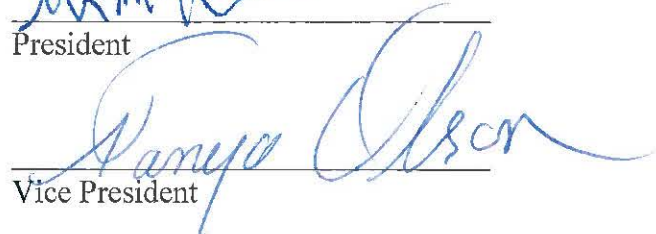
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of November 5, 2024, adjourned at 2:22 p.m.

Approved this 19th day of November, 2024.


Secretary


President


Vice President